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CITY DEMONSTRATION AGENCY 5329 N.F. UNION AVENUE PORTLAND, OREGON 97211 288-6923

EXECUTIVE BOARD BUDGET REVIEW COMMITTEE RECOMMENDATIONS May 8, 1975

PRESENT: ELLA MAE GAY JAMES LOVING

GREGG WATSON

LEROY PATTON Billie Cox Martha Warren

HARRY WARD

ABSENT:

BOB ROGERS

NICK BARNETT CHARLES FORD OPAL STRONG DICK CELSI ERNIE HARTZOG

- (A) MRS. WARREN MOVED THAT THE READING TREE PROGRAM BE ALLOCATED \$5,595 OF THE \$61,409.86. SECONDED. MOTION CARRIED.
- (B) Mrs. Gay moved to adopt Martin Luther King Scholarship Fund as number three (3) priority. Seconded. Motion Carried. Gregg Watson opposed.
- (C) Mr. Watson moved that 4-C Child Care be adopted as priority number four (4). Seconded. Motion Carried.
- (D) Mrs. Gay moved that Senior Adult Service Center be adopted as number five (5) priority. Seconded. Motion Carried.
- (E) Mr. Patton moved to allocate \$2,500 to the Little League Program, Seconded. Motion Carried. Gregg Watson, MARCUS GLENN OPPOSED.
- (F) Mr. GLENN MOVED THAT THE BALANCE OF THE FUNDS, \$53,314.86 BE EQUALLY DIVIDED BETWEEN THE FOLLOWING PROJECTS:
 ALBINA HEALTH CARE CENTER, MARTIN LUTHER KING FUND,
 SENIOR ADULT SERVICE CENTER, AND ALBINA YOUTH OPPORTUNITY
 SCHOOL; AND THAT ADDITIONAL FUNDS WOULD BE GIVEN TO THOSE PROJECTS JUST LISTED FROM UNCOLLECTED LOANS FROM THE MEDIA, INC. PROGRAM AND PROCEDURES WILL BE DEVELOPED BETWEEN THE CITY OF PORTLAND AND THE MODEL CITIES' CITIZENS PLANNING BOARD, PRIOR TO JUNE 30, 1975. SECONDED. MOTION CARRIED. GREGG WATSON OPPOSED.

- (G) Mr. Ward moved that any future dollars that are available, including the \$9,000 to be returned from Mr. Jon Toran's retainer fee, be placed with the Citizens Planning Board, Incorporate Body. Seconded. Motion Carried.
- (H) Mr. Ward moved to reconsider the \$53,314.86 allocation distributed between Albina Health Care Center, Martin Luther King Fund, Senior Adult Service Center and Albina Youth Opportunity School. Seconded, Motion Carried, Marcus Glenn and LeRoy Patton opposed.
- (I) Mr. Ward moved that the \$53,314.86, along with any other monies, including the uncollected Media Accounts, that comes into Model Cities, be transferred to the Citizens Planning Board, Inc. Seconded. Motion Carried.
- (J) Mr. Watson moved that the Chairman take the action that the Budget Review Committee and Executive Board has initiated and as Chairman implement the necessary procedures. Seconded. Motion Carried.



February 13, 1975

DEPARTMENT OF PUBLIC SAFETY

CHARLES JORDAN COMMISSIONER

MODEL CITIES AGENCY

ALONZO JAMISON, JR. DIRECTOR

5329 N.E. UNION AVE. PORTLAND, OR. 97211 503/288-8261

BUDGET REVIEW COMMITTEE:

As you are aware, the Budget Review Committee will be meeting on Friday, February 14, 1975 at 6:00 p.m. in the Model Cities Conference Room to discuss future funding for Model Cities Projects.

Attached for your information and review are each Project's proposed 3-month budget, for the period April 1, 1975 through June 30, 1975. I suggest that you review these budgets in detail in order to formulate any questions or concerns that should be discussed. Each Project Director will be at the meeting to discuss the attached budgets and provide an update on their future funding plans. Projects have been scheduled as follows:

6:00	Martin Luther King
6:15	Albina Youth Opportunity School
6:30	Freedom House
6:45	MARC
7:00	Albina Health Care
7:15	Senior Adult Service Center
7:30	Albina Contractors Association

If you have any questions, please contact me at 288-8261, or Mr. Bob Rogers, Budget Review Committee Chairman, at 288-5521.

Sinderely,

Jamison, Director

cc: Mr. James Loving, Chairman, CPB

Commissioner Charles Jordan

P.S. Please be present and on time so that we may follow our schedule as presented.

Martin Luther King, Jr. Scholarship Fund of Oregon

P.O. BOX 751
PORTLAND STATE UNIVERSITY
PORTLAND, OREGON 97207

CF

February 13, 1975

W. Philip McLaurin
President

Dennis G. Payne Executive Director

(503) 229-4475

Mr. Alonzo Jamison, Jr. Director Model Cities Agency 5329 N.E. Union Avenue Portland, Oregon 97211

Re: Three Month Budget:
April Through June, 1975

Dear Mr. Jamison:

Pursuant to your letter of February 11, 1975 and our telephone conversation this morning, please find attached hereto the Three Month Budget for the continued operation of the scholarship services being rendered to Model Cities Area Residents by the Martin Luther King, Jr. Scholarship Fund of Oregon.

The Three Month Budget covers the time period from April 1, 1975 through June 30, 1975 and represents only the costs for the operation of the Scholarship Office. There is no request for direct scholarship and book costs included in this budget request, because the Scholarship Office will have already awarded Spring Term 1975 Scholarships using funds approved in the original nine (9) month budget.

Thank you and your staff for your continued cooperation and assistance in helping the Scholarship Office prepare our operational budget for the Three Month Extension Period.

Sincerely,

Dennis G. Payne, Executive Director

DGP:mb*
Attachments (1)

cc: Mr. W. Phil McLaurin

Mr. Henry Hewitt Bowens-Duncan Company

Commissioner Charles Jordan

Mr. Bob Rogers Mr. James Loving



BUDGET SUMMARY

DATE FEBRUARY 13, 1975

PROJECT	NO.	10	-	05	

PROJECT TITLE MARTIN LUTHER KING, JR. SCHOLARSHIP FUND OF OREGON

CATEGORY CODE	CATEGORY TITLE	TOTAL BUDGET	MODEL CITIES Share
10	SALARIES (INCLUDING FRINGE BENEFITS)	\$ 1823.33	\$ 5470.00
20	CONTRACTED SERVICES (INCLUDING	312.00	936.00
30	TRAVEL, LOCAL	40.00	120.00
35	TRAVEL, OUT OF TOWN	75.00	225.00
40	CONSUMABLE SUPPLIES	500.00	1500.00
50	SPACE (INCLUDING RENOVATION)	- 0 -	0 -
55	UTILITIES (INCLUDING TELEPHONE)	- 0 -	- 0
60	FURNITURE & EQUIPMENT (RENTAL)	- 0 -	- 0 -
65	FURNITURE & EQUIPMENT (PURCHASE)	- 0 -	- 0 -
70	INSURANCE	- 0 -	0 -
71	MAINTENANCE OF EQUIPMENT	20.00	60.00
79	MISC. EXPENSES	50.00	150.00
	TOTALS	\$ 2820.33	\$ 8461.00

O/A

APPROVAL

SIGNATURE & TITLE

Executive Director

February 13, 1975

CDA APPROVAL

SIGNATURE & TITLE

DATE



BUDGET JUSTIFICATION

(CATEGORY 10, PERSONNEL)

DATE February 13, 1975

PROJECT NO.	10 - 05	
PROJECT TITLE	MARTIN LUTHER KING, JR. SCHOLARSHIP FUND OF OREGON	

(A) NUMBER OF PERSONS	(B) POSITION OR TITLE	(C) MONTHLY SALARY RATE (FULL TIME)	(D) PERCENT OF TIME ON PROJECT	(E) NO. OF Months on Project	(F) COST (AxCxDxE)
1	Executive Director	\$ 1006.00	100 %	3	\$ 3018.00
1	Office Secretary	596.	100 %	3	1788.00
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SUB TOTAL, PERSONNEL				\$ 4950.00	
10.5 % FRINGE BENEFITS				520.00	
•	/	of the second of	TOTAL, PER	SONNEL	\$ 5470.00



BUDGET JUSTIFICATION (CATEGORIES 20 THROUGH 79)

DATE February 13, 1975

PROJECT NO. 10 - 05

PROJECT TITLE MARTIN LUTHER KING, JR. SCHOLARSHIP FUND OF OREGON

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM Total	CATEGORY TOTAL
20	COLLEGE WORK STUDY:	\$ 486.00	
en en en en	College work study employment of students at Portland State University, per the original Nine (9) month budget funded by Model Cities for this project.(\$162.per month)		
	ACCOUNTING & DATA PROCESSING SERVICES: Full and complete bookkeeping and data processing services to be rendered to the project by Bowens - Duncan Co., per the original Nine (9) month budget funded by Model Cities. (\$ 150. per month)	4 50.00	*
			\$ 936.00
30	TRAVEL, LOCAL:	\$ 120.00	
, "	400 miles per month @ 10.¢ per mile x 3 months		
*			\$ 120.00
35	TRAVEL, OUT OF TOWN:	-	-
	500 miles per month @ 10.¢ per mile x 3 months	\$ 150.00	
	\$ 25. per day per diem x 3 days	75.00	•
			\$ 225.00
40	CONSUMABLE SUPPLIES:	\$ 1500.0	
	Office and Program Supplies, Xeroxing, Postage, Duplicating, etc. (\$ 500. mo.)		\$ 1500.00



BUDGET JUSTIFICATION (CATEGORIES 20 THROUGH 79)

	FEBRUARY	13,	1975
DATE			

10 - 05

PROJECT TITLE MARTIN LUTHER KING, JR. SCHOLARSHIP FUND OF OREGON

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
71	MAINTENANCE OF EQUIPMENT: Office equipment repair and maintenance 0 \$ 20. per month x 3 months	\$ 60.00	\$ 60.00
79	MISCELLANEOUS: (Telephone Services) Two telephone lines @ \$ 50. per month x 3 months	\$ 150.00	
			\$ 150.00
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