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Phone: 503-823-4000 [Portland.gov/Transportation](http://Portland.gov/Transportation)  
**Ted Wheeler** Mayor **Millicent D. Williams** Director

Date: November 21, 2024

To: Andrew Aebi, Local Improvement District Administrator

From: Michael Magee, City Engineer

- PBOT Project Number T00698
- Contract Number 30008343
- Revenue Bureau Project Number C-10058

Subject: **N Suttle Road Local Improvement District**

This project was substantially completed by Westech Construction, Inc. on September 4, 2024 with all work physically complete.

The in-lieu engineer's estimate for the N Suttle Road Local Improvement District is included as Exhibit B to the Final Assessment Ordinance. The construction contract is not complete due to final payment pending to the contractor reflecting final quantities as of October 31, 2024. However, the functional scope elements of the local improvement as contained in the Resolution initiating local improvement district formation proceedings and as contained in the LID Formation Ordinance have been constructed.

Section 17.08.100 of City Code is being invoked to avoid a delay in final assessment for property owners. Although the construction contract has not been closed out, the City Engineer attests that the local improvement is substantially complete. Per this provision of City Code, any additional costs not reflected in the attached in-lieu estimate will not be the responsibility of the property owners.