

EXHIBIT "A"

AGREEMENT NO:

An Agreement between the CITY OF PORTLAND, OREGON (CITY) and CHINESE SOCIAL SERVICE CENTER(CONTRACTOR), A non-profit organization, to carry out the Chinese Senior Program, to provide services to community elders.

RECITALS:

- I. The CITY is entitled to receive Community Development Block Grant (CDBG) funds from the Federal Department of Housing and Urban Development (HUD).
- II. The CONTRACTOR has submitted a proposal to carry out a program to serve Chinese elders, many of whom have limited English skills.
- III. A citizen committee selected this project for funding through the Community Initiatives Grant Program.
- IV. Funding this type of activity meets the goals and objectives of the Housing and Community Development (HCD) Program.
- V. The City Council has authorized funds for the Community Initiatives Grant Program through the approved FY94/95 Housing and Community Development Program budget.
- VI. The CITY now desires to enter into a formal agreement with the CONTRACTOR to operate this program.

AGREED:**I. Scope of Services**

- A. Chinese social Service Center will provide the following services in connection with the SE Asian Vicariate Senior Program:
 1. Recruit clients to receive services.
 2. Develop and deliver the following programs to elders:
 - ◆ Language translation services.
 - ◆ Housing assistance and referral services.
 - ◆ Health care assistance and referral services.
 - ◆ Recreation and cultural activities.

◆ Transportation services.

3. Prepare and submit quarterly reports on the progress of the project, substantially in conformance with the sample Progress Report form attached as "Attachment A."
 4. Prepare and submit a final report on the project within 30 days of the termination date of this Agreement. The final report will include:
 - ▲ A narrative summary of all activities undertaken by the Project.
 - ▲ A summary of demographic information on all clients participating in the program.
 - o Total number of clients served
 - o No. clients from female headed households
 - o No. clients who are disabled
 - o No. clients in each ethnic category [Asian-American, African-American, European-American, Hispanic, Native American]
 - o No. clients who reside in each of the geographic quadrants of the City [North, Inner Northeast, Outer Northeast, Inner Southeast, Outer Southeast, Northwest, Southwest]
 - o No. clients who reside in each of the City's identified target areas [see Attachment "B" for description of target area and quadrant boundaries]
 - ▲ Success of the project, based on results of the performance measures as described in Section III of this Agreement.
 - ▲ A summary of all matching resources received by the Project.
- B. All publicity for city-funded projects will include mention of the city's participation in the project through the Bureau of Housing & Community Development and the HCD Program.
- C. Maintain all records for the project, including performance, client eligibility and demographic data, and fiscal data for a minimum of three years after termination of the contract. All records regarding the project, as well as general

organizational and administrative information, will be made available to the City Project Manager, or other designated persons, upon request. At a minimum, records will be reviewed as part of the annual monitoring process.

- D. Any changes to the Scope of Services of this Agreement, including the provision of any additional services to clients, not specifically listed in this Agreement, must be approved in writing by the City Project Manager before any such activity is undertaken or any costs incurred. If prior written approval is not obtained, costs incurred for those activities will not be covered by this Agreement.

II. Compensation and Method of Payment

The CONTRACTOR will be compensated for the above described services by the City of Portland through the Housing and Community Development Program. The payment shall be full compensation for work performed, for services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to perform the work and service. Compensation will be provided, substantially in conformance with the budget attached as "Attachment C", for the following:

- A. Funds will be disbursed to the CONTRACTOR for actual or anticipated expenditures upon submission of a request for payment, accompanied by receipts, time records, or other documentation to verify all costs.
- B. All funds received by the CONTRACTOR, whether requested for actual or anticipated expenditures, must be disbursed within three (3) working days of receipt.
- C. All Requests for Payment will be submitted in a format substantially in conformance with the sample Request for Payment form attached as "Attachment D."
- D. IT IS AGREED THAT TOTAL COMPENSATION UNDER THIS AGREEMENT SHALL NOT EXCEED TWELVE THOUSAND DOLLARS [\$12,000].

III. PERFORMANCE MEASURES AND TIME LINE

- A. CONTRACTOR will perform the agreed upon services described substantially in conformance with the following time line:

<u>Dates</u>	<u>Activities</u>
Recruit volunteers/participants	June 1995
Begin programs	July 1995

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- B. The minimum number of clients to be served by the various programs is as follows:

◆ Language translation assistance	150
◆ Housing assistance	150
◆ Health care assistance	300
◆ Transportation assistance	400

- C. Additional performance and outcome measures will be developed for this project in cooperation with the City Project Manager and will be included in the final project report.

IV. City Project Manager

- A. The City Project Manager shall be Judy Sanders, or such person as shall be designated in writing by the Director of the Bureau of Community Development.
- B. The City Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this agreement as provided herein, and to carry out any other City actions referred to herein.

V. General Contract Provisions

- A. **TERMINATION FOR CAUSE.** In accordance with 24 CFR 85.43, if, through any cause, the Contractor shall fail to fulfill in timely and proper manner his/her obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City may avail itself of such remedies as cited in 24 CFR 85.43 by giving written notice to the Contractor of such action and specifying the effective date thereof at least 30 days before the effective date of such action. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

- B. **TERMINATION FOR CONVENIENCE.** In accordance with 24 CFR 85.44, the City and Contractor may terminate this contract at any time by mutual written

agreement. If the Contract is terminated by the City as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract less payments of compensation previously made.

- C. **ENFORCEMENT AND REMEDIES.** In the event of termination under section A hereof by the City due to a breach by the Contractor, then the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the Contractor hereunder plus the remaining unpaid balance of the compensation provided herein, then the Contractor shall pay to the City the amount of excess. Allowable costs shall be determined in accordance with 24 CFR 85.43(c).

The remedies provided to the City under sections A and C hereof for a breach by the Contractor shall not be exclusive. The City also shall be entitled to any other equitable and legal remedies that are available.

In the event of breach of this contract by the City, then the Contractor's remedy shall be limited to termination of the contract and receipt of payment as provided in section B hereof.

In the event of termination under Section A, the City shall provide the Contractor an opportunity for an administrative appeal to the Bureau Director.

- D. **CHANGES.** The City or Contractor may, from time to time, request changes in writing in the scope of services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this contract. Changes to the scope of work, budget line items, timing, reporting, or performance measures may be approved by the Project Manager.

Significant changes to the scope of work, performance measures, or compensation must be approved by ordinance of the City Council.

- E. **NON-DISCRIMINATION.** During the performance of this Contract, the Contractor agrees as follows:

1. The Contractor will comply with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964 (24 CFR 1), Fair Housing Act (24 CFR 100), and Executive Order 11063 (24 CFR 107).
2. The Contractor will comply with prohibitions against discrimination on the basis of age under Section 109 of the Act as well as the Age Discrimination Act of 1975 (24 CFR 146), and the prohibitions against discrimination against otherwise qualified individuals with handicaps under Section 109 as well as section 504 of the Rehabilitation Act of 1973 (24 CFR 8).

3. The Contractor will comply with the equal employment and affirmative action requirements of Executive Order 11246, as amended by Order 12086 (41 CFR 60).

- F. **SECTION 3:** The Contractor will comply with the training and employment guidelines of Section 3 of the Housing and Urban Development Act of 1968, as amended (12U.S.C. 1701a), and regulations pursuant thereto (24 CFR Part 135).
- G. **ACCESS TO RECORDS.** The City, HUD, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, general organizational and administrative information, documents, papers, and records of the Contractor which are directly pertinent to this contract, for the purpose of making audit or monitoring, examination, excerpts, and transcriptions. All required records must be maintained by the Contractor for three years after the City makes final payments and all other pending matters are closed.
- H. **MAINTENANCE OF RECORDS.** The Contractor shall maintain fiscal records on a current basis to support its billings to the City. The Contractor shall retain fiscal as well as all records relating to program management and operation, program beneficiaries, demographics and eligibility for inspection, audit, and copying for 3 years from the date of completion or termination of this contract. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work here under.
- I. **AUDIT OF PAYMENTS.** The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the 3 year period established by Section H above.
- If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to City.
- J. **INDEMNIFICATION.** The Contractor shall hold harmless, defend, and indemnify the City and the City's officers, agents and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under this contract.
- K. **LIABILITY INSURANCE.**

(a) The Contractor shall maintain public liability and property damage insurance that protects the Contractor and the City and its officers, agents, and employees from any and all claims, demands, actions, and suits for damage to property or personal injury, including death, arising from the Contractor's work under this contract. The insurance shall provide coverage for not less than \$200,000 for personal injury to each person, \$500,000 for each occurrence, and \$500,000 for each occurrence involving property damages; or a single limit policy of not less than \$500,000 covering all claims per occurrence. The limits of the insurance shall

be subject to statutory changes as to maximum limits of liability imposed on municipalities of the state of Oregon during the term of the agreement. The insurance shall be without prejudice to coverage otherwise existing and shall name as additional insureds the City and its officers, agents, and employees. Notwithstanding the naming of additional insureds, the insurance shall protect each insured in the same manner as though a separate policy had been issued to each, but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured. The coverage must apply as to claims between insureds on the policy. The insurance shall provide that it shall not terminate or be canceled without 30 days written notice first being given to the City Auditor. If the insurance is canceled or terminated prior to completion of the contract, Contractor shall provide a new policy with the same terms. Contractor agrees to maintain continuous, uninterrupted coverage for the duration of the contract. The insurance shall include coverage for any damages or injuries arising out of the use of automobiles or other motor vehicles by Contractor.

(b) The Contractor shall maintain on file with the City Auditor a certificate of insurance certifying the coverage required under subsection (a). The adequacy of the insurance shall be subject to the approval of the City Attorney. Failure to maintain liability insurance shall be cause for immediate termination of this agreement by the City.

In lieu of filing the certificate of insurance required herein, Contractor shall furnish a declaration that Contractor is self-insured for public liability and property damage for a minimum of the amounts set forth in ORS 30.270.

L. WORKERS' COMPENSATION INSURANCE.

(a) The Contractor, its subcontracts, if any, and all employers working under this Agreement are subject employers under the Oregon Workers' compensation law and shall comply with ORS 656.017, which requires them to provide worker's compensation coverage for all their subject workers. A certificate of insurance, or copy thereof, shall be attached to this Agreement as Exhibit 'A', if applicable, and shall be incorporated herein and made a term and part of this Agreement. The Contractor further agrees to maintain workers' compensation insurance coverage for the duration of this Agreement.

(b) In the event the Contractor's workers' compensation insurance coverage is due to expire during the term of this Agreement, the Contractor agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Contractor agrees to provide the City of Portland such further certification of workers' compensation insurance as renewals of said insurance occur.

(c) The Contractor agrees to accurately complete the City of Portland's Questionnaire for Workers' Compensation Insurance and Qualification as an Independent Contractor prior to commencing work under this Agreement.

Questionnaire is attached to this Agreement as Exhibit 'B' and shall remain attached to this Agreement and become a part thereof as if fully copied herein. Any misrepresentation of information on the Questionnaire by the Contractor shall constitute a breach of this Agreement. In the event of breach pursuant to this subsection, City may terminate the agreement immediately and the notice requirement contained in subsection (C), EARLY TERMINATION OF AGREEMENT, hereof shall not apply.

- M. **SUBCONTRACTING AND ASSIGNMENT.** The Contractor shall not subcontract its work under this contract, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contractor as specified in this contract. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder. The Contractor agrees that if sub-contractors are employed in the performance of this contract, the Contractor and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation. The Contractor shall not assign this contract in whole or in part or any right or obligation hereunder, without prior written approval of the City.

The subcontractor shall be responsible for adhering to all regulations cited within this contract.

- N. **INDEPENDENT CONTRACTOR STATUS.** The Contractor is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Contractor and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- O. **CONFLICTS OF INTEREST.** No City officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct, or indirect, in this contract or the proceeds thereof.

No board of director member or employee of the Contractor, during his or her tenure or for one year thereafter, shall have any interest, direct, or indirect, in this contract or the proceeds.

No City Officer or employees who participated in the award of this contract shall be employed by the Contractor during the contract.

On CDBG-funded projects, the Contractor shall further comply with the conflict of interest provisions cited in 24 CFR 570.611.

- P. **CONTRACT ADMINISTRATION, 24 CFR 570.502(b).** The Contractor shall comply with the applicable provisions of OMB Circular Nos. A-122, A-21, A-133

and A-110 as described by 24 CFR 570.502(b) and 570.610.

- Q. OREGON LAW AND FORUM. This contract shall be construed according to the law of the State of Oregon.

Any litigation between the City and the Contractor arising under this contract or out of work performed under this contract shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- R. AVAILABILITY OF FUNDS. It is understood by all parties to this contract that the funds used to pay for services provided herein are provided to the City through a grant from the U.S. Department of Housing and Urban Development. In the event that funding is reduced, recaptured, or otherwise made unavailable to the City as a result of federal action, the City reserves the right to terminate the contract as provided under Section B hereof, or change the scope of services as provided under Section D hereof.

- S. PROGRAM INCOME/PERSONAL PROPERTY. For Community Development Block Grant-funded projects, the Contractor shall comply with provisions of 24 CFR 570.504 regarding program income. Program income shall be retained by the Contractor provided that it shall be used only for those activities identified in the Scope of Work, and shall be subject to all provisions of this contract.

- T. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations. For Community Development Block Grant-funded projects, the Contractor shall carry out its activities in compliance with 24 CFR 570 Subpart K, excepting the responsibilities identified in 24 CFR 570.604 and 570.612.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500 per fiscal year, the Contractor agrees it has certified with the City's Equal Employment Opportunity certification process.

- U. MONITORING. The City through the Bureau of Housing and Community Development shall monitor at least once each year that portion of the Contractor's project funded with Community Development Block Grant or Emergency Shelter Grant funds. Such monitoring shall ensure that the operation of the project conforms to the provisions of this contract.

- V. EXPIRATION/REVERSION OF ASSETS. For Community Development Block Grant-funded projects, the Contractor shall comply with the Reversion of Assets provision of 24 CFR 570.503 (b)(8).

- W. RELOCATION, ACQUISITION AND DISPLACEMENT. The Contractor agrees to comply with 24 CFR 570.606 relating to the acquisition and disposition of all real property utilizing grant funds, and to the displacement of persons, businesses, non-profit organizations and farms occurring as a direct result of any acquisition of real property utilizing grant funds. Contractor agrees to comply

with applicable City of Portland ordinances, resolutions and policies concerning displacement of individuals from their residences.

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- X. **PROGRAM ACCESS BY THE DISABLED.** The Contractor shall, to the maximum feasible extent, follow the Bureau of Housing and Community Development's guidelines on ensuring interested persons can reasonably obtain information about, and access to, HUD-funded activities.
- Y. **SEVERABILITY.** If any provision of this agreement is found to be illegal or unenforceable, this agreement nevertheless shall remain in full force and effect and the provision shall be stricken.
- Z. **INTEGRATION.** This agreement contains the entire agreement between the City and the Contractor and supersedes all prior written or oral discussions or agreements.
- AA. **LABOR STANDARDS.** The Contractor agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C 276, 327-333) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Contractor shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the City of Portland for review upon request.

The Contractor agrees that, except with respect to the rehabilitation or construction of residential property designed for residential use for less than eight (8) households, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair of any building or work financed in whole or in part with assistance provided under this contract, shall comply with federal requirements adopted by the City of Portland pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR, Parts 3, 15 and 7 governing the payment of wages and ratio of apprentices and trainees to journeymen; provided, that if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Contractor of its obligation, if any, to require payment of the higher wage. The Contractor shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph, for such contracts in excess of \$10,000.00.

- BB. **FLOOD DISASTER PROTECTION.** The Contractor agrees to comply with the requirements of the Flood Disaster Protection Act of 1973 (P.L.-2234) in regard to the sale, lease or other transfer of land acquired, cleared or improved under the terms of this contract, as it may apply to the provisions of this contract.
- CC. **LEAD-BASED PAINT.** The Contractor agrees that any construction or rehabilitation of residential structure with assistance provided under this contract

shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, and in particular Sub-Part B thereof. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants or properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning.

- DD. **FUND-RAISING.** City-funded dollars may be used to cover expenses directly related to the contracted project. Costs associated with general agency fund-raising activities are not eligible.
- EE. **PUBLICITY.** Publicity regarding the project shall note participation of the City through the Bureau of Housing & Community Development.
- FF. **LOBBYING.** No Federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreement) and that all Subcontractors shall certify and disclose accordingly.

- GG. **CHURCH-STATE.** The Contractor agrees to comply with the applicable provisions of 24 CFR 570.200(j) or 24 CFR 576.22 regarding the use of federal funds by religious organizations.
- HH. **TARGETING.** The City has designated Target Areas which are to receive focused services for the fiscal year. As appropriate, the Contractor will provide intensive marketing and outreach to the designated areas, will collect data on all activities in the areas including numbers served, and will report on efforts in the area according to the requirements in Section , **REPORTING REQUIREMENTS.**
- II. **TRAINING.** The Bureau of Housing & Community Development will provide training for Contractors. All Contractors are required to attend general training on City and Federal requirements and other project specific training as appropriate. V.

VI. Period of Agreement

The terms of this Agreement shall be effective as of May 1, 1995, and shall remain in effect during any period the Contractor has control over Federal funds, including program income. Work by the Contractor shall terminate as of April 30, 1996.

Dated this _____ day of _____, 1995.

CITY OF PORTLANDCHINESE SOCIAL SERVICE CENTER

Comm. Gretchen Miller Kafoury

Name:

Robert Sang
Title: Associate Executive Director

APPROVED AS TO FORM:

Jeffrey L. Rogers, City Attorney

BUREAU OF HOUSING & COMMUNITY DEVELOPMENT
PROJECT PROGRESS REPORT

AGENCY NAME: _____ DATE: _____

PROJECT NAME: _____ PREPARED BY: _____

[1] ACTIVITIES. Describe the major activities carried out during the reporting period.

Project Progress Report Continued

- [2] **SHORTFALLS.** Describe any project activities that are behind schedule or are not being carried out and explain the reason for the problems and how they are being resolved.

- [3] **NEW DIRECTIONS.** Describe any activities or approaches taken that deviate from or add to the scope of the project.

NORTH

Arbor Lodge
Cathedral Park
Kenton
Overlook
Portsmouth
St. Johns
University Park

INNER NORTHEAST

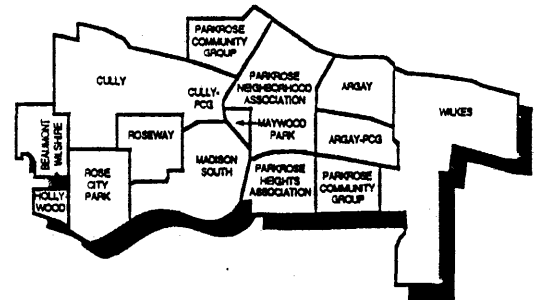
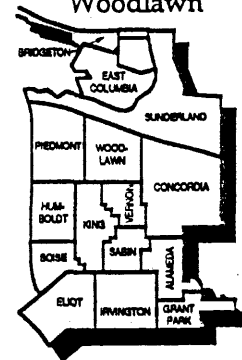
Boise
Bridgeton
Concordia
East Columbia
Grant Park
Humboldt
Irvington
King
Piedmont
Sabin
Sunderland
Woodlawn

OUTER NORTHEAST

Argay
Beaumont-Wilshire
Cully
Hollywood
Madison South
Maywood Park
Parkrose Community Group
Parkrose Heights
Parkrose Neighborhood
Rose City Park
Wilkes
Woodlawn Park

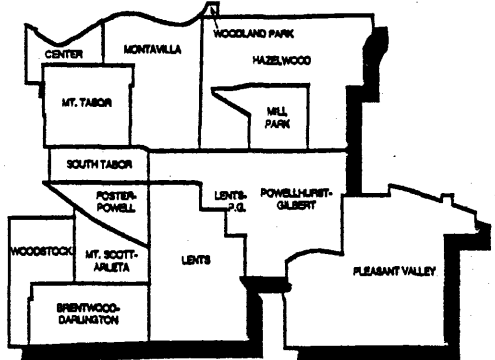
NORTHWEST

Forest Park
Hillside
Linton
West Industrial



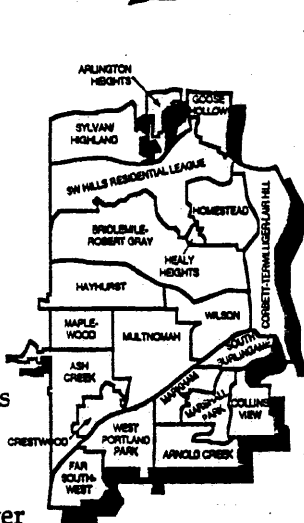
DOWNTOWN

Downtown
Old Town/Chinatown
Pearl District



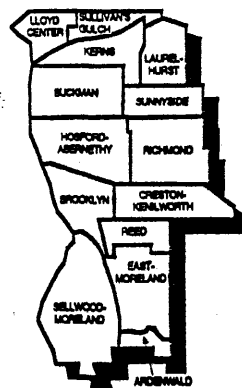
SOUTHWEST

Arlington Heights
Arnold Creek
Ashcreek
Collins View
Corbett-Terwilliger
Crestwood
Far Southwest
Goose Hollow
Hayhurst
Healy Heights
Homestead
Markham
Maplewood
Marshall Park
Multnomah
South Burlingame
Southwest Hills
Sylvan/Highland
West Portland Park
Wilson



INNER SOUTHEAST

Ardenwald
Brooklyn
Buckman
Creston-Kenilworth
Eastmoreland
Hosford-Abernethy
Kerns
Laurelhurst
Reed
Richmond
Sellwood-Moreland
Sullivan's Gulch
Sunnyside



OUTER SOUTHEAST

Brentwood-Darlington
C.E.N.T.E.R.
Foster-Powell
Hazelwood
Lents
Mill Park
Montavilla
Mt. Scott-Arleta
Mt. Tabor
Pleasant Valley
Powellhurst-Gilbert
South Tabor
Woodstock

FY 94-95 FOCUS AREAS

1) MLK OPPORTUNITY AREAS.

Boundaries: The northern border of this designated area is Portland Blvd., the southern one is N. Hancock, and the affected area generally runs from the west side lots of Garfield to the east side lots of Grand Ave. However, the designated area widens in the section between Ainsworth and Alberta where the eastern boundary is NE 15th and the western one is NE Rodney.

2) HUMBOLDT-JEFFERSON.

Boundaries: N/NE Alberta, Garfield, Ainsworth, and I-5.

3) UNTHANK PARK/BOISE

Boundaries: This focus area is generally bordered by I-5 and the Fremont Bridge on the west, the Kirby Ave. ramp and Fremont on the south, Williams on the east, and Skidmore on the north, except for a commercial extension of Mississippi-Albina that reaches Blandena.

4) LENTS TARGET AREA.

Boundaries: SE 82nd on the south, Holgate on the north, 111th on the east, and Johnson Creek on the south.

5) HARNEY PARK.

Boundaries: From SE 62nd to SE 72nd, from Clatsop to Tenino.

6) CULLY-KILLINGSWORTH.

Boundaries: NE 60th, Prescott, 72nd, and Killingsworth.

7) BELMONT ACTION PLAN AREA.

Boundaries: From SE 28th to 39th, from Alder to Main.

8) KENTON ACTION PLAN AREA.

Boundaries: N. Columbia Blvd., Fenwick, Lombard and Peninsula.

CHINESE SOCIAL SERVICE CENTER
SENIOR PROGRAM

BUDGET

Personnel	
Project Coordinator	\$ 8,000
[$\$8/\text{hr} \times 20 \text{ hrs/wk}$]	
Payroll Taxes [$@7.5\%$]	600
 Operating Supplies	 \$ 1,400
[including stationery, printing, & copying]	
 Transportation	 \$ 2,000
[includes mileage and/or vehicle rental]	
 TOTAL	 \$12,000

ATTACHMENT "D"

BUREAU OF HOUSING & COMMUNITY DEVELOPMENT
REQUEST FOR PAYMENT REPORT

AGENCY NAME: _____ DATE: _____

PROJECT NAME: _____ REQUEST NO.: _____

BUDGET CATEGORY	CONTRACT BUDGET	AMOUNT THIS BILL	BILLED TO DATE	BALANCE REMAINING
Personnel	\$ 8,600			
Transportation	\$ 2,000			
Operating Supplies	\$ 1,400			
TOTAL	\$12,000			

Please provide detailed information on the following pages

Total Amount Requested \$ _____

Prepared by _____
Signature

Approved by _____
Signature

MATERIALS & EQUIPMENT

ITEM	PLACE OF PURCHASE	COST
TOTAL		

OPERATING COSTS

ITEM	PLACE OF PURCHASE	COST
TOTAL		

Request for Payment Page 3

PERSONNEL

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ORDINANCE NO:

*Contract with the Chinese Social Service Center for \$12,000 for the Chinese Seniors Program and provide for Payment. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds that:

1. The City is entitled to receive Community Development Block Grant (CDBG) funds from the Federal Department of Housing & Urban Development (HUD).
2. The Chinese Social Service Center has submitted a proposal to carry out a senior service program for Chinese elders.
3. A citizen committee selected this project for funding through the Community Initiatives Small Grant Program.
4. Funding this type of activity meets the goals and objectives of the Housing & Community Development (HCD) Program.
5. An agreement should be entered into with the Chinese Social Service Center amount of \$12,000, to carry out the Chinese Senior Program.

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Affairs is hereby authorized to enter into an agreement with the Chinese Social Service Center to provide \$12,000 for the Chinese Seniors Program substantially in conformance with the agreement attached as Exhibit "A".
- b. The Commissioner of Public Affairs is hereby authorized to pay for said contract in accordance with the provisions of the agreement.

Section 2. The Council declares that an emergency exists because delay in implementation of the action herein could result in an inability to complete necessary improvements in a timely manner; therefore, this Ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council, MAY 24 1995

Comm. Gretchen Miller Kafoury
Judy Sanders
May 19, 1995

BARBARA CLARK
Auditor of the City of Portland
BY *Britta Olson* Deputy

783

Agenda No.

ORDINANCE NO.

168837

Title

*Contract with the Chinese Social Service Center for \$12,000 for the Chinese Seniors Program and provide for payment. (Ordinance)

INTRODUCED BY	Filed: MAY 19 1995
Commissioner Gretchen Miller Kafoury	Barbara Clark Auditor of the City of Portland
NOTED BY COMMISSIONER	
Affairs <i>Gretchen M. Kafoury</i>	By: <i>Cay Kerschmer</i> Deputy
Finance and Administration	
Safety	
Utilities	For Meeting of: _____
Works	ACTION TAKEN:
BUREAU APPROVAL	
Bureau: Housing & Community Development	
Prepared by Date	
Judy Sanders 05/19/95	
Budget Impact Review:	
<input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not Required	
Bureau Head: <i>Steve Rudman</i> Steve Rudman, Director	

AGENDA		FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
				YEAS	NAYS
Consent <input checked="" type="checkbox"/>	Regular	Blumenauer	Blumenauer	<input checked="" type="checkbox"/>	
NOTED BY		Hales	Hales	<input checked="" type="checkbox"/>	
City Attorney		Kafoury	Kafoury	<input checked="" type="checkbox"/>	
City Auditor		Lindberg	Lindberg	<input checked="" type="checkbox"/>	
City Engineer		Katz	Katz	<input checked="" type="checkbox"/>	