



THE BUREAU OF **PLANNING
& SUSTAINABILITY**

Community Involvement Committee

Meeting Minutes

February 11, 2025 | Zoom

Attending Committee Members: Jim, Calvin, Hannah, Ren

Attending Staff: Cayla McGrail, BPS Principal Planner Ryan Singer

Agenda

Welcome + Introductions (5:00)

Portland 2035 Comprehensive Plan (5:10)

This long-range plan helps the City prepare for and manage expected population and employment growth, as well as plan for and coordinate major public investments between now and 2035. The guidance in the plan is intended to help make Portland more prosperous, healthy, equitable, and resilient.

Refer to the presentation for additional information on the Comp Plan.

CIC Discussions & Feedback

- How can implementation of Comp Plan be improved? How can the CIC help?
 - CIC ensure land use and BPS projects clearly communicate what infrastructure is in the project so that folks can understand what project & plans are to actively be involved in community engagement work. IE asking project teams directly "How are you communicating about _____"
- How is the City building a decision making process and communication process into projects?

Committee concern that decisions are not always communicated out to the public

 - CIC and Bureau staff work to ensure transparency from projects
 - CIC work to flag in outreach plans key points to share back out decisions that have been made
 - Clearly communicate the next phase of projects, IE when things are handed off to other bureaus for implementation, etc.
- How can CIC be more involved?



City of Portland, Oregon | Bureau of Planning and Sustainability | www.portland.gov/bps
1810 SW 5th Avenue, Suite 710, Portland Oregon, 97201 | Phone: 503-823-7700 | Relay: 711

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 311, Relay: 711.

Traducción e Interpretación | Biên Dịch và Thông Dịch | अनुवादन तथा व्याख्या | 口笔译服务 | Устный и письменный перевод | Turjumaad iyo Fasiraad | Письмовий і усний переклад | Traducere și interpretariat | Chiaku me Awewen Kapas | 翻訳または通訳 | ການແປພາສາ ຫຼື ສາທາລະນະການ | الترجمة التحريرية أو الشفهية | Portland.gov/bps/accommodation

- Is there an interest to do more staff meet & greet? Tour the building and build connections with staff
- Support bureau staff in extended project timelines to do engagement right
- Examine potential for CIC members to be more involved with project teams beyond and in addition to CIC meetings

Announcements & Updates (6:00)

- Citywide Engagement Officer started Jan 31.
 - Will lead efforts to design citywide engagement practices and procedures, convene and lead citywide engagement team, implement strategies, and build relationships
- Application processes for Sustainability and Climate Commission and BPS Director moving forward
- Progress report from RIP2 and middle housing can be found [here](#)

CIC Business (6:10)

- Changed March Meeting to March 10th 12 – 1 pm
- Discussion on changes and improvements
 - Does the committee want to elect a chair? Does the committee want to follow Robert's Rules of Order?
 - Benefits for structure, accountability, ownership, involvement
 - Opportunities to gain more professional development

Action Items / Follow Ups

- Send notice of rescheduled meeting
- Check quorum / public meeting guidelines
- Committee members continue share thoughts on CIC with staff

Adjourn (6:45)