

COMMUNITY IS KEY



PCEF Committee Meeting

January 16, 2024, 6 p.m. – 8 p.m.

PORTLAND
**CLEAN ENERGY
COMMUNITY BENEFITS
FUND**



THE BUREAU OF **PLANNING
& SUSTAINABILITY**



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Virtual Meeting Participation Check

Guidelines for public participation

➔ Guidelines applied to virtual meeting:

- Committee meetings open to the public
- Public invited to comment at around 6:10 p.m.
- There will be a break at 7:00 pm, online participants will see a break screen. There will be no online discussion available during break.



Chatbox: open for introductions and for noting public comment interest. All other times, host-only chats (PCEF Staff).



Raise Hand: used by Committee/presenters only.



Video: on for Committee/presenters only.



Microphone: public members muted.



Recording: this meeting is being recorded.



Captioning: this meeting is being captioned; settings > show subtitles.

Agenda

- 6:00 Welcome and introductions
- 6:10 Public comment
- 6:20 Approval of Meeting Minutes (**action item**)
- 6:25 Proposed code amendment to allow use of PCEF interest for FY25-26 budget
- 6:45 Annual CIP update process and timeline
- 7:00 Break (5 min)
- 7:10 Annual CIP update process and timeline (continued)
- 7:40 PCEF Committee recruitment subcommittee selection (**action item**)
- 8:00 Meeting close

Introductions

PCEF Committee members

Centering

Public comment

Please indicate your interest in providing public comment by raising your hand or indicate your interest through the zoom chat function.

For those joining the meeting by phone, please enter *9 on your phone to indicate your interest in providing public comment.

Please limit your comments to 3 minutes.

Meeting minutes (action item)

- November 21, 2024
- December 10, 2024
- December 11, 2024

Proposed code amendment to allow use of PCEF interest for FY25-26 budget

Michael Jordan, City Administrator

Jonas Biery, Deputy City Administrator, Budget and Finance

Donnie Oliveira, Deputy City Administrator, Community & Economic Development

Proposed code amendment

Code amendment to enable City Council use of PCEF's interest for FY25-26 budget.

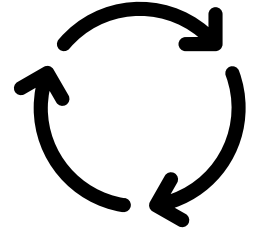
- D. Notwithstanding the purpose in Subsection 7.07.020.A. and the funding criteria in Subsections 7.07.060.A.-C. above, the City Council may allocate funding for fiscal year ~~2024-2025~~ [2025-2026](#) expenditures in an amount that is less than or equal to the actual interest earned on the Fund in fiscal year ~~2022-2023~~ [2023-2024](#) to needs determined by the Council. The amount of the actual interest is recorded in the City's audited Annual Comprehensive Financial Report. The City Council must explain its decision and post its explanation on the Program's website.

Annual CIP update process and timeline

Annual CIP update process and timeline

Annual CIP update objectives:

1. Incorporate lessons learned
2. Align outcomes and goals
3. Optimize resource allocation
4. Respond to emerging needs and opportunities



Process

- 3 – 5 months, complete by October annually
- Focus on programs in implementation stage
- Substantive work in subcommittees

Draft process objectives:

1. Transparency

- Ensure process is clear and consistent for stakeholders

2. Equity-centered

- Prioritize meaningful engagement with PCEF priority populations. Use equity metrics to inform decision making

3. Data-driven

- Ground updates on performance data and outcomes from funded programs

4. Flexibility and responsiveness

- Build in mechanisms to adapt to emerging climate or community needs or funding opportunities



Process – phase 1

- Review Existing Program Performance
- Purpose: Assess the effectiveness of past and ongoing programs funded through the CIP.



Process – phase 2

- Incorporate lessons learned and community feedback
- Purpose: Share feedback from prior implementation, elevate community feedback received.



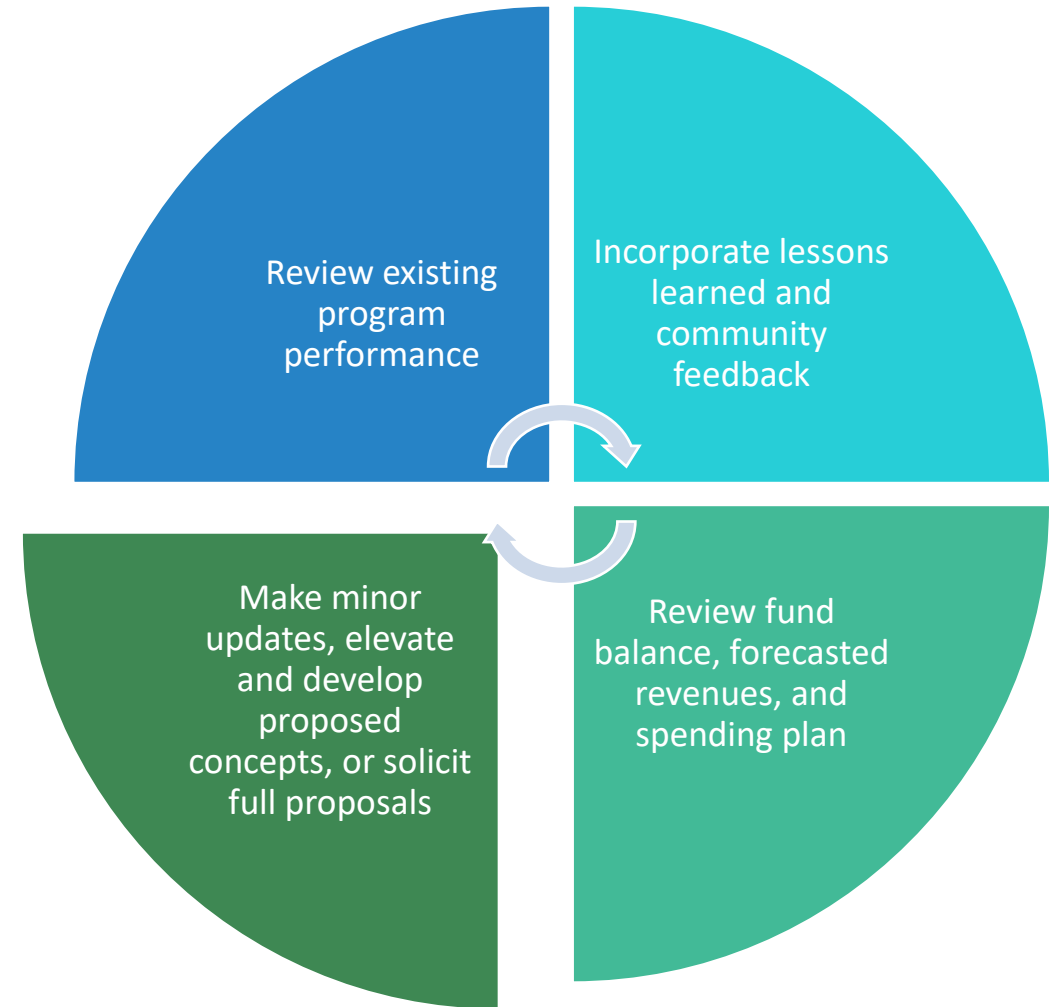
Process – phase 3

- Review fund balance, forecasted revenues, and spending plan
- Purpose: Ensure financial sustainability and effective allocation of available resources.



Process – phase 4

- Make minor updates, elevate and develop proposed concepts, or solicit full proposals
- Purpose: Adapt funding opportunities based on program or community needs, performance review, and financial capacity.



Discussion and questions

- How can we ensure the process aligns with both short-term adaptability and long-term climate and equity goals?
- How can we balance the need for meaningful community input with ensuring the process remains timely, efficient, and aligned with staff capacity (a near-term constraint)?
- What specific roles do you want to play in the update process (e.g., participating on the evaluation subcommittee, other subcommittees, community feedback sessions)?
- What elements do you want to see at the full Committee vs. subcommittee?

This discussion will return to the Committee in February and March, with the goal of finalizing it during that time?

Break

Meeting will reconvene at 7:08

PCEF Committee recruitment subcommittee (action item)

PCEF Committee member recruitment

Committee responsibility related to recruitment:

- Recommend replacement members to Mayor.

Two vacancies:

- Individual with experience in transportation decarbonization
- Individual with knowledge of Native American history, an understanding of the diversity of the local American Indian/Alaska Native community, and issues surrounding the Urban Indian experience.

Subcommittee responsibilities:

- Review applicants
- Interview finalists
- Recommend applicants to the PCEF Committee

Draft timeline:

- February: Review and interview applicants
- March: PCEF Committee recommendation
- April: Mayoral appointment contingent on City Council confirmation

Committee action item: propose PCEF Committee recruitment subcommittee with at least two members.

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Modified consensus decision making process

- **Proposal** – put forth for consideration by Committee member
- **Temperature check** – each Committee member indicates how comfortable they are with making an affirmative decision
- **Discussion** – additional discussion if needed
- **Amendments** – Committee members can offer amendments to the original proposal
- **Decision** – each Committee member can 1) affirm the proposal, 2) stand aside, or 3) indicate that “no” they do not support the proposal. Note that standing aside is counted as a decision to affirm for the purposes of approving a proposal.

The following minimum number of affirmative decisions is required for a decision to represent the position of the PCEF Committee.

- When 6 or 7 Committee members are present : 5 Affirmative decisions
- When 8 or 9 Committee members are present : 6 Affirmative decisions