

portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

X-File: 3rd A.Y. Budget Review Committee

DATE: February 9, 1972

TO: Mr. James Loving, Chairman
CPB Budget Committee
Mr. Fred Flowers, Chairman
Citizens Planning Board
Mr. Charles Jordan, Director
Portland Model Cities Agency

Mr. John Gustafson and Mr. LeRoy Patton, Co-Chairmen of the CPB Evaluation Committee requested that the CDA Evaluation Department send this letter to you prior to the next Budget Committee meeting.

At the January 28 and 31 meetings, the committee decided that the phasing in of the RDP program will provide almost all of the savings required to balance the Model Cities budget; however, if the Budget Committee finds it necessary to reduce the budget of the Operating Agencies, the CPB Evaluation Committee and the CDA Evaluation Department believe that savings can be found in the following projects:

1. Consumer Protection
2. Housing Repair
3. Comprehensive and Neighborhood Planning

Respectfully

Andrea R. Sharp
Andrea R. Sharp
Evaluation Supervisor

cc: Co-Chairman/Gustafson
Co-Chairman/Patton
Deputy Director/Raubeson
Supervisor/Author/Sharp
Files (2)

portland model cities

TO: Chairman and Members
Citizens Planning Board

FROM: Budget Review Committee

DATE: January 31, 1972

SUBJECT: OPTIONS FOR THIRD ACTION YEAR FUNDING

76
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PART I

1. We are operating on the following assumptions:

- (a) HUD will allocate \$3,745,000 in new monies for Third Action Year.
- (b) HUD will allow us to carry forward unspent monies budgeted in First and Second Action Years.
- (c) HUD will require a substantial effort to implement CDA Letter #11 (Resident Employment and Training Plan).
- (d) HUD will require relocation payments for MN residents displaced by Code Enforcement activities.

2. OPTION #1

We have unspent funds in the amount of \$188,000 (firm) from First Action Year underspending; it appears that we will have an absolute minimum of \$100,000 underspending in Second Action Year.

That gives us \$288,000 + \$3,745,000 or \$4,033,000 to allocate to Third Action Year projects.

3. OPTION #2

If, by CPB action, we agree not to implement the Resident Development Plan or CDA Letter #11, during the remainder of Second Action Year we will have further savings of \$349,246, which comes from delayed implementation of RDP and CDA #11 in the following amounts:

RDP - \$306,432
CDA #11 - 42,814

\$3,745,000 3rd A.Y. Allocation
288,000 Underspending
349,246 Delayed implementation
\$4,382,246

4. As per prior Budget Review Committee proposed recommendation, projects will be funded for Third Action Year at a level not to exceed Second Action Year budgets. This will require \$3,590,000 (see attached detailed list for Third Action Year refunding).
5. However, #4 does not take into account the needs of the following prior funded projects.
 - (a) Martin Luther King Scholarship
 - (b) Youth Affairs Council
 - (c) CDA Letter #11 (Resident Employment and Training Program)
 - (d) Relocation

6. At the last Budget Review Committee meeting we discussed funding these projects at the following levels:

(a) MLK	\$ 60,000
(b) YAC	100,000
(c) CDA #11	150,000
(d) Relocation	500,000
Total	<u>\$ 810,000</u>
Plus refundings	<u>\$3,590,000</u>
Total \$ needs	<u>\$4,400,000</u>

*See #4 above and attached list

7. (a) Total needs \$4,440,000
Funds available
(Option #1) \$4,033,000
Deficit 367,000
- (b) Total needs \$4,400,000
Funds available
(Option #2) 4,382,246
Deficit 17,754

8. Since we cannot submit a deficit budget, the Budget Review Committee must address itself to bringing the budget into balance. If Option #1 is adopted, then the Committee must cut \$367,000 in order to recommend a balanced budget. If Option #2 is adopted, then the Committee must cut \$17,754 in order to recommend a balanced budget.

PORTLAND MODEL CITIES' THIRD ACTION YEAR FUNDING
OPERATING AGENCIES AND ADMINISTRATION

BUDGET

10-01	Education Aides	\$ 110,803
10-02	Pre-School Expansion	81,674
10-05	Martin Luther King	-0-
11-02	Health Planning	13,270
11-07	Mental Retardation	38,087
15-01	Senior Adult Center	171,427
15-02	Aging Planning C	9,067
15-03	Comprehensive Child Care	194,211
15-05	Consumer Protection	89,724
15-06	Multi-Service Center	175,225
15-07	Community Care	105,030
15-09	Albina Youth Opportunity Center	138,583
15-09	Youth Care Centers	84,652
15-09	Foster Homes	38,822
16-01	Youth Activities Council	-0-
17-01	Police Community Relations	135,766
20-01	Operation Step-Up	213,730
20-02	CDA #11	-0-
21-01	Community Development	430,609
21-02	Contractors Management	44,023
30-02	RDP	306,432
30-03	Housing Repair	244,930
31-01	Relocation	-0-
33-02	Comprehensive Neighborhood Planning (Eliot)	25,000
33-03	Planning Commission	25,325
40-01	Citizens Participation	202,450
50-01	Evaluation	242,004
90-01	Administration	468,166
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		\$3,590,000

OPTIONS FOR THIRD ACTION YEAR FUNDING

PART II

If at all possible no agencies will have to reduce their present level of services or work force.

In light of this endeavor the Budget Committee must address itself to a special problem with 4_c that could result in a reduction of service and employees if additional funds are not available. In order to meet the demand for child care in the Model Neighborhood, 4-C solicited enough local shares to start two additional centers. It now appears as if that local share will not be available for Third Action Year, thereby necessitating additional supplemental dollars. For every dollar that Model Cities provides the State will give three.

In view of the fact that HUD has not allowed for inflation, we find it impossible to accomodate the difficulties resulting from operating agencies operating at the same funding level as Second Action Year.

We recognize that these recommendations will place financial difficulties for some operating agencies, however, we are counting on efficient management to minimize the hardship.

The most difficult moments experienced by the Committee was trying to meet two requirements imposed by HUD that will necessitate a large amount of funds. The Committee would have recommended funding new projects with an estimated \$350,000 that must now go to Relocation and CDA Letter #11, thereby prohibiting new projects from being recommended or funded. The latest interpretation of the Relocation Act now requires Model Cities to be responsible for relocation resulting from Code Enforcement and Federal assisted housing. This can place quite a demand upon supplemental dollars, if not properly controlled or amended. We commend the Working Committees for the magnificent manner in which they served during the review of Third Action Year requests.

The Budget Committee and the Evaluation Committee will continue to meet and address the special problem with 4-C and Relocation. In addition we must contact HUD to see if they approve of the proposed strategy.

In view of our projected financial situation and after consultation with the Evaluation Committee, we respectfully submit the following recommendations:

- (1) That funding priority be given existing projects.
- (2) That the funding level for existing projects not exceed that of Second Action Year
(Exceptions - 4-C, Youth Affairs Council, Martin Luther King, Relocation)
- (3) That the implementation of RDP and CDA Letter #11 be delayed until Third Action Year.
- (4) That Senior Sdult Service Center and Aging Planning be combined.

If you accept the above recommendations, then all budgets will be returned to the operating agencies so they adjust accordingly.

Respectfully Submitted:

Citizens Planning Board Budget Review Committee

Members:

James Loving, Chairman
Josiah Nunn, Member
Lee D. Kell, Member
Opal Strong, Member
Ben Bernhard, Member

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portland model cities

January 24, 1972

TO: BUDGET REVIEW COMMITTEE
FROM: CHARLES JORDAN, DIRECTOR
RE: OPTIONS FOR THIRD ACTION YEAR FUNDING

File.
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1. We are operating on the following assumptions:
 - (a) HUD will allocate \$3,745,000 in new monies for Third Action Year.
 - (b) HUD will allow us to carry forward unspent monies budgeted in First and Second Action Years.
 - (c) HUD will require a substantial effort to implement CDA Letter #11 (Resident Employment and Training Plan.)
 - (d) HUD will require relocation payments for MN families displaced by Code Enforcement activities.

2. OPTION #1

We have unspent funds in the amount of \$188,000 (firm) from First Action Year under-spending; it appears that we will have an absolute minimum of \$100,000 underspending in Second Action Year. This gives us \$288,000 + \$3,745,000 or \$4,033,000 to allocate to Third Action Year Projects.

3. OPTION #2

If, by CPB action, we agree not to implement the Resident Development Plan or CDA Letter #11 during the remainder of Second Action Year we will have further savings of:

\$349,246
RDP-\$306,432
CDA #11-\$ 42,814

\$3,745,000 3rd A.Y. Allocation
288,000 Under spending
349,246 Delayed implementation
\$4,382,246 to allocate to 3rd A.Y. Projects

4. As per prior Budget Review Committee decision, projects will be funded for Third Action Year at a level not to exceed Second Action Year Budgets. This will require \$3,560,000 (see attached detailed list for Third Action Year refunding.)

5. However, #4 does not take into account the needs of the following prior funded projects (some were at one time considered "one-shot" projects or because of delayed implementation have no past history)
- (a) Martin Luther King Scholarship
 - (b) Youth Affairs Council
 - (c) CDA Letter #11 (Resident Employment and Training Program)
 - (d) Relocation
6. At the last Budget Review Committee Meeting we discussed funding these projects at the following levels:

(a) MLK	\$120,000
(b) Y.A.C.	200,000
(c) CDA #11	150,000
(d) Relocation	500,000
Total	\$970,000
Plus refundings	3,565,000*
Total \$ Needs	\$4,535,000

*See #4 above and attached list

7. (a) Total needs \$4,535,000
 Funds available (Option #1) 4,033,000
 Deficit 502,000
- (b) Total needs \$4,535,000
 Funds available (Option #2) 4,382,246
 Deficit 152,754

8. Since we cannot submit a deficit budget, the Budget Review Committee must address itself to bringing the budget into balance. If Option #1 is adopted then the Committee must cut \$502,000 in order to recommend a balanced budget. If Option #2 is adopted then the Committee must cut \$152,754 in order to recommend a balanced budget.

Andy Parkes
 CJ *Charles Jorde*

Attachment:

PORTLAND MODEL CITIES' THIRD-ACTION YEAR FUNDING
OPERATING AGENCIES AND ADMINISTRATION

BUDGET

10-01	Education Aides	\$ 110,803
10-02	Pre-School	81,674
10-05	Martin Luther King	-0-
11-02	Health Planning	13,270
11-07	Mental Retardation	38,087
15-01	Senior Adult Center	171,427
15-02	Aging Planning	9,067
15-03	Comprehensive Child Care	194,211
15-05	Consumer Protection	89,724
15-06	Multi-Service Center	175,225
15-07	Community Care	105,030
15-09	Albina Youth Opportunity Center	139,583
15-09	Youth Care Centers	84,652
15-09	Foster Homes	38,822
16-01	Youth Activities Council	-0-
17-01	Police Community Relations	135,766
20-01	Operation Step-Up	213,730
20-02	CDA #11	-0-
21-01	Community Development	430,609
21-02	Contractors Management	44,023
30-02	RDP	306,432
30-03	Housing Repair	244,930
31-01	Relocation	-0-
33-03	Planning Commission	25,325
40-01	Citizens Participation	202,450
50-01	Evaluation	242,004
90-01	Administration	468,166
	Total	<u>\$3,565,000</u>

PORTLAND MODEL CITIES' THIRD-ACTION YEAR FUNDING
OPERATING AGENCIES AND ADMINISTRATION

BUDGET

10-01	Education Aides	\$ 110,803
10-02	Pre-School	81,674
10-05	Martin Luther King	-0-
11-02	Health Planning	13,270
11-07	Mental Retardation	38,087
15-01	Senior Adult Center	171,427
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15-05	Consumer Protection	89,724
15-06	Multi-Service Center	175,225
15-07	Community Care	105,030
15-09	Albina Youth Opportunity Center	139,583
15-09	Youth Care Centers	84,652
15-09	Foster Homes	38,822
16-01	Youth Activities Council	-0-
17-01	Police Community Relations	135,766
20-01	Operation Step-Up	213,730
20-02	CDA #11	-0-
21-01	Community Development	430,609
21-02	Contractors Management	44,023
30-02	RDP	306,432
30-03	Housing Repair	244,930
31-01	Relocation	-0-
33-03	Planning Commission	25,325
40-01	Citizens Participation	202,450
50-01	Evaluation	242,004
90-01	Administration	468,166
	Total	<u>\$3,565,000</u>

PORTLAND MODEL CITIES

Analysis of 2nd AY Budgets
and 3rd AY Requests

File: Budget Review Committee

Project Title	2 AY Budget	3 AY Request	Difference	%
10-01 Education Aids	110,803	192,560	81,757	73.7
10-02 Pre-School	81,674	85,241	3,567	4.3
10-05 Martin Luther King Scholarship	50,000	119,772	69,772	139.5
10-07 Albina Youth Opportunity School	139,583	200,349	60,766	43.5
11-02 Health Planning	13,270	25,782	12,512	94.2
11-07 Mental Retardation	38,087	99,364	61,277	160.8
15-01 Senior Adult Center	171,427	290,273	118,846	69.3
15-02 Aging Planning	11,143	9,067	(2,076)	(18.6)
15-03 4-C Child Care	194,211	271,278	77,067	39.6
15-05 Consumer Protection	89,724	138,429	48,705	54.2
15-06 Multi Service Center	175,125	284,896	109,771	63.7
15-07 Community Care	1,050,030	235,550	130,520	124.2
15-09 Youth Care Centers	94,852*	84,652	(10,200)	(10.7)
15-10 Foster Homes	38,822	61,751	22,929	59.0
16-02 Youth Recreation	53,827	291,267	237,440	441.1
19-01 Police Community Relations	144,249	135,766	(8,483)	(5.8)
20-01 Operation Step-Up	213,730	330,276	116,546	54.5
21-01 Community Development	430,609	499,125	68,516	15.9
21-02 Contracts Management	44,023	71,530	27,507	62.4
30-02 R.D.P.	306,432	406,757	100,325	32.7
30-03 Housing Repairs	244,930	244,930	0	0
31-01 Relocation	265,000	620,000	355,000	133.9
40-01 Citizen Participation	202,450	202,450	0	0
50-01 Evaluation	242,004	242,004	0	0
90-01 Program Administration	468,166	468,166	0	0
SUB TOTAL	3,929,171	5,611,235	1,682,064	42.8

*Includes \$12,900 for equipment.

Project Description

Salvation Army Community Center

146,655

Develop existing facilities for a community center which would provide youth recreation and craft programs, day care and other social and educational programs.

Cultural Demonstration

355,220

Would provide career type experience in film and T.V., theater and neighborhood museum.

Project Title	3 AY Request	<u>Project Description</u>
Summer Sports Program	7,500	One month summer program for MN youth in baseball, basketball and tennis.
Drug Education Program	1,202,213	Provide a center for training and counseling MN youth in the use and prevention of dangerous drugs.
Family Services Program	91,963	Provide mental health services for MN families and youth.
Youth Drug Alert Program	24,000	Provide means of rehabilitation for former drug addicts to inform MN youth or dangers of drug abuse.
Youth Construction Project	20,000	Would employ 14-16 year old MN youth on house remodeling and other building projects.
Fatherless Boys	65,239	Would match high school and college youths with 40 fatherless 2ns and 3rd grade boys for companionship, recreation, etc.
Outdoor Wilderness Treks	5,000	Involve 100 MN youth for 4-day camping experiences.
Community Music Program	90,652	Provide teaching and performing music center.
Recreational Wheels	87,744	Involve MN youth to achieve better self respect, etc, through visits service projects, odd jobs, and recreation.

Project Title	3 AY Request
Afro-American Historical Society	<u>Project Description</u> 62,200 Establish library center and museum in M.N. focused on Black history.
P.S.U. Educational Center	56,672 Raise educational level of disadvantaged and under-educated Adults thru P.S.U. satellite center.
Teacher Corps Re-Entry	58,110 Provide educational and employment aid to students returning from Hillcrest and MacLearen through Jefferson and Adams H.S.
Residential Family Shelter Care	94,804 Provide family residential shelter care for single parent families who have experienced difficulty.
Youth Tutoring Youth	196,677 Aid primary students and low achieved in learning basic skills, reading, math, writing.
Albina Beauty College	80,076 Create school for training of beauty operators and hair stylists.
Police & Fire Boys Project	5,828 Promote interest and good attitudes toward police and fire personnel thru contact and work experience in these departments.
Young Womens Emancipation	18,310 Provide short term residential center for girls coming out of juvenile facilities.

Project Title	3 AY Request	<u>Project Description</u>
Hot Lunch Program	33,279	Provide hot lunches for students attending Immaculate Heart School/
King Summer Camp	6,963	Provide summer camp experience for 125 boys and girls from MLK Elementary School.
Boys Club	72,500	Provide educational and leisure activity for MN boys aged 7 to 18.
Expansion Youth Services	38,300	Expand youth services offered by Piedmont Friends Church by establishing and maintaining Drop in Center.
Y Teen Wheels	74,646	Provide mobility of senior high youth to work in groups and range beyond MN area.
Jackson Ranch	160,718	To expose 180 MN children to the opportunity of experiencing actual ranch and rural life.
Neighborhood Facility	138,899	Construct a neighborhood facility in King-Vernon-Sabin area.
Woodlawn Park Facility	55,000	Construct a recreation shelter in the Woodlawn Park.
SUB TOTAL	<u>2,175,168</u>	
GRAND TOTAL	<u>7,786,403</u>	

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Interoffice Memorandum

May 24, 1972

*CPB
Budget Committee*

TO: Charles Jordan
Director

FROM: Elvin Roberts
Admn. Management Coordinator

SUBJECT: REPORT TO BUDGET COMMITTEE

Attached for your information are three different reports for presentation to the Budget Committee.

Attachment No. 1 represents a revision of the HUD Grant Dollars for the first and second action year. This revision entails the reallocating of surplus funds as a result of the operating agencies underspending; and as a result of this underspending, the CPB was able to fund one shot programs that may not have been funded for the third action year.

Attachment No. 2 represents any changes made by the staff or the CPB as a result of agencies' requests and the concerns of this office.

Attachment No. 3 represents the shifting of budgeted funds from and to various agencies as a result of staff or CPB approval and an attempt to keep the overall grant budget in balance.

EDR *Edw*

EDR:cfc

cc: Official Files

PORTLAND MODEL CITIES

Detailed Budget Summary
Supporting Revision No. 1, 2nd Action Year

	<u>Total Projected & Incurred Cost Thru 2nd AY</u>	<u>Current Approved HUD Budget</u>	<u>Surplus or Difference</u>	<u>Repro- gram Require.</u>	<u>New Cumulative Budget</u>
10-00 EDUCATION					
01 Education Aides	188,999	213,021	24,022	(24,022)	188,999
02 Pre-School Expansion	106,360	126,485	20,125	(20,125)	106,360
05 MLK Scholarship	50,000	50,000	-0-	60,000	110,000
08 Cascade College		851,000	851,000	6,000	857,000
07 Youth Opportunity School	171,792		(171,792)	171,792	171,792
Total Education	<u>517,151</u>	<u>1,240,506</u>	<u>721,355</u>	<u>193,645</u>	<u>1,434,151</u>
11-00 HEALTH					
01 Health Design	6,288	7,000	712	(712)	6,288
02 Health Plan	18,697	12,545	(6,152)	6,152	18,697
07 Mental Retardation	62,336	54,362	(7,974)	7,974	62,336
Total Health	<u>87,321</u>	<u>73,907</u>	<u>(13,414)</u>	<u>13,414</u>	<u>87,321</u>
15-00 SOCIAL					
01 Senior Adult Center	205,815	241,718	35,903	(35,903)	205,815
02 Aging Planning	17,429	14,880	(2,549)	2,549	17,429
03 Comprehensive Child Care	301,409	268,766	(32,643)	32,643	301,409
05 Consumer Protection	132,975	117,317	(15,658)	15,658	132,975
06 Multi-Service Center	270,886	330,700	59,814	(59,814)	270,886
07 Community Care	172,253	172,253	-0-	5,000	177,253
09 MN Youth Services		354,844	354,844	(19,259)	
09 Juvenile Care & Foster	163,793				163,793
09 Youth Opportunity School			171,792	(171,792)	-0-
Total Social	<u>1,264,560</u>	<u>1,500,478</u>	<u>235,918</u>	<u>(230,918)</u>	<u>1,269,560</u>
16-00 YOUTH ACTVTS. & RECREAT.					
01 Youth Activities	31,728	31,719	(9)	9	31,728
02 Youth Activities	53,827	53,827	-0-	100,000	153,827
15-09 Juvenile Care & Foster		64,998	64,998	(64,998)	-0-
15-09 Youth Opportunity School		33,522	33,522	(33,522)	-0-
Total Youth Recreation	<u>85,555</u>	<u>184,066</u>	<u>98,511</u>	<u>1,489</u>	<u>185,555</u>
17-00 CRIME & DELINQUENCY					
01 Police Community Relations	212,226	221,711	9,485	(9,485)	212,226
Total Crime & Delinq.	<u>212,226</u>	<u>221,711</u>	<u>9,485</u>	<u>(9,485)</u>	<u>212,226</u>
20-00 MANPOWER & JOB DEVELPMT.					
01 Operation Step-Up	288,985	292,390	3,405	(3,405)	288,985
02 CDA #11	42,814	42,814	-0-	57,186	100,000
Total Manpower & Dev.	<u>331,799</u>	<u>335,204</u>	<u>3,405</u>	<u>53,781</u>	<u>388,985</u>
21-00 ECONOMIC & BUSINESS DEV.					
01 MEDIA	541,303	557,075	15,772	(15,772)	541,303
02 Contractors Management	65,350	65,350	-0-	-0-	65,350
Total Economic & Bus.	<u>606,653</u>	<u>622,425</u>	<u>15,772</u>	<u>(15,772)</u>	<u>606,653</u>
30-00 HOUSING					
01 RDP Design	41,000	50,000	9,000	(9,000)	41,000
02 Residential Dev.	306,432	329,889	23,457	(23,457)	306,432
03 Emergency Housing Repair	256,430	216,626	(39,804)	39,804	256,430
Total Housing	<u>603,862</u>	<u>596,515</u>	<u>(7,347)</u>	<u>7,347</u>	<u>603,862</u>
31-01 RELOCATION	<u>281,741</u>	<u>281,741</u>		<u>70,940</u>	<u>352,681</u>
Total Relocation	<u>281,741</u>	<u>281,741</u>		<u>70,940</u>	<u>352,681</u>
32-01 TRANSPORTATION	<u>15,187</u>	<u>15,187</u>			<u>15,187</u>
Total Transportation	<u>15,187</u>	<u>15,187</u>			<u>15,187</u>

Page Two
Detailed Budget Summary
Supporting Revision No. 1, 2nd Action Year

	<u>Total Projected & Incurred Cost Thru 2nd AY</u>	<u>Current Approved HUD Budget</u>	<u>Surplus or Difference</u>	<u>Repro- gram Require.</u>	<u>New Cumulative Budget</u>
<u>33-00 ENVIRN. PROTECTION & DEV.</u>					
01 Pre-NDP #1	174,546	174,546			174,546
02 Pre-NDP #2	323,647	439,252	115,605	(90,605)	348,647
03 City Planning	25,325		(25,325)	25,325	25,325
B-H Beautification	24,950		(24,950)	24,950	24,950
06 Cascade Center Neighborhood Facility	851,000		(851,000)	-0-	-0-
Total Environ. & Dev.	<u>1,399,468</u>	<u>613,798</u>	<u>(785,670)</u>	<u>98,569</u>	<u>712,367</u>
<u>40-00 CITIZENS PARTICIPATION</u>					
Total CP	<u>321,292</u>	<u>260,792</u>	<u>(60,500)</u>	<u>60,500</u>	<u>321,292</u>
<u>50-00 EVALUATION & INFO.</u>					
Total Eval. & Info.	<u>292,673</u>	<u>313,286</u>	<u>20,613</u>	<u>(20,613)</u>	<u>292,673</u>
<u>90-00 ADMINISTRATION</u>					
Total Admn.	<u>1,007,487</u>	<u>1,230,384</u>	<u>222,897</u>	<u>(222,897)</u>	<u>1,007,487</u>
 GRAND TOTALS	 <u><u>7,026,975</u></u>	 <u><u>7,490,000</u></u>	 <u><u>463,025</u></u>	 <u><u>-0-</u></u>	 <u><u>7,490,000</u></u>

PORTLAND MODEL CITIES
 RE-PROGRAMMING RECAP
 Revision #1 2nd Action Year

ADJUSTMENTS WITHIN EXISTING PROJECTS:

<u>10-00 Education</u>		
01	Education Aides	24,022
02	Pre-School Expansion	20,125
	Total	<u>44,147</u>
<u>11-00 Health</u>		
01	Health Design	712
02	Health Plan	(6,152)
07	Mental Retardation	(7,974)
	Total	<u>(13,414)</u>
<u>15-00 Social</u>		
01	Senior Adult Center	35,903
02	Aging Planning	(2,549)
03	Comprehensive Child Care	(32,643)
05	Consumer Protection	(15,658)
06	Multi-Service Center	59,814
09	M. N. Youth Services	19,259
	Total	<u>64,126</u>
<u>16-00 Youth & Recreation</u>		
01	Youth Activities	(9)
15-09	M. N. Youth Services	98,520
	Total	<u>98,511</u>
<u>17-00 Crime & Delinquency</u>		
01	Police Community Relations	9,485
	Total	<u>9,485</u>
<u>20-00 Manpower & Job Development</u>		
01	Operation Step-Up	3,405
	Total	<u>3,405</u>
<u>21-00 Economic Development</u>		
02	Community Development	15,772
	Total	<u>15,772</u>
<u>30-00 Housing</u>		
01	RDP Design	9,000
02	RDP Program	23,457
03	Emergency Housing	(39,803)
	Total	<u>(7,347)</u>
<u>33-00</u>		
02	Pre-NDP #2	115,605
03	City Planning	(25,325)
02	Boise-Humboldt Beautification	(24,950)
	Total	<u>65,330</u>
<u>40-00 Citizens Participation</u>		
01	Citizens Participation	(60,500)
	Total	<u>(60,500)</u>
<u>50-00 Evaluation</u>		
01	Evaluation	20,613
	Total	<u>20,613</u>
<u>90-00 Administration</u>		
01	Administration	222,897
	Total	<u>222,897</u>
<u>GRAND TOTAL</u>		<u>463,025</u>

NARRATIVE SUPPORTING REVISION NO. 1

SECOND YEAR ALLOCATION

The Portland City Demonstration Agency requests permission to incorporate the following changes to its second action year budget:

10-00 EDUCATION

01 Education Aides

Proposed: To reduce the budget allocation by \$24,022. Because of the school district's short school year, it is anticipated that budgeted funds are in excess of current needs.

02 Pre-School Expansion

Surplus funds due to local dollars allocated to this project (\$20,125).

05 Martin Luther King Scholarship Fund

Proposed: To raise the funding level by \$60,000. These additional funds will make the project more viable.

08 Cascade Project

Proposed: To raise the funding level by \$6,000 owing to litigation expenses. Depending upon the outcome of the litigation, these funds may be re-programmed.

11-00 HEALTH

01 Health Design

\$712 surplus represent a savings; surplus amount will be re-programmed.

02 Health Plan

Proposed: To increase the allocation by \$6,152. This increase is due to participation of the operating agency in the New Careers Program.

07 Mental Retardation Umbrella

Proposed: To increase the allocation by \$7,974. This increase is a result of under estimating the true cost of project in Revision No. 4, First Action Year.

15-00 SOCIAL SERVICES

01 Senior Adult Service Center

Proposed: To reduce the allocation for this project by \$35,903. Reduction is a result of underspending in the First Action Year and anticipated underspending in the Second Action Year.

02 Aging Design

Proposed: To allocate an additional \$2,549 to this program. Revision No. 4 did not take into consideration that this was an on-going project prior to January 1, 1971. This allocation will cover the period from January 1, 1971 to February 28, 1971.

15-00 SOCIAL SERVICES, Con't.

03 Comprehensive Child Care

Proposed: To allocate an additional \$32,643 to this program. Permission was granted by the City Demonstration Agency to incur these costs after the submission of Revision No. 4, First Action Year.

05 Consumer Protection

Proposed: To allocate an additional \$15,658 to this project. Permission was granted by the City Demonstration Agency to incur these costs after the submission of Revision No. 4, First Action Year.

06 Multi-Service Center #2

Proposed: To reduce the allocation for this project by \$59,814. This reduction is a result of Title IV-A funds being utilized in the Day Care Component and an anticipated savings for the Second Action Year.

07 Community Care

Proposed: To allocate an additional \$5,000 to this project. This additional allocation is a result of a new function this agency has undertaken.

09 Youth Care Services

Originally, this allocation covered the following projects: Youth Care Centers, \$215,261, and Albina Youth Opportunity School, \$139,583. The AYOS has been shifted to its proper category ("Education"), in the amount of \$171,792. Youth Care Services has been reduced to \$163,793 as a result of Title IV-A funding which saved \$19,259.

16-00 YOUTH

01 Youth Activities

Project completed. Surplus of \$712 due to unspent funds at termination of contract.

02 Youth Recreation

Proposed: To allocate an additional \$100,000 to this project. With the early closing of the school system in Portland this year, it is felt that the youth should have additional outlets for their energy.

M. N. Youth Services

\$98,520 was incorrectly assigned to this category. \$64,998 belongs to the Youth Care & Foster Home Programs which are assigned to category 15, "Social Services." \$33,522 belongs to the Albina Youth Opportunity School which has been transferred to category 10, "Education." These sums reduce Youth Services to its proper allocation.

17-00 CRIME & DELINQUENCY

01 Police Community Relations

It is anticipated that this program will have a surplus of \$9,485. Surplus is mainly due to personnel attrition and the payment of certain expenditures by categorical funds (LEAA).

20-00 MANPOWER & JOB DEVELOPMENT

01 Operation Step-Up

Proposed: To reduce this program by \$3,405. This reduction is a result of audit findings and a possible savings in the Second Action Year.

02 CDA #11

Proposed: To increase the residential training and employment project from \$42,814 to \$100,000. This increase of \$57,186 will allow this program to operate more effectively.

21-00 ECONOMIC & BUSINESS DEVELOPMENT

01 Community Development

Proposed: To reduce the allocation of this project by \$15,772. This reduction is due mainly to a staff reorganization in the early part of the Second Action Year.

02 Contractors Management

No change.

30-00 HOUSING

01 R. D. P. Design

Terminated contract. Balance of unspent funds is \$9,000 surplus.

02 Residential Development Program

Proposed: To reduce the \$329,889 allocation to this program by \$23,457. Slow start-up of the program is the reason for this reduction.

03 Emergency Housing Repair

Proposed: To increase the allocation of \$216,626 by \$39,804. The success of this program necessitated additional funds being allocated.

31-00 RELOCATION

01 Relocation

Proposed: To increase the original allocation of \$281,741 by \$70,940 for a total allocation of \$352,681. The uncertainty of the City Demonstration Agency's liability for relocation forces the City Demonstration Agency to reserve sufficient dollars to pay for this program.

32-00 TRANSPORTATION

01 Transportation

Terminated project

33-00 ENVIRONMENTAL PROTECTION & DEVELOPMENT

01 Pre-NDP #1
Terminated program; no change in budget allocation

02 Pre-NDP #2
Proposed: To reduce the allocation of \$439,252 to \$348,647 resulting in a savings of \$115,605. \$50,275 of this savings will be diverted to two other projects - Boise-Humboldt Beautification (\$24,950) and the City Planning Commission (\$25,325).

03 City Planning Commission
Proposed: To have the City Planning Commission become an operating agency. In the past, the City Planning Commission was included as a part of the Pre-NDP programs. With the eventual phasing out of the Pre-NDP plan and the intent of the City Demonstration Agency to utilize the services of the Portland City Planning Commission continuously. They have been allocated \$25,325 for the Second Action Year.

04 Boise-Humboldt Beautification
Proposed: To allocate \$24,950 to the Boise-Humboldt Beautification program. This program will be administered by an existing agency, the Portland Development Commission.

10-08 Cascade Project
Proposed: To transfer this project to its proper category, "Education."

40-00 CITIZENS PARTICIPATION

01 Citizens Participation
Proposed: To increase the allocation of the Citizens Participation Program (\$260,792) by \$60,500. This increase is necessary so that the costs incurred by administration at an earlier date may be properly charged to the Citizens Participation program.

50-00 EVALUATION

01 Evaluation
Proposed: To reduce the allocation of Evaluation by \$20,613. This reduction is due to attrition and to a reorganization of the Evaluation and Information unit.

90-00 ADMINISTRATION

01 Administration
Proposed: To reduce Administration's allocation by \$222,897. This reduction represents a reallocation to Citizens Participation and Evaluation of costs incurred in prior years plus a slight savings.

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Interoffice Memorandum

DATE: May 11, 1972

TO: A. Raubeson, Deputy Director

FROM: Elvin D. Roberts, Administrative Mgmt. Coordinator

SUBJECT: Analysis of HUD Grant and Allocation to Operating Agencies
and Administration - Through Third Action Year

I am attaching a copy of this analysis (as attachment #1) showing the funds allocated for the various projects through the Third Action Year. The first column "Revision #1 - 2nd Action Year" is our best estimate of ACTUAL projected spending of each Operating Agency. This, plus any adjustments, plus the Third Year allocation is shown in the total column at the right. As you can see by the totals, the CDA is currently over-budgeted by \$44,386. As the left column is the projected expenditures through the Second Action Year, any anticipated surplus has been reallocated already. (See attachment #2, Reprogramming Recap, and attachment #3, Reprogramming of Funds to New Projects).

If the Operating Agencies and the CDA also spend as we expect they will in the Second Action Year, and spend all of their Third Action Year budget, the CDA will be short the \$44,386 by the end of the Third Action Year. By the reallocation of the funds represented by the \$44,386, we are in reality, authorizing the spending of funds we HOPE will be available from surplus at the end of the Third Action Year.

While this deficit spending was done at the beginning of the Second Action Year, there is more risk in this practice at this time. At the start of the Second Action Year, there were a number of projects that were slow in starting up and, therefore, allowed surpluses to accumulate. Most projects are operating at full swing going into the Third Action Year and will, I believe, use all of their Third Action Year funds as they go. Also, the Operating Agencies are more knowledgeable in the financial operations required, resulting in a more complete use of budgeted funds. As a result of these facts, it is doubtful that there will be any significant surplus at the end of the Third Action Year.

The only present allocations that can be used for funds for any purpose in the Third Action Year are the CDA #11 and Residential Development Programs. These funds have not been finalized as no Operating Agency or contract have been negotiated. It is also my opinion that these two projects should be set as early as possible to keep "raiding" of the funds to a minimum.

Another point to be made at this time is that, as we get into the Third Action Year, and the funds get tighter, it becomes clear that the Operating Agencies had better be looking for funding from other sources to implement or take over their fundings.

ER EDR

cc: Official Files (2)
C. Jordan/Director
B. Oberhue/Budget Analyst
L. Berry/Financial Specialist
E. Warmoth/Model Cities Coord.
5-11-72/EDR/pl

Portland Model Cities
 Analysis of Grants to Operating Agencies and Administration
 Second and Third Action Year
 as of 5-1-72

Attachment 1

	Revision # 1 2nd A/Y	Adjust- ment 2nd A/Y	Allocation 3rd A/Y	Total Allocation Through 3rd A/Y
<u>10-00</u> Education				
01 Education Aides	188,999		110,803	299,802
02 Pre-School Expansion	106,360	9,386	81,674	197,420
05 MLK Scholarship	110,000			110,000
08 Cascade College	857,000			857,000
07 Youth Opportunity School	171,792		139,583	311,375
Total Education	<u>1,434,151</u>	<u>9,386</u>	<u>332,060</u>	<u>1,775,597</u>
<u>11-00</u> Health				
01 Health Design	6,288			6,288
02 Health Plan	18,697		13,270	31,967
07 Mental Retardation	62,336		42,279	104,615
08 Narcotics Program		9,000		9,000
Total Health	<u>87,321</u>	<u>9,000</u>	<u>55,549</u>	<u>151,870</u>
<u>15-00</u> Social				
01 Senior Adult Center	205,815		171,427	377,242
02 Aging Planning	17,429		9,067	26,496
03 Comprehensive Child Care	301,409		225,035	526,444
05 Consumer Protection	132,975		89,724	222,699
06 Multi-Service Center	270,886		164,190	435,076
07 Community Care	177,253		105,030	282,283
09 Juvenile Care & Foster Homes	163,793		123,475	287,268
Total Social	<u>1,269,560</u>		<u>887,948</u>	<u>2,157,508</u>
<u>16-00</u> Youth Activities & Recreation				
01 Youth Activities (C-CAP)	31,728			31,728
02 Youth Activities	153,827			153,827
Total Youth Act. & Rec.	<u>185,555</u>			<u>185,555</u>
<u>17-00</u> Crime & Delinquency				
01 Police-Community Relations	212,226		144,250	356,476
Total Crime & Delinquency	<u>212,226</u>		<u>144,250</u>	<u>356,476</u>
<u>20-00</u> Manpower & Job Development				
01 Operation Step-Up	288,985		213,730	502,715
02 CDA # 11	100,000			100,000
Total Manpower & Job Develop.	<u>388,985</u>		<u>213,730</u>	<u>602,715</u>
<u>21-00</u> Economic & Business Development				
01 MEDIA	541,303		430,609	971,912
02 Contractors Management	65,350		44,023	109,373
Total Economic & Bus. Develop.	<u>606,653</u>		<u>474,632</u>	<u>1,081,285</u>
<u>30-00</u> Housing				
01 RDP Design	41,000			41,000
02 Residential Development	306,432			306,432
03 Emergency Housing	256,430	6,000	199,126	461,556
Total Housing	<u>603,862</u>	<u>6,000</u>	<u>199,126</u>	<u>808,988</u>
<u>31-01</u> Relocation				
Total Relocation	<u>352,681</u>		<u>446,760</u>	<u>799,411</u>
<u>32-01</u> Transportation				
Total Transportation	<u>15,187</u>			<u>15,187</u>
<u>33-00</u> Environmental Prot. & Dev.				
01 Pre-NDP #1	174,546	(26,000)		148,546
02 Pre-NDP #2	348,647	46,000		394,647
03 City Planning	25,325		25,325	50,650
04 B-H Beautification	24,950			24,950
07 Neighborhood Facility	138,899			138,899
Total Environ. Prot. & Dev.	<u>712,367</u>	<u>20,000</u>	<u>25,325</u>	<u>757,692</u>
40-01 Citizens Participation	321,292		202,450	523,742
50-01 Evaluation & Information	292,673	20,000	295,004	607,677
90-01 Administration	1,007,487	(20,000)	468,166	1,455,653
TOTALS	<u>7,490,000</u>	<u>44,386</u>	<u>3,745,000</u>	<u>11,279,386</u>

PORTLAND MODEL CITIES
 RE-PROGRAMMING RECAP
 Revision #1 2nd Action Year

Attachment 2

ADJUSTMENTS WITHIN EXISTING PROJECTS:

<u>10-00 Education</u>		
01	Education Aides	24,022
02	Pre-School Expansion	20,125
	Total	<u>44,147</u>
<u>11-00 Health</u>		
01	Health Design	712
02	Health Plan	(6,152)
07	Mental Retardation	(7,974)
	Total	<u>(13,414)</u>
<u>15-00 Social</u>		
01	Senior Adult Center	35,903
02	Aging Planning	(2,549)
03	Comprehensive Child Care	(32,643)
05	Consumer Protection	(15,658)
06	Multi-Service Center	59,814
09	M. N. Youth Services	19,259
	Total	<u>64,126</u>
<u>16-00 Youth & Recreation</u>		
01	Youth Activities	(9)
15-09	M. N. Youth Services	98,520
	Total	<u>98,511</u>
<u>17-00 Crime & Delinquency</u>		
01	Police Community Relations	9,485
	Total	<u>9,485</u>
<u>20-00 Manpower & Job Development</u>		
01	Operation Step-Up	3,405
	Total	<u>3,405</u>
<u>21-00 Economic Development</u>		
02	Community Development	15,772
	Total	<u>15,772</u>
<u>30-00 Housing</u>		
01	RDP Design	9,000
02	RDP Program	23,457
03	Emergency Housing	(39,803)
	Total	<u>(7,347)</u>
<u>33-00</u>		
02	Pre-NDP #2	115,605
03	City Planning	(25,325)
02	Boise-Humboldt Beautification	(24,950)
	Total	<u>65,330</u>
<u>40-00 Citizens Participation</u>		
01	Citizens Participation	(60,500)
	Total	<u>(60,500)</u>
<u>50-00 Evaluation</u>		
01	Evaluation	20,613
	Total	<u>20,613</u>
<u>90-00 Administration</u>		
01	Administration	222,897
	Total	<u>222,897</u>
GRAND TOTAL		<u><u>463,025</u></u>

ANALYSIS OF GRANTS TO OPERATING AGENCIES AND ADMINISTRATION
Second and Third Action Year

(As of May 15, 1972)

SCHEDULE "B"

	Revision #1 <u>2nd AY</u>	Adjust- ment After Rev. #1	Adjusted Rev. #1 <u>2nd AY</u>	Allo- cation <u>3rd AY</u>	Total Through <u>3rd AY</u>
<u>10-00 EDUCATION</u>					
01 Education Aides	188,999		188,999	110,803	299,802
02 Pre-School Expansion	106,360	3,920	110,280	81,674	191,954
05 MLK Scholarship	110,000		110,000	-0-	110,000
07 Youth Opportunity	171,792		171,792	139,583	311,375
08 Cascade College	857,000		857,000	-0-	857,000
TOTAL EDUCATION	<u>1,434,151</u>	<u>3,920</u>	<u>1,438,071</u>	<u>332,060</u>	<u>1,770,131</u>
<u>11-00 HEALTH</u>					
01 Health Design	6,288		6,288		6,288
02 Health Plan	18,697		18,697	13,270	31,967
07 Mental Retardation	62,336		62,336	42,279	104,615
08 Narcotics Program	9,000	9,000	9,000		9,000
TOTAL HEALTH	<u>87,321</u>	<u>9,000</u>	<u>96,321</u>	<u>55,549</u>	<u>151,870</u>
<u>15-00 SOCIAL</u>					
01 Senior Adult Center	205,815		205,815	171,427	377,242
02 Aging Planning	17,429		17,429	9,067	26,496
03 Comprehensive Child Care	301,409	4,500	305,909	225,035	530,944
05 Consumer Protection	132,975		132,975	89,724	222,699
06 Multi-Service Center	270,886		270,886	164,190	435,076
07 Community Care	177,253		177,253	105,030	282,283
09 Juvenile Care & Foster	163,793		163,793	123,475	287,268
TOTAL SOCIAL	<u>1,269,560</u>	<u>4,500</u>	<u>1,274,060</u>	<u>887,948</u>	<u>2,162,008</u>
<u>16-00 YOUTH ACTVTS. & RECR.</u>					
01 Youth Activities	31,728		31,728		31,728
02 Youth Activities	153,827		153,827		153,827
TOTAL YOUTH	<u>185,555</u>		<u>185,555</u>		<u>185,555</u>
<u>17-00 CRIME & DELINQUENCY</u>					
01 Police Community Rel.	212,226		212,226	144,250	356,476
TOTAL CRIME	<u>212,226</u>		<u>212,226</u>	<u>144,250</u>	<u>356,476</u>
<u>20-00 MANPOWER & JOB DEVL P.</u>					
01 Operation Step-Up	288,985		288,985	213,730	502,715
02 CDA #11	100,000		100,000		100,000
TOTAL MANPWR. & JOB	<u>388,985</u>		<u>388,985</u>	<u>213,730</u>	<u>602,715</u>
<u>21-00 ECONOMIC & BUS. DEVL P.</u>					
01 MEDIA	541,303		541,303	430,609	971,912
02 Contractors Mgmt.	65,350		65,350	44,023	109,373
TOTAL ECON. & BUS.	<u>606,653</u>		<u>606,653</u>	<u>474,632</u>	<u>1,081,285</u>
<u>30-00 HOUSING</u>					
01 RDP Design	41,000		41,000	-0-	41,000
02 Residential Dev.	306,432		306,432	-0-	306,432
03 Emergency Housing	256,430	6,000	262,430	199,126	461,556
TOTAL HOUSING	<u>603,862</u>	<u>6,000</u>	<u>609,862</u>	<u>199,126</u>	<u>808,988</u>
<u>31-01 RELOCATION</u>					
TOTAL RELOCATION	<u>352,681</u>	<u>(30,309)</u>	<u>322,372</u>	<u>446,760</u>	<u>769,132</u>
<u>32-01 TRANSPORTATION</u>					
TOTAL TRANSPORTATION	<u>15,187</u>		<u>15,187</u>		<u>15,187</u>

Analysis of Grants to Operating Agencies and Administration

Second and Third Action Year

Page Two

	<u>Revision #1 2nd AY</u>	<u>Adjust- ment After Rev. #1</u>	<u>Adjusted Rev. #1 2nd AY</u>	<u>Allo- cation 3rd AY</u>	<u>Total Through 3rd AY</u>
<u>33-00 ENVIRONMENTAL PROJECTS</u>					
01 Pre-NDP #1	174,546	(26,944)	147,602		147,602
02 Pre-NDP #2	348,647	33,833	382,480		382,480
03 City Planning	25,325		25,325	25,325	50,650
04 B-H Beautification	24,950		24,950		24,950
07 Neighborhood Facility	138,899		138,899		138,899
TOTAL ENVIRONMENTAL	<u>712,367</u>	<u>6,889</u>	<u>719,256</u>	<u>25,325</u>	<u>744,581</u>
<u>40-01 CITIZENS PARTICIPATION</u>	<u>321,292</u>		<u>321,292</u>	<u>202,450</u>	<u>523,742</u>
TOTAL CITIZENS	<u>321,292</u>		<u>321,292</u>	<u>202,450</u>	<u>523,742</u>
<u>50-01 EVALUATION & INFO.</u>	<u>292,673</u>	<u>20,000</u>	<u>312,673</u>	<u>295,004</u>	<u>607,677</u>
TOTAL EVAL. & INFO.	<u>292,673</u>	<u>20,000</u>	<u>312,673</u>	<u>295,004</u>	<u>607,667</u>
<u>90-01 ADMINISTRATION</u>	<u>1,007,487</u>	<u>(20,000)</u>	<u>987,487</u>	<u>468,166</u>	<u>1,455,653</u>
TOTAL ADMINISTRATION	<u>1,007,487</u>	<u>(20,000)</u>	<u>987,487</u>	<u>468,166</u>	<u>1,455,653</u>
 T O T A L S	 <u><u>7,490,000</u></u>	 <u><u>-0-</u></u>	 <u><u>7,490,000</u></u>	 <u><u>3,745,000</u></u>	 <u><u>11,235,000</u></u>

NARRATIVE SUPPORTING ANALYSIS OF GRANTS
TO OPERATING AGENCIES & ADMINISTRATION THROUGH THE
THIRD ACTION YEAR

Pre-School Expansion

\$3,920 represents that amount requested by School District #1 for the transportation of children from May 12, 1972, to June 15, 1972, and approved by the board.

Narcotics Program

\$9,000 represents the amount requested by Mr. Johnson's narcotics program and approved by the board.

Comprehensive Child Care

\$4,500 represents the amount requested by 4-C to continue serving those children who were displaced as a result of the early closure of School District #1. This was also approved by the board.

Emergency Housing

\$6,000 represents a budget change requested by Emergency Home Repair. This was a staff approval and did not require board action.

Relocation

-\$30,309 represents a reduction in order to balance the second action year budget. The uncertainty of the Relocation cost necessitated the agency to allocate any uncommitted dollars to this program. With the ending of the second action year, the extra funds may now be released.

Pre-NDP #1

-\$26,944 represents a refund to the CDA as a result of NDP assuming certain costs previously charged to Pre-NDP #1.

Pre-NDP #2

\$33,833 represents a request for additional funds for Pre-NDP #2 to successfully complete the project. This approval of additional funds was a result of the CPB approval.

NARRATIVE SUPPORTING ANALYSIS OF GRANTS

Evaluation

\$20,000 represents a shift in funds from Administration to Evaluation to cover the costs of auditing the operating agencies for the first action year.

Administration

-\$20,000 represents a decrease in appropriated funds and the transfer of these funds to Evaluation to cover the cost of auditing which is an Evaluation expense.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
~~288-8923~~ 288-8261

September 5, 1972

Report of the Budget Review Committee

TO: CPB Chairman and Members

FROM: James Loving, Chairman
Budget Review Committee

The Department of Housing and Urban Development has made a special allocation of \$500,000 to Portland Model Cities for relocation for the Third Action Year. This \$500,000 is in addition to our regular allocation of \$3,745,000 and can be used for no other purpose than relocation. In addition, HUD has ruled that we must spend 2% of our \$3,745,000 (\$74,900.) on relocation activities. We can, subject to HUD approval, reallocate the remainder to other projects. Actually our total amount of dollars available for re-allocation was \$630,432., which breaks down as follows:

	\$630,432	
Less previous CPB Action	-4,500	Preschool Expansion
	-6,000	Cascade Center
	-9,405	Drug Abuse Program
	-4,500	4-C's
	-25,000	Community Care
	-33,843	PDC for Pre-NDP #2
	-5,000	Health Projects (Multi-Service Center)
	<u>(\$88,248)</u>	
	\$542,184	Remaining for reallocation

The Board has also made commitments to the Health Working Committee that Health Projects would have first priority on any new dollars and to the Senior Adult Service Center that we would restore them to a 12-month budget. In keeping with these CPB commitments, the Budget Review Committee recommends the following:

	\$542,184	
Less	53,000	Senior Adult Service Center
	200,000	Health Projects
	<u>(253,000)</u>	
	\$289,184	Remaining for reallocation

We further recommend that the following actions also be taken:

	\$289,184	
Less	60,828	Reserve for contingencies
	50,000	Summer 1973
	40,000	Albina Arts Center
	50,000	Human Resources Bureau
	<u>(\$200,828)</u>	
	\$88,356	Remaining for reallocation

We also recommend that the following factors be considered as part of any reallocation plan:

1. No ongoing commitments be made to a new program without phasing out an existing commitment.
2. So-called "one-shot" projects may be considered but these programs should be notified in very clear words that they will not be considered for re-funding.
3. The Evaluation Committee and Evaluation Staff should be asked for input before funding commitments are made that involve phasing-out any project.

Inter-Office Memorandum *Budget Com*

TO: All Social Staff

FROM: C. Watts Yancey
Social Coordinator

DATE: January 11, 1972

RE: A. Model Cities Budget Committee's Function
B. Ranking of Projects - Old - New

A. Some confusion has been aroused and misinformation, either spread or assumed, to or by Model Neighborhood residents regarding the position and function of the CPB Budget Committee. The following information is presented to you, as staff to clarify those negative opinions that have developed.

1. The primary function of the Budget Committee is to ascertain that the total number of projects selected for operation will be feasible and within the total \$3,745,000.00 HUD allocation granted to Model Cities.
2. The Budget Committee does not approve or reject any project.
3. All projects, old and new, will be reviewed by the CPB if it has been approved by the Working Committee.
4. The CPB ALONE has the final authority to alter, approve, or reject a proposal that has been submitted for inclusion within the City Demonstration Plan.

In our intercourse with citizens, operating agencies, and the Working Committees all staff are requested to be alertly cognizant of the above listed concepts. A tremendous amount of goodwill can be created and a tremendous amount of ill-feeling can be negated if staff exhibits such an awareness. I do trust such actions will be embarked upon by all staff in this respect.

B. For the total CDA program, in the Social Area to be clarified, and have direction for the staff and the Citizens Planning Board, it will be necessary for each Working Committee to establish a project priority of two categories for the Third Action Year.

- 1) Old or presently operating projects
- 2) New projects the Working Committee has reviewed and approved for inclusion in the CDA overall plan

(Although the chances maybe extremely slight that new program can be encompassed, it will set a procedure point should, by a miracle occurring, funds should become available.)

Each Working Committee should be meeting before the last week in January has expired. It would be advisable and expedient that each staff person assigned to a committee be certain that this task is placed on the agenda and completed within this month - (I know you have been advised of this factor previously, but a reminder now would further sustain such action.

Present these priority ranking to the Social Coordinator at the earliest possible moment.

CWY _____

cc: Official files (2)
Director/Jordan
Deputy Dir/Raubeson
Author/Yancey
1/11/72
tam

portland model cities

TO: Citizens Planning Board Budget Committee
and
Citizens Participation Working Committee Budget Committee

FROM: Brenda J. Green
Citizens Participation Coordinator

DATE: April 5, 1972

SUBJECT: Citizens Reimbursement

More information and justification for the flat allowance of fifty dollars (\$50) per month for Citizens Planning Board members has been requested by City Hall.

The following are recommendations for more information and justification that can be submitted to City Hall:

- 1) Citizens Planning Board members to receive five dollars (\$5.00) per meeting; not to exceed fifty dollars (\$50) per month. These meetings would be sactioned Model Cities meetings:
 - a) Citizens Planning Board
 - b) Working Committees
 - c) Neighborhood Organizations
 - d) Special Task Force of a, b or c
- 2) Citizens Planning Board members to receive seven dollars and fifty-cents (\$7.50) per meeting not to exceed forty-five dollars (\$45):
 - a) 2 Citizens Planning Board
 - b) 2 Working Committees
 - c) 1 Neighborhood Organization
 - d) 1 Special Task Force related to a, b or c
- 3) Flat allowance of twenty-five dollars (\$25) for 3 meetings plus five dollars (\$5) for each additional meeting (Working Committees, Citizens Planning Board, and Neighborhood Organizations) not to exceed fifty dollars (\$50).
- 4) Although Working Committee Chairmen reimbursement was not questioned justification - seven dollars and fifty cents (\$7.50) a meeting for Chairmen chairing the meeting. This would allow and encourage residents to chair meetings in the absence of the regular Working Committee Chairman.

Page 2
Continued.....

STAFF RECOMMENDATION:

Staff recommendation would be for the Budget Committees to give approval of 1 and 4 above.

cc: Director/Jordan
C.P. Coordinator/Author/Green
BJG/jvs
4-5-72

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

(UPDATED

COMMITTEE APPOINTMENTS BY THE CHAIRMAN, MR. FRED FLOWERS, JR., (FEBRUARY 1972

PERSONNEL HIRING COMMITTEE

- Herb Amerson
- Bill Newborne
- Walter Ready
- Barbara Friday
- Ella Mae Gay

WORKING COMMITTEE TASK FORCE

- Marian Scott - co Chairman
- Herb Simpson
- Debbie Norman
- Gregg Watson - co Chairman

(Mr. Loving - Special Assistant to this Committee)

HOSPITALITY COMMITTEE

- Marian Scott

EXECUTIVE BOARD

- Fred Flowers
- LeRoy Patton
- Marian Scott
- Clara Peoples
- Opal Strong
- James Loving
- Bob Rogers
- Josiah Nunn
- Ben Bernhard

RULES COMMITTEE

- Harry Ward
- Hasten Payne
- Bessie Bagley
- Jack Deyampert

EVALUATION COMMITTEE

- LeRoy Patton
- Bill Newborne
- Harry Ward
- John Gustafson
- Herb Simpson

RELOCATION COMMITTEE - no longer necessary

BUDGET REVIEW COMMITTEE

- James Loving
- Lee Kell
- Josiah Nunn
- Opal Strong
- Ben Bernhard

EMANUEL LIAISON COMMITTEE

- Robert Rogers
- Harry Ward
- Jack Deyampert

FOR INFORMATION

*Mr Jordan
MC*

January 20, 1972

Mr. James Loving, Chairman
Model Cities Budget Committee
Portland, Oregon

Dear Mr. Loving:

As you know, the Model Neighborhood Facility Task Force is anxious to make a Neighborhood Facility become a reality in the Model Neighborhood. The big gap in the application is the lack of matching funds in the amount of \$138,000.

There has long been a desire and a need in our model neighborhood for such a facility combining service, recreational and cultural programs for all age groups. Such a facility would have programs which would compliment existing ones, thereby filling unmet needs.

We are gratified with the positive encouragement which has come to the Task Force from Neighborhood Associations and from working committees. They are anxious to coordinate their programs with a Neighborhood Facility and see it as augmenting their existing and future programs.

It is the understanding of the Task Force that the CPB will be re-allocating unspent Second Action Year funds within the next couple of weeks (hopefully).

The Task Force, then, is requesting that your Committee recommend to the CPB as your number one (1) priority the reallocation of \$138,000 of the unspent supplemental Second Action Year funds as matching funds for the Model Cities Neighborhood Facility Application.

Our request of CPB is timely and serves to provide additional services to Model Cities Programs by augmenting services offered by CDA.

Thus, for \$138,000 2nd Action Year allocation of funds, The Neighborhood Facility will generate many-fold in dollars and services the initial Model Cities expenditure.

(continued)

Mr. James Loving
Page 2

The Task Force appreciates the board's endorsement of the Neighborhood Facility and thank you for your consideration of our request for 2nd Action Year Funds.

Very truly yours,

Theodore Baugh, Chairman
Neighborhood Facility Task Force

CC: Mr. John Kenward, Director, P.D.C.
Mr. Charles Jordan, Director, Model Cities
Mr. Fred Flowers, Chairman, C.P.B.
Mr. Ken O'Kane, Planning Consultant, KVS
Model Cities Working Committee Chairman (8)
Neighborhood Organization Chairman (8)

B-22-23

citizens
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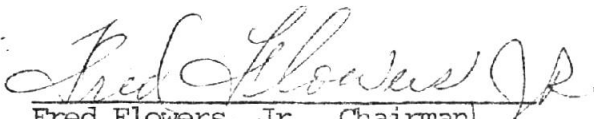
portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

DATE: December 23, 1971
TO: CPB Budget Committee Members
FROM: Fred Flowers, Jr., Chairman
SUBJECT: Budget Committee Meeting

There will be a Budget Committee Meeting on Wednesday, December 29, 1971
between 4:30 - 5:30 P. M. in the Model Cities Conference Room 218.

Please make every effort to attend.


Fred Flowers, Jr., Chairman

cc: Official Files (2)
Director/Jordan
Deputy Director/Raubeson
All Coordinators