

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Joint Meeting of
Budget Review Committee
and
Executive Board
August 27, 1974

The meeting was called to order by the 1st Vice Chairman, Mr. James Loving, at 6:50 p.m. The meeting was held in the Model Cities Conference Room #26, at 5329 N.E. Union Avenue.

The following members were present or arrived before the meeting adjourned:

Bob Rogers	Jan Childs
Kay Toran	Burnett Austin
Opal Strong	Dick Celsi
Marlene Bayless	Harry Ward
James Loving	Charles Ford

The following staff members were present:

Edna Robertson	Roland Franz	Al Jamison
Diana Davis	Sol Peck	
Barbara Patrick	Pat Ollison	
Andrea Sharp	Phil Eggert	
Mike Henniger	Neva VerMeer	

The Chairman asked if there were any corrections or additions to the minutes of the previous meeting.

Mr. Rogers said that in the third paragraph, fourth sentence, the statement by Mr. Loving should have read "He was not told...." - instead of "He was told....".

MR ROGERS MOVED TO ACCEPT THE MINUTES AS WRITTEN WITH THE CORRECTION.
SECONDED BY MS. CHILDS. MOTION CARRIED.

Mr. Loving stated that it was indicated at our last meeting that we need additional dollars for fringe benefits for employees in the amount of \$28,000. We are also dealing with the concerns of the Commissioner of the rationale and justification of new dollars allocated to certain programs. It was put in motion at our last meeting that we would re-evaluate all of our projects and request additional justification from every project director in terms of new dollars. The easiest way would be to eliminate the projects we have no concerns with and then deal with projects we do have concerns with.

Ms. Childs said she would like to know if we do, in fact, have to come up with \$28,000. Is this the figure we really do need to have?

Mr. Loving said a figure of \$28,000 was indicated at our last meeting and I heard today the correct figure is approximately \$23,000.

Mr. Jamison said the figure we gave you last week was an estimate before we had the actual figures on the pay raises. Our estimate was based on a flat ten percent.

Mr. Loving stated he had reviewed the justifications of the projects and one was missing, which is Citizens Participation. He said he was speaking for the committee in requesting Ms. Robertson to prepare the justification for the additional \$35,000 and submit it to this Board as soon as possible.

Mr. Celsi said it was his understanding that when we were finished with our last budget there was still money in abeyance.

Mr. Loving stated that as we stand now, every dollar has been allocated.

Mr. Eggert placed figures on the blackboard indicating the amount of money which had been allocated to each project.

Mr. Rogers stated that is the money we allocated from the budget and it was passed on to the CPB and they approved it. We had about \$26,000 left over and we allocated more money to some of the projects. Why not deal with this \$26,000?

Mr. Celsi concurred with Mr. Rogers and said that would be a reasonable approach since we did have one budget which everybody was satisfied with and it seems it would be easier to take the added money back.

Mr. Eggert indicated on the blackboard the projects which had received money from the \$26,000 as follows:

MEDIA	\$ 7,000
MLK	9,000
Sr. Adult Service Center	1,348
4-C	6,000
Administration	2,664
	<u>\$26,012</u>

MR. CELSI MOVED WE RECALL THE \$26,012 AND THAT WE RETURN THAT AMOUNT TO THE ADMINISTRATION BUDGET. SECONDED BY JAN CHILDS.

Mr. Austin asked if the projects had already been informed that they could have the additional money. MLK is different from the other projects as school is starting in September and they may be expecting the extra money.

Mr. Ward stated that was subject to full Board approval and there has been no Board meeting since.

Mr. Jamison said he had informed Mr. Payne that he is to only allocate scholarships for that money which is approved. The final approval has to come from the Council.

Vote was taken on the motion. MOTION CARRIED.

Mr. Jamison suggested that taking the \$6,000 from 4-C would create serious problems as the match is three to one.

Mr. Loving suggested we go through the justifications of all the projects.

Ms. Childs asked the Chairman if he was satisfied with the justifications as he has already reviewed them.

Mr. Loving said he did not agree with some of the justifications, including those of the Albina Youth Opportunity School and the Woodlawn Pilot Housing Project. We should go through all of the justifications and should have a procedure on how to study them.

Mr. Ford recommended we have somebody read the justifications aloud as there were not enough copies to pass around.

Mr. Ward read a justification from PDC on the Housing Repair Project. He said they hadn't sent a summary of the justification.

The next project to be discussed was Woodlawn Pilot Housing Project for a \$36,000 budget.

A lengthy discussion followed on the Woodlawn Pilot Housing Project in which Ms. Childs explained the program and how the money would be used. She also mentioned other sources of funds that may become available.

Ms. Strong and Mr. Ford posed questions concerning the money in the event it isn't needed and is turned back to Model Cities at a date too late to reprogram elsewhere.

Mr. Henniger addressed himself to the concerns of the committee members and gave a discourse on the physical aspects of the project.

MR. ROGERS MOVED WE ACCEPT THE JUSTIFICATION FOR THE \$37,000 ATTACHED TO THE WOODLAWN PILOT HOUSING PROJECT FOR SUBMISSION AND INCLUSION INTO OUR TOTAL BUDGET. SECONDED BY MS. CHILDS.

Discussion followed the motion in which Mr. Rogers said there are only three or four projects the Commissioner was concerned about and these are the ones we need to deal with.

Mr. Loving asked Mr. Rogers if he wanted to withdraw his motion on the floor.

MR. ROGERS WITHDREW HIS MOTION. MS. CHILDS WITHDREW HER SECOND TO THE MOTION.

Mr. Ward stated that we as a Board should be concerned with every project we send through. The responsibility for the action of this Board is not on the shoulders of the Budget Review Committee, but it is on the shoulders of 27 people. Unless we know what we are talking about, how can we defend it if something comes up wrong?

Ms. Toran suggested we consider what Mr. Ward has suggested and start with Mr. Jordan's concerns.

Mr. Ward continued reading the justifications, the next of which was the Albina Youth Opportunity School.

Mr. Loving said based on the minutes, School District #1 has stated definitely that they will give no definitive documentation in terms of picking up AYOS.

Ms. Bayless said it is expected that commitment will come but it will not be in writing until they are ready to enter it into the budgetary process.

Mr. Loving stated that this is not the first year we have contacted the School District for AYOS. It is a continuation of passing the buck.

Ms. Bayless added that if the project has a record of community support at the time it comes up before the School District next year it will certainly be in a better position to be picked up.

Mr. Loving mentioned other problems in the budget in terms of salaries for the two top administrators.

Ms. Strong spoke in favor of the school and said she thinks the money is well spent.

Mr. Rogers said he thinks the program is very good and believes the School District will fund the program. The Commissioner was not concerned about the salaries. His main concern was - will the School District pick it up? And will they put it in writing?

Mr. Ward said the School Board is like a lot of other political agencies. There is a manner in which they can write a letter to say that they are not in the budgetary cycle but when they come to the cycle and AYOS is performing as it has in the past, they will consider it at that time.

Mr. Loving stated that type of letter certainly could be done now. We can address Dr. Blanchard either personally or by letter, or by both, and bring out what Mr. Ward mentioned.

MR. ROGERS MOVED WE DRAFT A LETTER TO DR. BLANCHARD, WITH A CARBON COPY TO MR. NEWMAN, CHAIRMAN OF THE BOARD, ASKING THAT THEY INDICATE THEIR SUPPORT IN DOCUMENTATION SO THAT WE CAN SUBMIT IT TO THE CITY COMMISSIONER TO RESOLVE THE MODEL CITIES DILEMMA CONCERNING AYOS. SECONDED AND CARRIED. MS. BAYLESS ABSTAINED.

The next justification read by Mr. Ward concerned the Albina Health Care Center. Some of the justifications mentioned were lack of equipment, more nursing services, from part time to full time services, health care library, and the production of a health newsletter at least twice during the operating year.

Mr. Jamison stated the concern of the Commissioner was the additional \$25,000, the present unit of medical supplies and the attention that is afforded each individual patient. We found that the costs per patient were relatively high considering everything.

Ms. Patrick read a breakdown of services to patients in terms of providing services and health education.

Mr. Rogers stated the concern of the Commissioner was that he didn't see the City or County picking up the program. We do have the Multi-Service Center Dental Clinic. How much is going to be contracted out for what?

Mr. Peck said it is unreal for Multi-Service Center to meet the needs of the community as that service is primarily for children. There is a critical need in dental care.

Ms. Toran thought they should itemize specifically what the money is to be used for under contracted services.

Mr. Loving said that in terms of the Commissioner's concerns, the City has never been in the health business. They contract all their health services to Multnomah County. Whether we are going to be picked up or not, as long as we can keep a health center going one year it is a monumental task. There is a great need in health and from a national level this country has been low on the totem pole concerning peoples' health. The Albina Health Care Center has to contract services. It does not have Xray equipment, dentistry, etc.

Ms. Childs asked if the Commissioner had asked for an audit of the program.

Mr. Loving answered that the audit of the program is in motion and it is in progress at this time. We can't divulge the report of the consultant at this time.

Mr. Ford suggested that there were perhaps things in the audit we should be made aware of.

Mr. Loving said the type of things the consultant indicated to him won't hurt the program at the City Council.

More discussion followed on the consultant's pay in which Mr. Loving said we had to devise another mechanism to pay the man.

MS. TORAN MOVED WE APPROVE THE JUSTIFICATION OF THE ALBINA HEALTH CARE CENTER. SECONDED BY MS. STRONG.

Mr. Jamison said that before we go to City Council, if staff can come up with any more justification it wouldn't hurt anything. The political climate down there is pretty tense. When we go down there, have all your ammunition ready.

Mr. Ford asked if the Commissioner mentioned a conflict of interests where Albina Health Care is concerned.

Mr. Loving said that is what our consultant has dealt with. When funds run out then you are going to have all those centers out there competing for dollars.

Vote was taken on the motion. MOTION CARRIED.

MR. FORD MOVED THAT WE POSTPONE THE OTHER TWO PROGRAMS UNTIL A LATER DATE AND CALL ANOTHER MEETING.

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Ms. Robertson stated that Citizens Participation is governed by the Working Committee meeting. Our committee meets tomorrow night and we will have justification from the citizens.

After more discussion it was decided to hold another meeting for September 4 at 6:30 p.m. The CPB meeting will be on Tuesday, September 3, 1974.

Mr. Loving asked for volunteers to meet with him and prepare an agenda in case Mr. Watson is not back. Mr. Austin, Mr. Ford and Ms. Robertson agreed to meet with Mr. Loving at 4:30 p.m. tomorrow to prepare the anticipated agenda.

The meeting adjourned at 8:50 p.m.

Neva VerMeer
Transaction Secretary

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CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Joint Meeting of Budget Review Committee
and Executive Board, August 27, 1974,
Model Cities Conference Room 226 at 6:50 P.M.

ACTION SUMMARY

- (a) Mr. Celsi moved we recall the \$26,012 and that we return that amount to the Administration Budget. Seconded by Jan Childs.

MEDIA	\$7,000
MLK	9,000
Senior Adult Service Center	1,348
4-C	6,000
Administration	2,664
	<u>\$26,012</u>

Vote was taken on the motion. Motion carried.

- (b) Mr. Rogers moved we accept the justification for the \$37,000 attached to the Woodlawn Pilot Housing Project for submission in inclusion into our total budget. Seconded by Ms. Childs.

Mr. Rogers withdrew his motion. Ms. Childs withdrew her second to the motion.

- (c) Mr. Rogers moved we draft a letter to Dr. Blanchard, with a carbon copy to Mr. Newman, Chairman of the Board, asking that they indicate their support in documentation so that we can submit it to the City Commissioner to resolve the Model Cities dilemma concerning Albina Youth Opportunity School. Seconded and carried. Ms. Bayless abstained.

- (d) Ms. Toran moved we approve the justification of the Albina Health Care Center. Seconded by Ms. Strong.

Vote was taken on the motion. Motion carried.

- (e) Mr. Ford moved that we postpone the other two programs until a later date and call another meeting. Meeting will be called for Budget Review Committee and Executive Board Wednesday, September 4, 1974.

MR. ROGERS MOVED WE DROP THE SUBJECT AND LET THE EMPLOYEE BATTLE IT OUT THROUGH THE CHANNELS SHE IS SUPPOSED TO GO THROUGH. SECONDED BY MR. AUSTIN. A request for a division of the house was asked for. 6 - For. 0 - Against. 1 - Abstention. MOTION CARRIED.

Mr. Rogers asked if the Director has the power to fire an employee. Two members answered in the affirmative.

Mr. Loving asked if there was any other business.

Mr. Ford said he has a concern. We spent a lot of time on Community Care. What is the status of that program? We still have equipment out there.

Mr. Jamison said that on Thursday of last week we delivered a letter to Mrs. Peoples regarding the vehicles in particular and requesting that she have the vehicles on this lot by 5:00 o'clock Friday, August 16. That letter was delivered at 10 o'clock. At 10:30 I received a call from Mark Hatfield's office in Washington, D.C. I explained to the Senator's assistant that the project had been defunded and they had no insurance on the vehicles. Mrs. Peoples stated that the Mayor said he would sell all the equipment for a very nominal fee. I told her I had no knowledge of that. I related it to the Commissioner's office. In the meantime the Mayor's office had a call from Senator Hatfield's office. The Mayor says he does not recall making such a deal and under any circumstances he wanted the vehicles back. After discussing it with Commissioner Jordan it was decided that we should pursue getting the vehicles and make out a lease agreement in regards to the other inventory. He did agree to enter into a lease agreement for a nominal fee after we receive the vehicles.

On Friday I received a call from an insurance agent saying Mrs. Peoples had come into the office to reinstate the insurance on the vehicles. I related this information back to City Hall and they said they wanted their vehicles. Tomorrow morning there will be a process started to get the vehicles through the legal process.

Ms. Childs asked when the real reason will be made to the public why Community Care is going to be defunded. Stated she saw no reason for this to be covered up.

Discussion followed in which Mr. Ford said that to release information before we have definite proof that we can lay on the table would be unwise. I suggest we wait until the right time.

MR. WARD MOVED THAT WE WITHHOLD ANY FURTHER DISCUSSION ON COMMUNITY CARE UNTIL THE REPORT IS TURNED OVER TO US, AND UNTIL THE AUDITORS BRING BACK A FULL SCALE REPORT. WE WILL REVIEW THAT REPORT AT THAT TIME. SECONDED AND CARRIED. Mr. Celsi abstained.

With no further business, the meeting adjourned at 8:20 p.m.

Neva VerMeer
Transaction Secretary

Mr. Rogers stated that the Commissioner wasn't saying that the budget wouldn't be approved. He was saying to document down the justification of it. All we have to do is to get documentation from the projects to verify their need.

Mr. Jamison said he would be willing to go through the budget, project by project, and get the kind of justification and bring it back to this committee for your recommendations.

Ms. Childs said we should be concerned with the money that hasn't been used for what it was appropriated for in the first place.

Mr. Ward said he thinks the budget is going to have to be brought back and reviewed and a minimum figure of \$28,000 be included.

Mr. Celsi said the \$28,000 is really the Director's problem. Every project has got to adjust their budget to the problem.

MS. TORAN MOVED THE EXECUTIVE BOARD AND BUDGET REVIEW COMMITTEE MEET AGAIN ON TUESDAY, AUGUST 27, 1974, TO RESOLVE THE BUDGETARY PROBLEMS. SECONDED BY MR. FORD. MOTION CARRIED.

Mr. Ford said he hopes Mr. Jamison will come back with a recommendation of where the \$28,000 is coming from.

Mr. Ward asked Mr. Jamison if it is possible to have those justifications ready by the next meeting. Mr. Jamison said that is what he intends to do.

Mr. Ford mentioned Freedom House and asked Mr. Jamison if he had received a letter concerning their application to the State. Mr. Jamison said he had not received word as yet. Mr. Ford suggested that staff follow through on the acquisition of this letter concerning Freedom House.

Mr. Loving asked if there was any other new business.

Ms. Childs said she would like to talk about attrition as there is a staff member who has been leaned on by attrition and she is concerned about it. Mr. Jamison's secretary has been transferred to something else. The memo that went out transferred her to another position which was occupied by another senior steno who refused to move. She doesn't have a permanent assignment. Her position as the administrative secretary would have been one of the last to phase out.

Mr. Ward stated that this is an administrative matter and the administrator has the right to move an employee any place he wants to. If that employee refuses, she has the right to file a grievance. It is out of our category.

Mr. Rogers agreed with Mr. Ward. We have enough on our hands trying to get this budget passed by the City. The majority of the Board approved Mr. Jamison as Director of this program. He has the right to move a person around. She isn't losing her salary. We have no jurisdiction in this area. The Director has reasons for moving her and that can be worked out with the Personnel Committee and the Union representative.

Mr. Jamison advised that the budget and the final transition plan will have to go before Council as a package deal. The Commissioner's concerns include the whole administration's budget as this is the area the Council tends to strike at first. His advice is for us to have total justification. With Albina Health Care's increase of \$25,000, he was concerned about the cost of supplies and if the money is being spent wisely. He asked me to come up with an evaluation of the situation and see if it is justifiable. He cannot support the Planning Board's decision of continuing for 12 months for all employees without the proper justification. In response to the contracts running out, we do have an ordinance to extend all projects for one month to give us legal authority to keep these projects going until the Mayor's return, and to give the CPB time to allocate the new money from the impounded funds.

Mr. Ford asked if there are any unforeseen expenditures that could come out of this budget that we are not programming for.

Mr. Rogers said the Commissioner was also concerned about the Albina Youth Opportunity School and if the school district was going to pick it up. He definitely wanted a letter of commitment from Blanchard's office.

Marlene Bayless added that she had a discussion with Mr. Rance Spruill and he indicated that the Board and staff for AYOS were pursuing some kind of special funding through the colleges.

Mr. Ford asked about the unseen expenditures in our budget that we are not programming for.

Mr. Jamison stated the City Council has passed pay raises throughout the City which would definitely have some impact on our budget. There would be approximately \$28,000 we are not budgeted for.

Further discussion followed on pay raises and other phases of the budget in which Mr. Rogers said they had explained to the Commissioner that the reason some of the budgets were high was because we have to pay overtime, and he wants all of that documented. He wants us to have justification for everything.

Mr. Ward asked if there had been any determination as to percentage cost for administration from the total amount of money that we received.

Mr. Eggert informed the committee that we have to put up in-kind or hard match 20 percent of the budget.

Mr. Franz said he had made some rough calculations and arrived at 21% of the total budget figure of CDA as going for Administration, CP, Evaluation and Information. The amount of the increase is approximately 17%, and the overall revised budget figure amounts to approximately 20%. The Model Cities program compares quite well to the Bureau of Human Resources.

Mr. Ford made a recommendation that the Budget Review Committee go back and take a second look at the budget.

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Joint Meeting of
Budget Review Committee
and
Executive Board
August 20, 1974

The meeting was called to order by the Chairman of the Budget Review Committee, Mr. James Loving, at 6:45 p.m. The meeting was held in the Model Cities Conference Room #26, at 5329 N.E. Union Avenue.

The following members were present or arrived before the meeting adjourned:

James Loving
Burnett Austin
Charles Ford

Jan Childs
Marlene Bayless

Dick Celsi
Harry Ward

Bob Rogers
Kay Toran

The following staff members were present:

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Mr. Loving stated that as the Chairman of Budget Review Committee he has some concerns, as well as concerns derived from his position as being Vice Chairman of the Citizens Planning Board. Stated he feels that in his position as Vice Chairman there is a lack of communication from the Director's office, as well as from the Chairman. On three prior occasions he was told that the Chairman would not be in attendance and he would have to chair the meeting. He was told what type of things the Chairman wanted taken care of, and now he has informed the Director that this is the last time he will be in this predicament. The foundation of this organization is based on communication and the meaning of this organization is economic.

Mr. Loving stated he had been informed of a meeting that was held last week with Mr. Jamison, Commissioner Jordan and Mr. Rogers in attendance regarding the Commissioner's concerns with the budget. The purpose of this meeting is to inform the Budget Review Committee and the Executive Board Committee of these concerns. Some of the concerns of the Commissioner were the budgets of Citizens Participation Department, Administration and Albina Health Care. Mayor Neil Goldschmidt is on vacation and in all probability our budget won't be submitted to the Council until the second week in September. Since this will create a problem for our agencies, I would like to hear from the Director.

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MR. WARD MOVED THAT WE WITHHOLD ANY FURTHER DISCUSSION ON COMMUNITY CARE UNTIL THE REPORT IS TURNED OVER TO US, AND UNTIL THE AUDITORS BRING BACK A FULL SCALE REPORT. WE WILL REVIEW THAT REPORT AT THAT TIME. SECONDED AND CARRIED. Mr. Celsi abstained.

With no further business, the meeting adjourned at 8:20 p.m.

Neva VerMeer
Transaction Secretary

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CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Joint Meeting of Budget Review Committee
and Executive Board, August 27, 1974,
Model Cities Conference Room 226 at 6:50 P.M.

ACTION SUMMARY

- (a) Mr. Celsi moved we recall the \$26,012 and that we return that amount to the Administration Budget. Seconded by Jan Childs.

MEDIA	\$7,000
MLK	9,000
Senior Adult Service Center	1,348
4-C	6,000
Administration	2,664
	<u>\$26,012</u>

Vote was taken on the motion. Motion carried.

- (b) Mr. Rogers moved we accept the justification for the \$37,000 attached to the Woodlawn Pilot Housing Project for submission in inclusion into our total budget. Seconded by Ms. Childs.

Mr. Rogers withdrew his motion. Ms. Childs withdrew her second to the motion.

- (c) Mr. Rogers moved we draft a letter to Dr. Blanchard, with a carbon copy to Mr. Newman, Chairman of the Board, asking that they indicate their support in documentation so that we can submit it to the City Commissioner to resolve the Model Cities dilemma concerning Albina Youth Opportunity School. Seconded and carried. Ms. Bayless abstained.

- (d) Ms. Toran moved we approve the justification of the Albina Health Care Center. Seconded by Ms. Strong.

Vote was taken on the motion. Motion carried.

- (e) Mr. Ford moved that we postpone the other two programs until a later date and call another meeting. Meeting will be called for Budget Review Committee and Executive Board Wednesday, September 4, 1974.

need at least \$34,900. MLK will be turning back monies somewhere in the neighborhood of \$5,000.

Mr. Rogers asked if the total figure of \$69,900 would take MLK through. Mr. Payne stated that there would be some cutbacks, but that the \$69,900 would take MLK through.

(2) Rance Spruill - Albina Youth Opportunity School

Mr. Spruill stated that they had two (2) students graduate and they have filled out applications for college. Ninety-two (92) credits were granted to students this year. They are requesting additional funds because they will be shifting staff people around this year.

Mr. Loving asked if AYOS will continue to be funded by Portland Public Schools. Mr. Spruill responded yes.

Mr. Rogers asked how much money AYOS feels they need to carry the program out. Mr. Spruill replied \$27,000.

(3) Reading Tree - Absent

Mr. Jamison stated that the Reading Tree staff said that the \$3,000 from Model Cities, which was previously allocated would suffice.

(4) Walter Fuhrer - MARC - Absent

(5) William Davis - Albina Health Care Center

Dr. Davis stated that the Albina Health Care Center needs additional medical services, such as more nursing time, more receptionist time, expand services to include more preventive health screening, and more dental services.

Dr. Davis passed out information to the Budget Review Committee.

After further discussion Mr. Rogers asked Dr. Davis how much money he would need for the nine (9) month period.

Dr. Davis replied anything above \$25,000.

(6) Joil Southwell - Senior Adult Service Center

Mr. Southwell stated that the Senior Adult Service Center has been operating four (4) components for the last three and one-half (3 1/2) years. Serve persons in terms of personal services and outreach services. The money required for a nine (9) month period would be \$34,000.

(7) Lillie Walker - 4-C Child Care

Mrs. Walker stated that 4-C provides comprehensive child care services. Mrs. Walker stated that due to the kitchen at Bethel A.M.E. Child Care which provides lunches for all the Child Care Centers they were \$68,000 overspent. 4-C is requesting \$68,000 plus \$15,000 for a total \$83,000.

(8) Little League - Absent

Mr. Jamison stated that Little League was underspend and would only need \$2,600 and they would be turning back \$1,900.

(9) Harvey Rice - MEDIA

Mr. Rice stated that MEDIA was requesting \$15,000 additional dollars to administer the trust agreement.

Mr. Rice asked that the Citizens Planning Board write letters to OMBI asking that Media be granted their request for a grant and stating that time is of the essence.

(10) Jim Wade - Albina Art Center

Mr. Wade stated that the Albina Art Center had requested \$10,000 but they would like \$17,000 to provide adequate funding in each area.

(11) Oregon Minority Contractors - Dallas Renfro

Mr. Renfro gave background on the new organization, Oregon Minority Contractors, and stated that they are requesting \$44,000.

(12) Neighborhood Facility - Mr. Clemens

Mr. Henniger stated that they would need \$3,000 for salary for a construction supervisor and \$9,000 for salary for a site manager, for a total of \$12,000.

(13) Housing Repair - Bruce Wade

Mr. Loving asked Mr. Henniger if the federal government had decided to give them any more money? Mr. Henniger replied not that he knew of.

There was further discussion on the housing repair project.

Mr. Jamison recommended the nine (9) month funding period for all projects. He recommended an additional \$6,000 to 4-C Child Care and stated that Administration was requesting \$5,000, Citizens Participation Working Committee had requested an additional \$44,000 and Evaluation/Information Systems was asking for \$11,754.

Mr. Loving questioned the request for an additional \$44,000 from the Citizens Participation Working Committee.

Mrs. Robertson explained that the Citizens Participation Budget was taken back to the Citizens Participation Working Committee and the Committee restored the budget back to the original \$111,000, which was presented before, with additional monies added to keep all Citizens Participation staff for the complete twelve (12) month period.

Mr. Jamison stated that he was not in agreement with the recommendation from the Citizens Participation Working Committee.

Mr. Loving stated that citizens participation is a little different than the run of the mill program. The citizens have a say in compiling their budgets based on the amount of monies that are available. Mr. Loving suggested that the Director, Chairman of the Citizens Participation Working Committee, and the Citizens Participation Coordinator sit down and try to come up with a compiled budget that all three (3) parties can live with.

Mr. Green stated that the Committee had instructed him to not asked for anything less than the requested amount.

Mr. Jamison stated that the budget allocations for projects should be submitted to the Citizens Planning Board no later than July 16, 1974.

The next meeting was set for July 1, 1974, Monday at 4:30 p.m.

Meeting adjourned at 7:00 p.m.

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CITY DEMONSTRATION AGENCY
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PORTLAND, OREGON 97211

288-8261

Budget Review Committee

June 17, 1974

The following Budget Review Committee members were present:
Mr. Loving, Mrs. Toran, Mr. Rogers, Mr. Bucciarelli, and
Mrs. Childs.

The following staff was present: Mrs. Robertson, Mr. Jamison,
Mrs. Sharp, Mrs. Ollison, Mr. Franz, Ms. Patrick, Mr. Kuust,
Ms. Myers, and Mr. Henniger.

Mr. Loving explained that he was in Tacoma, Washington, last Wednesday, at a Region X meeting of the Board of Directors, and Mr. Les McKants and Mr. Richard Cowens were in attendance. Mr. Loving stated that as he indicated at the last Budget meeting regarding the two (2) pieces of money, \$389,000 and \$676,000, that we could apply for the \$389,000 and it would not be subjected to any restrictions from the City of Portland as would the \$676,000. The \$676,000 would be deducted from the City's block grant money. Mr. Richard Cowen informed us that this was not true, he stated that both pieces of money would have to be applied for by us through the City.

Mr. Jamison stated that this was the first time he had heard anything about it. He thought that the \$389,000 did not have strings attached but the \$676,000 does. He stated that anything to the contrary he had not heard about.

Mr. Loving stated that Mr. Cowens was very definitive in his interpretation of the rules. Mr. Loving asked the director to check into this situation and see if he could get some documentation on this.

Mr. Loving stated that the Executive Board authorized the Albina Art Center to appear before the Budget Review Committee for reconsideration of funding for their particular project, which they are submitting. Ms. Berda Dellman gave the presentation stating that the Albina Art Center was requesting \$10,000 for an additional two (2) month period, July through August.

Mr. Jamison stated that the Executive Board had recommended that the Albina Art Center be allocated \$10,000.

Mr. Rogers moved that the Budget Review Committee allocate the Albina Art Center \$10,000 from the \$15,000 which is being returned from the Bureau of Human Resources. Seconded. Motion Carried.

Mr. Bucciarelli asked if this was the proposal? Mr. Loving replied that the Committee is only recommending to the Board ratification. The categorical line item data should be available for the Citizens Planning Board meeting tomorrow night (8-18-74).

*Vote on Motion.

Mr. Loving asked Mr. Jamison if his recommendations for the programs were ready for presentation. Mr. Jamison replied no. Mr. Loving stated that the Committee would like to have Mr. Jamison give them documentation on how he would like to see the programs allocated funds.

Mrs. Childs asked what the disposition was on the Reading Tree. Mr. Jamison responded that the City will put in \$1,500. Mrs. Childs moved that the \$1,589 allocated to the Reading Tree be removed since the City has allocated \$1,500 and it be placed in the general fund. Seconded. Motion Carried.

Mr. Jamison stated that he had a call from Commissioner Jordan and the Commissioner asked him to relay a message to the Budget Review Committee that they will have a total of \$63,012 to be reprogramed since Community Care will not be funded for 1974-75. Mr. Loving asked that Mr. Jamison submit in documentation Commissioner Jordan's remarks on Community Care not being refunded.

Summer 74: Mr. Bucciarelli moved that the Budget Review Committee not approve any Summer '74 proposals submitted to Model Cities until we understand who made up the program, who is running the program and what the philosophy and evaluation is. Motion died for lack of second.

Mr. Rogers moved that the Budget Review Committee recommend to the Citizens Planning Board approval of \$9,000 to the Summer '74 Program. Seconded. Motion Carried. James Bucciarelli opposed.

Mr. Jamison stated that regarding the MARC Program they had acquired a new residence at 174 N. E. Alberta, to house children served by the project. They are requesting an additional \$15,000. Mrs. Pat Ollison stated that MARC was a good program and they do need the money.

Mrs. Childs moved that the Budget Review Committee allocated \$15,000 to the MARC Program. Seconded. Kay Toran, James Bucciarelli abstained. Motion Carried.

Physical Department: Mr. Henniger presented documentation which was justification for the requests previously made. Mrs. Childs read the memorandum from the Physical Department.

Mrs. Childs moved that \$36,000 be allocated to interim financing for the Woodlawn Pilot Project and \$12,000 to the Neighborhood Facility. Seconded. Motion Carried.

Mr. Jamison stated that the requested money by Evaluation/Information has been changed to \$1,500 and Administration to \$13,500.

Mr. Bucciarelli stated that he would like to recommend defunding for the Albina Youth Opportunity School. He explained that Mr. Dan Robinson and Mr. Leon Johnson had left the school under bad circumstances and he would like to see the Budget Review Committee hold the \$80,000 and \$25,992 in abeyance.

Mrs. Ollison stated that at the time she did the evaluation Mr. Robinson and Mr. Johnson were present. She talked with the students and did not find any problems with AYOS.

Mr. Kuust stated that there was some problems with Mr. Robinson, but he was not aware of any problems with Mr. Johnson.

Regarding the Administrative and Evaluation Budgets Mr. Jamison stated that there is not the need in Evaluation for \$15,000.

Mr. Rogers stated that he would like to see where the \$13,500 is going in Administration and what the \$1,500 will do for Evaluation.

Mr. Loving stated that he is concerned about the recommendation as to what the director has said. This is why he requested the director to bring his proposed categorical budget to us and the Committee would like to have this in writing so that they can use this as a guideline.

Mr. Rogers suggested leaving the requests from the Coordinators as they were previously made until they hear why Evaluation only needs \$1,500 and Administration needs \$13,500.

Mr. Bucciarelli moved to table all staff CDA and administrative allocations until the Budget Review Committee has met with staff to look at some future options in a transition budget. Seconded. Motion Failed. Bob Rogers and James Bucciarelli for. Kay Toran, Jan Childs, and James Loving opposed.

Mrs. Childs moved to postpone discussion until the next meeting at which time we will have a breakdown of the entire allocations of departments. Seconded. Motion Carried.

Mr. Loving stated that regarding the Citizens Participation Budget that Mr. Jamison should never have changed the budget without the consent of the Citizens Participation Working Committee.

Mr. Jamison stated that time was of the essence and he took on the responsibility for changing the budget. Mr. Jamison did agree with Mr. Loving in that he should have taken the issue to the Working Committee before changing the budget.

Meeting adjourned at 7:00 p.m.

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288-8261

Budget Review Committee
June 10, 1974

Present: Jan Childs
James Loving
Robert Rogers

Absent: Kay Toran
James Bucciarelli

Staff:	Barbara Patrick	Edna Robertson
	Andrea Sharp	Gail Myers
	Pat Ollison	Phil Eggert
	Rolly Franz	Mike Henniger
	Walt Kuust	Diana Davis
		Al Jamison

Mr. Loving stated that they were going through the second phase of the budget in order to come up with a more composite picture in terms of how we want to use these allocated amounts.

He requested the Evaluation Staff to be present to give input and the Coordinators of the various departments, because questions have come up concerning staff in the various departments.

Mr. Loving asked Mr. Jamison if he had put together a pilot program for submission. Mr. Jamison stated that he had not done so as of yet.

Mr. Jamison commented about some of the programs. He stated that 4-C Child Care had been allocated \$12,000. Model Cities original allocation to them was \$135,000, and the City allocated \$90,000 to the program; but \$15,000 will be allocated to North Portland leaving \$75,000 for 4-C.

We have allocated the MARC Program zero (0) and their previous allocation was \$11,000. The Program was cut \$15,000 from the City. They were having some problems with the lady who runs the house, as she did not want black children in her house. Mr. Jamison has now been notified that they have found another house to use and another woman to operate it. He recommended that MARC be allocated another \$15,000.

Regarding the Citizens Participation Department Mr. Jamison stated that he had requested that Mrs. Robertson give him a breakdown on how the money will be spent in Citizens Participation.

Mr. Loving stated that it would be beneficial to the Committee if Mr. Jamison would document his recommendations in terms of the programs. They would like to have this information at their next Budget Committee meeting.

Mr. Loving stated that Mr. Jamison indicated in reference to in-house, that basically the concept was for any additional funds to put them into the programs, but basically we are talking about a separate way of thinking when we talk about Citizens Participation. Citizens Participation is a program in its own right. Regardless of how the City may think, it is our responsibility to allocate funds to programs and fight anyone who doesn't want to give funds to these programs.

Mr. Jamison stated that it is his responsibility to the community and citizens to tell it as he sees it.

Mr. Loving reiterated that under the Model Cities concept, Citizens Participation is a program.

Mr. Jamison stated that he has requested Mrs. Robertson to break her budget out, as to where it will go, but he must say that he doesn't think that City Hall will look at Citizens Participation as a separate program.

Mr. Loving stated that he would be interested in not only a breakdown of that program but a breakdown of other departments, in house.

Mr. Jamison stated that he did not see \$20,000 going to evaluation.

Mrs. Childs stated that she is interested in knowing how they envision spending the money.

Mrs. Sharp stated that if the Committee wanted a breakdown of her budget and her needs, she would be happy to get that information to them.

Mr. Jamison responded, \$20,000 worth?

Mrs. Sharp replied, "yes sir".

Mr. Henniger stated that as he indicated at the last meeting he does not have any anticipated administrative overhead.

Mrs. Sharp stated that she had not seen her budget.

Mr. Loving suggested that the department heads submit their budgets to the director's office and forward them to the Budget Committee with their anticipated expenditures.

Mr. Watson brought up concerns about allocating Media an additional \$15,000, as he stated that Mr. Rice had not brought a proposal to the Executive Board nor stated how much money he felt he needed. Mr. Rice had just asked the Executive Board if it would be feasible for him to submit a proposal in case other monies were received by Model Cities.

Mr. Loving stated that they would table the item until Mr. Rogers reappeared.

Mr. Watson stated that the Reading Tree has a request into the City for \$1,500. He also asked the Committee if they had considered having \$25,000 to \$35,000 in a contingency fund, in case other monies do not come through.

Regarding the Reading Tree, Mrs. Childs stated that she would want a firm commitment from the City before they took the allocated monies from the Reading Tree.

Mr. Loving stated that they would leave the money from the Reading Tree in abeyance until the next meeting.

The Committee discussed the level of funding capacity for the programs and if they included an inflationary factor.

Mr. Henniger stated that since 1971 the Physical Department has only provided 75% of the service and they want to justify to HUD that they need to take up the slack.

Mr. Loving asked Mr. Henniger what they are asking for? Mr. Henniger replied \$453,000. Mr. Loving stated that Mr. Henniger should put his recommendations on paper and submit them to the Director and the Committee will then get a copy of the recommendations.

Mrs. Childs asked that none of the monies held in abeyance be allocated to anyone until the Committee receives a report from the Physical Department.

Mr. Loving stated that the Budget Committee did consider the Albina Contractors Association and their budget allocation was zero (0) and he asked that this be shown.

The next Budget Review Committee meeting will be held on June 17, 1974, at 4:30 p.m.

Meeting adjourned at 6:00 p.m.

BUDGET REVIEW COMMITTEE
June 6, 1974

The meeting of the Budget Review Committee, held June 6, 1974 in the Model Cities Conference Room #226, was called to order at 4:35 P.M. by Mr. James Loving, Chairman.

Those present at the meeting were:

James Loving, BRC	Al Jamison	Andrea Sharp
Jim Bucciarelli, BRC	Phil Eggert	Rollie Franz
Jan Childs, BRC	Mike Henniger	Patsy Ollison
Bob Rogers, BRC	Walt Kuust	Barbara Patrick
Gregg Watson, CPB	Edna Robertson	

Mr. Loving stated that the purpose of this meeting would be to consider those projects previously determined by the Board to be top priority projects in light of the new allocation from Housing and Urban Development (HUD) of three-hundred-eighty-nine-thousand dollars (\$389,000).

Mr. Watson stated that he had asked that Ms. Opal Strong, Citizens Planning Board and the Albina Art Center representatives to be present to give a request for a summer program. It was the concensus of the Committee to hear the request.

After considerable discussion, it was determined that there were two (2) seperate requests, one (1) from the Albina Art Center directly and one (1) for nine-thousand dollars (\$9,000) as a cash match to obtain Summer '74 funds in the amount of one-hundred-fifteen-thousand dollars (\$115,000), which would be designated for the Model Neighborhood and administered by the Albina Art Center in conjunction with the Portland State University Black Cultural Affairs Program. It was also determined that the Albina Art Center has currently in their account approximately seven-thousand dollars (\$7,000), of which twenty-five-hundred dollars (\$2500) to thirty-hundred dollars (\$3000) will be needed in operating expenses to the close of the fiscal year. The funds that were unexpended by the Albina Art Center during the period in which they were not operating have been reprogrammed.

It was moved by Mr. Rogers, seconded by Mr. Bucciarelli, that the Budget Review Committee recommend to the Board the granting of nine-thousand dollars (\$9,000) for the Albina Art Center on the condition that the one-hundred-fifteen-thousand dollars (\$115,000) be earmarked for the Model Neighborhood Area only. Mr. Bucciarelli later withdrew his second. Mr. Rogers indicated that the motion was to refer to unexpended funds rather than new money, and Mr. Eggert reported that there would not be that much in unexpended funds.

It was moved by Mr. Rogers, seconded by Mr. Bucciarelli that the Albina Art Center bring the Chairman of their Board and their proposals to the next Citizens Planning Board Executive Board meeting. Motion carried.

Mr. Loving noted that this would be the case for both the direct Albina Art Center request and the request for Summer '74 funds.

Mr. Loving returned the meeting to the consideration of the top priority projects. The procedure that developed was that in the case of each project individually, a brief evaluation report was given, the amount requested by the agency and report from the Social or Physical staff was given, and the Committee recommended a tentative budget allocation.

SENIOR ADULT SERVICE CENTER

Evaluation Report: Ms. Andrea Sharp stated that this was an excellent project, that it had good internal management, and that money allocated to it would be used wisely.

Social Staff Report: Mr. Walt Kuust noted that in addition to the seventy-nine-thousand dollars (\$79,000) which had been requested of the City, and which had not been granted, the Center would have an increase in rent of fifty dollars (\$50) per month and janitorial services of twenty dollars (\$20) per month, and a total of eighty-thousand dollars (\$80,000) would be needed.

Committee Recommendation: Eighty-thousand dollars (\$80,000) (Jim Bucciarelli
opposed)

MARTIN LUTHER KING, JR. SCHOLARSHIP PROGRAM

Evaluation Report: Ms. Barbara Patrick reported that this was a good program, and noted that it cannot exist without Model Cities money. Ms. Andrea Sharp also stated that the program would end when Model Cities terminates, and said if one criterion of evaluating a program was its ability to secure outside funds. The program was not very successful, but that if the criterion were how the money allocated by Model Cities was spent, it was a good program.

Social Staff Report: Mr. Walt Kuust stated that there was a request for thirty-four-thousand-five-hundred dollars (\$34,500) for Martin Luther King, and that this was needed to maintain the program.

Committee Recommendation: Thirty-four-thousand-five-hundred dollars (\$34,500)

HOUSING REPAIR PROJECT

Evaluation Report: Mr. Rollie Franz reported that the project was running well. In response to Mr. Loving's question about housing projects funded under the Neighborhood Development Program (NDP), Mr. Franz stated that he felt that since Model Cities money had been used to fund the Pre-Neighborhood Development Program planning phase, Model Cities should evaluate the Neighborhood Development Program as well, but that it would take Board action to do so.

Physical Staff Report: Mr. Mike Henniger stated that one-hundred-five-thousand dollars (\$105,000) was being requested for this program. This amount represents the difference between that already approved by the Board and that which would be necessary to run the Project at the Third (3rd) Action Year level with an inflation increase to offset the fifty-percent (50%) increase in production, labor and materials. He stated that an increase in the Housing Repair Project grant amount from one-thousand dollars (\$1,000) to one-thousand-five-hundred dollars (\$1,500) was also requested.

Committee Recommendation: One-hundred-five-thousand dollars (\$105,000)

ALBINA YOUTH OPPORTUNITY SCHOOL

Evaluation Report: Ms. Patsy Ollison reported that the project is doing the job.

JUNE 6, 1974

Continued.....

Social Staff Report: Mr. Walt Kuust said that an additional twenty-five-thousand-nine-hundred-ninety-two dollars (\$25,992) was requested.

Committee Recommendation: Twenty-five-thousand-nine-hundred-ninety-two dollars (\$25,992)

MEDIA, INCORPORATED

Evaluation Report: Mr. Rollie Franz stated that the current Director has made substantial progress in overcoming the management problems which have hurt the program in the past. He said that there is still considerable problem collecting their accounts.

Physical Staff Report: Mr. Mike Henniger reported that the staff recommended against further funding because MEDIA had applied for and received a commitment for a grant of one-hundred-twenty-thousand dollars (\$120,000) from the Office of Minority Business Enterprise (OMBE) for administration and counseling. Mr. Bob Rogers noted that this grant was for the City and the Willamette Valley, and that the Director had come to the Executive Board with a request for twelve-thousand dollars (\$12,000) to fifteen-thousand dollars (\$15,000) in additional funds for administrative costs at the current location. Mr. Henniger stated that he was unaware of such a request.

Committee Recommendation: Fifteen-thousand dollars (\$15,000)

4-C

Evaluation Report: The project is doing well.

Social Staff Report: Mr. Walt Kuust said that there was a request for an additional nine-thousand dollars (\$9,000) to fourteen-thousand dollars (\$14,000).

Committee Recommendation: Twelve-thousand dollars (\$12,000)

COMMUNITY CARE

Evaluation Report: Ms. Andrea Sharp reported that this project was having extensive internal management problems and that the Citizens Planning Board was working with Community Care to try to straighten out these problems. She recommended no additional funding at this time.

Committee Recommendation: No funding at this time.

MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN (MARC)

Evaluation Report: Ms. Pasty Ollison reported that there were problems with this project in that the lady who runs it has stated that she does not want Black staff or children in her house.

Committee Recommendation: No funding at this time.

READING TREE

Evaluation Report: Ms. Barbara Patrick stated that the project was doing a good job and should have additional funds.

Social Staff Report: Mr. Walt Kuust noted that this project had been funded at a level of fifteen-hundred-eighty-nine dollars (\$1,589) less than last summer, and that while the Parks Department might have allocated ten-hundred dollars (\$1,000) to it for this summer, he was not sure that this was so.

LITTLE LEAGUE

Evaluation Report: Ms. Barbara Patrick reported that this project had also done well.

Social Staff Report: This program had been funded at the level of last summer.

Committee Recommendation: No additional funds.

MEDICAL/DENTAL CLINIC

Evaluation Report: Ms. Barbara Patrick stated that the program will be picked up by the County in response to our challenge grant, but that it will be on a fee basis for clients of the Multi-Service Center only. In response to Mr. Loving's question, she stated that the County would not respond to an additional twenty-five-thousand dollars (\$25,000) challenge grant. In response to Mrs. Child's question, she stated that additional Model Cities money would not change the decision to go to a fee basis.

Committee Recommendation: No additional funds.

ALBINA HEALTH CARE CENTER

Evaluation Report: Ms. Barbara Patrick reported that this is one (1) of the better health care programs. It was reported that they have submitted an application for a three-hundred-thousand dollars (\$300,000) medical services grant and will know the outcome by the end of July, 1974.

Mr. Phill Eggert noted that the amount needed to bring them up to their former funding level would be twenty-four-thousand dollars (\$24,000).

Committee Recommendation: Twenty-four-thousand dollars (\$24,000)

Mr. Loving reported that the Citizens Planning Board also asked the Budget Review Committee to consider further funding to the Albina Contractors Association for the Contractor's Management Project. Mr. Rogers pointed out that there was money available that was being distributed through the State Highway Departments and that the Albina Contractors Association should be applying for these funding. Ms. Andrea Sharp pointed out that when the Contractor's Management Project was originally funded, it was not intended to be funded year after year, and that it can be self-sufficient. Mr. Rollie Franz outlined some of the problems the Project has had, including the small number of Albina Contractors Association members receiving most of the dollar value of the contracts secured and the fact that certain parts of the project, such as the training program, have not been successful. Mr. Mike Henniger stated that Mr. John Craft, President of the Albina Contractors Association was confident in the ability of the Albina Contractors Association to survive regardless of Model Cities funds.

It was moved by Mr. Rogers, seconded by Ms. Childs, that the Budget Review Committee recommended that the Albina Contractor's Association not be given additional funds. Motion carried.

Mr. Phil Eggert reported that there was also an in-house request for fourteen-thousand-six-hundred dollars (\$14,600), which would fund three (3) positions in Evaluation currently budgeted for a six (6) month period for the full nine (9) month period at a cost of ten-thousand dollars (\$10,000), and would allocate forty-six-hundred dollars (\$4,600) to Citizens Participation. Mr. Loving asked if the various Coordinators had had input into this request. They had not. Mr. Loving then asked the Coordinators present to estimate the amount of additional funds they would need:

Evaluation.....\$20,000
Citizens Participation.....\$15,000
Social Program.....\$10,000

Physical Program.....Mr. Henniger stated that while he did not anticipate additional administrative expenses, there were some additional budget requests from the Physical Program Department that were not included in the top priority listing, that he wished to have considered by the Committee. These requests were outlined in the memorandum distributed to the Committee.

Mr. Rogers recommended that the additional forty-four-thousand-nine-hundred-nineteen dollars (\$44,919) be put in abeyance pending further study.

The next meeting was set for Monday, June 10, 1974, at 4:30 P.M. Ms. Childs asked that the first item on the agenda for that meeting be the additional budget requests from the Physical Program Department. The Chairman said that it would be.

The meeting was adjourned at 7:05 P.M.

Jan Childs

TENTATIVE BUDGET RECOMMENDATIONS

SENIOR ADULT SERVICE CENTER.....	\$ 80,000.00
MARTIN LUTHER KING, JR. SCHOLARSHIP FUND.....	34,500.00
HOUSING REPAIR PROJECT.....	105,000.00
ALBINA YOUTH OPPORTUNITY SCHOOL.....	25,992.00
MEDIA, INCORPORATED.....	15,000.00
4-C.....	12,000.00
COMMUNITY CARE.....	0.00
MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN..... (MARC)	0.00
READING TREE.....	1,589.00
LITTLE LEAGUE.....	0.00
MEDICAL/DENTAL CLINIC.....	0.00
ALBINA HEALTH CARE CENTER.....	<u>24,000.00</u>
	\$299,081.00
CITIZENS PARTICIPATION.....	15,000.00
EVALUATION/INFORMATION SYSTEMS.....	20,000.00
ADMINISTRATION(SOCIAL PROGRAM).....	<u>10,000.00</u>
	\$344,081.00
AMOUNT OF NEW ALLOCATION.....	\$389,000.00
TENTATIVE BUDGET RECOMMEND.....	<u>344,081.00</u>
HELD IN ABEYANCE.....	\$ 44,919.00

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CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Budget Review Committee - Executive Board February 6, 1974

The meeting was called to order by the Chairman Gregg Watson. The following Board members were present:

- | | |
|-----------------|-------------------|
| Burnett Austin | Kay Toran |
| Marlene Bayless | Harry Ward |
| Dick Celsi | Gregg Watson |
| Charles Ford | Bob Rogers |
| James Loving | James Bucciarelli |
| Opal Strong | |

- Al Jamison
- Edna Robertson
- Gail Myers
- Gary Holliday

Mr. Watson gave background information on the application submitted by the Human Resources Bureau for Model Cities Projects. Mr. Watson went over the allocations for the projects. The additional dollars have brought the programs to the level that they were at last year.

Mr. Jamison stated that it is doubtful that the Bureau will receive the amount of money they want through City Council.

Mr. Watson stated that Mr. Holliday felt that the Bureau might possibly get 50% of the amount requested. Mr. Loving stated concern about who would operate these programs if the Bureau puts in funds also.

After further discussion Mrs. Toran moved that we ratify the plan submitted to the Executive Board and Budget Review Committee by Ira Blalock. Seconded.

Mr. Ward moved an amendment to state "with a contract for continued operation of Model Cities Programs by the Citizens Planning Board through December 31, 1974. Seconded.

Mrs. Toran accepted the amendment.

Mrs. Toran's full motion reads: "Mrs. Toran moved that we ratify the plan submitted to us by Ira Blalock with a contract for continued operation of Model Cities Programs by the Citizens Planning Board through December 31, 1974. Seconded. Motion Carried.

Mr. Watson announced that the Articles of Incorporation have been completed and filed with the State of Oregon.

Mr. Watson explained that there was a request from the Health Working Committee to support their efforts in seeking funds for health in the Model Neighborhood. They are meeting tomorrow with Multnomah County Commissioners in reference to the Multi-Service Center Medical and Dental Clinics, (2-7-74).

Mr. Watson presented a plan to combine the eight (8) Working Committees. Mr. Loving moved that Law and Justice Working Committee, Employment Working Committee and Community Development Working Committee be combined into one Committee; Health Working Committee, Social Service Working Committee, Recreation and Culture Working Committee, and Education Working Committee be combined into one Committee and Citizens Participation be left as a separate entity. Seconded. Motion Carried. Charles Ford opposed.

Mrs. Robertson stated that the Committees either had to be deleted or combined because of lack of participation. Further discussion ensued.

Mr. Watson stated that there was a request from the Eliot Neighborhood Association for traffic signalization in their neighborhood.

Mr. Loving moved to approve the request for traffic signalization for the Eliot Neighborhood Association. Seconded. Motion Carried.

The discussion concerning Albina Art Center was off the record as requested by Mr. Watson and Mrs. Strong.

Mr. Loving recommended that we draft a letter to the Albina Art Center Board indicating that we are aware of their problems and we hope that they would get their house in order in the near future as soon as possible, and that our Board representative on the Albina Art Center Board and Evaluation Department keep us informed of their proceedings for the next sixty (60) days.

Meeting adjourned at 8:10 p.m.

OFFICIAL MINUTES
 Evaluation Budget Committee
 December 10, 1973

The Evaluation Budget Committee was called to order at 5:45 by the Chairman, Mr. James Loving. The meeting was held in the Model Cities Conference Room #226, at 5329 N. E. Union Avenue.

Those present at the meeting were:

LoRoy Patton	Bill Newborne	Burnett Austin	James Loving
Kay Toran	Gregg Watson	Andrew Raubeson	Elvin Roberts
Nick Barnett	John Gustafson	Andrea Sharp	Neva VerMeer

Mr. James Loving stated he was disappointed that the Budget Review Committee was not all present. We invited the Evaluation Committee to meet with the Budget Review Committee for their input before we can come up with a realistic projection in terms of what to do on unallocated funds. At some of the previous committee reports to the Board it was indicated that we had approximately \$200,000 of surplus funds at this point. We skinned off the top some basic recommendations we thought were necessary in terms of phasing out the program. Then there were the closing out costs incurred by the agency which we allowed \$70,000. After that we had a surplus of \$200,000. Since that time Mr. Roberts has been looking into the feasibility of pulling money from Relocation back into the main budget for redistribution. We have come up with additional funds from some other programs which bring in approximately \$55,000 to add to the amount we already have. We have approximately \$250-260,000 which we have to think in terms of reprogramming and extending as far as we can. In order to extend it to December 31, 1974 we will have to do some evaluating of the existing programs and try to stretch the money as far as we can. It is essential that the Evaluation Committee help us to come up with some very realistic evaluation.

Mr. Newborne suggested we examine the various programs based upon their evaluation reports and the amount of monies being allocated to them. Mr. Loving said we are going to have to come up with some guidelines in terms of what we want to do with some of those programs that we can't carry after June. After December 1974 all of these programs are going to have to be phased into somewhere else.

Mr. Newborne said we need to prioritize some of those programs. Mr. Raubeson stated that priority setting is going to be very tough. Stated he would like to see this committee arrive at some policy making and eliminate some of them. The first would be the health and dental programs in the Multi-Service Center. We ought to hold the committee to the commitment they made. We have the same sort of agreement with Portland Public Schools for Teacher Training and Pre-School Expansion. We also have a similar agreement with the Childrens Services with the State of Oregon for Group Care Homes and Foster Care. We have two projects which the Board made one-time grants - Freedom House and Albina Art Center. That would be seven programs right off the top and it would free up our staff from dealing with those. Last year when we were cut on the Health programs we went to the County and they agreed to put up half of the money for this year. They understood that they have to fund the whole thing this time.

Mr. Loving stated he was going to lean heavily on the recommendations of the Evaluation Committee and have them look into in-depth in terms of eliminating those seven projects. Mr. Newborne asked about AYOS. Mr. Raubeson said he tried to get a commitment from the School Board last year but was unable to do so. They received \$80,000 from the State this year. Mr. Loving added that AYOS is one of the projects that will have to be evaluated along with the rest of the projects.

Mr. Patton stated we should figure some way to get the State, the County and the Portland Public Schools to follow through on every commitment they have made, and it should be done in a professional manner.

Mr. Raubeson said the School District gave a commitment last year and as far as he knows that commitment is still in force. We might as well look to where our commitments are and try to hold people to them. Stated he is asking to put it all into one package and restate it. Our staff needs something to go on and it will save everybody a lot of time, energy and frustration.

Mr. Patton suggested having a work session with the Board. Mr. Austin asked if Chuck Clemans has the authority, and Mr. Patton answered there is no question about it. Mr. Loving explained that Dr. Blanchard said that based on their financial situation they couldn't carry the burden of taking on Model Cities programs but they had previously committed themselves to do. Because they didn't have money yesterday doesn't mean they won't have money today.

Mr. Raubeson restated that they didn't make a commitment to AYOS, but a commitment was made to Teacher Training. They saw Pre-School Expansion as part of the School District's responsibility. Mr. Patton expressed concern of the Board following through and seriously taking the commitments. Mr. Loving said the Board has delegated various committees to do various jobs and they should have confidence in the committees.

At this point Mr. Watson arrived at the meeting and Mr. Roberts passed out copies of the budget which supercedes previous budgets. Mr. Roberts said that the longer we stay in existence the more money we are going to need. The longer we stay open the more the money is going to dwindle. Ms. Toran asked what the operating budget per month is for administration. Mr. Raubeson answered \$40,000 per month. Mr. Newborne asked if there is a paring down of administration staff. Mr. Roberts said there will be a skeleton crew after June 30. Administration and CP have to stay. The planners can be cut down. We can't cut Evaluation any more. Seven or eight people at the most is the maximum we can cut.

Mr. Raubeson suggested policy determinations as (1) no new projects, and (2) no budget increases for the projects will be considered. Mr. Patton said there is so much feeling on the Board for those projects that he can't see them going along with us.

Albina Health Care was mentioned and Mr. Roberts thought it should go on the list of the others to find other financing. Mr. Austin asked if Mr. Raubeson would write on the blackboard the policy recommendations he is alluding to. Mr. Raubeson agreed to do so, as follows:

Eliminate projects because:

1. Prior commitments
 - (a) Medical Dental Clinics - Multnomah County
 - (b) Teachers Training)
 - (c) Pre-School Expansion) - Portland Public Schools
 - (d) Group Homes (Yaun & Acheson)
 - (e) Foster Care) - State Children's Services Div.
2. One time grants
 - Freedom House
 - Albina Art Center
 - Summer Youth Program (Summer Youth Employment, Reading Tree, Little League)
 - Albina Health Care

Other Policy Decisions

1. No new projects
2. No budget increases over Third Action Year Extension

Mr. Watson asked if this committee is going to bring a report to the Board and that they will review it and pass on it. Mr. Loving said if we are united in what we are recommending he doesn't see why the Board should tear down what we have recommended. Mr. Roberts stated he has requested Ms. Sharp to write a synopsis of all agencies that have been evaluated since last time the Board voted funds. Ms. Sharp stated she has not completed the report. She stated further that they have listed the operating agencies that are totally dependent on Model Cities and have also listed the ones that should go elsewhere for funding. Among the ones that would fold tomorrow without Model Cities are the MLK Scholarship, AYOS, Freedom House, Senior Adult Service Center, 4-C's, Community Care, Albina Art Center, Operation Step-Up and MEDIA. Teacher Training should be picked up by the School District; MLK will be looking for other funds starting January 1974; 4-C's in the MN are now applying for a grant of their own either through the City or State. Youth Care centers and Foster Homes should be picked up by Children Services Division of the State. The local Development Corporation can give loans to MEDIA for their business but can't give them money for management.

Mr. Watson expressed concern over commitments that have not been in writing. He stated that agreements should have been written out. Mr. Raubeson said none of those agencies control their budgets for more than one year. They would not put it into contract language. Mr. Loving said there is nothing we can do in terms of nailing those down. Their budgets are allocated on a yearly basis and it depends on whether they have any money or not.

Mr. Newborne asked about recent evaluations. Mr. Raubeson said there hasn't been much to evaluate. Mr. Newborne said the Board previously decided if an evaluation wasn't made in any given month that the remaining funds could be withdrawn. Mr. Loving said we will have to check the minutes and see if that is correct.

MS. TORAN MOVED WE RECOMMEND TO THE BOARD THAT WE ACCEPT THE POLICY DECISIONS FROM NO. 1, (a) THROUGH (e), AS WELL AS THE "OTHER POLICY DECISIONS" (1) AND (2). SECONDED.

Discussion followed on an increase in funds from HUD in which Ms. Toran stated if we get an increase then we would revise our decision at that time. VOTE TAKEN ON THE MOTION. MOTION CARRIED.

Mr. Loving asked Mr. Watson to comment on one-time grants that are recommended for defunding. Mr. Watson said it seems that the Board has gone on record as funding those projects, good or bad. We should let them run through June 30.

Mr. Austin asked if we had bought the Freedom House. Mr. Raubeson said we gave Freedom House \$20,000 plus \$6,000 for a down payment on a facility, which is frozen until such time as they purchase a building.

Mr. Austin asked if the Summer Youth Program could be picked up by somebody else. Stated he would like to see us keep the Summer Youth Program. Mr. Barnett expressed concern over the programs not being refunded as they have accomplished at least in some measure what they set out to do.

Mr. Patton stated if we don't consider the one-time grants now it will give us that much more freedom to work on the budget and the budget allocation is our big concern. Mr. Gustafson said that under no circumstances would he want us to lose the Summer Youth Program and wondered if we can get the City to take it.

Mr. Watson said we are not going to fund these projects again and the agencies should know the funds will no longer be available after June 30. It will put pressure on the agencies for outside funding.

OFFICIAL MINUTES
December 10, 1973
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Mr. Gustafson said he was under the impression that all the projects know here were one-shot projects. Mr. Watson stated that other one-shot programs in the past have gone back and been refunded consistently.

CHIEF WATSON MADE A MOTION THE ONE-TIME GRANTS BE CONSIDERED FINAL ALLOCATIONS FOR THE CURRENT BUDGET REVIEW, AND AGENCY'S PERSONNEL DEVELOPE OUTSIDE RESOURCES FOR THE FUNDING OF THOSE PROJECTS AFTER JUNE 30, 1974. SECONDED BY MR. PATTON.

Discussion followed the motion in which Mr. Loving asked if the motion means that we cannot look for these one-shotters to be refunded at the discretion of the Board. Mr. Watson said it allows us a position to clearly review the budget. The one-time grants will be considered on their merits.

Question called for. MOTION CARRIED.

At this point Mr. Loving had to leave the meeting and suggested having another meeting as soon as possible. We should have another meeting prior to the next Board meeting. Mr. Roberts said the City has asked for a budget by January 4. HUD has indicated they would like to hear our plans by January 30. Commissioner Schwab wants it on her desk by January 3.

Mr. Watson suggested a temporary freeze pending the majority of the committee. At our next meeting we will incorporate temporary changes in event of emergencies.

It was decided to have the next meeting Wednesday, December 12, at 6:30 p.m.

Meeting adjourned at 8:00 p.m.

Neva VerMeer
Transaction Secretary

CITY DEMONSTRATION AGENCY
EXPENDITURES AND ALLOCATIONS THROUGH
JUNE 30, 1974

*File: Budget
Review
Committee*

	<u>Expenditures</u> <u>Thru 3rd AY</u>	<u>Budget</u> <u>3rd AY</u> <u>Extension</u>	<u>Cumulative</u> <u>Budget</u>
10-00	<u>EDUCATION</u>		
01	290,636	55,401	346,037
02	155,455	26,074	181,529
05	94,051	60,000	154,051
07	301,049	139,583	440,632
08	821,742	-0-	821,742
	1,662,933	281,058	1,943,991
11-00	<u>HEALTH</u>		
01	6,288	-0-	6,288
02	26,809	13,270	40,079
07	105,619	21,000	126,619
08	-0-	26,000	26,000
11	-0-	154,637	154,637
	138,716	214,907	353,623
15-00	<u>SOCIAL</u>		
01	384,534	171,427	555,961
02	13,998	-0-	13,998
03	519,724	225,035	744,759
05	220,452	-0-	220,452
06	403,186	56,782	459,968
07	306,955	105,030	411,985
09	229,640	84,653	314,293
10	55,384	38,822	94,206
11	39,425	-0-	39,425
12		46,916	46,916
13		50,000	50,000
	2,173,298	778,665	2,951,963
16-00	<u>YOUTH RECREATION</u>		
01	31,728	-0-	31,728
02	159,138	53,827	212,965
03	-0-	40,000	40,000
	190,866	93,827	284,693
17-00	<u>CRIME AND DELINQUENCY</u>		
01	354,568	-0-	354,568
20-00	<u>MANPOWER</u>		
01	447,939	142,307	590,246
02	-0-	100,000	100,000
	447,939	242,307	690,246

	<u>Expenditures</u> <u>Thru 3rd AY</u>	<u>Budget</u> <u>3rd AY</u> <u>Extension</u>	<u>Cumulative</u> <u>Budget</u>
21-00 <u>ECONOMIC DEVELOPMENT</u>			
01 MEDIA	867,725	180,073	1,047,798
02 Contractors Management	101,454	22,000	123,454
	<u>969,179</u>	<u>202,073</u>	<u>1,171,252</u>
30-00 <u>HOUSING</u>			
01 RDP Design	40,808	-0-	40,808
02 Residential Development	-0-	113,914	113,914
03 Housing Repair	439,507	199,126	638,633
	<u>480,315</u>	<u>313,040</u>	<u>793,355</u>
31-00 <u>RELOCATION</u>			
01 Relocation, Regular	169,573	960,212	1,129,785
32-00 <u>TRANSPORTATION</u>			
01 Transportation	15,187	-0-	15,187
33-00 <u>ENVIRONMENTAL PROTECTION</u>			
01 Pre-NDP #1	172,411		172,411
02 Pre-NDP #2	333,058		333,058
03 Comprehensive Plan	59,286	-0-	59,286
04 Boise-Humboldt	24,586	-0-	24,586
07 Neighborhood Facility	-0-	152,616	152,616
08 Union Avenue Plan		50,000	50,000
	<u>589,341</u>	<u>202,616</u>	<u>791,957</u>
40-00 <u>CITIZENS PARTICIPATION</u>	481,938	149,637	631,575
50-00 <u>EVALUATION</u>	527,931	305,241	833,172
90-00 <u>ADMINISTRATION</u>	1,386,281	360,382	1,746,663
			<u>13,692,030</u>
CUMULATIVE GRANT			<u>13,720,000</u>
SURPLUS FUNDS			<u>27,970</u>

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5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Budget Review Committee June 17, 1974 Recommendations

- (1) Mr. Rogers moved that the Budget Review Committee allocate \$10,000 to the Albina Art Center, out of the \$15,000 which is being returned from the Bureau of Human Resources. Seconded. Motion Carried.
- (2) Mrs. Childs moved that the \$1,589 allocated to the Reading Tree, be removed since the City has allocated \$1,500 and the \$1,589 be placed in the general fund. Seconded. Motion Carried.
- (3) Mr. Rogers moved that the Budget Review Committee recommend to the Citizens Planning Board approval of \$9,000 to the Summer '74 Program. Seconded. Motion Carried. James Bucciarelli Opposed.
- (4) Mrs. Childs moved that the Budget Review Committee allocate \$15,000 to the MARC Program. Seconded. Motion Carried. Kay Toran and James Bucciarelli abstained.
- (5) Mrs. Childs moved that \$36,000 be allocated to Interim Financing for the Woodlawn Pilot Project and \$12,000 be allocated to the Neighborhood Facility. Seconded. Motion Carried.
- (6) Mr. Bucciarelli moved to table all staff CDA administrative allocations until the Budget Review Committee has met with the staff to look at some future options in a transition budget. Seconded. Motion Failed. Bob Rogers, James Bucciarelli favor. Jan Childs, Kay Toran and James Loving opposed.
- (7) Mrs. Childs moved to postpone discussion on in-house department budgets until the next meeting (June 24, 1974) at which time the Director will submit a breakdown of the entire allocations of departments. Seconded. Motion Carried.

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288-8261

Budget Review Committee
June 24, 1974
Recommendations

- (1) The Budget Review Committee recommended a nine (9) month funding period for Model Cities Operating Agencies.

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288-8261

Budget Review Committee
July 1, 1974
Recommendations

- (1) Committee recommended funding for Martin Luther King at \$25,875.
- (2) Committee recommended funding for Albina Youth Opportunity School at \$19,500.
- (3) Committee recommended funding at \$15,000 for MARC.
- (4) Committee recommended funding at \$25,000 for Albina Health Care Center.
- (5) Committee recommended funding for Senior Adult Service Center for \$60,000, and they be considered for additional funding if these monies become available.
- (6) Committee recommended funding for 4-C at \$9,000 with the option to allocate more monies if they become available later.
- (7) Multi-Service Center was allocated no additional funds.
- (8) Committee is waiting to receive documentation from Mr. Jamison regarding Community Care before finalizing their allocation of \$63,012 to Community Care.
- (9) Albina Art Center was allocated \$10,000.
- (10) Little League was allocated no additional funds.
- (11) Committee recommended funding for \$9,000 for Summer '74.
- (12) No recommended funding for RETP.
- (13) Committee recommended \$15,000 for MEDIA.
- (14) Committee recommended funding for the Oregon Minority Contractors (ACA) for \$22,000, contingent upon repossession of the \$63,012 from Community Care. Jan Childs opposed.
- (15) Committee recommended that the \$105,000 recommended for Housing Repair Project be held in abeyance until satisfactory compliance is forthcoming. (Jan Childs Opposed).

- (16) Committee recommended \$36,000 to Woodlawn Pilot Housing Project.
- (17) No new monies allocated to Relocation.
- (18) Committee recommended \$12,000 for the Neighborhood Facility.
- (19) Committee recommended \$9,000 for Administration.
- (20) Committee recommended \$15,754 for the Evaluation Department.
- (21) Committee recommended \$47,107 to the Citizens Participation Project. (Jan Childs approval contingent upon the approval of the Housing Repair Project.)
- (22) Committee recommended a nine (9) month funding period for all projects but the Citizens Participation Project which would have a twelve (12) month funding period.

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5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Budget Review Committee
July 1, 1974

The following Board members were present or arrived before the meeting adjourned:

Jan Childs
Robert Rogers

James Loving

The following Board members was absent:

Kay Toran

The Budget Review Committee went over their prior allocations for each Operating Agency.

Martin Luther King

It was the concensus of the Committee to allocate Martin Luther King Scholarship Fund \$25,875.

Albina Youth Opportunity School

Recommended funding of \$19,500 was agreed upon by the Committee.

MARC

Recommended that MARC be maintained at \$15,000.

Albina Health Care Center

The Committee concurred with the recommendation of \$25,000.

Senior Adult Service Center

Mr. Southwell stated that Senior Adult Service Center was requesting an additional \$80,000, but they do need at least \$60,000 to maintain their operating level. Mrs. Childs stated that in essence the Committee should keep their recommendation of \$60,000. It was decided by the Committee that they would consider Senior Adult Service Center for additional funds, if these monies became available.

4-C

The Committee recommended that 4-C's allocation remain at \$9,000, with the option to allocate more monies if they become available later.

Multi-Service Center

Mr. Loving explained that this was a \$25,000 challenge grant.

Community Care

Mr. Loving asked about the problems at Community Care. Mr. Jamison stated that it was his understanding that Community Care would not be funded for fiscal year 1974-75. Mr. Loving stated that the Committee must have documentation to that effect before they can pull the \$63,012 out of Community Care. Mr. Rogers suggested putting a hold on the \$63,012. Mr. Loving stated that they must have documentation before any action is taken.

Albina Art Center

Mrs. Childs recommended the original \$10,000 for Albina Art Center. Mr. Rogers concurred with Mrs. Childs.

Mr. Wade, Director, stated that he did have a proposal for the \$7,000. Mr. Loving stated that it was not necessary to see the budget now, but they should have the budget for \$7,000 ready in case the Board should ask him to present it.

Little League

Mr. Jamison stated that Little League did not utilize all of the \$4,500 allocated to them and they were returning \$1,900.

Summer '74

Recommended funding for \$9,000.

RETP

No recommended funding.

Media

It was the concensus of the Committee to allocate \$15,000.

Oregon Minority Contractors

Mr. Renfro stated that the two (2) budgets he submitted reflect a total budget of \$44,000 and \$40,000. He stated that they should be changed to \$33,000 and \$30,000. Mr. Rogers asked if the Oregon Minority Contractors name was now legal. Mr. Renfro stated that as of June 28, 1974, it was legal.

Mr. Jamison stated that because Oregon Minority Contractors have changed names, it would require a new contract, which would take about a month. In reality we could be talking about an eight (8) month budget.

Mr. Rogers stated that he recommended funding of OMC for \$22,000, contingent upon repossession of the \$63,012 from Community Care.

Mrs. Childs voiced opposition against allocating funds for OMC.

Mr. Rollie Franz, Evaluator, stated that at this time OMC should be self-supporting.

Mr. Loving supported Mr. Rogers recommendation.

Housing Repair

Mr. Loving stated that he would like to see the Review Board revised and activated with new blood. He stated that if this was done it would cut down on some of the complaints.

Mrs. Childs stated that she had no complaints with that.

Mr. Henniger stated that the Committee meets and functions properly and he doesn't know what Mr. Loving is referring to.

Mr. Loving stated that that Committee has the authority to give money above the grants.

Mr. Henniger stated that they do not. They had the authority and that authority was removed three (3) years ago.

Mr. Rogers asked who removed that authority? Mr. Henniger replied Model Cities did through their contract. There was further discussion. Mr. Rogers recommended that the \$105,000 be held in abeyance until satisfactory compliance is forthcoming. Mr. Loving concurred. Mrs. Childs was against the recommendation.

Woodlawn Pilot Project

Recommended \$36,000 okay.

Relocation

No new monies.

Neighborhood Facility

Mr. Rogers stated that he wanted to see minorities on the job and also a monthly monitoring of the project.

Mrs. Childs stated that it is her understanding that there will be minority participation and the project should be monitored monthly.

Administration

Mr. Jamison stated that Administration is requesting an additional \$4,000 for personnel overtime, this would bring the total request to \$9,000. There was further discussion on the reasoning for \$4,000 for personnel overtime. The request was approved by the Committee.

Evaluation/Information

Mr. Jamison stated that Evaluation/Information has the same situation, they need an additional \$4,000 for personnel overtime. It would bring the total request for Evaluation/Information up to \$15,754. Committee approved the allocation.

Citizens Participation

Mrs. Robertson stated that the Citizens Participation Working Committee met on June 26, 1974, and revised their budget and they are now submitting a budget of \$126,307 instead of the \$134,000.

Mr. Rogers asked if CP would be carrying all staff for a twelve (12) month period? He stated that he did not feel this was justifiable since all other departments were cutting down on their staff.

Mrs. Robertson stated that the Citizens Participation Working Committee feels that they will be there for twelve (12) months and the budget should be sent to City Council as is.

Mr. Rogers stated that he still cannot justify keeping everybody on.

Mrs. Strong stated that even though it is a phasing out period, it is important that all these people are there. CP needs the Specialist and a Planning Assistant, and Ms. Myers is very busy and she cannot do all the secretarial work, so we also need an additional secretary.

Mr. Rogers stated that since all other departments have been cut back on clerical staff there should be no exception for CP; everyone would just have to coordinate their work with other departments.

Mr. Loving stated that the budget indicates from the Working Committee six (6) slots. Mrs. Robertson indicated that the director has taken one slot away. Can Mrs. Robertson hire a person to fill that slot?

Mr. Jamison stated if City Council approves it.

Mr. Loving stated that it seemed to him that if you go to City Council and reflect six (6) slots and you only have five (5) slots then they will approve only five (5) slots.

Mrs. Robertson stated that as of today the Steno Clerk (Verlene Scott) has been moved to another department.

Mr. Loving then suggested that since that person has already been moved by Mr. Jamison, then the money for that person be shifted to Conferences, Citizens Reimbursement and Out-of-Town Travel.

Mrs. Strong agreed with Mr. Loving. Mrs. Childs stated that she to is concerned about holding CP staff for a twelve (12) month period when we are not holding all staff for twelve (12) months. When will we know when our services will be picked up by the Office of Neighborhood Associations? Mrs. Robertson stated that she knew nothing of a commitment from the Office of Neighborhood Associations.

Mr. Jamison stated that the Office of Neighborhood Associations is obligated to pick CP up.

Mr. Loving stated that they have taken a look at the twelve (12) month period as opposed to the nine (9) month period. If the Program has to die at all then we feel that the services that the other areas of administration are giving should die first.

Mr. Rogers asked for an evaluation of CP.

Mr. Rogers and Mr. Loving supported the budget of \$126,307 submitted by the Citizens Participation Working Committee. Mrs. Childs support is contingent upon the \$105,000 for the Housing Repair Program.

Mr. Loving stated that the Budget Review Committee's position in terms of the nine (9) month is contradictory to the Citizens Participation Budget. Mr. Loving stated that the Budget Review Committee's position would be that if there is no objection, CP would be a twelve (12) month program because it is the nucleus of the Program.

Meeting adjourned at 6:30 p.m.

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PORTLAND, OREGON 97211

288-8261

TO: Budget Review Committee Members
FROM: James Loving, Chairman
RE: Budget Review Committee Meeting
DATE: June 3, 1974

There will be a Budget Review Committee meeting on Thursday, June 6, 1974, at 4:30 p.m. in the Model Cities Conference Room #226.

It is imperative that all Budget Review Committee members are present for this meeting to discuss Portland Model Cities new allocation of funds.

JL James Loving

JL:glm

cc: Jamison ✓
Robertson
Watson