no original

Dr. W. A Jenkins

PORTLAND DEVELOPMENT COMMISSION

1700 S.W. FOURTH AVENUE . PORTLAND, OREGON 97201 . 224-4800

Robert Ames
Secretary

Elaine Cogan Charlotte Beeman Bob Walsh November 14, 1974

John B. Kenward

Executive Director

Mr. Al Jamison, Director Portland Model Cities Agency 5329 N. E. Union Avenue Portland, Oregon 97211

Attention: Mike Henniger, Physical Programs Coordinator

Dear Mr. Jamison:

In accordance with your request, we are enclosing the Third Action Year Second Extension Relocation Budget for the period July 1, 1974 through March 31, 1975.

The enclosed budget is to supersede all previous budgets submitted to your agency by the Portland Development Commission which covered the same period of time, July 1, 1974 through March 31, 1975.

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Benjamin . Webb Chief, Relocation

BCW/JWM:ch Encl.

OJECT	INFORMATION		uate Approv	ed
Proje	ect title REGUL	AR RELOCATION - TH	IRD ACTION YEA	AR SECOND EXTEN
Proje	ect categoryR	elocation		
Proje	ect status] New	Substantial	ly revised
	Continuing	Date first fund	ed June 197	0
Proje	ect no. 31-01	Previous project	no	
Conti	act term July	1. 1974 to	March 31,	1975
Opera	ating Agency (0/	A) Portland Deve	lopment Commi	ssion
Addre	ess 1700 S. W.	Fourth Avenue, Po	rtiand, Orego	n
Direc	tor John B. Ke	nward	Telephor	ne 224-4800
Lega1	status	City Dept. X	Other public	agency
] Private (non	profit)	Private (for	· profit)
-7 ;	7 Other			
Autho	orized signature	·(s)		
(Atta	chment 1)		<u>:</u>	
Proje	ect office (if d	lifferent from oper	ating agency)	
Addre	ess			
Direc	ctor		Telephon	ıe
Fundi	ng recap Model Cities			1
AY	Supplemental	Categorical	Other	Total
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4				
5	2. 129			
Model	Cities respons	ibilities	a d'es	
Worki	ng Committee	4	n se file	1 annual 2005
	Planning Compo	nent		
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Staff	Flanner /		7 /	
Staff	Flanner /		7 /	1.074

Date Submitted 11/14/74
Date Approved

BUDGET SUMMARY

1						DATE_	11/14/74	_
PROJECT NO	31-01						· · · ·	
DDOJECT TITLE	REGULAR RELOCATION -	THIRD	ACTION	YEAR	SECOND	EXTENS 10	N .	-

CATEGORY CCDS	CATEGORY TITLE	TOTAL BUDGET	MODEL CITIES
10	SALARIES (INCLUDING FRINGE BENEFITS)		22,417,28
20	CONTRACTED SERVICES (INCLUDING AUDITING)		4,968.00
30	TRAVEL, LOCAL		374.34
35	TRAVEL, OUT OF TOWN		
40	CONSUMABLE SUPPLIES		
50	SPACE (INCLUDING RENOVATION)		2,240,38
55	UTILITIES (INCLUDING TELEPHONE)		
60	FURNITURE & EQUIPMENT (RENTAL)		
65	FURMITURE & EQUIPMENT (PURCHASE)		
70	INSURANCE		
71	MAINTENANCE OF EQUIPMENT		
79	RELOCATION PAYMENTS .		235,000.00
	TOTALS	8 g 8 lb	265,000.00

9 4				2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
0/A .	APPROVAL 3	W SOMATURE A TITUS EXECU	tive Director	11/14/74 DATE	
CDA	APPROVAL	SIGNATURE & TITLE	*	DATE	

BUDGET JUSTIFICATION.

(CATEGORY ID, PERSONNEL)

* (= , *)	- 1	1/1/	/71.	
BATE		17 14/	74	

			11.00
BROICE	310	31-01	81 32
PROJECT	RU.		

PROJECT TITLE REGULAR RELOCATION - THIRD ACTION YEAR SECOND EXTENSION

(A) NUMBER OF PERSONS	(8) POSITION OR TITLE	(C) MONTHLY SALARY RATE (FULL TIME)	(D) PERCENT OF TIME ON PROJECT	(E) NO. OF MONTHS ON PROJECT	(F) COST (AxCxDxE)	
1	Chief of Relocation	1,667	100%	1.700	1.667.00	
1	Relocation Supervisor	1,297	100%	- 91	1.180.27	
<u> </u>	Relocation Specialist	1,122	100%	3.25	3.646.50	
1.	Relocation Advisor	1,038	100%	4.20	4,359.60	
1	Relocation Advisor	939	100%	4.20	3,943.80	
	Secretary	⁺780	100%	2.90	2,262.00	
· - 1	Secretary	662	100%	1.00	662.00	
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	•			The Contract of the Contract o		
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	w.					
				1 N	-	
			SUB TOTAL, PE	RSOMMEL	17,721.17	
26.5 % FRINGE BENEFITS 4,696.1						
TOTAL, PERSONNEL 22,417.2						



DATE

PROJECT	NO.	31-01	

PROJECT TITLE REGULAR RELOCATION - THIRD ACTION YEAR SECOND EXTENSION

CATEGORY	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
20	1. Legal Services	•	
	\$180 per month x 9 months	1,620.00	
	2 Inspection Complete - City of Portland Bureau	- 1	
	Inspection Services - City of Portland Bureau of Buildings		
	\$62 per inspection x 54 inspections	3,348.00	100 E
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		4,968.00	4,968.00



DATE	11/14/74	
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PROJECT TITLE REGULAR RELOCATION - THIRD ACTION YEAR SECOND EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM Total	CATEGORY TOTAL
30	18 cases @ 109miles each x .17/mile	333.54	
au D. V	12 owner/occupants 5 tenant/occupants		
	16 cases @ 15 miles each x .17/mile	40.80	
20 ²⁰ ± κ π	10 tenant/occupants		
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			18
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		374.34	374.34



DATE	11/14/74
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PROJECT NO	31-01	
PROJECT NO.	31-01	

PROJECT TITLE REGULAR RELOCATION - THIRD ACTION YEAR SECOND EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM Total	CATEGORY TOTAL
50	Rental of Space Facilities		
	(10% of amount budgeted for personnel)	2,240.38*	
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200			
3		4.5	
-			18 a 10
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gar 342 and			
AL 88 60		2,240.38	2,240.38

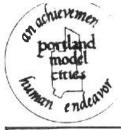
^{*} Reduced by \$1.35 for budgeting purposes only.

DATE	11/14/74	
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PROJECT	ผด	31-01
PROVED	ITV.	

PROJECT TITLE REGULAR RELOCATION - THIRD ACTION YEAR SECOND EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM A VALUATION	ND BASIS	FOR	ITEM TOTAL	CATEGORY TOTAL
79	Miscellaneous Expenses - Rel	ocation	Payments		
2 -	Payments to Displacees				
= 1,	Tenants		\$ 4,000	16,000	
. 1 /. 1	Owners		15,000	210,000	× 125 ± 0
	Moving Allowance Dislocation Allowance	18 ×	300 200	5,400	
	DISTOCATION ATTOMATICE	10 *	200	3,600	
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				235,000	235,000



Third action you Pean II

31-01 PROJECT... RELOCATION

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SUPPX

NEW

CONT X

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PURPOSE AND BENEFICIARIES:

This project will provide relocation services and payment benefits authorized by the Uniform Relocation and Real Property Acquisition Policies Act of 1970 to Model Neighborhood households, businesses and non-profit organization that are displaced as a result of either (a) Model Cities funded projects or (b) non-federally funded projects involving public acquisition for redevelopment or code enforcement in the MNA. Individual relocation projects must specifically be made a part of the Relocation Plan to qualify for Model Cities relocation with and monitor the operating agency. benefits.

	HUD SUPPORT	OTHER FEDERAL #	LOCAL*
FIRST ACTION YEAR	77.000		

446,760

FIRST ACTION YEAR EXPENDITURES	17,000		17,000
SECOND ACTION YEAR RECONDER BUdget	352,681		352,681
THIRD ACTION YEAR			

POST- MODEL CITIES PROPOSED FUNDING

FUNDING:

BUDGET

Exploration will be undertaken during the Third A.Y. to bring all MNA displacement under the Uniform Act or equivalent.

TOTAL

446,760

CONTENT AND OPERATION:

The Portland Development Commission will be the operating agency for this activity. PDC will be responsible for providing staff to carry out the relocation services and to make payments in accordance with the Model Cities Relocation Plan.

The Relocation Review Committee will be assisted by CDA staff to carry out the Committee's activities.

The CDA is responsible for evaluating and monitoring relocation activities. CDA personnel will be designated to work

The functional elements of the project are:

Function 1 - Survey displacees to provide information on housing needs

Function 2--Locate relocation housing and provide information on housing supply by type

Function 3-- Provide information and counseling for displacees Function 4--Provide housing service to displacees

Function 5--Make accessible health/social/economic services to accomplish successful relocation

Function 6-- Provide assistance to the Relocation Review Committee.

TIME TABLE:

This project will continue through the Third Action Year, June 16, 1972 to June 15, 1973.



PROJECT...

RELOCATION

31-01

PROJECT ADMINISTATION AND STAFFING:

The Portland Development Commission is the central relocation agency for the City of Portland. The CDA has contracted with the Development Commission to provide all relocation services which may be needed as the result of Model Cities Program activities. The relocation staffing pattern is based upon the workload.

COORDINATION:

This project will relate to all Model Cities projects which cause physical displacement of people, and to other non-federally funded projects which have been included in the Relocation Plan. It must relate to and utilize Model Cities health, social and economic services to successfully handle relocation problems. The CDA has the responsibility to ensure coordination of all relocation activities with social services which are available either in the community or through the Model Cities program. The CDA will assist in coordination by constantly informing the Relocation Agency of changes in the availability of services and monitoring relocation services.

CITIZENS PARTICIPATION:

Citizens will have several inputs into the relocation procedure:

- 1. Direct contact with the Relocation Agency
- 2. Direct contact with the CDA staff
- 3. Direct contact with the Relocation Review Committee
- 4. Participation in CDA Citizen Participation Structure.

RESIDENT EMPLOYMENT:

MNA residents will be given preference for all relocation staff positions.

6



PROJECT... RELOCATION

31-01

MONITORING AND EVALUATION:

Progress will be measured by the number of displacees successfully relocated in standard structures and by the number of cases the Review Board successfully handles.

The CDA will receive monthly progress reports from the Relocation Agency and conduct monthly interviews. The CDA evaluation staff will conduct the evaluation of the project. Process output measures include:

Hire Staff Administration:

Number of MNA residents

Number of non-residents

Number of residents trained (or in training in relocation administration \

Relocation Services:

Number of MNA residents receiving services

Number of non-residents receiving services

Number of residents trained or in training

Locate Relocation Housing by Type & Price Range:

Total HAP units available

Total private sector

Total FHA supplement units

Number non-residential resources

<u>Inform</u> and Counsel Displacees:

Total MNA displacees contacted

Residential

Non-residential

Provided Housing for Displacees:

Number relocated and where

Provided Health and Social Services:

Number of displacees helped

Operation of Review Board:

Number of cases handled.

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The Relocation Project has had some difficulty due to the lack of an approved Relocation Plan and clear federal policies determining eligibility. However, both of these problems are being worked out and the Third Action Year program will be more comprehensive and effective in bringing relocation benefits and services to the MNA.

BUDGET:

CODE	CATEGORY		ESTIMATE COST
1.0	SALARIES \$.	29,447
20	CONTRACT SERVICES #		4,101
30	TRAVEL, LOCAL		352
35	TRAVEL, OUT OF TOWN		
40	CONSUMABLE SUPPLIES	12	
80	SPACE		4.800
65	UTILITIES	1	
60	FURN. & EQUIP, (RENT)		
6.5	FURN. & EQUIP (PURCHASE)		
70	INSURANCE		
7 1	MAINT OF EQUIP. (Relocation		400.000
79	MISC. EXPENSES Payments)	_	408,060
	TOTAL	\$:	446,760

& CONSULTANT OR CONTRACT SERVICES JUSTIFICATION: Legal services required for project administration.