



Portland City Auditor

Council Clerk



Memorandum

Date: April 4, 2025

To: Council Clerk

From: City Auditor's Office

CC: Eric Shaffner, City Attorney's Office
Keelan McClymont, City Auditor's Office
Aria Ramus, City Auditor's Office

Subject: Correcting Scrivener's Errors in Code Titles 3, 6, 11, 17, 20, 24, and 25

Dear Council Clerk,

PCC 1.01.035 B. grants the City Auditor the authority to correct clerical errors in City Code with approval from the City Attorney's Office. This memorandum serves as written approval to correct the following scrivener's errors in City Code:

- Section 3.20.020, Exhibit B to Ordinance No. 191973. The section heading reads "3.20.025" (the City's website is correct).
- Chapter 3.54: Chapter title "Occupational Health" missing an "i."
- Subsection 6.10.100 C.: Phrase "pursuant section" missing "to this."
- Section 11.40.020, Table 40-1: "City Forester" was named under "Environmental conservation and protection overlay zones 'c' 'p'" row, while the rest of the table refers to City Administrator.
- Section 11.40.040: In the first sentence, "yrees" should be "trees."
- Subsection 17.108.020 T.: The subsection ends with "or" and lacks a period.
- Subsection 20.12.265 C.2.: The sentence ends with a colon instead of a period.
- Section 24.51.030, Table 2, row 4, column 2: The text reads "less that two feet in height" instead of "less than two feet in height."
- Section 24.51.030, Table 2: The final cell is missing the **(a)** and **(b)** formatting.
- Chapter 25.02, Definitions: The chapter heading was deleted from the exhibit (the City's website is correct).

Approved as to form

by *Eric Shaffner*

for the City Attorney

City Attorney Approval Signature

1221 SW Fourth Ave, Room 130
Portland, OR 97204
councilclerk@portlandoregon.gov
portland.gov/council-clerk
503-823-4082