

in the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date December 26, 1968

To:

Commissioner Grayson

82

<input type="checkbox"/> Approval	<input type="checkbox"/> Investigate and Report	<input type="checkbox"/> Note and Comment
<input checked="" type="checkbox"/> Necessary Action	<input type="checkbox"/> Please Answer	<input type="checkbox"/> Note and Confer
<input type="checkbox"/> Prepare Ordinance	<input type="checkbox"/> Release to Press	<input type="checkbox"/> Note and File
<input checked="" type="checkbox"/> For Your Information	<input type="checkbox"/> Mayor's Signature	<input type="checkbox"/> Note and Return

Comments: Attached copy of letter from Helen Freauff requesting additional gravel on street  
in front of her house.

TDS. j

December 24, 1968

RECEIVED  
DEC 26 1968

MAYOR'S OFFICE

Mayor Terry Schruck  
City Hall  
Portland, Oregon

Dear Mayor Schruck:

During the past month new water mains were installed on our street, North Macrum.

The men had to go down several feet to complete the work. We had 9 yards of quarter minus gravel dumped in front of our house a year ago, and when the men dug up our street, naturally when they covered the pipe, all of the gravel went under ground which left us with nothing but mud puddles in front of our house. Your men came by and dumped some gravel, but it was dirt and large rocks, which did not help, we still have the mud puddles.

I am requesting that gravel be replaced in front of our home to correct the mess in front.

Thank you.

Mrs. Helen Freauff  
7240 N. Macrum  
Portland, Oregon  
97203

286- 8149

*Helen Freauff*

MAYOR	
ASST.	
ADM.	

889D

December 26, 1968

Mrs. Helen Freauff  
7240 North Macrum  
Portland, Oregon

Dear Mrs. Freauff:

This will acknowledge your letter of December 24, 1968, regarding the water mains that were installed recently on North Macrum Street and your request to have more gravel spread on the street in front of your home.

Commissioner Grayson has jurisdiction over the Water Bureau, and I have forwarded a copy of your letter to his office for his information and appropriate action.

Thank you for calling this matter to our attention.

Yours truly,

M A Y O R

TDS.j

From the Desk of

HOWARD P. TRAVER

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON 97204

Jean -

Acknowledge - say  
we are forwarding to  
Mayor  
~~Bones~~ - for his  
info and rec action.

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

82

*From* Dept. of Public Utilities, Administration  
*To* Dept. of Finance and Administration, Mayor's Office  
*Addressed to* Terry Schruck, Mayor  
*Subject* Water Supply from Willalatin Tank

RECEIVED  
OCT 28 1968

MAYOR'S OFFICE

MAYOR	
CO- ASST.	
ADM. SEC.	

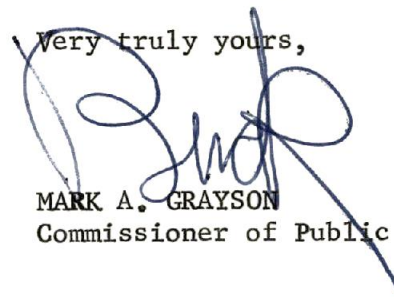
October 28, 1968

Dear Terry:

In regard to the attached Buck Slip, I believe the enclosed report from Ted Suderburg and Grant Miller is self-explanatory.

If you desire further information, please let me know and I will be happy to supply same. I will keep you advised.

Very truly yours,



MARK A. GRAYSON  
Commissioner of Public Utilities

MAG:gr

Encs

878 D

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date October 15, 1968

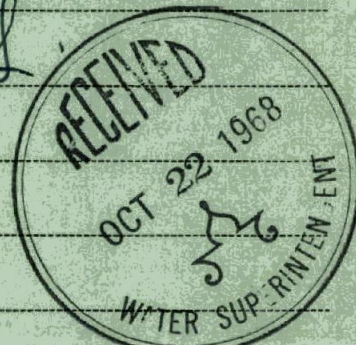
To: Commissioner Grayson

Att: ~~T~~

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<input type="checkbox"/> For Your Information	<input type="checkbox"/> Mayor's Signature	<input type="checkbox"/> Note and Return

Comments: Mrs. Douglas Nelson, 6830 N. W. Skyline Blvd., advises she and neighbors  
unable to receive water service from new tank. Further states she was told by a *Palme*  
Norseth, Ext. 241 that Mayor's office perhaps could help by getting fire and parks to  
pay part of costs for main extension.

TDS.j



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

*From* Water Superintendent  
*To* Department of Public Utilities  
*Addressed to* Commissioner Mark A. Grayson  
*Subject* Water Supply from Willalatin Tank

October 25, 1968  
**RECEIVED**  
OCT 28 1968  
COMMISSIONER OF PUBLIC UTILITIES

Dear Sir:

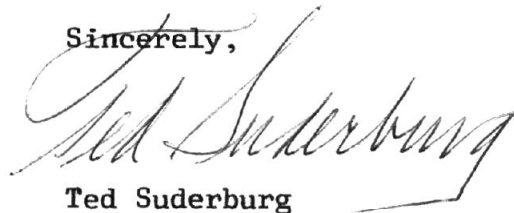
Attached is a report from Grant Miller with respect to the request from Mayor Schrunk.

Grant Miller and Alex Gilbert have been working in conjunction with the Water Engineer's office to carefully plan the development on Skyline Boulevard before operations begin.

Please reassure Mayor Schrunk that we are doing everything possible to provide correct information to the residents of the area.

Thank you.

Sincerely,



Ted Suderburg  
Superintendent

TS/lmf

Attachment

Assistant Water Superintendent

October 24, 1968

Water Superintendent

Mr. Ted Suderburg

Water Supply from Willalatin Tank  
Mrs. Douglas Nelson, 6830 N. W. Skyline Blvd.

Dear Mr. Suderburg:

The supply of water from Willalatin Tank is still in the preliminary stages, as the Springville Pump Station and the pumps to supply the water to Willalatin Tank have not been completed.

At present the Water Engineers are drawing up comprehensive plans for distribution lines from the tank in order to provide estimated costs of this work.

As soon as the plans are completed and the costs determined, it is our intention to notify all the city residents in the area to be supplied, advising them of their share of the distribution main costs, less revenue allowance based on the size of service they will purchase.

The city area to be supplied is rather sparsely settled at this time, and future development will be restricted by the boundaries of Forest Park.

The addresses of the houses on Skyline Boulevard are not presently shown on our maps, so we are unable at this time to determine whether Mrs. Nelson is within the city limits.

As you are aware, we may not supply outside city areas at this time.

~~In discussion with Mr. Norseth, we find that he did not advise Mrs. Nelson that the Mayor's office could help with this financing, but did agree with her statement that such financing would be helpful.~~

Very truly yours,

Grant E. Miller  
Assistant Superintendent



from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date October 15, 1968

To: Commissioner Grayson  
Att: Ted Suderberg

<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Investigate and Report	<input type="checkbox"/> Note and Comment
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Comments: Mrs. Douglas Nelson, 6830 N. W. Skyline Blvd., advises she and neighbors

unable to receive water service from new tank. Further states she was told by a Paul  
Norseth, Ext. 241 that Mayor's office perhaps could help by getting fire and parks to  
pay part of costs for main extension.

TDS.j

Tel. 228-2361

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date \_\_\_\_\_

To: \_\_\_\_\_

Commissioner Jayson  
Attn: Ted Sudatko

\_\_\_\_\_ Approval

Investigate and Report

\_\_\_\_\_ Note and Comment

\_\_\_\_\_ Necessary Action

\_\_\_\_\_ Please Answer

\_\_\_\_\_ Note and Confer

\_\_\_\_\_ Prepare Ordinance

\_\_\_\_\_ Release to Press

\_\_\_\_\_ Note and File

\_\_\_\_\_ For Your Information

\_\_\_\_\_ Mayor's Signature

\_\_\_\_\_ Note and Return

Comments: \_\_\_\_\_

Mrs. Douglas Nelson, 6830 NW Skyline Blvd, advises

she and neighbors unable to receive water service from new

tank. Further relates she was told by a Paul Norrup, ext. 241,

that Mayor's office perhaps could help by getting fine & power  
to pay part of costs of main extension.

~~Please advise <sup>the office</sup> ~~the office~~ <sup>address</sup> ~~the office~~~~

(on office copy, la phone 228-2361)

TDS

December 19, 1968

Mr. George Van Hoomissen  
District Attorney  
Multnomah County Court House  
Portland, Oregon

Dear Mr. Van Hoomissen:

This will acknowledge receipt of your letter of December 16, regarding a problem brought to your attention by Mrs. Dorothy B. Brooks, 1277 S. E. 48th Avenue.

The property mentioned by Mrs. Brooks is owned by the Water Bureau, and we have constructed a storage tank thereon. The property owned by the Water Bureau and that referred to by Mrs. Brooks at 9914 S. E. Taggart is outside the city.

It is entirely possible that the Multnomah County Road Department may have a responsibility in this matter. In any event, I am referring this complaint to Commissioner Grayson, in charge of the Water Bureau, for his attention.

Very truly yours,

MAYOR

TDS. T. m

cc:  
Mrs. Dorothy B. Brooks  
Commissioner Grayson *- file*

**GEORGE VAN HOOMISSEN**  
**DISTRICT ATTORNEY FOR MULTNOMAH COUNTY**



CHIEF CIVIL DEPUTY  
WILLIS A. WEST

CHIEF CRIMINAL DEPUTY  
DESMOND D. CONNALL

CHIEF DOMESTIC  
RELATIONS DEPUTY  
HAROLD J. BLANK

DEPUTIES • JACOB B. TANZER • CHARLES S. EVANS • HAROLD C. HART • THOMAS D. O'DELL • RICHARD J. KNAPP  
• RICHARD A. SLY • WILLIAM L. RICHARDSON • RICHARD D. ROBERTS • BRIAN L. WELCH • RICHARD L. BARTON  
• ROBERT A. LUCAS • BILL L. WILLIAMSON • WILLIAM C. SNOUFFER • RICHARD MAIZELS • J. BRADFORD SHILEY, JR.  
• JAMES T. MARQUOIT • W. MICHAEL GILLETTE • O. DANIEL DEARBORN, JR. • CHARLES M. KOKES • DAVID S. SHANNON  
INVESTIGATORS • NORMAN D. BROWN • PAUL W. HINKLEY • RALPH S. KENNEDY • NORMAN ROSENBLUM  
• PATRICK D. BEITEY • LOU L. WILLIAMS

600 COUNTY COURT HOUSE • PORTLAND, OREGON 97204 • TELEPHONE (503) 227-8411

December 16, 1968

Honorable Terry D. Schruck  
Mayor of the City of Portland  
City Hall  
Portland, Oregon 97204

RECEIVED  
DEC 16 1968

MAYOR'S OFFICE

MAYOR	
EXEC. ASST. II	
EXEC. ASST. I	
COMM. ASST.	
ADM. SEC.	

Dear Mayor Schruck:

Mrs. Dorothy B. Brooks, 1277 S. E. 48th Avenue, Portland, Oregon 97215, has requested the assistance of this office with a problem which appears to fall under the jurisdiction of the City of Portland.

Apparently water is draining from property owned by the City of Portland onto other property owned by Mrs. Brooks. Her letter, which is attached, is self-explanatory.

It will be appreciated if you will refer this complaint to the appropriate city department for investigation and action. In turn, I will inform Mrs. Brooks that the matter has been referred to the appropriate city department and that she may expect to be contacted by city authorities within a few days.

Very truly yours,

A handwritten signature in dark ink, appearing to read "G. Van Hoomissen", with a horizontal line extending to the right.

GEORGE VAN HOOMISSEN  
District Attorney  
Multnomah County, Oregon

Enclosure  
GVH:da

cc: Mrs. Dorothy B. Brooks  
1277 S. E. 48th Avenue  
Portland, Oregon 97215

Mrs George M. Brooks  
1277 S.E. 48th Ave.  
Portland, Oregon 97215

December 13, 1968

George Van Hoomissen  
District Attorney  
Portland, Oregon

Dear Mr Van Hoomissen:

For the past two days I have tried to reach someone about the water problem we are having at 9914 S. E. Taggart. Tax Lot # 387 Section 09 1S2E.

The more rain we have the nearer the water is getting to the house it is already into the garage. This water is coming from the City owned property behind ours. In checking I found there used to be some sumps or dry wells to help take the surplus water off but these have been neglected or filled in, also there has been a fill made at the end toward 98th. Since the City Water Bureau built the water tank on the top of the hill the mud has washed down and helped seal the ground so that it retains the water.

When I called the City Water Bureau I was referred to the County. When I called the County they said it was City property so I should call them. I will certainly appreciate any help that you can give me and as soon as possible because this storm is adding to the problem. My Mother and Father-in-law lives in the house, they are in their late 70's and we have a gas ~~fire~~ furnace. Thank You Very much.

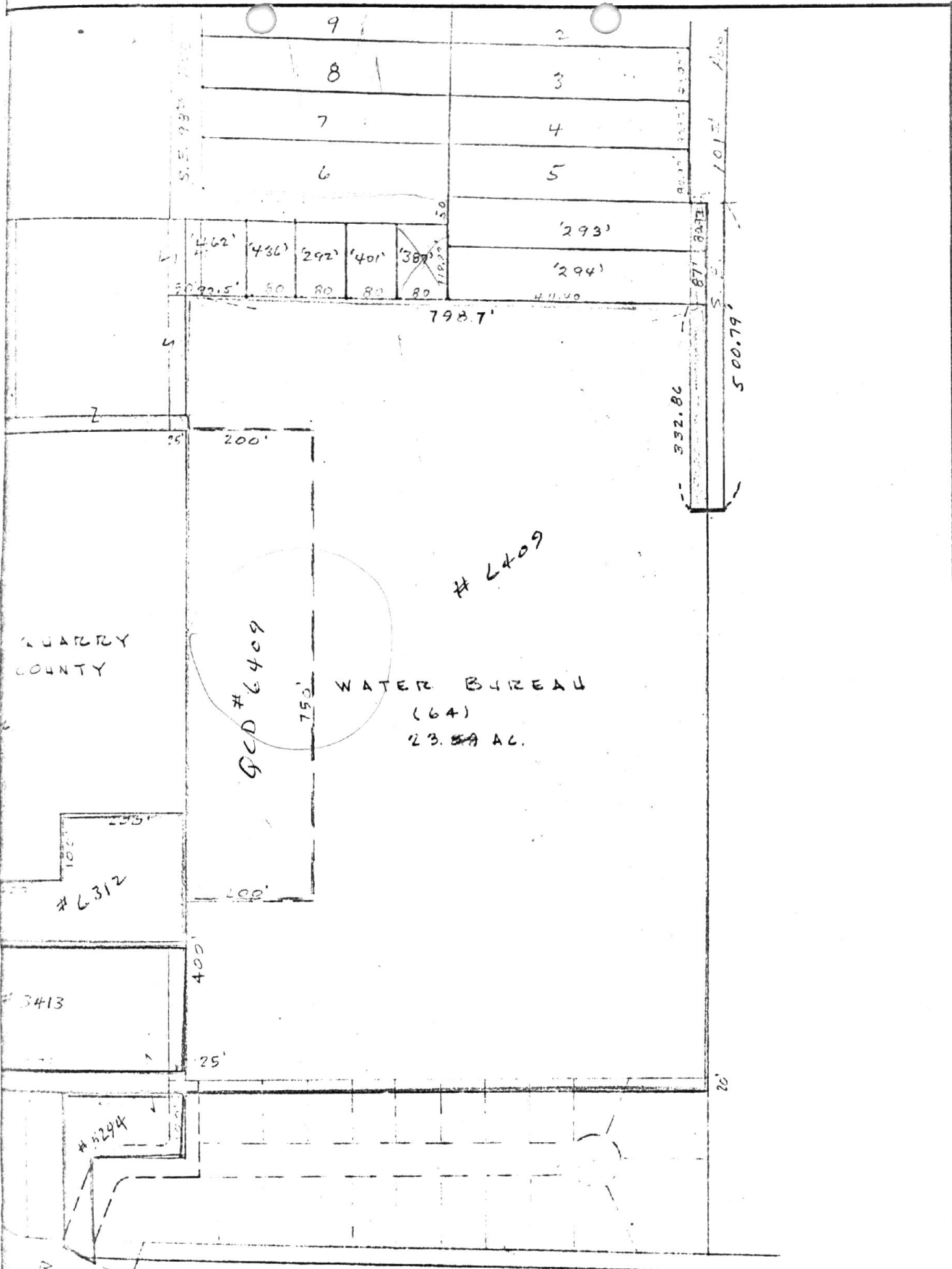
*(under the house)*

Sincerely,

*Mrs Dorothy B. Brooks*

Mrs Dorothy B. Brooks  
1277 S.E. 48th Ave.  
Portland, Oregon 97215  
Home Phone # 232-8496  
Work: Electric Appliance Repair  
Phone # 282-7287

RECEIVED  
DEC 16 1968  
GEORGE VAN HOOMISSEN  
DISTRICT ATTORNEY  
MULTNOMAH COUNTY



S.E. 99th

9	2
8	3
7	4
6	5

462'	436'	292'	401'	387'
80	80	80	80	80

'293'
'294'

798.7'

500.79'  
332.86'

QUARRY COUNTY

GCD # 6409

# 6409

WATER BUREAU  
(64)  
23.59 AC.

# 6312

# 3413

# 294

BOLLEVA

From the Desk of

HOWARD P. TRAVER

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON 97204

Send copy to Gen. VanHornum  
marked "personal" and attach  
this copy to our file  
(should either be in pending  
or under VanHornum  
Sent 12-26-68

12/24/68  
Howard  
For Your Info.  
Rick

December 23, 1968

Dept. of Public Utilities, Water Engineers

Dept. of Public Utilities, Administration

Commissioner Mark A. Grayson

**DRAINAGE PROBLEM IN THE AREA NORTHERLY  
OF KELLY BUTTE RESERVOIR SITE**

Dear Buck:

In accordance with your instruction of December 20, 1968, representatives of the Bureau of Water Works met with Multnomah County Road Department representatives, Burt Ryan and Ned Cioeta, at S.E. 98th Avenue and Taggart Street to view the source of complaints regarding high water received from residents on Taggart Street bordering Bureau of Water Works' property.

Water at the present time was overflowing the yard at 9914 S.E. Taggart Street; however the other residences appeared to be in no immediate danger of flooding. Messrs. Ryan and Cioeta stated that this particular lower area had been a source of drainage problems for many years and that similar occurrences had been experienced earlier creating even worse conditions than that which presently exist. They stated that the situation was compounded by the placing of fill on private property in part of the drainage area westerly of 98th Avenue. The County stated they had not previously dug sumps to drain this area as had been reported and felt the County had no obligation to correct the situation.

Mr. Ditsch, 9855 S.E. Taggart Street, constructed the original residence at 9914 S.E. Taggart Street which is at the lowest elevation of the residences adjoining the drainage area and has the severest water problem. Mr. Ditsch stated the house was constructed in 1948 and for a time drainage was satisfactory through some old sumps constructed easterly of said residence. He stated that the sumps had not been maintained and had deteriorated from vandalism and lack of repair.

Mr. and Mrs. Brooks, 9914 S.E. Taggart Street, an elderly couple who have resided at this residence for the last three years were contacted. They explained that the property is owned by their son who resides at 1277 S.E. 48th Avenue.



Commissioner Grayson

2.

It was Mr. Brooks' opinion that the condition was in part created by the Bureau of Water Works' construction work on Kelly Butte Reservoir which contributed to the silting of the bottom of the natural drainage area. Mr. Brooks was informed that the Bureau of Water Works would investigate the matter further.

The southerly portion of the drainage area was studied to determine if suitable sites for excavation of a sump were available and usable at this season of the year. It was determined that a suitable location was available near the old Civil Defense Center site which could be used as a set-up for a clam shell operation if the City elected to attempt to correct the problem by this method.

The Multnomah County representatives stated that a drainage sump would have to be at least 30 feet in depth to reach gravels which would satisfactorily provide drainage based on their experience in the area.

The drainage in this particular location has been a source of trouble for many years. When the Bureau of Water Works purchased the site approximately 15 years ago, the original owner reserved the right to remove the timber from the property and in an ensuing "wet" winter, the water rose considerably. A lawsuit was instigated against the Bureau of Water Works, however it was later dropped.

There are no storm drainage facilities in the immediate area and the Bureau of Water Works intends to install a sump in the near future in order to handle the overflow and heavily chlorinated water in the Kelly Butte Reservoir.

Very truly yours,

H. KENNETH ANDERSON, P.E.  
Chief Engineer

HKA:gr

October 11, 1968

82  
X69B  
File

MEMO  
David H. Dockham

Mayor Terry D. Schruck

Commissioner Grayson's questions regarding Fire Insurance Costs to the Water Bureau.

Sir:

For your information, Sam Gillette, Dale Reed, and I met yesterday with Pement and Grant Miller.

It is the same old problem: The Water Bureau does not want to pay their cost of the share of City overhead expenses (they think \$100,000 is enough). They only want to pay their cost accounted share of the few items that are charged back directly, such as this insurance.

In most areas this insurance coverage has been vastly improved and they agree. The problem is water tanks which by themselves have a low premium rate (and would be lower than the City's group rate). Thus, they could buy separate coverage cheaper than our group rate, but we defeat the whole purpose of this improved insurance coverage if they go buy separate coverage, and it would be practically impossible to charge the various departments at separate rates.

I think they have agreed to keep tanks in the consolidated policy at least until the anniversary date next July. Jack is going to let me know if they are considering getting out (which will raise our overall city rate) and either getting separate coverage or no coverage.

Dale and I wouldn't voluntarily disagree if they didn't get any coverage-- it is a calculated risk as to riots, wind, damage, etc. --but again, their getting separate coverage would be the beginning of the end of our group policy.

Respectfully submitted,

David H. Dockham  
Executive Assistant

DHD, s  
bcc: Dale Reed, and Jim Setterberg

768D

# 22,050

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

File after May 9

From Water Superintendent  
To Department of Public Utilities  
Addressed to Commissioner Mark A. Grayson  
Subject Insurance Bill

September 30, 1968

**RECEIVED**  
SEP 30 1968  
COMMISSIONER OF PUBLIC UTILITIES

Dear Commissioner Grayson:

For your information attached is a departmental bill from the Bureau of Property Control for blanket fire and extended coverage insurance on city property.

The amount is \$3,483.00 for the Water Bureau's share for one year. As this is far in excess of previous fire insurance costs (averaging \$650.65 for the last six years), I believe it should be called to your attention before approval.

This is a city wide insurance policy with \$10,000 deductible, and does not protect against earthquake, flood, landslides, smoke damage, civil insurrection, war, or nuclear radiation.

It does ~~protect~~ above ground installations against fire, rain, sleet, snow, wind and riot.

WRONG

In arriving at the proportionate amount to be paid by the Bureau, it is my understanding that all above ground installations are included. This would include our tanks, standpipes and steel reservoirs and pump stations as well as Interstate headquarters, Division Street warehouse and other houses.

As noted above any losses due to fire, etc., that we sustain less than \$10,000 will be borne by the Bureau.


The fire insurance the Bureau carried on its properties, at amortized cost of \$238 on June 30, 1968 was cancelled by the Bureau of Property Control in August. The Water Bureau received \$115 for unused premiums, making a net loss of \$123.

To summarize briefly:

Loss on insurance cancellation	\$ 123.00
Additional annual cost of insurance	<u>2,832.35</u>
Net increase in cost this year	\$2,955.35

Thank you for your consideration.

Sincerely,



Ted Suderburg  
Superintendent

TS:GEM/lmf

Water Superintendent

September 30, 1968

Department of Public Utilities

Commissioner Mark A. Grayson

Insurance Bill

Dear Commissioner Grayson:

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Commissioner Grayson

- 2 -

September 30, 1968

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Thank you for your consideration.

Sincerely,

Ted Suderburg  
Superintendent

TS:GEM/lmf

September 30, 1968

- 2 -

Commissioner Grayson

To summarize briefly:

\$ 123.00	loss on insurance cancellation
<u>5,832.32</u>	Additional annual cost of insurance
\$5,955.32	Net increase in cost this year

Thank you for your consideration.

Sincerely,

Ted Underberg  
Superintendent

TB:GEM/lat

FIRE INSURANCE COMPARISON

WATER FUND

<u>LOCATION</u>	<u>FORMER INSURANCE</u>			<u>BLANKET INSURANCE</u>			<u>3-Yr. PREM. on NEW COVERAGE AT REGULAR RATES (Less 25% for Deductible)</u>
	<u>COVERAGE</u>	<u>TOTAL</u>	<u>3-YR PREM.</u>	<u>COVERAGE</u>	<u>TOTAL</u>	<u>3-YR PREM.</u>	
<u>MAIN SHOP</u>							
Warehouse & Shop	B- \$ 50,000 E- 75,000	\$ 125,000	\$ 952	B- \$591,894 E- 824,316	\$1,416,210	\$ 2,677	\$ 8,060
<u>MT. TABOR PARK</u>							
Warehouse & Shop (Divn St)	B- \$ 6,000 E- 2,000	\$ 8,000	\$ 101	B- \$ 12,405	\$ 12,405	\$ 23 *	113
<u>SANDY STATION</u>							
Residence #9	B- \$ 1,500			B- \$ 16,566			
Residence #11 (Eqts)	B- 2,500			B- 18,278			
Bldg #13 (Wash Hs)	B- 250	\$ 4,250	\$ 205	B- 376	\$ 35,220	\$ 67 *	540
<del><u>DODGE PARK</u></del>							
Bldg #10 (Gar & Shop)	B- \$ 2,000 E- 3,000	\$ 5,000	\$ 168	B- \$ 8,872	\$ 8,872	\$ 17 *	178
<u>DWELLINGS</u>							
4666 N Denver Ave	B- \$ 9,000			B- \$ 8,156			
1823 N Going Ct	B- 7,000			B- 10,103			
8914 SW 17th Ave	B- 10,000			B- 10,000			
1835 NE Skidmore	B- 7,000			B- 13,160			
1834 NE Prescott	B- 5,000	\$ 38,000	\$ 288	B- 12,600	\$ 54,019	\$ 102 *	265
COMPARATIVE TOTALS		\$ 180,250	\$1,714		\$1,526,726	\$ 2,886	\$ 9,155

\* Premium not included in DB.



October 1, 1968

BLANKET FIRE INSURANCE

WATER FUND

<u>LOCATIONS BILLED</u>	<u>REPLACEMENT VALUES</u>		<u>TOTAL ANNUAL PREM.</u>	<u>DB AMOUNT</u>
	<u>BLDGS and/or EQUIPMENT</u>	<u>TOTAL</u>		
<u>MAIN SHOP</u>				
Warehouse & Shop	B- \$ 591,894 E- 824,316	\$ 1,416,210		
Truck Storage	B- 51,689	<u>51,689</u>		
		\$ 1,467,899	\$ 924.78	\$ 925
<u>HEADWORKS</u>				
New Building	B- \$ 43,953			
Old Building	B- 24,147	\$ 68,100	\$ 42.90	\$ 43
<u>SANDY STATION</u>				
Building # 14	B- \$ 15,320	\$ 15,320	\$ 9.65	\$ 10
<u>TANKS, etc.</u>				
Alma	T- \$ 240,000	\$ 240,000	\$ 151.20	
Arlington Heights	WT- 53,045 ET- 78,692 MT- 234,000	365,737	230.41	
Bertha	T#1- 29,252 T#2- 80,000	109,252	68.83	
Broadway	T- 60,000	60,000	37.80	
Burlingame	T- 24,365 T- 34,365 T- 65,500	124,230	78.26	
Canby	T#1- 33,000 T#2- 36,500	69,500	43.79	
Council Crest	T- 29,808	29,808	18.78	
Denver Avenue	T- 500,000	500,000	315.00	
Freeman	T- 22,000	22,000	13.86	
Jackson, Sam, Res.	ET- 191,000 WT- 159,000	350,000	220.50	
SUB-TOTALS FWD (TANKS)	\$1,870,527	\$ 1,870,527	\$ 1,178.43	

BLANKET FIRE INSURANCE

WATER FUND

(Cont'd)

<u>LOCATIONS BILLED</u>	<u>REPLACEMENT VALUES</u>		<u>TOTAL ANNUAL PREM.</u>	<u>DB AMOUNT</u>
	<u>BLDGS and/or EQUIPMENT</u>	<u>TOTAL</u>		
<u>TANKS, etc. (Cont'd)</u>				
TOTALS FWD	\$1,870,527	\$ 1,870,527	\$ 1,178.43	
Marquam Hill	T#1- 53,045			
	T#2- 157,000	210,045	132.33	
Nevada Court	T- 28,400	28,400	17.89	
Patton	T- 117,000	117,000	73.71	
St. Johns	T- 54,000			
	T- 271,000	325,000	204.75	
Sellwood	T- 107,000	107,000	67.41	
Sherwood Field	T- 60,000	60,000	37.80	
Texas	T- 51,500	51,500	32.45	
Vermont Hills	T- 58,340			
	T- 45,000			
	T- 50,000			
	T- 240,000	393,340	247.80	
Vernon	T#1- 150,000			
	T#2- 537,000	687,000	432.81	
Westwood	T- 127,000	127,000	80.01	
TOTAL TANKS	\$3,976,812	\$ 3,976,812	\$ 2,505.39	\$ 2,505

S U M M A R Y

MAIN SHOP	\$1,467,899	\$ 1,467,899	\$ 924.78	\$ 925
HEADWORKS	68,100	68,100	42.90	43
SANDY STATION	15,320	15,320	9.65	10
TANKS, etc.	3,976,812	3,976,812	2,505.39	2,505
TOTAL WATER FUND CHARGE	\$5,528,131	\$ 5,528,131	\$ 3,482.72	\$ 3,483

BLANKET FIRE INSURANCE

WATER FUND

<u>LOCATIONS</u> <u>NOT</u> <u>BILLED</u>		<u>REPLACEMENT VALUES</u>		<u>TOTAL</u> <u>ANNUAL</u> <u>PREM.</u>	<u>DB</u> <u>AMOUNT</u>
		<u>BLDGS and/or</u> <u>EQUIPMENT</u>	<u>TOTAL</u>		
WATER REVENUE OFFICE	E-	\$ 41,774			
WATER SUPERINTENDENT OFC	E-	18,678			
WATER ENGINEER OFFICE	E-	39,168	\$ 99,620	\$ 62.76	\$
<u>MT. TABOR PARK</u>					
Warehouse (Divn St)	B-	\$ 11,725			
Gatehouse (Res #1)	B-	13,071			
Screen Hs (Res #1)	B-	5,134			
Gauge Hs (Res #1)	B-	496			
Gauge Hs (Res #1)	B-	912			
Gauge Hs (Res #1)	B-	1,655			
Gardener's Storage(#1)	B-	769			
Gate Hs (Res #2)	B-	6,204			
Gate Hs (Res #5)	B-	8,721			
Screen Hs (Res #5)	B-	4,864			
Generator Hs (Res #5)	B-	451			
Gardener's Storage(#5)	B-	148			
Intake Hs (Res #6)	B-	11,350			
Outlet Hs (Res #6)	B-	5,410	\$ 70,910	\$ 44.67	
<u>WASHINGTON PARK</u>					
Gate Hs (Res #3)	B-	\$ 6,209			
Screen Hs (Res #3)	B-	1,351			
Pump Hs (Res #3)	B-	7,780			
Tool Hs (Res #4)	B-	222			
Gate Hs (Res #4)	B-	3,747			
Standby Pump Hs	B-	12,828	\$ 32,137	\$ 20.25	
<u>INTERSTATE (MAIN SHOP LCC)</u>					
Utility Bldg	B-	\$ 7,187			
Compressor Hs	B-	3,356			
Storage Shed	B-	6,072	\$ 16,615	\$ 10.47	
TOTALS FORWARD			\$ 219,282	\$ 138.15	

BLANKET FIRE INSURANCE

WATER FUND

LOCATIONS NOT BILLED	REPLACEMENT VALUES		TOTAL ANNUAL PREM.	DB AMOUNT
	BLDGS and/or EQUIPMENT	TOTAL		
TOTALS FORWARD		\$ 219,282	\$ 138.15	
<u>PUMPS, TANKS, et al</u>				
Canby Tank Uty Bldg	B- \$	1,906		
Fulton Pk Pump Sta	B- \$	7,995		
Gibbs St Pump Sta	B-	7,892		
Saltzman Rd Pump Sta	B-	360		
Kings Heights Tank	T-	28,400		
Portland Heights Tank Pumphouse	B-	6,943		
Utility Bldg	B-	2,246		
Marquam Hill Pumphouse	B-	8,960		
Texas Tank Uty Bldg	B-	147		
Vernon Tank Meter Hs	B-	2,532		
Whitwood Tank Pumpsh	B-	1,687	\$ 69,068	\$ 43.51
<u>HEADWORKS, BULL RUN, SANDY STA.</u>				
Comfort Station	B- \$	360		
Powerhouse (Wtr Lab)	B-	5,541		
Residence #1 (Office)	B-	5,898		
Residence #2 (Bull Rn)	B-	8,356		
Residence #3 ( " )	B-	4,587		
Bunkhouse (Bull Run)	B-	3,259		
Cookhouse ( " )	B-	6,036		
Generator Hs ( " )	B-	5,085		
Residence #9 (Sandy)	B-	16,566		
Garage #9 ( " )	B-	734		
Bldg #10 (Gar & Stg)	B-	8,872		
Bldg #11 (Ofc & Stg)	B-	18,278		
Bldg #13 (Wash Hs)	B-	376		
Garage	B-	768		
Oil Shed	B-	647		
Shed	B-	1,428	\$ 86,791	\$ 54.68
<u>DWELLINGS</u>				
4666 N Denver Ave	B- \$	8,156		
1823 N Going Ct	B-	10,103		
8914 SW 17th Ave	B-	10,000		
1835 NE Skidmore	B-	13,160		
1834 NE Prescott	B-	12,600	\$ 54,019	\$ 34.03
TOTAL		\$ 429,160	\$ 270.37	

+ S S Din ?  
 Prop.

M E M O

9-26-68

Bureau of Water Works  
Attn: Grant Miller

This constitutes full coverage with  
\$10,000 deductible on all property above  
ground.



H. D. Reed

## DEPARTMENTAL BILL

CITY OF PORTLAND, OREGON

BILL No. 1072DATE Sept. 26, 19 68ISSUED BY Bureau of Property Control

D. B. No. \_\_\_\_\_

DEBIT	APPROPRIATION	FUNCTION NO.	OBJECT NO.	AMOUNT	TOTAL	POST. REF.
Water Fund		5700	625		3,483 00	
CREDIT						
Bureau of Property Control		1500	<u>Revenue</u> 595		3,483 00	
<p>Policy #2983668, Gulf Insurance Company, and  Policy #IR393842, Northwestern Mutual Ins. Co.,  providing blanket fire and extended coverage  insurance on City of Portland property for a  three-year period ending July 1, 1971.</p>						
<p>WATER FUND portion of FIRST YEAR PREMIUM</p>					3,483 00	
<p>(Our File #3433 and 3434)</p>						

**DEPARTMENTAL BILL**  
CITY OF PORTLAND, OREGON

BILL No. 1072DATE Sept. 26, 19 68ISSUED BY Bureau of Property Control

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CITY OF PORTLAND, OREGON

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## DEPARTMENTAL BILL

CITY OF PORTLAND, OREGON

BILL No. 1072DATE Sept. 26, 19 68ISSUED BY Bureau of Property ControlD. B. No. 1

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CREDIT	Bureau of Property Control	1500	<u>Revenue</u> 595		3,483 00	
	<p>Policy #2983668, Gulf Insurance Company, and  Policy #IR393842, Northwestern Mutual Ins. Co.,  providing blanket fire and extended coverage  insurance on City of Portland property for a  three-year period ending July 1, 1971.</p> <p>WATER FUND portion of FIRST YEAR PREMIUM</p> <p>(Our File #3433 and 3434)</p>				3,483 00	

.665 with Tanks on <sup>\$</sup> 35,000,000 replacement value  
.025 on ~~taxes~~ <sup>on taxes</sup> = 3,000,000 " "  
.07 ~~on~~ <sup>w/o</sup> ~~taxes~~ <sup>taxes</sup> on 32,000,000  
net savings to city would be \$350 annually

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

October 11, 1968

File 82  
X69B

MEMO  
*From* David H. Dockham  
*To* Mayor Terry D. Schrunk  
*Addressed to*  
*Subject* Commissioner Grayson's questions regarding Fire Insurance Costs to the Water Bureau.

Sir:

For your information, Sam Gillette, Dale Reed, and I met yesterday with Pement and Grant Miller.

It is the same old problem: The Water Bureau does not want to pay their cost of the share of City overhead expenses (they think \$100,000 is enough). They only want to pay their cost accounted share of the few items that are charged back directly, such as this insurance.

In most areas this insurance coverage has been vastly improved and they agree. The problem is water tanks which by themselves have a low premium rate (and ~~would be~~ <sup>they</sup> lower than the City's group rate). Thus, they could buy separate coverage cheaper than our group rate, but we defeat the whole purpose of this improved insurance coverage if they go buy separate coverage, and it would be practically impossible to charge the various departments at separate rates.

I think they have agreed to keep tanks in the consolidated policy at least until the anniversary date next July. Jack is going to let me know if they are considering getting out (which will raise our overall city rate) and either getting separate coverage or no coverage.

Dale and I wouldn't voluntarily disagree if they didn't get any coverage-- it is a calculated risk as to riots, wind, damage, etc. --but again, their getting separate coverage would be the beginning of the end of our group policy.

Respectfully submitted,

David H. Dockham  
Executive Assistant

DHD. s

from the office of

**TERRY D. SCHRUNK, Mayor**

Rm. 303, City Hall

Portland, Oregon 97204

Date \_\_\_\_\_

To: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Check:

\_\_\_\_\_ Answer

\_\_\_\_\_ Answer for Mayor's Signature

\_\_\_\_\_ Approval Requested

\_\_\_\_\_ For Your Information

\_\_\_\_\_ Investigate and Report

\_\_\_\_\_ Prepare Ordinance

\_\_\_\_\_ Proc. - Resolution

\_\_\_\_\_ Necessary Action

\_\_\_\_\_ Note and Comment

\_\_\_\_\_ Note and Confer

\_\_\_\_\_ Note and File

\_\_\_\_\_ Note and Return

Comments:

W/o Tanks but Address is similar \$ 2,156 (Separate W. Bruce Baker Policy)

OB'd with tanks \$ 3453

Z.C. on tanks alone .027 x \$ 1,080



December 4, 1968

Mr. Dale H. Reed,  
Property Control Director,  
City Hall  
Portland, Oregon

In Re: Blanket Fire Insurance

Dear Dale:

According to the recent conversations that we have had, I have now completed my analysis of the city's Blanket Fire insurance contract as to the effect that the Water Bureau property has to the overall rate as well as what the cost of the Water Bureau properties would be on a separate schedule of insurance. My report is broken into four sections which are as follows:

I -- Deletion of all Water Bureau properties from the Blanket contract.

Tanks . . . . .	\$3,976,812
Interstate Avenue . . . . .	1,467,899
Head Works. . . . .	68,100
Sandy Station . . . . .	15,320
TOTAL:	<u>\$5,528,131</u>

At the present time, Dale, the city's Blanket Fire rate is .038 and the Extended Coverage is .021 for a total of .059 per One Hundred Dollars of insurance per year. The new rates, with the deletion of the properties indicated above, would be .039 on the Fire and .020 on the Extended Coverage, or a total of .059. In other words, by making the adjustments indicated in this paragraph, there would be no affect on the cost of the city's insurance.

II -- Deletion of tanks only.

If this particular schedule were deleted from the contract, the Fire insurance rate would increase from .038 to .042 but the Extended Coverage rate would actually decrease from .021 to .020. The net rate that the city would pay would be increased to .062 from its present level of .059.

III -- If the Water Department were to purchase their separate Multiple Location Fire insurance contract, they could do so on the same basis that the city is purchasing their's for a Blanket Fire rate of .027 and a Blanket Extended Coverage rate of .021, or a total of .048. This would be their cost predicated on the \$5,528,131 of values which we have initially established.

IV -- If the Water Department were to purchase a separate Blanket contract excluding the water tanks, they would have total values of \$1,551,319 and their Blanket Fire rate would be .108 and the Extended Coverage rate of .031, or a total of .139 per One Hundred Dollars of insurance purchased per year.

There are a number of computations, Dale, which can be made concerning the rates times the various amounts of insurance in question. However, I have not gone into those but felt that I could give you the information and you could make whatever computations you felt would be pertinent. I might mention that earlier when we had the meeting with the Water Department, I did mention that it would appear that the cost of the tanks was approximately  $2\frac{1}{2}\text{¢}$  per One Hundred Dollars of insurance. It was unfortunate that I made the remark in a conversational way, because the way this figure was arrived at was a method other than actually re-computing the entire schedule minus the specific values, rates, and premiums for each individual location. In the figures that I have indicated in this letter, we have actually done that, and, as you know, the computation is a rather lengthy one involving a series of credits and adjustments.

I, of course, would be very glad to meet with you or any other group and bring my working papers along so that we could sit down and go into the background and analysis of the figures which I have presented herein. Call me, Dale, if you have any questions. Cordially.

Yours very truly,

Gillette, Lawrence & Co., Inc.



Sam D. Gillette

SDG:bf

It would appear that in order to include waterBureau assets in the existing program, it will be necessary to also include the tanks in question in order to protect the existing rate.

By excluding all Water Bureau assets from the program, the rate remains at the present level of .059 per hundred dollars of asset value. By excluding only the tanks from the Water Bureau assets and including the balance of them, our rate increases to approximately .062. ( an increase of .003 per \$100 of asset valuation.) Therefore, in order to retain our current rate and continue to insure the Water Bureau, the tanks must be included.

Theoretically at least, we should be able to save approximately <sup>\$170</sup> ~~\$70~~ per year by having a separate policy on the Water Bureau. However, the potential cost of administering a second insurance program would probably exceed the savings. It is possible in this case, also, that the insured objects would have to be scheduled (listed) in order to qualify for a blanket rate and this might also require an actual physical appraisal. This figure of course eliminates the questioned assets and gives a blanket rate on the ~~fixed~~ Water Bureau structures of .139 per hundred dollars of valuation.

The rates quoted above, except for the current rate, are estimates since any blanket rate ~~xx~~ must be verified and checked by the Insurance Rating Bureau before becoming effective. The .025 rate in question in the Water Bureau's letters was ~~x correction~~ not a quoted rate but represents the share of the Tanks in the .059 rate.

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

From Water Superintendent  
To Department of Public Utilities  
Addressed to Commissioner Mark A. Grayson  
Subject Insurance of Properties

October 10, 1968

RECEIVED  
SEP 11 1968  
COMMISSIONER OF PUBLIC UTILITIES

Dear Commissioner Grayson:

In discussing the cost of the fire and extended coverage insurance on the new city plan, it was disclosed that the rate on the reservoirs above ground was .025 per 100.

On the amount of \$3,976,812 value at the above rate the cost for including the reservoirs is \$994.20.

The rate to the city with reservoirs included is <sup>.063</sup> .063 (\$22,755) <sup>22,750</sup> (22,750). Without the reservoirs the rate is .070 (\$22,400). On this basis the additional cost of including the reservoirs is \$355. <sup>994.20</sup>

In addition, certain locations were not included in the billing to the Bureau. This amount is \$270.37.

The Water Bureau is willing to pay its fair share on the insurance, but, as the greatest valuation is at the least cost, and as this valuation (reservoirs) will increase far out of proportion to other Water Bureau properties, it is recommended that the reservoirs be charged at the rate of .025 per \$100 and that the Bureau pay the items not billed in addition.

This would make the following summary:

Main Shop	\$ 925
Headworks	43
Sandy Station	10
Reservoirs, tanks, etc.	994
Items Not Billed	270
TOTAL	\$2242

Although this is a larger amount than was previously discussed, it is believed this will meet with your approval as it is a basis that we could maintain on future billing.

Very truly yours,  
Ted Suderburg, Superintendent  
By: Grant E. Miller  
Assistant Superintendent



CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

*From* Water Superintendent November 27, 1968  
*To* Bureau of Property Control  
*Addressed to* Mr. Dale Reed  
*Subject* Fire Insurance for Water Bureau Properties

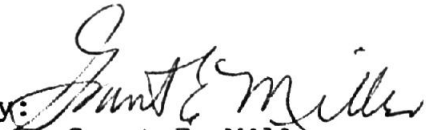
Dear Mr. Reed:

The .025 figure on Reservoirs, Tanks, and Standpipes was disclosed at the meeting between Dave Dockham, Mr. Gillette, Jack Pement, you and me, and was confirmed by Mr. Gillette later.

If you desire further information, I would suggest you talk to Jack Pement.

Very truly yours,

Ted Suderburg, Superintendent

By:   
Grant E. Miller  
Assistant Superintendent

TS:GEM/lmf

## COMPARISON

\$3,483.00 = Original bill = \$3,483.00

3,262.00 = Revised bill = 3,515.00

\$ 221.00 = Decrease

Increase = \$ 32.00

## DEPARTMENTAL BILL

CITY OF PORTLAND, OREGON

BILL No. 1083DATE Dec. 16, 19 68ISSUED BY Bureau of Property Control

D. B. No. \_\_\_\_\_

DEBIT	APPROPRIATION	FUNCTION No.	OBJECT No.	AMOUNT	TOTAL	POST. REF.																								
	Water Fund	5700	625		3,262 00																									
CREDIT																														
	Bureau of Property Control	1500	<u>Revenue</u> 595		3,262 00																									
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Sandy Station	15,320	9	04																											
Tanks, Reservoirs, etc.	<u>3,976,812</u>	2,346	32																											
	\$5,528,131																													
					3,262 00																									

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

82

Date December 2, 1968

To: Ken Anderson, Water Bureau

..... Approval  
..... Necessary Action  
..... Prepare Ordinance  
..... For Your Information

..... Investigate and Report  
..... ~~XXX~~ Please Answer  
..... Release to Press  
..... Mayor's Signature

..... Note and Comment  
..... Note and Confer  
..... Note and File  
..... Note and Return

Comments:.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

DHD. j

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

To: Ken Anderson, Water Bureau  
Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- |                            |   |                        |
|----------------------------|---|------------------------|
| _____ Approval             | _____ Investigate and Report                      | _____ Note and Comment |
| _____ Necessary Action     | <input checked="" type="checkbox"/> Please Answer | _____ Note and Confer  |
| _____ Prepare Ordinance    | _____ Release to Press                            | _____ Note and File    |
| _____ For Your Information | _____ Mayor's Signature                           | _____ Note and Return  |

Comments: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





DEPARTMENT OF THE NAVY  
NAVAL FACILITIES ENGINEERING COMMAND  
WASHINGTON, D. C. 20390

RECEIVED  
R

FAC 04132/SCB:jls

NOV 25 1978

MAYOR

Dear Sir:

The Naval Facilities Engineering Command, in connection with the Water Pollution Abatement Program, is reviewing its criteria for cross-connection control to prevent backflow from contaminated sources into potable water systems. We would appreciate it if you would provide us with the benefit of Portland's experience with respect to this important problem. We would be interested in answers to the following questions.

What is Portland's policy with regard to reduced pressure principle backflow preventers vs. double check valve assemblies for cross-connection control in locations where a health hazard exists?

If reduced pressure principle backflow preventers are used, is certification of these devices required, such as that conducted by the Foundation for Cross-Connection Control Research, University of Southern California, under its three-year testing program? If another form of certification or pre-acceptance testing is required, please give details.

From which manufacturer(s) do you procure the reduced pressure principle backflow preventers? From which manufacturer(s) do you procure double check valve assemblies? Has there been any history of malfunction with either of these devices? If so, give details.

How are backflow prevention devices in service monitored? (Include such items as frequency of inspection.)

Has any problem been encountered with freezing of water in these devices? If so, what measures are taken to alleviate the problem?

Thank you very much for your cooperation in this matter.

Sincerely,

JAMES FERRINGER, P. E.  
Head, Civil Engineering and  
Structural Specifications Section  
By direction of Commander

The Mayor of the City of Portland  
Portland, Oregon 97204

603 D

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date November 15, 1968

To: Commissioner Grayson  
Att: Ted Suderberg

82

.....Approval  
.....Necessary Action  
.....Prepare Ordinance  
**XX**.....For Your Information

.....Investigate and Report  
.....Please Answer  
.....Release to Press  
.....Mayor's Signature

.....Note and Comment  
.....Note and Confer  
.....Note and File  
.....Note and Return

Comments: .....

TDS. D. j



SCIENCE SERVICES DIVISION  
TEXAS INSTRUMENTS  
INCORPORATED



**GEOPHOTO SERVICES, INC.**  
world-wide natural resources evaluation

November 13, 1968

Mayor  
Portland,  
Oregon 97208

RECEIVED  
NOV 14 1968

MAYOR'S OFFICE

MAYOR	
EXEC. ASST. II	
EXEC. ASST. I	
COMM. ASST.	
ADM. SEC.	

Sir:

Geophoto Services, Inc., a consulting firm with over twenty years experience in natural resources, and a wholly-owned subsidiary of Texas Instruments Incorporated, offers groundwater services in the Rocky Mountain-Great Plains area. Within our Denver-based organization we have geologists and geophysicists, both of which supplement the hydrogeologist in providing groundwater services. Engineering duties are handled by other consultants operating under joint ventures with us. The entire technical and scientific background of Texas Instruments Incorporated back up our operation, and through them we offer various other hydrologic services such as water systems analysis, surface water pollution studies, and other aspects of surface water hydrology, especially where remote sensing such as infrared imagery or infrared color photography is applicable.

Should your municipality ever need additional groundwater supplies we would like the opportunity to present our ideas on how to obtain them. Geophoto Services is equipped to conduct exploration for water-bearing rocks and to give you an appraisal of the availability of groundwater with reference to its quantity and chemical quality. Likewise we stake well sites, supervise the drilling, construction and development of water wells, and test the wells upon completion. Should engineering works of any sort be required, we have associates who can handle all engineering phases of water supply activities.

Please drop me a line if you would like to know more about our organization and its services. We will be glad to assist you in any way we can.

Sincerely,

GEOPHOTO SERVICES, INC.

F. L. Doyle  
Senior Hydrogeologist

82

MARK A. (BUCK) GRAYSON  
COMMISSIONER  
DEPARTMENT OF PUBLIC UTILITIES



JACK PEMENT  
ADMINISTRATIVE ASSISTANT  
VICKI WONG  
SECRETARY

RECEIVED  
SEP 10 1968

CITY OF PORTLAND  
OREGON  
MAYOR'S OFFICE

September 9, 1968

MAYOR	<i>JS</i>
DIR.	<i>W</i>
ENR.	<i>W</i>
ASST.	<i>W</i>
COM. A.	
ASST.	
ADM.	
SEC.	

*Copy Johnson sent 9-11-68*

Mayor Terry D. Schrunk  
Department of Finance & Administration

Dear Mayor Schrunk:

Among the annual records kept by the business office of the Bureau of Water Works is a breakdown on fringe benefit costs. This report is always a revealing one.

The latest one, just completed, might be of interest to you. A copy is enclosed.

Jean Bostwick developed the records-keeping arrangements to make this report possible.

Very truly yours,

*Jack Pement*  
JACK PEMENT  
Commissioner's Assistant

JP:vw  
Enc.

7230

FRINGE BENEFIT COSTS TO WATER BUREAU FOR FISCAL YEAR

1966 - 1967

1967 - 1968

	1966 - 1967	1967 - 1968
Holidays (9)	34944 hrs \$109,752.85	31456 hrs \$107,083.30
Sick Leave	22339 " 69,128.89 <sup>+15%</sup>	25695 " 85,655.75
Vacation	45242 " 146,105.63	45842 " 160,411.64
Death of relative	784 " 2,440.40	1108 " 3,168.00
Jury Duty	590 " 1,741.64	765 " 1,738.22
Military leave	984 " 3,030.40	248 " 1,050.80
Personnel leave	572 " 1,479.20	922 " 5,983.76
Rest periods (Assumption of 1/2 hr per day per employee)	51301 " 161,565.33	51379 " 183,857.42
	<u>\$497,111.09</u>	<u>\$538,948.89</u>
State Ind. Acc. Comm.	24,190.96	17,474.81
Social Security	120,007.08	125,967.04
Pension	66,800.33	74,871.45
" (Prior service)	63,906.06	69,364.80
Free meals	102.55	72.57
Clothing furnished	1,194.06	1,400.53
Special training	2,474.22	2,281.99
Membership dues	105.00	133.00
Transportation expense	2,314.69	2,898.42
Health Plan & Insurance	40,538.80	46,908.72
Disability allowances	<u>11,762.32</u>	<u>9,282.92</u>
TOTAL COST OF FRINGE BENEFITS	\$841,207.16	\$889,605.14
Gross payroll	\$2,935,852.79	\$3,159,620.72
Fringe benefits as a percentage of salaries paid for actual time worked	32.35%	<u>31.83%</u>
Total manhours actually worked	780439	782183
" " paid	988495	990977
Cost per hour of fringe benefits	1.078	1.137
Average no. of employees - permanent	429	426
temporary	23	28
Average hourly wage	3.14	<u>3.40</u>

82

WILLIAM L. JESS, CHAIRMAN  
LONG MOUNTAIN  
EMERY N. CASTLE, VICE CHAIRMAN  
CORVALLIS  
LASELLE E. COLES  
PRINEVILLE  
JOHN D. DAVIS  
STAYTON  
LOUIS H. FOOTE  
FOREST GROVE  
MRS. W. D. HAGENSTEIN  
PORTLAND  
ARCHIBALD PYE  
TILLAMOOK



STATE OF OREGON  
STATE WATER RESOURCES BOARD  
500 PUBLIC SERVICE BUILDING  
SALEM 97310

September 6, 1968

RECEIVED  
AUG 9 1968

MAYOR'S OFFICE

Mayor of Portland  
City Hall  
1220 S. W. Fifth Avenue  
Portland, Oregon 97204

MAYOR	
CO.	
ASST.	
ADM.	
SEC.	

*ML*

Dear Sir:

Enclosed is a copy of the Lower Willamette River Basin program as revised and readopted by the State Water Resources Board on August 26, 1968.

This copy is delivered to you in accordance with ORS 536.350.

This statute requires that each state agency or public corporation which receives a copy of a program statement from the Board shall give the Board a receipt therefor. Such a receipt is also enclosed.

*7 sent to State  
9-11-68 WHT*

It would be appreciated if this could be properly filled out and returned to the State Water Resources Board.

Sincerely yours,  
*Donel J. Lane*  
Donel J. Lane  
Director

DJL/jc  
Encl.

*sent to Comm. Grayson  
9-9-68  
WHT*

722C

From the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date

9-9-65

To:

*Sam Grayson*

..... Approval	..... Investigate and Report	..... Note and Comment
..... Necessary Action	..... Please Answer	..... Note and Confer
..... Prepare Ordinance	..... Release to Press	..... Note and File
..... For Your Information	..... Mayor's Signature	..... Note and Return

Comments:

*See your send report to Grayson  
Photo copy letter for our file*



7-5-68  
ORDINANCE No. 127165

82  
3040

An Ordinance accepting an easement from Gilmore Steel Corporation for a water service vault at 6161 NW 61st Avenue, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds that in order to provide water service to Gilmore Steel Corporation at 6161 NW 61st Avenue, it will be necessary for the City to accept an easement for a water service vault at said address; that acceptance of such easement has been recommended by the City Real Estate Agent and approved by the Mayor as Commissioner in charge of real estate; now, therefore, the City of Portland hereby accepts from Gilmore Steel Corporation, P.O. Box 03008, Portland, Oregon 97203, an easement for a water service vault at 6161 NW 61st Avenue, on the following described property:

Beginning at a point on the north line of NW Culebra Avenue at the intersection of a 35-foot radius curve to the right; thence north 44° 16' west a distance of 78.75 feet to the intersection of the northwesterly line of NW 61st Avenue; thence north 31° 15' east along said northwesterly line of NW 61st Avenue a distance of 124.25 feet to the true point of beginning; thence continuing north 31° 15' east a distance of 10 feet; thence north 58° 45' west a distance of 5 feet; thence south 31° 15' west a distance of 10 feet; thence south 58° 45' east a distance of 5 feet to the true point of beginning; all in the SE 1/4 Section 13, T1N, R1W, W.M., City of Portland, County of Multnomah, State of Oregon;

and the City Auditor hereby is directed to place said easement of record with Multnomah County.

Section 2. Inasmuch as this ordinance is necessary for the immediate preservation of the public health, peace and safety of the city of Portland in this: To avoid delay in construction, an emergency hereby is declared to exist and this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council,

Mayor of the City of Portland

Attest:

Auditor of the City of Portland

Mayor Schrunck  
MCR:jw 6/12/68

Page No.

104C

3050

Date 7/2/68

from the

OFFICE OF CITY ATTORNEY

To Mayor Schrunk

Bu. of \_\_\_\_\_

\_\_\_\_\_ Please obtain report and return to this office.

\_\_\_\_\_ Referred for your information and files.

\_\_\_\_\_ Referred for your information. Please return.

\_\_\_\_\_ Please return with additional information as noted below.

\_\_\_\_\_ Ordinance or resolution transmitted herewith as you requested,  
for filing with the Council. File returned.

NOTE: Ordinance to accept easement from Gilmore Steel.

MCR:jw

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date June 10, 1968  
City Attorney

To:

3040

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Approval                     | <input type="checkbox"/> Investigate and Report | <input type="checkbox"/> Note and Comment |
| <input type="checkbox"/> Necessary Action             | <input type="checkbox"/> Please Answer          | <input type="checkbox"/> Note and Confer  |
| <input checked="" type="checkbox"/> Prepare Ordinance | <input type="checkbox"/> Release to Press       | <input type="checkbox"/> Note and File    |
| <input type="checkbox"/> For Your Information         | <input type="checkbox"/> Mayor's Signature      | <input type="checkbox"/> Note and Return  |

Comments: Authorizing an acceptance of an easement for a water service vault located at  
Gilmore Steel Corp. offices on NW 61st Avenue.

BJS. j

*File*  
*3040*

June 10, 1968

Dept. of Finance & Admin. - Real Estate Office  
Dept. of Finance & Admin. - Office of the Mayor  
Mayor Terry D. Schrunk

Ordinance authorizing acceptance of an easement for a water  
service vault;  
Located at Gilmore Steel Corp. Offices on N.W. 61st Avenue

Dear Mayor Schrunk:

Pursuant to a request from Commissioner Grayson and with your approval, this office has proceeded with obtaining an easement for a water service vault from Gilmore Steel Corporation. A description of said easement is shown on the enclosed executed easement from Gilmore Steel Corporation.

It is, therefore, suggested that the City Attorney be asked to prepare the necessary form of Ordinance authorizing the acceptance of said easement and that said Ordinance be submitted to the Council members for their approval.

The enclosed easement should be put of record with Multnomah County.

Very truly yours,

B. J. Smith  
Real Estate Agent

BJS/bp  
Enclosure 1

from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

*file*

To: Date March 25, 1968  
Jim Setterberg *82*

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Approval                     | <input type="checkbox"/> Investigate and Report | <input type="checkbox"/> Note and Comment |
| <input type="checkbox"/> Necessary Action             | <input type="checkbox"/> Please Answer          | <input type="checkbox"/> Note and Confer  |
| <input checked="" type="checkbox"/> Prepare Ordinance | <input type="checkbox"/> Release to Press       | <input type="checkbox"/> Note and File    |
| <input type="checkbox"/> For Your Information         | <input type="checkbox"/> Mayor's Signature      | <input type="checkbox"/> Note and Return  |

Comments: Authorizing the employment of additional personnel for the balance of the  
1967-68 fiscal within the Bureau of Water Works.

TDS. j *d*

from the office of

**TERRY D. SCHRUNK, Mayor**

Rm. 303, City Hall

Portland, Oregon 97204

*Jan*  
*For Mayor's signature + put on note on top of checklist*

Date \_\_\_\_\_

To: \_\_\_\_\_

*Ji Settling*

\_\_\_\_\_ Approval

\_\_\_\_\_ Necessary Action

Prepare Ordinance

\_\_\_\_\_ For Your Information

\_\_\_\_\_ Investigate and Report

\_\_\_\_\_ Please Answer

\_\_\_\_\_ Release to Press

\_\_\_\_\_ Mayor's Signature

\_\_\_\_\_ Note and Comment

\_\_\_\_\_ Note and Confer

\_\_\_\_\_ Note and File

\_\_\_\_\_ Note and Return

Comments: \_\_\_\_\_

*TDS*

TDS

Dave -

Understand these positions  
are to continue after July.

Pay ranges are OK.

Sometimes, a check should  
be made with other cities on the  
size of the Water main group.

Seattle, with a pop. ~~of~~ 180thous more than  
Portland and a larger area, has 10% fewer  
employees in this division. These  
are from the budgets.

B.D.

## IMPORTANT NOTICE

To

### Insured Members under Group Policy 191730 issued to the City of Portland as Policyowner

Effective July 1, 1965, Section 1 of your Certificate has been amended to provide:

Classification Employer Contribution	Face Amount (Life Insurance)	Principal Sum (Accident Insurance)
July 1, 1965 through January 31, 1966		
\$1.00 monthly .....	\$1,400	\$1,400
\$7.00 monthly .....	9,800	9,800
February 1, 1966 and Thereafter		
\$1.00 monthly .....	1,250	1,250
\$7.00 monthly .....	8,750	8,750

Section 2A is amended so that only one year of continuous service is required for eligibility instead of the two years previously required.

Please attach this Notice to your certificate.

STANDARD INSURANCE COMPANY



DATE March 20, 1968

*from the*

**COMMISSIONER OF PUBLIC UTILITIES**

TO Mr. Bob Johnson, Employes Relations Supervisor

PLEASE INVESTIGATE AND REPORT BACK TO THIS OFFICE.

REFERRED FOR YOUR ATTENTION.

PLEASE PREPARE ORDINANCE IF IN ORDER.

PLEASE ANSWER OR ARRANGE.

*Note:*  Please prepare ordinance authorizing the employment of additional  
personnel for the balance of the 1967-68 fiscal within the Bureau of  
Water Works. Thank you.

Commissioner Grayson's Office  
MAR 20 1968

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

From Water Superintendent  
To Department of Public Utilities  
Addressed to Commissioner Mark A. Grayson  
Subject Request for Ordinance for Construction Crew

March 19, 1968

RECEIVED  
MAR 19 1968  
COMMISSIONER OF PUBLIC UTILITIES

Dear Sir:

It is requested that an Ordinance be prepared authorizing the employment of the following personnel for the balance of the 1967-68 fiscal year:

1 Water Operations Foreman	Range 36
1 Construction Equipment Oper. #1	Range 29
1 Automotive Equipment Oper. #2	Range 28
1 Water Service Mechanic	Range 31
1 Utility Worker	Range 26
<del>3</del> Laborers	Range 23

The above will constitute an additional construction crew for installing water mains and other work so as to reduce the backlog of pending jobs.

No transfer of funds will be required.

Payroll and benefits will be included in Payroll #3 of the payrolls of the Water Fund 5700.

Very truly yours,

Ted Suderburg, Superintendent

By *Grant E. Miller*  
Grant E. Miller  
Assistant Supt.

TS:GEM:e

*Approved*  
*Mark A. Grayson*

870

From the desk of:

DAVID H. OCKHAM

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON

P. per 3/5 82

Mayor

Wells at Delta Park will

cost estimated \$8600 ( $15\frac{65}{100}$ /ft.)

or \$1300 more than original

estimate at  $13\frac{25}{100}$ /ft.

Final result of course

depends on no. of feet

required to get water.





770

*From the desk of*

HOWARD P. TRAVER  
EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON

*Sent to Comm.*

*Hayes*

*Sent 3-19-68*

RECEIVED  
MAR 18 1968

4529 S. E. 40th Avenue  
Portland, Oregon 97202  
March 14, 1968

MAYOR'S OFFICE

MAYOR	
EXEC. ASST. I	A
EXEC. ASST. II	
COMM. ASST.	
ADM. SEC.	

Mr. Terry Shrunck  
City Hall  
Portland, Oregon

Dear Sir:

about 15 years ago me had a plumber connect a water pipe from our house to the lot that we had bought some time before. It had a good pipe about five feet away from our house.

after my husband passed away I went to see why my water bill was so high. The man at the Water Bureau told me I would have to pay \$90.00 to make new connections.

My bill every three months is \$12.00 I use very little water and during the summer my three lots dry up.

The public is looking for new people to run our city and county governments. I believe it is the people who are employed are the ones who should be ordered out.

Sincerely yours,

Occupant

4529 S. E. 40th Avenue

Portland, Oregon 97202

P.S. my account no. is 7015-610

Date read 2/02/68 Reading 337 Consumption 5

previous " 11-03-67 " 332 " " 13

Water \$ 7.20 Sewer \$ 4.80 Amount due \$ 12.00

82  
497

*Passed*  
*2-7-68*

ORDINANCE NO.

An Ordinance authorizing purchase of a one acre site for a water reservoir in Section 24, T1S, R2E, W. M., located at S.E. Clatsop Street, at approximately S.E. 145th Avenue, together with access rights and utility rights contiguous to said property, from KWJJ Broadcasting Company for \$3,500 plus cost of title insurance, authorizing the drawing and delivery of warrants, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds that it is necessary and desirable to purchase a reservoir site of approximately one acre located in Section 24, T1S, R2E, W. M., Multnomah County, Oregon, located on S.E. Clatsop Street, at approximately S.E. 145th Avenue, for the Bureau of Water Works, together with certain rights over property contiguous thereto for purposes of access and utility location; that the owner of said property, KWJJ Broadcasting Company, 931 S.W. King Avenue, Portland, Oregon, has agreed to sell the required property to the city for the sum of \$3,500 which is a fair and reasonable price; that such purchase should be authorized; now, therefore, purchase of the hereinafter described real property from KWJJ Broadcasting Company, 931 S.W. King Avenue, Portland, Oregon, for the sum of \$3,500 is hereby authorized, together with the right of access and utility location on property contiguous thereto as hereinafter described, the description of such property and rights are as follows:

A parcel of land situated in the Southwest Quarter of Section 24, Township 1 South, Range 2 East of the Willamette Meridian, and more particularly described as follows:

Beginning at the Southwest corner of said Section 24; thence North 01° 05' 30" West along the West boundary of said Section 24 a distance of 30 feet to the North boundary of S.E. Clatsop Street; thence South 89° 53' East along the North boundary of S.E. Clatsop Street 25 feet to the true point of beginning of the parcel herein described; thence continuing South 89° 53' East 208.71 feet; thence North 01° 05' 30" West parallel to the West boundary of said Section 24 a distance of 208.71 feet; thence North 89° 53' West parallel to the North boundary of said Clatsop Street 208.71 feet; thence South 01° 05' 30" East parallel to the West line of said Section 24 a distance of 208.71 feet to the true point of beginning, in the City of Portland, County of Multnomah and State of Oregon.

Also the right of ingress and egress for road purposes and the right to establish, lay, construct and

334

maintain pipe lines and electrical lines within, under and above a strip of land 25 feet in width contiguous to the West boundary of said Section 24 and more particularly described as follows:

Beginning at the Southwest corner of above-mentioned Section 24; thence North  $01^{\circ} 05' 30''$  West along the West boundary of said Section 24 a distance of 30 feet to a point on the North boundary of the above-mentioned Clatsop Street, said point being the true point of beginning of the strip of land herein described; thence South  $89^{\circ} 53'$  East along the North boundary of said Clatsop Street 25 feet; thence North  $01^{\circ} 05' 30''$  West parallel to the West boundary of said Section 24 a distance of 208.71 feet; thence North  $89^{\circ} 53'$  West 25 feet to the West line of said Section 24; thence South  $01^{\circ} 05' 30''$  East along the West line of said Section 24 a distance of 208.71 feet to the true point of beginning.

Section 2. The Mayor and Auditor are hereby authorized to draw and deliver the following warrants in payment for the property hereinabove described, which warrants shall be charged to the Water Construction Fund (5900.780) Land:

- (a) Warrant in the amount of \$3500.00 payable to KWJJ Broadcasting Company, 931 S.W. King Avenue, Portland, Oregon, as the purchase price of the hereinabove described property and rights. Such warrant to be delivered upon receipt of a good and sufficient deed, approved in form by the City Attorney.
- (b) Warrant in the amount of \$37.50, payable to Title Insurance Company, 425 S.W. 4th Avenue, Portland, Oregon 97204, as payment for a preliminary title report and title policy in the face amount of \$3,500.00.

Section 3. Inasmuch as this ordinance is necessary for the immediate preservation of the public health, peace and safety of the City of Portland in this: In order that there may be no delay

ORDINANCE No.

in purchasing the property herein described for Water Bureau purposes; therefore, an emergency hereby is declared to exist and this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council,

Commissioner Earl,  
Acting Mayor  
January 31, 1968  
RLH/fg

Mayor of the City of Portland

Attest:

Auditor of the City of Portland



from the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date January 30, 1968 497  
To: City Attorney

<input type="checkbox"/> Approval	<input type="checkbox"/> Investigate and Report	<input type="checkbox"/> Note and Comment
<input type="checkbox"/> Necessary Action	<input type="checkbox"/> Please Answer	<input type="checkbox"/> Note and Confer
<input checked="" type="checkbox"/> Prepare Ordinance	<input type="checkbox"/> Release to Press	<input type="checkbox"/> Note and File
<input type="checkbox"/> For Your Information	<input type="checkbox"/> Mayor's Signature	<input type="checkbox"/> Note and Return

Comments: Authorizing purchase of one acre site for a water reservoir, in accordance  
with the attached letter.

HPT.j

CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

January 24, 1968

*From* B.J. Smith, Real Estate Agent

*To*

*Addressed to* Commissioner Stanley Earl, Acting Mayor

*Subject* one acre site for a water reservoir: located on SE Clatsop Street  
at approximately SE 145th Avenue

RECEIVED  
JAN 29 1968

MAYOR'S OFFICE

Dear Commissioner Earl:

Pursuant to the request of Commissioner Grayson I have proceeded with the purchase of the above mentioned property from KWJJ Broadcasting Company, 931 SW King, for the purchase price of \$3,500 - which is a fair and reasonable price.

It is therefore suggested that the City Attorney be directed to prepare the necessary form of ordinance authorizing the purchase and that said ordinance be presented to the Council on February 1, 1968 for their approval.

The property to be purchased is described as follows:

A parcel of land situated in the Southwest quarter of Section 24, Township 1 South, Range 2 East of the Willamette Meridian, and more particularly described as follows:  
Beginning at the Southwest corner of said Section 24; thence North 01° 05' 30" West along the West boundary of said Section 24 a distance of 30 feet to the North boundary of S.E. Clatsop Street; thence South 89° 53' East along the North boundary of S.E. Clatsop Street 25 feet to the true point of beginning of the parcel herein described; thence continuing South 89° 53' East 208.71 feet; thence North 01° 05' 30" West parallel to the West boundary of said Section 24 a distance of 208.71 feet; thence North 89° 53' West parallel to the North boundary of said Clatsop Street 208.71 feet; thence South 01° 05' 30" East parallel to the West line of said Section 24 a distance of 208.71 feet to the true point of beginning, in the City of Portland, County of Multnomah and State of Oregon.

Also the right of ingress and egress for road purposes and the right to establish, lay, construct and maintain pipe lines and electrical lines within, under and above a strip of land 25 feet in width contiguous to the West boundary of said Section 24 and more particularly described as follows:

January 24, 1968

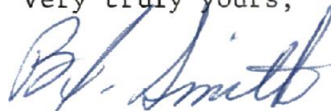
Beginning at the Southwest corner of above-mentioned Section 24; Thence North 01°05'30" West along the West boundary of said Section 24 a distance of 30 feet to a point on the North boundary of the above-mentioned Clatsop Street, said point being the true point of beginning of the strip of land herein described; Thence South 89°53' East along the North boundary of said Clatsop Street 25 feet; Thence North 01°05'30" West parallel to the West boundary of said Section 24 a distance of 208.71 feet; Thence North 89° 53' West 25 feet to the West line of said Section 24; Thence South 01°05'30" East along the West line of said Section 24 a distance of 208.71 feet to the true point of beginning.

The terms and conditions of the purchase will be as follows:

1. Purchase price is to be \$3,500 with the City paying the cost of the title insurance policy, in the amount of \$3,500.
2. A warrant, payable to Title Insurance Company, 425 SW 4th Avenue, Portland, Oregon 97204 as payment for a preliminary title report and title policy in the amount of \$3,500.
3. A warrant in the amount of \$3,500 payable to KWJJ Broadcasting Company, 931 SW King. Said warrant represents the purchase price for said property. Said warrant to be delivered to the sellers on receipt of a good, efficient deed approved as to form by the City Attorney.

The above mentioned warrants are to be charged to and drawn against Water Construction Fund (5900.780) Land.

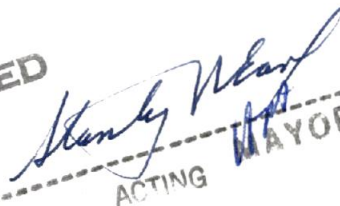
Very truly yours,



B.J. Smith  
Real Estate Agent

BJS/cm

APPROVED



ACTING MAYOR

Date January 31, 1968

From the

OFFICE OF CITY ATTORNEY

To Mayor Schrunk

Bureau of \_\_\_\_\_

\_\_\_\_\_ Please obtain report and return to this office.

\_\_\_\_\_ Referred for your information and files.

\_\_\_\_\_ Referred for your information. Please return.

\_\_\_\_\_ Please return with additional information as noted below.

\_\_\_\_\_ Ordinance or resolution transmitted herewith as you requested for filing with the Council. File returned.

NOTE: Herewith is ordinance authorizing purchase of property from KWJJ for water reservosir at SE 145th and Clatsop, etc., together with your file.

Robert L. Hurtig/fg

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CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

January 24, 1968

From B.J. Smith, Real Estate Agent  
To  
Addressed to Commissioner Stanley Earl, Acting Mayor  
Subject one acre site for a water reservoir: located on SE Clatsop Street at approximately SE 145th Avenue

RECEIVED  
JAN 27 1968

MAYOR'S OFFICE

Dear Commissioner Earl:

Pursuant to the request of Commissioner Grayson I have proceeded with the purchase of the above mentioned property from KWJJ Broadcasting Company, 931 SW King, for the purchase price of \$3,500 - which is a fair and reasonable price.

It is therefore suggested that the City Attorney be directed to prepare the necessary form of ordinance authorizing the purchase and that said ordinance be presented to the Council on February 1, 1968 for their approval.

The property to be purchased is described as follows:

*description*

A parcel of land situated in the Southwest quarter of Section 24, Township 1 South, Range 2 East of the Willamette Meridian, and more particularly described as follows:  
Beginning at the Southwest corner of said Section 24; thence North 01° 05' 30" West along the West boundary of said Section 24 a distance of 30 feet to the North boundary of S.E. Clatsop Street; thence South 89° 53' East along the North boundary of S.E. Clatsop Street 25 feet to the true point of beginning of the parcel herein described; thence continuing South 89° 53' East 208.71 feet; thence North 01° 05' 30" West parallel to the West boundary of said Section 24 a distance of 208.71 feet; thence North 89° 53' West parallel to the North boundary of said Clatsop Street 208.71 feet; thence South 01° 05' 30" East parallel to the West line of said Section 24 a distance of 208.71 feet to the true point of beginning, in the City of Portland, County of Multnomah and State of Oregon.

Also the right of ingress and egress for road purposes and the right to establish, lay, construct and maintain pipe lines and electrical lines within, under and above a strip of land 25 feet in width contiguous to the West boundary of said Section 24 and more particularly described as follows:

*description*

Beginning at the Southwest corner of above-mentioned Section 24; Thence North 01°05'30" West along the West boundary of said Section 24 a distance of 30 feet to a point on the North boundary of the above-mentioned Clatsop Street, said point being the true point of beginning of the strip of land herein described; Thence South 89°53' East along the North boundary of said Clatsop Street 25 feet; Thence North 01°05'30" West parallel to the West boundary of said Section 24 a distance of 208.71 feet; Thence North 89° 53' West 25 feet to the West line of said Section 24; Thence South 01°05'30" East along the West line of said Section 24 a distance of 208.71 feet to the true point of beginning.

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The above mentioned warrants are to be charged to and drawn against Water Construction Fund (5900.780) Land.

Very truly yours,

*B.J. Smith*  
B.J. Smith  
Real Estate Agent

BJS/cm

APPROVED  
*Stanley Earl*  
ACTING MAYOR

82

DATE January 12, 1968

*from the*

**COMMISSIONER OF PUBLIC SAFETY**

TO Howard P. Traver, Executive Assistant

\_\_\_\_ PLEASE INVESTIGATE AND REPORT BACK TO THIS OFFICE.

\_\_\_\_ REFERRED FOR YOUR ATTENTION.

\_\_\_\_ PLEASE PREPARE ORDINANCE IF IN ORDER.

\_\_\_\_ PLEASE ANSWER OR ARRANGE.

*Note:* Please have ordinance prepared authorizing new position  
for Water Bureau to understudy Grant Miller, Assistant Water  
Superintendent, in accordance with the attached recommendation  
of Robert D. Johnson.

*Ord. filed 1-12-68*

the office of  
**TERRY D. SCHRUNK, Mayor**  
Rm. 303, City Hall  
Portland, Oregon 97204

Date January 9, 1968  
To: Commissioner Earl

_____ Approval	_____ Investigate and Report	_____ Note and Comment
_____ Necessary Action	_____ Please Answer	_____ Note and Confer
_____ Prepare Ordinance	_____ Release to Press	_____ Note and File
_____ For Your Information	_____ Mayor's Signature	_____ Note and Return

Comments: For your attention and recommendation for necessary action.

HPT.j



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

January 8, 1968

*From* Finance & Administration, Personnel Office

*To* Finance & Administration, Office of the Mayor

*Addressed to* Mayor Terry D. Schruck

*Subject* New Position, Bureau of Water.

RECEIVED  
JAN 9 1968

MAYOR'S OFFICE

MAYOR	
EXEC. ASST. II	<i>MPV</i>
EXEC. ASST. I	
COMM. ASST.	
ADM. SEC.	

For some time, this office has recommended that the Bureau of Water assign an understudy to Grant Miller, the Assistant Water Superintendent. Mr. Miller, who will reach earliest retirement age in 15 months, has unique knowledge of the accounting system and procedures of the Water Bureau. If his services were suddenly lost, it would be several years before order was restored.

Since Mr. Miller is anticipating early retirement, it has been urged that an experienced accountant be hired to provide assistance and understudy him. This position would be in lieu of one position of General Accountant. A new title of Utilities Accountant is suggested, and a salary scale of Range 36, which will give a starting rate of \$633 and a maximum of \$757 per month. This rate would be six ranges above the usual entry Accountant position.

This matter has been discussed with Commissioner Grayson, who suggests that the action be accomplished as soon as possible. I have also spoken to the Civil Service Director, George McDonald. He feels that with the suggested salary range, an experienced college-trained accountant can be obtained, who will be of value to the Water Bureau in a minimum period of time.

It is recommended that the suggested position be created as soon as possible by the Council.

Robert D. Johnson  
Personnel Officer

RDJ/vw

cc: Commissioner M. A. Grayson  
Mr. George McDonald

APPROVED

*Stanley Pearl*  
COMMISSIONER OF PUBLIC SAFETY

*acting mayor*

293

from the office of

**TERRY D. SCHRUNK, Mayor**

Rm. 303, City Hall

Portland, Oregon 97204

Date January 9, 1968

To:

Commissioner Earl

*82*

..... Approval

..... Necessary Action

..... Prepare Ordinance

..... For Your Information

..... Investigate and Report

..... Please Answer

..... Release to Press

..... Mayor's Signature

..... Note and Comment

..... Note and Confer

..... Note and File

..... Note and Return

Comments: **For your attention and recommendation for necessary action.**

HPT. j

*file*

From the desk of

HOWARD P. TRAVER  
EXECUTIVE ASSISTANT  
TO THE MAYOR  
303 CITY HALL  
PORTLAND, OREGON

1-9-65

Comm. East.

your attention and  
rec. for nec. action

CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

January 8, 1968

*From* Finance & Administration, Personnel Office

*To* Finance & Administration, Office of the Mayor

*Addressed to* Mayor Terry D. Schruck

*Subject* New Position, Bureau of Water.

**RECEIVED**  
JAN 8 1968  
**MAYOR'S OFFICE**


MAYOR	
EXEC. ASST. II	MP
EXEC. ASST. I	
COMM. ASST.	
ADM. SEC.	

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It is recommended that the suggested position be created as soon as possible by the Council.

  
Robert D. Johnson  
Personnel Officer

RDJ/vw

cc: Commissioner M. A. Grayson  
Mr. George McDonald

293

829#

MARK BUCK GRAYSON  
COMMISSIONER



DEPARTMENT OF  
PUBLIC UTILITIES

CITY OF PORTLAND  
OREGON

January 11, 1968

MAYOR	<i>[Signature]</i>
EXEC. ASST. II	<i>[Signature]</i>
EXEC. ASST. I	<i>[Signature]</i>
COMM. ASST.	<i>[Signature]</i>
ADM. SEC.	

Mayor Terry Schruck  
5407 North Houghton  
Portland, Oregon

Dear Terry:

I thought you would be interested in the attached.  
It is on rare occasion we receive compliments of this nature.

Warmest personal regards.

Sincerely,

MG:vm  
Enc.

257

TAX SUPERVISING AND CONSERVATION COMMISSION

COUNTY OF MULTNOMAH  
620 COUNTY COURTHOUSE  
PORTLAND, OREGON 97204

COMMISSIONERS  
R. L. FANNING, CHAIRMAN  
(MRS.) MARIAN L. COPELAND  
~~XXXXXXXXXXXX~~  
BERNARD SHEVACH  
H. W. BRUCK

W. L. THOMPSON  
EXECUTIVE SECRETARY

January 10, 1968

No. 59

M E M O R A N D U M

FROM: Bill Thompson  
TO: Harry Bruck  
Marian Copeland  
Bernie Shevach  
cc: Frank Rinker  
John Altstadt

RECEIVED  
JAN 11 1968  
COMMISSIONER OF PUBLIC UTILITIES

SUBJECT: Portland Water Bureau Annual Report

Commissioner Mark (Buck) Grayson has personally seen to it that copies of the Bureau of Water Works Annual Report were available for each of you.

In transmitting them to you, let me draw your attention to some aspects which were of particular interest to me:

1. Exhibit VIII, page 18-19. This exhibit, which has been used for several years, is an excellent example of gross functional or program reporting. Though the format does not provide prior year figures, a look at last year's report discloses the interesting fact that the charges for auto maintenance (over which any unit should be able to exercise some control) decreased this past year ('67) by 4.5% over the previous year. "Misc. Direct Charges" (over which there is probably less control) about a 1% decrease and "Material From Stock" (much control) 20% decrease in costs. "Payroll", affected in large measure by total city pay scales and raises, increased about 4.3%. I'd have to say that's a healthy picture.
2. Exhibit XXIX, page 41. Here we do find a comparison with the previous year. I was particularly interested in the reduction of days lost from sick and injury leave. Ted Suderberg informs me that this reduction can be directly attributed to careful records kept and analyzed by their payroll department. Just a superficial look at these figures indicates that, by a reduction of over 1500 man days, a minimum savings of over \$30,000 has been affected.

Finally, you would also be interested in knowing that the independent audit for fiscal '66-'67 contains no negative comments or suggestions for improvement. Previous audits have and we are assured by the Bureau management that they are very proud that their efforts to make suggested improvements have apparently met with their auditor's approval. May I suggest a personal word from you to Buck at some convenient time. We want to encourage this evidence of good management whenever and wherever it is manifested.

:mar

bcc