

PORTLAND MODEL CITIES • CITY DEMONSTRATION AGENCY

CDA-81

8/72

Interoffice Memorandum

TO: Resident Employment and Training Review
Committee Members

FROM: Walt Kuust

DATE: September 7, 1972

RE: Meeting date with Mr. Warmoth

A meeting date and place has been arranged with Mr. Edward Warmoth, from the Department of Housing and Urban Development, to discuss the Resident Employment and Training Plan. The date and place will be on Tuesday, September 12, 1972 at 10:00 A. M. in the Model Cities Conference Room #226, 5329 N. E. Union.

Please be prepared to discuss the plan at that time.

Thank you.

WK 

cc: Official Files (2) ✓
Director/Jordan
Deputy Director/Raubeson
Social Coord./Yancey
Consultant/Dr. Ogbuobiri
Mr. Ed Warmoth
Mr. Brozie Lathan
Ella Mae Gay
Mr. Bill Mack
Author/Kuust

June 27, 1972

Mrs. Juanita Jones
1409 N. E. Siskiyou
Portland, OR 97212

Dear Mrs. Jones:

In response to your letter, dated June 26, 1972, regarding Citizens Participation initiating a meeting between Working Committee/Neighborhood Organization Chairmen and Mayor-Elect Neil Goldschmidt, I recommend that your request be made to Mr. Fred Flowers, Chairman of the Citizens Planning Board. Mr. Flowers will then make the decision that will be implemented accordingly.

If I can be of further assistance, please feel free to call me.

Sincerely,

(Mrs.) Brenda J. Green
Citizens Participation
Coordinator

BJG:glm

BC: Charles Jordan/Director
Brozie Lathan/Chairman-Employment
Working Committee
Robertson/CP Specialist
Hammick/CP Planning Asst.
Green/Author/CP Coordinator

off. files (2)



6100 NORTH BASIN AVENUE
PORTLAND, OREGON 97217

October 25, 1972

Model Cities Program
5329 N. E. Union Avenue
Portland, Oregon 97211

Gentlemen:

This is to reaffirm IML's position of granting equal employment opportunities to present and future employees.

At the present time, we are using some part-time help and as business warrents, these people are given opportunity for full-time employment and I would like to have your help in referring qualified applicants to meet our needs.

If you have any questions, please call me personally at 285-9281 and I will be happy to talk with you about our employment practices and opportunities.

Sincerely yours,

IML FREIGHT, INC.

A handwritten signature in blue ink, appearing to read "E. Allen Tobler".

E. Allen Tobler
Terminal Manager

ET/als

A handwritten mark or signature in the bottom right corner of the page.

October 10, 1972

Mr. Brozie Lathan
Chairman
Employment Working Committee
4716 North Gantenbein Avenue
Portland, Oregon 97227

Dear Mr. Lathan:

I can see from the minutes of the last meeting that your Committee desires my presence at your next meeting.

I will be more than happy, as on previous occasions, to attend and discuss any subject of concern.

Sincerely,

Charles Jordan
Executive Director

cc:
Walter Kuust/CDA Planner

Official Files (2)

Interoffice Memorandum

TO: Mr. Richard Celsi, Chairman
Social Services Working Committee

FROM: C. Watts Yancey
Social Environment Coordinator

DATE: August 10, 1972

RE: Meeting of Chairmen of Working Committees - Social Area

The first meeting of the Chairmen of the Social Area Working Committees with the Social Coordinator, as indicated in an earlier correspondence to the Chairmen, was held in the Social Coordinator's office Friday, August 4, 1972.

Although only two Chairmen were present, Mr. Clifton David - Recreation and Culture and Mr. Brozie Lathan - Employment, some preliminary agreements were reached.

There was decided agreement that this type of meeting was needed and would prove advantageous to all concerned. Previously, Mr. Peter Wolmut, Law & Justice Chairman, and Mr. Richard Celsi, of the Social Services Working Committee, had expressed their approval. Both were not in attendance at this meeting because of a previous commitment and family emergency.

It was tentatively agreed that the group would meet the third Monday of each month at 7:00 p.m. in the Social Coordinator's office in the Model Cities Agency.

The next meeting will take place on August 21, 1972, at 7:00 p.m.

It is hoped that all Chairmen will be available to attend this meeting and more detailed procedural activities for meetings will be discussed and finalized.

CWY

cc: Official files (2)
Director/Jordan
Deputy Dir/Raubeson
Author/Yancey
8/10/72
tah

A SIMILAR LETTER WAS SENT TO EACH WORKING COMMITTEE CHAIRMAN



Wood Products Division

Boise Cascade

P. O. Box 2885
Portland, Oregon 97208
(503) 224-7250

August 8, 1972

Model Cities
5329 N. E. Union
Portland, Oregon

Gentlemen:

As you may know, we are a division of Boise Cascade Corporation. We are requesting and encouraging the positive support of the principles embodied by present Equal Employment Opportunity legislation. We wish to emphasize that this company pursues an active policy of providing equal job opportunities to all employees and applicants. Naturally, this policy extends to promotion, training, working conditions, use of company facilities and materials, as well as recruitment and hiring. Particularly, we are actively seeking to employ more members of minority groups and females.

We respectfully request your help by referring minority group persons and women to us for employment.

Very truly yours,

BOISE CASCADE CORPORATION

Jan Watson
Personnel Administrator

RECEIVED
AUG 9 1972
MODEL CITIES

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PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Inter-Office Memorandum

TO: C. W. Yancey, Social Coordinator
FROM: Brenda J. Green, C. P. Coordinator
SUBJECT: Employment Working Committee
DATE: July 28, 1972

Original concept of the Model Cities' Information Trailer was that each of the nine Working Committees would be featured in the trailer for one week. Economic Development and Transportation Working Committee is featured during the week of July 31st. The Employment Working Committee is scheduled to be featured the week of August 7th.

When the Working Committees are featured in the Information Trailer, they are requested to use the trailer for the designated week, (Monday through Saturday), in such a manner that would stress the committee's functions and relation to Model Cities area and residents. Working Committee members and/or Model Cities assigned staff may coordinate ideas and use displays, posters, charts, brochures and flyers, etc. to invite citizen interest in their Working Committee. Citizens Participation Public Information Specialist, Madison C. Darrow, should be notified concerning your planned activities as soon as possible, before your Working Committee is scheduled to "man" the trailer.

BJG 

BJG:glm

cc: Jordan/Director
Raubeson/Dep Dir
Hammick/CP Plan. Asst.
Kuust/Social
Darrow/CP Info
Hooker/Info Trailer Clerk
Green/Author/CP Coord
Official Files (2)

November 14, 1972

Brozie Lathan, Chairman
Employment Working Committee
4715 N. Gantenbein
Portland, Oregon

Dear Mr. Lathan:

I am writing in response to your letter of November 8, 1972 addressed to Ms. Edna Robertson. It is my intention to attend the November 15, 1972 meeting of your committee at which time we can discuss the issues you raise at some length, however, I will endeavor to respond to each point below.

1. Our affirmative action plan was in response to a requirement set forth by the Metropolitan Human Relations Commission under the overall City Plan which is concerned with full-time employees of the City. There was no intent on our part to exclude the Community Organizers.
2. They are not members of the Union. The agency does not set the terms of union eligibility. The union's labor agreement with the city and their bargaining conditions cover only full-time employees.
3. Yes, Community Organizers have the same rights for upgrading within the agency. In fact, two community organizers have been promoted within the agency.
4. There is no "mechanism" per se, however, the C.P. Coordinator has included the Community Organizers in the staff training conducted in that department.
5. The office manager is currently researching the number of community organizers who have been employed and I will have that information on the 15th. As previously mentioned, two community organizers have been promoted from within and several others have used their experience at Model Cities to qualify for better jobs in other agencies.

Sincerely,


ANDREW RAUBESON
ACTING DIRECTOR

November 9, 1972

Mr. Brozie Lathan, Chairman
Employment Working Committee
4716 N. Gantenbein
Portland, Oregon 97227

Dear Mr. Lathan:

The Neighborhood Facility Task Force has received the attached directive from Mr. Patton, Citizens Planning Board Chairman, which provides the direction the Task Force is to take during the preparation of the Neighborhood Facilities part II submission. Included in the directive is an expressed concern for the composition of the Task Force during this phase. Therefore, I am requesting that you make a new appointment or a reassignment of your Committee's representative to the Neighborhood Facility Task Force. Please notify me of your appointment as soon as possible.

Thank you for your cooperation.

Sincerely,

Michael Lyons
Physical Program Specialist

cc: A. Raubeson/Acting Director
M. Henniger/Phy. Prog. Coord.
M. Lyons/Author
Official Files (2)
pl

WHITE TRUCKS

A Division of

WHITE MOTOR CORPORATION

2705 N. W. NICOLAI STREET • PORTLAND, OREGON 97210

February 22, 1972

Model Cities
Room 210
5329 N. E. Union Avenue
Portland, Oregon 97211

Attention: Office Manager

Gentlemen:

This is to advise your organization that the White Motor Corporation, White Truck Division Factory Branch, located at 2705 N. W. Nicolai Street, Portland, Oregon, 97210, is an Equal Opportunity Employer, and does not discriminate in any manner in respect to race, sex, age, creed or national origin. Therefore, please be governed accordingly when referring applicants for any jobs or positions that we may have a need for.

The skills needed to fill the various positions within our organization are as outlined below:

Heavy duty truck mechanics
Partsmen
Truck salesmen
General office clerical
Accounting
Stenographic

If you have any questions in regard to this subject, please feel free to contact Don B. Berntson, Business Manager.

Very truly yours,

WHITE MOTOR CORPORATION

RECEIVED

FEB 23 1972

MODEL CITIES

A. U. Tannler
A. U. Tannler
Branch Manager

AUT/jmc

W

portland model cities

B-23-66C

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

June 9, 1972

Mr. Brozie Lathan, Chairman
Employment Working Committee
4716 N. Gantenbein Avenue
Portland, Oregon 97217

Dear Mr. Lathan:

The exact date for opening the "Information Trailer" at the "More-for-Less" parking lot, 106 N. Beech Street, has not been set. However, plans are to hold a "Grand Opening" ceremony when the trailer is ready for opening, hopefully, about the last week of June, 1972.

Citizens Participation Working Committee will be featured the first week that the trailer is opened. The plan is to feature a different Working Committee each week. For example, during the first week that the trailer is opened to the public, special emphasis will be given to the Citizens Participation Working Committee. Materials such as displays, posters, charts, brochures and flyers may be used to stress the Committee's functions and relation to the Model Cities area and residents. Then, the following week another Working Committee will be featured. Open hours for the "Information Trailer" are planned from 2 P.M. until 8 P.M., Monday through Saturday.

We hope that all Working Committee Chairmen plan to have some materials to use as information to citizens about their Working Committee during the week that their Committee is featured. What week can your Committee participate?

Working Committee Chairmen should contact Edna Robertson, Citizens Participation Specialist, at 288-8261, extension #37, when they arrive at a decision as to when they would like to have their Committee featured in the "Information Trailer." Working Committee Chairmen are requested to invite citizens as well as members of their Committees to "man" the trailer during the week that their Committee is featured.

Sincerely,

Fred Ehelebe

Fred Ehelebe, Chairman

Citizens Participation Working Committee

CITIZENS PARTICIPATION

cc: CPB Rep./Ella Mae Gay
CPB Rep./Robert Rogers
CP Rep./Marian Scott
CPB Chairman/Fred Flowers

WORKING COMMITTEE

April 14, 1972

Mr. Eden Usoro
Freedom Bank of Finance
2737 NE Union Avenue
Portland, Oregon 97211

Dear Mr. Usoro:

This is just a short reminder about the Model Cities Employment Working Committee meeting on Wednesday, April 19, 1972 at 7:30 P. M. in the Model Cities Conference Room 226.

The committee members would like you to talk about the employment opportunities available for Model Neighborhood residents at the Freedom Bank and the role the Freedom Bank has in the community.

If you have any questions, please feel free to contact me at 288-8261, Ext. 66. We will be looking forward to meeting you on the 19th at 7:30 P. M.

Sincerely,

Walt Kuust
Social Planning Assistant

cc: Official Files (2) ✓
Social Coordinator/Yancey
Author/Kuust
4/14/72
mr

January 31, 1972

Mr. Brozie Lathan, Chairman
Employment Working Committee
4716 N. Gantenbein
Portland, Oregon 97217

Dear Mr. Lathan:

Citizens Participation Working Committee Chairman Mrs. Regina Flowers, in cooperation with George Page of KATU, Channel 2, "THIRD WORLD" Television Series, has provided a spot for you to appear on "THIRD WORLD" to briefly inform the community about your Working Committee.

The date set for taping the program is 8:00 p.m., Monday evening, February 28th. If you decide to appear for the taping, please call me at 283-8261, Extension 30.

Sincerely yours,

Madison Darrow
Citizens Participation
Information Specialist

MCD:mc

cc: Mrs. Regina Flowers

BC: Official Files (2)
Director/Jordan
Deputy Director/Raubeson
CP Coord/Green
CP Info/Author/Darrow
1/31/72