I FIRST NATIONAL BANK OF OREGON

LLOYD CENTER BRANCH, 1405 LLOYD CENTER, P. O. BOX 12286, PORTLAND, OREGON 97212

August 28, 1968

Mr. E. J. Baskett, Chairman Citizens Planning Board, Model Cities Program 5329 N. E. Union Avenue Portland, Oregon 97211

Dear Mr. Baskett:

It is with regret that I submit my resignation as chairman of the Employment and Economic Development committee for the Model Cities Program; effective immediately.

I have been transferred to Berkeley, California by my church, to assume a pastorate in that area.

My best wishes for the success of the Model Cities Program for the city of Portland. I am sorry that I cannot remain in this area to work with you and others who are so vitally concerned with the problems of the black community and the model cities area. I hope my small efforts have been of some assistance in trying to reach the objective of the program.

Again, may I state my deep regret and best wishes to all involved in the Model Cities Program.

Yours sincerely,

Larry Lakey

LL:so cc Paul J. Schultze

admin

MEMORANDUM

TO: Paul Schulze, Director

DATE: August 20, 1968

Hazel Hays, Citizen Participation Planner Jackie McLean, Information Specialist

FROM: Dick McDevitt

RE: Model Cities Com-line

Vic Kucera advised me that the telephone company has a com-line service for facilitating communications. A couple of times a day the person in charge records on tape information. Employees then dial a number and are given immediately updated information. In addition, a device can be added on whereby at the end of the tape the caller is requested to stay on the line until he hears a "beep" at which time he can leave his name and address, or questions for future use.

I understand this basic service having about six lines costs about \$40 a month. It is possible that the telephone company might donate this to Model Cities as a community service.

Mr. Dave Underhill or Gary Korlas would be people to contact. No doubt Jerry Hanaska would have some suggestions to make about this. You might try a similar information service for telephone employees by dialing 228-6271.

It was suggested that the telephone company might authorize a special number whereby the letters "MOD CITY" or 663-2489 would get Model Cities information.

The M. W. Prince Hall Grand Lodge F. & A. M. of Oregon, Inc.

Organized April 23, 1960, A. L. 5960 MEETS THE 4th MONDAY IN JUNE

ROBERT H. DILLARD, 32° M. W. Grand Master 10116 N. E. Thompson Portland, Oregon 97220

ELIJAH GRAHAM, 33° R. W. Deputy Grand Master 537 N. Skidmore St. Portland, Oregon 97217

THOMAS R. VICKERS, 32° R. W. G. Senior Warden 2425 N. E. 139th Ave. Portland, Oregon 97230

FOLIA T. HALL, 32° R. W. G. Junior Warden 6441 S. E. 84th Ave. Portland, Oregon 97266

Office of the GRAND MASTER: Robert H. Dillard



1968 - 1969

WILLIAM B. ODOM, JR., 32° R. W. Grand Secretary 3233 N. E. 13th Ave. Portland, Oregon 97212

CHARLES RAWLINS, 32° R. W. Grand Treasurer 2904 N. E. 8th Ave. Portland, Oregon 97212

JOHN W. WISEMAN, 32° R. W. Grand Lecturer 5225 N. E. Rodney Ave, Portland, Oregon 97211

WILLIAM B. ODOM, JR., 32° C. C. of F. C. 3233 N. E. 13th Ave. Portland, Oregon 97212

21 August 68

Mr. Emmett J. Baskett, Chm. Citizens Planning Board Model Cities Program 5329 N. E. Union Ave. City 97211

Dear Mr. Baskett.

I have appointed one other, Mr. & Bro. Azel Savage, whose address is ;

3326 N. E. 15th Ave. Portland, Oregon 97212

to represent our membership on one of the working committees of the Citizens Planning Board of the Model Cities Program. This will make seven (7) representatives as you have seven (7) working committees.

Wishing you continued success in the future, and if I can be of any further service to you, and the Board, please feel free to contact me.

Fraternally

Robert H. Dillard Grand Master of Masons

RHD:WO

Room 210 • 5329 N.E. UNION AVENUE

Portland OREGON 97211

August 13, 1968

Mr. E. J. Baskett, Chairman Citizen Planning Board Model Cities Program 5329 N.E. Union Avenue Portland, Oregon 97211

Dear Mr. Baskett:

Mr. Sam Vaughn has been selected to represent the Health, Social and Legal Services Working Committee on the Multi-Service Center Committee.

Please direct all communications regarding the Multi-Service Center Committee to Mr. Vaughn whose mailing address is Multnomah County Public Welfare Commission 508 S.W. Mill Street Portland, Oregon 97201

His business phone is 226-4641.

Sincerely yours,

Richard M. Neal, Chairman

Health, Social and Legal Services

ichard M. neal

Working Committee

RMN/dgs

THOMAS E. SWEENEY
ATTORNEY AT LAW
1220 B.W. BIXTH AVENUE
PORTLAND, OREGON 97204

TELEPHONE 224-727

August 8, 1968

E. J. Baskett 5329 N. E. Union Avenue Portland, Oregon 97211

Dear Mr. Baskett:

I recently had a telephone conversation with Paul J. Schulze, Coordinator of Model Cities Program. It was his suggestion that I contact you with regard to volunteering my services in a legal capacity with the idea of helping the Citizens Planning Board of the Model Cities Program.

I now have a copy of the act and some information and I am prepared to offer any legal assistance to your office or the Citizens Planning Board itself.

There is one problem and that is that it is my understanding that the Citizens Planning Board meets on Tuesday evenings and I am unavailable for meetings except on rare occasions on that particular day. I would however, be more than willing to assist in any other evening work or to assist the citizens themselves in interpreting the laws or in coordinating the program with the City, or in any manner in which you feel you might be able to use my services.

Please feel free to contact me at the above address.

Very truly yours,

Thomas E. Sweeney

TES/lvc



OFFICERS

THE URBAN LEAGUE OF PORTLAND

404 COMMUNITY SERVICE CENTER • 718 WEST BURNSIDE • PORTLAND, OREGON 97209 • 227-2697

ON-THE-JOB TRAINING PROJECT . 5329 N. E. UNION - PORTLAND, OREGON 97211 - 288-6517

August 8, 1968

R. P. Gantenbein President Mrs. Jessie Johnson Vice President Richard M. Neal Vice President

Russell A. Peyton Secretary Webster Brown, M.D. Treasurer

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EX OFFICIO MEMBERS

Helen Holcomb

STAFF

Nathan W. Nickerson Project Director Herbert Amerson Field Representative Mrs. Gertrude Rae Administrative Assistant Mrs. Gail Patterson Clerk-Receptionist Mr. Paul Schultze, Director Model Cities 5329 NE Union Ave. Portland, Oregon

Dear Mr. Schultze;

As we have discussed, this is the follow-up letter confirming the time and date for the visitation of the Vietnam students that you have so generously afforded us. The ten students will be accompanied by Mrs. Vicki Sims, Director of the International Visitors Project, and Mrs. June Key.

We have scheduled your organization for Wednesday, September 4, at 11 a.m. We are sure the visit will greatly increase the students' sensitivity to the total American community. Thank you for your cooperation.

Sincerely,

James O. Brooks,

Director of Community Services

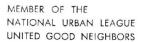
June R. Key,

Director of Education

Director of Education and Youth

job/svr

AUG 1 2 1968





5824 N.E. 22nd Ave. Portland, Oregon 97211 July 22, 1968

Mr. E. J. Baskett Chairman, Model Cities CPB 4917 N.E. Mallory Ave. Portland, Oregon 97211

Dear Mr. Baskett:

The purpose of this letter is twofold. First, I would like to request that the attached proposal be copied and mailed out midweek to all Board members for their consideration, and that discussion thereof be placed on the agenda of our August 6 meeting. (In order to expedite the matter and not burden you with another task, I am sending the original copy of the proposal to Mr. Schulze.)

Second, I have been informed (as I state in the attached proposal) that my remarks concerning Captain Purcell were indicative of a feeling that he was not doing an adequate job—at least some individuals have interpreted them that way.

If I left that impression with some members of the staff, I would like to state in writing that I do not feel that way about Captain Purcell, and that I was speaking in a general context, using the Captain as an example of what can happen. My point was that for any planner (and, while I'm at it, Board member also), there is a conflict of interest that can arise whenever a citizens' committee proposes an action which may be contrary to the policy of the agency from which that planner is loaned. Such a conflict of interest may lead to action on the part of the planner (or Board member) which is not in the best interest of the citizens.

Captain Purcell, when he has been available to us, has done nothing but the finest job for Model Cities. I especially admire his withstanding fierce verbal attacks on the police department without arguing with a citizen. I doubt that I would be able to act in the same fine way if I were in his shoes.

Thank you very much for your consideration.

Very truly yours,

Peter Wolmut

Member CPB (Vernon)

Teter Wolmet

cc: Mr. Paul Schulze, Director

3



CITY OF PORTLAND OREGON

October 23, 1968

E. J. Baskett, Chairman Citizens Planning Board Model Cities Program 5329 N. E. Union Avenue Portland, Oregon 97211

Dear Mr. Baskett:

The City Council Wednesday, October 23, 1968, placed on file your communication requesting condemnation and removal of various dwellings in the Woodlawn area.

Enclosed is a list of the properties in that area and the action that has been taken.

Yours very truly,

Auditor of the City of Portland

GC:lfh Cal. No. 4853

CITY OF PORTLAND

INTER-OFFICE CORRESPONDENCE

(NOT FOR MAILING)

October 14, 1968.

From

Bureau of Buildings

To

Department of Public Safety

Addressed to

Commissioner Stanley W. Earl

Subject

Council Calendar No. 4427, being communication from E. J. Baskett, Chairman, Citizens' Planning Board, Model Cities Program, requesting condemnation and removal of various dwellings in the Woodlawn area.

Dear Commissioner Earl:

Following is a report on the buildings listed in Council Calendar No. 4427 on the survey of the Woodlawn area and the action taken concerning each to date:

- 1. 1104 N. E. Woodlawn. The house is occupied by a 78-year old pensioner on a limited income. The structure is sound but needs painting. The occupant is not financially able to make the needed repairs. No permits would be required.
- 2. Corner Claremont and Dekum. (983 N. E. Dekum Street) The building is occupied and can be renovated. No interior inspection could be made, but attempts are being made to gain entry, see attached letter. Porches and steps are deteriorated, and the structure needs painting.
- 3. 6848 N. E. 7th Avenue. The building is boarded up. The rear steps are defective, and the building needs painting.

 Permits and repairs are required before the building can be re-occupied. Copy of letter is attached.
- 4. 6124 N. E. 8th Avenue. This dwelling can be repaired. No interior inspection was made. The rear steps are defective, and painting is needed. Letter was sent, see copy.
- 5. <u>936 N. E. Dekum Street</u>. The building can be renovated, but no permits would be required. There is junk in the yard, and a letter has been sent regarding its removal, see attached copy.
- 6. 6401 N. E. Bellevue. This fire-damaged building is subject to condemnation. See copy of letter requesting thorough repairs under permit or removal.

- 7. 6218 N. E. 8th Avenue. The building can be renovated. It needs general maintenance, and the structure needs painting. No permits are required.
- 8. 983 N. E. Dekum Street. See notations under #2.
- 9. 7121 N. E. 11th Avenue. This building was checked by condemnation if structure not repaired or removed under permit.
- 10. 7048 N. E. 9th Avenue. This building is unfinished, open, and in poor condition. See attached letter to owner.
- 11. 6134 N. E. 8th Avenue. This building was referred to condemnation inspector, and a letter has been written to the owner requesting complete renovation or the structure will be condemned, see copy attached.
- 12. 6424 N. E. 10th Avenue. A building permit has been issued for renovation of this building. Building still needs gutters, downspouts, completion of roofing, and painting. See attached letter requesting completion of work.
- 13. 940 N. E. Dekum Street. See notations under #5.
- 14. 1107 N. E. Oneonta. Inspection of this fire-damaged building revealed structure to be subject to condemnation. See attached letter.
- 15. 6904 N. E. 6th Avenue. The building can be renovated. It needs paint, but no permits are required.
- 16. 1022 N. E. Oneonta. This vacant dwelling can be renovated but has deteriorated porches, faulty gutters and downspouts, and needs paint. Has garbage strewn in and around the back porch. See letter sent.
- 17. 7414 N. E. 6th Avenue. A permit has been issued recently to repair this dwelling, but work is progressing slowly.
- 18. 954 N. E. Winona. The building has defective gutters and downspouts, deteriorated porches, defective chimney top, and needs paint.

 See letter.

-3-Commissioner Earl October 14, 1968 Proper follow-up measures will be taken to assure the removal of the violations. It is the recommendation of the Bureau of Buildings, therefore, that a copy of this letter be transmitted to Mr. E. J. Baskett so that he may know of our action and that the communication be placed on file. Respectfully submitted, CN. Christianisen C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR by CECIONIC CNC:h1 Enc.



CITY OF PORTLAND OREGON

97204

October 14, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION

ELECTRICAL DIVISION

PLUMBING DIVISION
GEORGE W. WALLACE, CHIEF

PERMIT DIVISION ALBERT CLERC, CHIEF

Mr. Robert N. Ashley 409 S. W. Second Avenue Portland, Oregon 97204

Re: 983 N. E. Dekum Street

Dear Mr. Ashley:

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the exterior only of your building at the above address.

The following substandard conditions were found:

- 1. Porches and steps are deteriorated.
- 2. Structure needs painting.

A building permit is required for the repair of the porches and steps.

We shall appreciate your arranging for a convenient time for an inspection of the interior and your prompt attention to the exterior maintenance of the structure as listed above.

Yours truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

Coorenk

C. C. Crank Chief Building Inspector

VB:h1





CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN. DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION ALBERT CLERC, CHIEF

Julia M. Grigsby et al c/o Grigsby Bros. Paper Box Mfg. 817 N. E. Madrona Avenue Portland, Oregon 97211

Re: 6848 N. E. 7 Avenue

Gentlemen:

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the dwelling at the above address, which is empty and boarded up.

The following substandard conditions were found:

- 1. The rear steps are defective.
- 2. The structure needs painting.

Before this dwelling is re-occupied, it will be necessary for a building permit to be obtained and for proper maintenance and repair to be made.

We shall appreciate your cooperation in this matter.

Yours truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

Colerank

C. C. Grank Chief Building Inspector

VB:h1





OREGON

97204

October 15, 1968

CITY OF PORTLAND

Re: 6124 N. E. 8 Avenue

Dear Mr. and Mrs. Benson:

Fred O. and Marian L. Benson 3969 North Overlook Terrace Portland, Oregon 97227

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the exterior only of your building at the above address.

The following substandard conditions were found:

- 1. The rear steps are defective.
- 2. The structure needs painting.

A building permit is required for the repair of the steps.

We shall appreciate your arranging for a convenient time for an inspection of the interior and your prompt attention to the exterior maintenance of the structure as listed above.

Yours truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

O D D vank

C. C. Crank Chief Building Inspector

VB:h1



BUREAU OF BUILDINGS ROOM 403 - CITY HALL

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION ALBERT CLERC, CHIEF



CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION

Mesdames Crystal Aube and Mabel A. Griesel 2724 N. E. 49 Avenue Portland, Oregon 97213

Re: 936 and 940 N. E. Dekum Street

Dear Mesdames Aube and Griesel:

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the dwelling at the above address. No inspection of the interior was made, and the maintenance of the exterior would need to be considered as substandard because of some junk in the yard.

We shall appreciate your arranging for a convenient time for an inspection of the interior of this building and your prompt removal of the junk from the premises.

Yours very truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

Coorank

C. C. Crank Chief Building Inspector

VB:hl





CITY OF PORTLAND OREGON

97204 October 2, 1968 BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

FLUMBING DIVISION
GEORGE W. WALLACE, CHIEF

PERMIT DIVISION
ALBERT CLERC, CHIEF

Ray and Mary I. Ledington 1135 S. E. Spokane Street Portland, Oregon 97202

Re: 6401 N. E. Bellevue Avenue

Dear Mr. and Mrs. Ledington:

It has come to the attention of this office that the vacant, one-story, hollow tile, store building at the above location is so dangerous and deteriorated from neglect, decay, fire damage, and vandalism as to be subject to condemnation.

It is dangerous at the burned-out roof section and also at unprotected floor openings. It has numerous fractures at hollow tile walls. Plaster is off large areas of walls and ceilings, the plumbing fixtures have been removed, and there is burned wiring in dangerous condition. It rains into the building and the interior becomes water-soaked. The interior is fire-gutted and contains debris.

Unless measures are taken by you within thirty days from the date of this letter to secure the necessary permits either to demolish the building or to bring it into compliance with all applicable codes and regulations for a new building in the same location, it will be necessary for the Bureau of Buildings to request the City Council to condemn it.

When a structure has been condemned and the owner makes no effort to repair or to demolish it within a specified time, the Bureau of Buildings causes it to be wrecked and assesses the cost

of the wrecking, plus a ten percent supervisory fee, against the property as a lien.

It would seem advisable, therefore, for you to proceed with thorough repairs or demolition without delay in order to avoid condemnation and the resulting additional cost of wrecking.

Yours truly,

C. N. CHRISTIANSEN
BUILDING INSPECTIONS DIRECTOR

Cocambe

C. C. Crank Chief Building Inspector

EMN/cjw

June 13, 1968 Mr. and Mrs. Ray Ledington 1135 S. E. Spokene Street Postland, Croson 97202 Re: 6401 N. B. Bellevic Avenue Deer Rr. and Mrs. Ledington In response to a complaint, a building inspector from our office examined your store building at the above address which was damaged by fire on May 25, 1967. It was noted that the back door is standing open. Section 7-203(1) of the Portland Building Code states: "It shall be unlawful for the owner or person in control of any real property within the City to permit any uncompleted building or structure or any completed building or structure in which doors, windows, or apertures are open or broken, to remain in such condition for more than six maths without boarding over or otherwise closing such openings as as to prevent access by unauthorized persons, and deposit of robbish or debris." It will be necessary for you to keep the building boarded up until such the as you take out a permit and repair the fire damen. Yours truly,

C. M. CHRISTIANSEN BUILDING INSPECTIONS DESCRICT

G. G. Crank Chief Building Inspects

ABSEL



CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION

ELECTRICAL DIVISION

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION

Mr. Romer M. Enfield 8741 N. E. Beech Portland, Oregon 97222

Re: 7121 N. E. 11 Avenue

Dear Mr. Enfield:

As the result of a complaint by Mr. E. J. Baskett, Chairman, Citizen's Planning Board, Model Cities Program, a building inspector from this office examined the 12-story, wood frame, single-family dwelling and accessory buildings at the above location and found them so deteriorated from neglect and decay as to be subject to condemnation.

The composition roof of the house is in very poor condition and there is rot at the exposed wood shingles. The gutters are rusted away, and there is rot at the foundation, siding, and eaves. The chimney is in poor condition and has loose or missing bricks. There is unequal settlement of structure, and the yards and buildings are overgrown with vines and bushes.

The accessory buildings are rotted and leaning. The roofs and walls are caving in, gutters are lacking, and there are broken boards.

Unless measures are taken by you within thirty days from the date of this letter to secure the necessary permits either to demolish the buildings or to bring them into compliance with all applicable codes and regulations for new buildings in the same location, it will be necessary for the Bureau of Buildings to request the City Council to condemn them.

When a structure has been condemned and the owner makes no effort to repair or to demolish it within a specified time, the Bureau of Buildings causes it to be wrecked and assesses the cost of the wrecking, plus a ten percent supervisory fee, against the property as a lien.

Mr. Romer M. Enfield October 15, 1968 It would seem advisable, therefore, for you to proceed with thorough repairs or demolition without delay in order to avoid condemnation and the resulting additional cost of wrecking. Yours truly, C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR C. C. Crank Chief Building Inspector EMN/cjw cc Mr. Glenn W. Enfield 138 E. McKenzie Street P. O. Box 369 Coburg, Oregon

STANLEY W. EARL DEPARTMENT OF PUBLIC SAFETY



CITY OF PORTLAND OREGON

97204

September 23, 1968

C. N. CHRISTIANSEN, DIRECTOR

ROOM 403 - CITY HALL

BUREAU DE BUILDINGS

BUILDING DIVISION

ELECTRICAL DIVISION R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION ALBERT CLERC, CHIEF

Ms. Leah W. Foster P. O. Box 1611 Portland, Oregon 97207

Re: 7048 N. E. 9 Avenue

Dear Ms. Foster:

As the result of a complaint, a building inspector from this office made an examination of the wood frame, single-family dwelling at the above location.

The building is unfinished, open, and in an advanced state of neglect. Records indicate the property is owned by Dossie C. and Lula M. Blackledge and that you are the agent for the owner.

Section 7-104(i) of the Portland Building Code requires that all buildings or structures both existing and new be maintained in a safe and sanitary condition. Section 7-203(h) of the Code requires any unoccupied building to be secured or closed against entry by unauthorized persons.

Continued neglect and decay of this structure will lead to condemnation proceedings. It would seem to be, therefore, in the best interest of the owner to proceed with maintenance and to secure the building from unauthorized entry.

For further information, please contact this office.

Yours truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

C. C. Crank Chief Building Inspector

VB/cjw

August 14, 1968

Durham Company, Inc. 817 N. E. Broadway Street Portland, Oregon 97232

Attn: Rudy Gross

Re: 6134 M. E. 8 Avenue

Gentlemen:

In response to neighborhood complaints, a building inspector from this office examined the two-story, wood frame, single-family dwelling at the above location and found it so deteriorated from neglect, decay, and vandalism as to be subject to condemnation.

The following conditions were noted:

- 1. Composition roof in poor condition and missing in places.
- Chimneys cracked or broken.
- 3. Gutters useless or missing.
- 4. Windows broken.
- 5. Rear porch missing. ..
- 6. Rot at foundation, roof, and skirt.
- 7. Unequel settlement.
- 8. Plumbing missing or defective.
- 9. Wiring defective.
- 10. Interior well and ceiling finish off in places and peeling.
- 11. Debris scattered throughout.

On December 4, 1967 we advised you of the substandard conditions and the progressive deterioration of this structure and warned that continued neglect would lead to condemnation. An inspection on August 13, 1968 revealed that no improvements have been made.

Unless measures are taken within thirty days from the date of this letter to secure the necessary permits either to demolish the building or to bring it into compliance with all applicable codes and regulations for a new building in the same location, it will be necessary for the Bureau of Buildings to request the City Council to condemn it. When a structure has been condemned and the owner makes no effort to repair or to demolish it within a specified time, this office causes it to be wrecked and assesses the cost of the wrecking, plus a ten percent supervisory fee, against the property as a lien.

It would seem advisable, therefore, for you to proceed with thorough repairs or demolition without delay in order to avoid condemnation and the resulting additional cost of wrecking.

Yours truly,

G. H. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

C. C. Crank Chief Building Inspector

EMN/el



CITY OF PORTLAND OREGON

97204 September 23, 1968

Mr. R. F. Shepperd 53 S. E. 74 Avenue Portland, Oregon 97215

Re: 6424 N. E. 10 Avenue

Dear Mr. Shepperd:

As the result of complaints about the building at the above address, an inspection was recently made. It was found that the work of completion on Building Permit No. 433345 issued March 24, 1967, has not been completed in that the exterior requires gutters and downspouts, the roofing to be trimmed, and the dwelling to be painted to avoid voiding of the permit. It would be advisable to take immediate steps to complete the work under the above permit and to avoid possible condemnation.

Yours truly,

C. N. CHRISTIANSEN
BUILDING INSPECTIONS DIRECTOR

C. C. Crank Chief Building Inspector

VB/cjw

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION
GEORGE W. WALLACE, CHIEF

PERMIT DIVISION
ALBERT CLERG, CHIEF



CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION
GEORGE W. WALLAGE, CHIEF

PERMIT DIVIBION
ALBERT CLERC, CHIEF

Mr. Kenneth A. Tomlin, Sr. 2889 S. E. Brooklyn Street Portland, Oregon 97202

Re: 1107 N. E. Oneonta Street

Dear Mr. Tomlin:

As the result of a complaint by Mr. E. J. Baskett, Chairman, Citizen's Planning Board, Model Cities Program, a building inspector from this office examined the vacant, one-story with attic, wood frame, single-family dwelling at the above location and found it so deteriorated from neglect, decay, and fire damage as to be subject to condemnation.

The house was fire damaged in August 1968 and has holes in the roof and rain falls into the building. The gutters are useless, there are broken windows, and the electrical, plumbing, and heating systems are destroyed, or useless. There are holes in the exterior walls and it contains debris.

Unless measures are taken by you within thirty days from the date of this letter to secure the necessary permits either to demolish the building or to bring it into compliance with all applicable codes and regulations for a new building in the same location, it will be necessary for the Bureau of Buildings to request the City Council to condemn it.

When a structure has been condemned and the owner makes no effort to repair or to demolish it within a specified time, the Bureau of Buildings causes it to be wrecked and assesses the cost of the wrecking, plus a ten percent supervisory fee, against the property as a lien.

It would seem advisable, therefore, for you to proceed with thorough repairs or demolition without delay in order to avoid condemnation and the resulting additional cost of wrecking.

Yours truly,

C. N. CHRISTIANSEN
BUILDING INSPECTIONS DIRECTOR

o e e route

C. C. Crank Chief Building Inspector

EMN/cjw



CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION

PERMIT DIVISION
ALBERT CLERC, CHIEF

Fred O. and Marian Benson 3969 North Overlook Terrace Portland, Oregon 97227

Re: 1022 N. E. Oneonta

Dear Mr. and Mrs. Benson:

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the vacant dwelling at the above address.

The following substandard conditions were found as a result of an exterior inspection only:

- 1. Deteriorated porches.
- 2. Defective downspouts and gutters.
- 3. Structure needs painting.
- 4. Garbage is strewn in and around back porch.

A building permit is required for the repair of the porches.

We shall appreciate your arranging for a convenient time for an inspection of the interior and your prompt attention to the exterior maintenance of the structure as listed above.

Yours truly,

C. N. CHRISTIANSEN
BUILDING INSPECTIONS DIRECTOR

Colvank

C. C. Crank Chief Building Inspector

VB:h1





CITY OF PORTLAND OREGON

97204

October 15, 1968

BUREAU OF BUILDINGS

C. N. CHRISTIANSEN, DIRECTOR

BUILDING DIVISION C. C. CRANK, CHIEF

ELECTRICAL DIVISION
R. A. NIEDERMEYER, CHIEF

PLUMBING DIVISION GEORGE W. WALLACE, CHIEF

PERMIT DIVISION
ALBERT CLERC, CHIEF

Messrs. Albert L. Dobbins, Wendell Brown, and James Britt c/o Mr. Albert L. Dobbins 5615 N. E. 14 Avenue Portland, Oregon 97211

Re: 954 N. E. Winona

Dear Messrs. Dobbins, Brown, and Britt:

At the request of the Citizens' Planning Board, Model Cities Program, an inspection was made of the exterior only of the dwelling at the above address.

The following substandard conditions were found:

- 1. Defective gutters and downspouts.
- 2. Deteriorated porches.
- 3. Defective chimney top with loose bricks.
- 4. Structure needs painting.

A building permit is required for the repair of the porches and the chimney.

We shall appreciate your arranging for a convenient time for an inspection of the interior of this building and your prompt attention to the exterior maintenance as listed above.

Yours truly,

C. N. CHRISTIANSEN BUILDING INSPECTIONS DIRECTOR

Coorank

C. C. Crank Chief Building Inspector

VB:hl



Rev. Paul Schultze Model Cities Program 5329 N.E. Union Ave.

Sir:

Attached is a revised budget for the Agency United in Service of Albina which is to represent the Eliot School District.

After giving careful consideration to needs and priorities, the following changes were made in the 1968 budget:

- A. Salaries for Area Representatives were reduced from two hundred(200.00) dollars to one hundred (100.00) dollars/month.
- B. Funds for consultants were deleted.
- C. Number of canvassers and researchers were reduced from ten(10) to three(3).
- D. The Director's salary was reduced from one thousand (1,000.00) dollars to eight hundred(800.00) dollars per month.
- E. An Assistant Director was added to fill the vacuum left by the reduced number of canvassers and researchers.

This reduced budget for the remaining two and one-half months of 1968, in which all items except those of top priority have been deleted, is, we believe, the absolute minimum necessary to do an honest and efficient job.

Bearing in mind the urgent need for planning to begin in our area, the limitation of time, and the immensity of the job to be done, we urgently request your prompt consideration and early action in this matter so that planning in the Eliot District can begin as soon as possible.

Sincerely

Rozelle J. Yee

Edgar L. Jackson

Elected Citizens' Planning Board Members from Eliot School District

(wla)

Minimum Crash budget for United In Service To Albina

1968

Area Represe	entatives @ 100.00 per month	2,000.00
Office	@ 100.00 per month	250.00
Director	@ 800.00 per month	2,000.00
Asst. Direct	tor @ 650.00 per month	1,525.00
	Researchers @ 400.00 per month	3,000.00
Secretary	@ 400.00 per month	1,000.00

Total

9,775.00

HOUSE MEMORANDUM

DO NOT GIVE VERBAL ORDERS — USE THIS FORM

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October 4, 1968

Mr. Emmett J. Baskett 4917 N. E. Mallory Avenue Portland, Oregon 97211

Dear Mr. Baskett:

As per our conversation of October 1, 1968, I am submitting a request for consideration of two (2) applicants.

In addition, I am enclosing a copy of a resume for each applicant.

I would recommend the position of Bookkepper-Clerk be filled by Mr. Harvey Rice, who has presented adequate qualifications as you will be able to view in his resume.

I would recommend the position of Research Assistant be filled by Mr. Lloyd Goodleigh, who also comes well-qualified. These positions are listed on the revised budget.

With proper allocation made for them, I shall await your Committee action.

Sincerely,

Ben Talley, Deputy Director Model Cities Program

BT:rc Enclosure September 18, 1968

Dr. Melvin Barnes Superintendent of Schools Portland Public Schools 631 Northeast Clackamax Portland, Oregon

Dear Mel:

As I indicated to you on the phone the emphasis in Model Cities planning so far has been to secure the ideas and approaches that residents want to present in the various planning areas for Model Cities, including education. The meetings have been held publicly and at various times you, other members of your staff, and various members of the School Board have been present for these meetings. It was my feeling that professional input by both staff and board was being made during these past weeks.

The first draft education component is under consideration by the Citizens' Planning Board this week. This is a first draft. The official Model Cities plan will not be submitted to the City Council until late in November and then to federal agencies in mid-December.

Between now and mid-November there will be ample time for more formal dialogue between the School Board and the residents concerning the Model Cities education plan. May I suggest that we look to a first, informal meeting sometime late next week? Perhaps a representative of the School Board and someone from your staff could meet with our staff and citizens' committee representative to begin the dialogue and set the dates for further discussion. May I suggest Thursday or Friday noon, the 26th or 27th?

Sincerely yours,

Paul J. Schulze Director

PJS:sp cc: Jerry Fuller Josiah Nunn E. J. Baskett DAVIES, BIGGS, STRAYER, STOEL AND BOLEY

Mr. Emmett J. Baskett September 18, 1968 Page 2

the Review Committee. Other than the members of the committee already named, there will be no community nor staff representatives. However, Mr. Beatty will arrange for a time and place for your views to be heard by all members appointed to the committee.

Very truly yours,

Robert L. Ridgley

Enclosure

Irvington Community Association

September 15, 1968

Mr. Paul Schulze
Director
Model Cities Program
Walnut Park Building
N. E. Union & Killingsworth
Portland, Oregon

Dear Mr. Schulze:

The Fall Fiesta recently held at Irving Park sponsored by the Irvington Community Association in cooperation with the Albina Art Center, was a tremendous success.

We wish to express our sincere thanks and appreciation for your contribution by furnishing an information table. We are sure that a lot of information about the Model Cities Program was disseminated.

Again, thanks for your help in making the Fiesta such a huge success.

Very truly yours,

IRVINGTON COMMUNITY ASSOCIATION

BEN BERNHARD

President

VERNA SHEPHERD

Chairman Fall Fiesta

SEP 2 ? 1968

BB:ef

orm CD-121A (11-63) (Pres. by A.O. 206-10)

UNITED STATES GOVERNMENT

U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION

Memorandum

Emmett Baskett

TO:

cc: Jerry Hanauska

DATE: 11-4-68

In reply refer to:

FROM

Tom Current Current

L

SUBJECT:

Attached is a Xerox copy of a press release announcing an EDA grant to Seattle for a business development program in the ghetto area. You may recall that I mentioned that neither Seattle nor Portland is eligible for the EDA program with the exception that technical assistance grants can be made. Technical Assistance money budgeted for Model Cities programs, however, was supposed to have been limited to cities that were otherwise eligible for the EDA program, not including Portland or Seattle.

When Senator Morse and others succeeded in getting the grant for a feasibility study to aid the Albina Corporation in Portland, the Seattle people wanted equal treatment. This announced grant puts them even with us on the EDA ledger.

For the time being I think that is all we can hope for from EDA. However, I shall be watching for any opportunity to secure EDA assistance for the Portland Model Cities Program.

I have also given some thought to the idea of training someone to search out opportunities for federal funding on pretty much a full-time basis. We have no way to do this in EDA. I think we should talk with Ken Gervais about the possibility of having a part-time staff person understudying the people at Portland State College, the Portland Development Commission, the Portland Housing Authority, City Hall, and other experienced agencies in this field. With some training and experience this Fall, we might think about a permanent position after the first of January.



UNITED STATES DEPARTMENT OF COMMERCE NEW WASHINGTON, D.C. 20230

ECONOMIC DEVELOPMENT ADMINISTRATION

EDA 68-701

For release on receipt
Worth 7-5113

EDA FUNDS TO HELP BUSINESS DEVELOPMENT IN SEATTLE, WASHINGTON

Approval of \$59,892 to help plan and administer a business development program in central Seattle, Washington, was announced today by the Economic Development Administration, U. S. Department of Commerce.

The technical assistance funds were requested by the Central Area Committee for Peace and Improvement (CAPI) of Seattle, and will be used to help pay administrative and related expenses for one year.

The project target is a low-income area populated mainly by Negroes and located next to the downtown business district of Seattle.

CAPI provides research, organizational and business advisory assistance to:

- -- New consumer cooperative businesses formed under the applicant's sponsorship. One such organization is the Central Area Cooperative of Seattle, Inc., a community-owned operation that has set up two groceries and plans to establish drugstores as well as more food stores.
 - -- Existing small businesses.
- -- Potential entrepreneurs who seek to establish new commercial and retail businesses in the central area.

In addition to other goals, CAPI intends to determine the commercial and industrial potential of the central area and chart a comprehensive plan for its overall development.

The applicant said it seeks to demonstrate to the area's residents that they can participate in their own economic development and have a voice in the planning and operation of local businesses.

CAPI will provide \$52,666 to complete a project cost of \$112,558.

EDA was established under the Public Works and Economic Devalopment Act to assist economically lagging areas of the Nation.

####

Partners Marshall Kaplan Sheldon P. Gans Howard M. Kahn

Associates
James T. Yamamoto
James A. Kalish
Douglas M. Costle
May B. Hipshman

November 1, 1968

MEMORANDUM

TO:

ARTHUR AKINA

XLBO

FROM:

MARSHALL KAPLAN

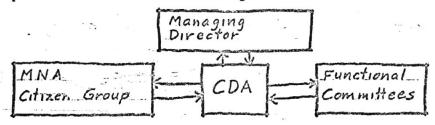
SUBJECT: ORGANIZATION

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We have agreed in our discussions that the CDA will direct its attention during implementation period to fulfilling five primary functions. These are:

- A. To take prime responsibility for precisely defining projects and implementation programs (applications, costing out, etc.).
- B. To monitor the specific initiation of projects and proposals and to provide appropriate technical assistance to those initiating programs.
- C. To coordinate the further development of plans and the actual implementation of programs (over five-year period).
- D. To evaluate the results of Model Cities planning--that is, both the implementation process and product.
- E. To develop close and effective linkages with resident groups during the implementation process.

All five functions are consistent with our mutually agreed upon concept that the CDA should consist of a small core staff group and that this staff group should serve both the two resident groups and the functional staff committees. As we discussed it, the general organization and relationship would look like the following:



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Internally we would propose that the CDA be divided in sections. They would be as follows:



Based on what we think to be a tentative work program, each section would have two people. With the exception of the administrative function where both individuals will be senior people (one for management and one for internal program coordination); each functional area or division should have one senior and one associate level person.

I. General Functions (five functions):

A. Definition of prospects and implementation programs:

The plan submitted to HUD in mid-winter will contain a range of general projects, program approaches, and strategy. Each project area will need further work prior to implementation. In some cases, this "will include development of precise plans (i.e., a housing project)"; in others, the costing out of precise plans included in the plan. In some instances, applications for separate Federal program funds will have to be completed by either the CDA or other public/private groups. Core Staff (in every functional area) in the CDA would, much as they are now, take prime responsibility for seeing that this phase of the implementation program is completed on time. This assignment of prime responsibility to the CDA will not preclude their using from time to time persons from the various functional staff groups.

B. Monitor and Initiation of Projects:

Once applications have been filed for various categorical programs (by citizens, public and other groups) and once projects are ready for supplemental funding, the CDA through its core staff will assist in initiating projects, and once projects have been initiated in monitoring progress. Art, specific roles can only be determined once we have outlined a five-year, one-year plan/program. We can identify some examples, however. Supposedly, one of theplans is to create a nonprofit corporation to build housing. Staff of the CDA might assist the corporation

The prime difference will be their respective experience. Seniors should be professionals with lengthy and direct experience in the functional area of concern. Education would be permitted as a substitute for some, but not all, of the experience requirements. The salary range should start at \$15,000. We will draw up precise professional qualifications.

XLUQ!

NEON

in getting started, in securing funding, in negotiating with contractors, and in ultimately securing proper management.

C. Coordination - Plans and Programs:

We view the function of the CDA as a combined traffic cop, broker, and coordinator. With respect to coordination, the role of the CDA will be to funnel supplemental monies to a variety of delegate agencies. In this role, it will be able to insure through the contract device, coordinative processes. Hopefully, if HUD is successful vis-a-vis other Federal agencies, the CDA will be granted review, if not approval, with respect to all categorical grant fund activity in the area. It will no "doubt" have this with respect to Model City related categorical programs. In sum, with respect to coordination of Federal efforts, the CDA will have a "contractual" relationship with respect to supplemental funds and a "leverage" relationship with respect to other Federal efforts (in this respect you will have to be imperialistic).

We would hope that prior to submitting the five- and one-year plan, we could seek a department by department commitment from the State and City agencies relative to non-Federally related activities. This commitment would hopefully permit you a "veto" but if not, at least a review.

Essentially, and in sum, your coordinative role would then require the following types of activities: (1) preparation of contracts; (2) funding; (3) continuous review and evaluation of project activities; (4) brokering (bring clients or sponsors together and joining them with the Feds); (5) technical assistance; and (6) planning. All these activities are linked to those recorded above. When we again have completed the fiveand one-year plan, we can be more specific about (1)-(6).

D. Evaluation (Process and Product):

There are two schools of thought relative to evaluation. One would have the evaluative function stay outside the CDA process because "evaluation should be independent of implementation in order to secure honest results." The other would have evaluation as an "inside" function because only in this way can there be "proper and quick feedback, and only in this way can the evaluation process be realistic."

Art, we tend to the "inside evaluation." We would like to build up staff capacity and to insure a direct relationship between evaluation and programming. Therefore, we would provide for two staff members (refer to Functional Component section below) to carry out this function. The evaluation group would be responsible for maintaining the information system. We would also budget a relatively small amount for University assistance, particularly in the area of critique.

E. Linkages with Residents:

As indicated above, this will be a continuous function of the CDA. The CDA will be, in effect, staff to residents and staff to functional committees. The functions here will be similar in nature to those going on now. In essence, the four functions defined above will be done in conjunction with resident <u>initiation</u>, review, and approval. During the implementation phase, residents may also want to carry out certain projects themselves. Here, the CDA staff's role will be to assist them. (Again we can get more specific as we define precise projects.)

Art, at this time there is considerable "overlap" in the five functions. This will be cleared up once we get into the five- and one-year plan.

II. Functional Components - Organization:

We suggest that the CDA be divided into four basic components. These are: (1) Economic Development (i.e., Job Training and Development, Income Maintenance, Capital Growth and New Business Opportunities, etc.); (2) Social Development (i.e., Health, Social Services, Education, Law Enforcement); (3) Environmental Development (Planning, Design, Housing, Community Facilities); and (4) Evaluation (Process Evaluation, Program Evaluation).

In addition to these components, each of which will have as mentioned <u>earlier</u> two staff members, we suggest that there be an Assistant Director for Management, and an Assistant Director for Program Coordination. We also see the need for at least three secretaries and preferably four. Thus, your staff needs, exclusive of the Director, will total ten professionals and four secretaries. If you want to be competitive, your seniors (4) should earn no less than \$15,000 a year, and your Associates (\$12,500 (4). The Assistant Directors should start at \$16,000 (2) and the Director at around \$18,000+.

Art, this memo should be viewed by you as a beginning. The salary figures and staff allocations are tentative and preliminary. Again, as we get into the five- and one-year plan we can be more definitive and precise.

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MEMORANDUM

October 26, 1968

TO: Mr. E. J. Baskett

Members of the Citizen's Planning Board

FROM: Ken Gervais Ken Ger

RE: Current Status of Model Cities

Since accepting the request of the CPB to assume responsibility for the Model Cities Planning process I have had an opportunity to observe the following:

- 1. As we were to begin the first staff meeting at 8:30 Friday morning Paul asserted that the agreement which had been voted upon the night before was in fact only a draft which was to be worked on by three members of the Board, Paul and myself.
- 2. At the same time Paul wanted to change the agreement so that I would not have control of the clerical staff spelled out in the document. I explained that the board had agreed that I must have that authority and that I intended to leave the clerical staff to Mr. Tally's direction, until such time as this arrangement should interfere in any way with the planning process. Paul agreed to this and the meeting was held.
- 3. At about 4:00 p.m. Friday, Paul handed me a new copy of the agreement in which the reference to clerical personnel was deleted.

This has been typical of the continuous hedging and chipping which Paul has practiced since negotiations began.

4. The organizational structure, combined with Paul's almost complete lack of ability and awareness of problems, is virtually impossible. To the extent that Hazel Hayes is responsible for planning components and for getting citizen response back into the planning process she falls under my jurisdiction. I feel that strong direction must be given to this process. I believe that direction would be most welcome by Mrs. Hayes. However, Mrs. Hayes also has direct responsibility to Paul, who, except for some rather significant interference, is an administrative vacuum.

While Mr. Talley's line of responsibility is clear, he will have to contribute a good deal of assistance for support of the planning process. On Thursday evening and again on Friday morning I asked for a list of the staff and their positions

- 2. The citizen participation pattern to be observed shall consist of the following:
 - a. Only the Executive Board and the Citizen's Planning Board will have the authority to approve or change proposals or other documents presented by the staff.
 - b. All other committees, including Working Committees will serve in an advisory capacity. Their input will be utilized, to the greatest extent practicable, by the planners, writers and the Acting Coordinator. Such citizen input as may be obtained from working committees and from interested citizen groups will be forwarded with summaries to the Executive Board and Citizen's Planning Board.
- 3. As under the present arrangement, the professional control of all staff must be the sole prerogative of the Acting Coordinator. All matters of promotion, hiring and discharge are to be the responsibility of the Executive Committee.

cc: Mayor Terry D. Schrunk
Lyndon R. Musolf
Tad Masaoka
Paul Schulze