



 1800 SW First Ave., Suite 250, Portland, OR 97201 · (503) 823-6823 · Fax: (503) 823-5166

 Samuel Hutchison, Director
 fpdr@portlandoregon.gov

## FPDR Director's Calendar January 2024

January 1, 2024 Monday All Day	New Years		
January 2, 2024 Tuesday			
10:00 AM - 10:30 AM	Staff Meeting		
January 3, 2024 Wednesd	,		
9:00 AM - 10:00 AM	Staff Meeting		
11:30 AM - 5:00 PM	Out of Office		
January 4, 2024 Thursday			
10:00 AM - 12:30 PM	Litigation Review Meetings		
1:00 PM - 1:30 PM	Staff Meeting		
3:00 PM - 5:00 PM	Out of Office		
January 5, 2024 Friday			
11:30 AM - 5:00 PM	Flex Time		
January 8, 2024 Monday			
10:30 AM - 11:30 AM	Staff Meeting		
1:00 PM - 1:30 PM	Staff Meeting		
1:30 PM - 2:00 PM	Staff Meeting		
3:00 PM - 3:30 PM	Code & Charter Match - Bureau Reps. Monthly Check in		
4:00 PM - 4:30 PM	Office of Government Relations		
January 9, 2024 Tuesday			
9:30 AM - 10:00 AM	Staff Meeting		
January 10, 2024 Wednes	January 10, 2024 Wednesday		
9:00 AM - 10:00 AM	Staff Meeting		
2:00 PM - 3:00 PM	Angie Cuthill		
January 11, 2024 Thursday			
11:30 AM - 1:00 PM	Thursday ELT		
2:00 PM - 2:30 PM	Staff Meeting		
January 12, 2024 Friday			
11:30 AM - 5:00 PM	Flex Time		
January 15, 2024 Monday			
All Day	Martin Luther King Day		

January 16, 2024 Tuesday All Day Out of Office January 17, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting 2:30 PM - 3:00 PM Mike Jordan - CAO 3:00 PM - 3:30 PM Staff Meeting January 18, 2024 Thursday No Meetings January 19, 2024 Friday 11:30 AM - 5:00 PM Flex Time January 22, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 3:00 PM - 3:30 PM Kieth Hathorne, BHR January 23, 2024 Tuesday 1:00 PM - 4:00 PM FPDR Board of Trustees Meeting January 24, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting January 25, 2024 Thursday 11:30 AM - 1:00 PM Thursday ELT January 26, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time January 29, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:00 PM - 3:00 PM Keith Hathorne, Kelsey Bell - BHR January 30, 2024 Tuesday 10:00 AM - 12:00 PM All About PERS: Oregon Public Service Retirement Plan (OPSRP) 3:30 PM - 4:00 PM Angie Cuthill January 31, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting





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## FPDR Director's Calendar February 2024

February 1, 2024 Thursday 10:00 AM - 12:00 PM Litigation Review Meetings 12:00 PM - 5:00 PM Out of Office

February 2, 2024 Friday 11:30 AM - 5:00 PM Flex Time

February 5, 2024 Monday 9:00 AM - 10:00 AM 2/15 Council Budget Work Session Prep 10:30 AM - 11:30 AM Staff Meeting

February 6, 2024 Tuesday All Day No Meetings

1:00 PM - 1:30 PM Staff Meeting

February 7, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting

February 8, 2024 Thursday 11:30 AM - 1:00 PM Thursday ELT

February 9, 2024 Friday 11:30 AM - 5:00 PM Flex Time

#### February 12, 2024 Monday

 10:00 AM - 11:00 AM
 Staff Meeting

 12:00 PM - 12:50 PM
 Budget & Finance/City Ops budget work session prep

 2:00 PM - 2:30 PM
 Staff Meeting

 3:00 PM - 5:00 PM
 Out of Office

#### February 13, 2024 Tuesday

 8:00 AM - 10:00 AM
 Personal Safety Training

 10:00 AM - 11:00 AM
 Mangers Meeting

 1:30 PM - 2:00 PM
 Keith Hathorne HRBP

 2:00 PM - 2:30 PM
 Nick Coffey

 3:00 PM - 3:30 PM
 Staff Meeting

 4:00 PM - 4:30 PM
 Directors Check-in

#### February 14, 2024 Wednesday

9:00 AM - 10:00 AM Staff Meeting 2:30 PM - 3:00 PM Staff Meeting

# February 15, 2024 Thursday 9:30 AM - 12:00 PM Service Area Budget Work Session 4:00 PM - 4:30 PM **Directors Check-in** February 16, 2024 Friday 11:30 AM - 5:00 PM Flex Time February 19, 2024 Monday All Day President's Day February 20, 2024 Tuesday 9:30 AM - 11:30 AM FPDR Question and Answer Session Staff Meeting 1:00 PM - 1:30 PM 4:00 PM - 4:30 PM Directors Check-in February 21, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting February 22, 2024 Thursday 11:30 AM - 1:30 PM Peer Panel and Workshop: DCA Office Composition and Leadership Roles 2:00 PM - 2:30 PM Staff Meeting 4:00 PM - 4:30 PM **Directors Check-in** February 23, 2024 Friday 11:30 AM - 5:00 PM Flex Time February 26, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:00 PM - 2:30 PM Staff Meeting 3:00 PM - 3:30 PM Lorne Dauenhauer FPDR Outside Counsel February 27, 2024 Tuesday 4:00 PM - 4:30 PM Directors Check-in February 28, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting Lorne Dauenhauer FPDR Outside Counsel 2:30 PM - 3:00 PM February 29, 2024 Thursday 1:00 PM - 2:00 PM Code & Charter Match - Bureau Reps. Monthly Check in





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## FPDR Director's Calendar March 2024

March 1, 2024 Friday 7:30 AM - 11:30 AM 11:30 AM - 5:00 PM	
March 4, 2024 Monday 9:30 AM - 10:00 AM 10:30 AM - 11:30 AM 1:00 PM - 1:30 PM	
March 5, 2024 Tuesday 7:30 AM - 1:00 PM	Out of Office
<b>March 6, 2024</b> Wednesda 9:00 AM - 10:00 AM	
<b>March 7, 2024</b> Thursday 10:00 AM - 12:30 PM 1:00 PM - 4:00 PM 4:00 PM - 4:30 PM	Litigation Review Meetings FPDR Trustee Interviews Directors Check-in
<b>March 8, 2024</b> Friday 11:30 AM - 5:00 PM	Flex Time
<b>March 11, 2024</b> Monday 10:00 AM - 11:00 AM 11:00 AM - 12:00 PM 1:00 PM - 1:30 PM	-
March 12, 2024 Tuesday 10:00 AM - 11:00 AM	Managers Meeting
March 13, 2024 Wednesd 9:00 AM - 10:00 AM 1:00 PM - 2:00 PM 3:30 PM - 4:30 PM	Staff Meeting
<b>March 14, 2024</b> Thursday 11:30 AM - 1:00 PM	Thursday ELT
<b>March 15, 2024</b> Friday 11:30 AM - 5:00 PM	Flex Time

March 18, 2024 Monday 10:30 AM - 11:30 AM St 1:00 PM - 1:30 PM St	taff Meeting taff Meeting
	PDR Board of Trustees Meeting Directors Check-in
March 20, 2024 Wednesday 9:00 AM - 10:00 AM St	
March 21, 2024 Thursday All Day N	lo Meetings
March 22, 2024 Friday 11:30 AM - 5:00 PM FI	lex Time
	taff Meeting taff Meeting Dut of Office
March 26, 2024 Tuesday All Day N	lo Meetings
	/ taff Meeting taff Meeting
March 28, 2024 Thursday 11:30 AM - 1:30 PM Pe	eer Panel and Workshop
March 29, 2024 Friday 11:30 AM - 5:00 PM Fl	lex Time





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## FPDR Director's Calendar April 2024

<b>April 1, 2024</b> Monday All Day	Out of Office
<b>April 3, 2024</b> Wednesday 9:00 AM - 10:00 AM 1:00 PM - 1:30 PM	Staff Meeting BHR
<b>April 4, 2024</b> Thursday All Day	No Meetings
<b>April 5, 2024</b> Friday 10:30 AM - 11:00 AM 11:30 AM - 5:00 PM	I Keith Hathorne - BHR Flex Time
April 8, 2024 Monday 10:00 AM - 11:00 AM 1:30 PM - 2:30 PM 3:00 PM - 3:30 PM 3:30 PM - 4:00 PM	SF Performance Reviews Steering Committee Meeting Staff Meeting Staff Meeting Staff Meeting Staff Meeting
April 9, 2024 Tuesday 7:30 AM - 12:00 PM 1:00 PM - 2:00 PM	Out of Office Managers
<b>April 10, 2024</b> Wednesdar 9:00 AM - 10:00 AM 2:00 PM - 5:00 PM	
<b>April 11, 2024</b> Thursday 11:30 AM - 1:00 PM	Thursday ELT
<b>April 12, 2024</b> Friday 10:00 AM - 12:30 PM 11:30 AM - 5:00 PM	Litigation Review Meetings Flex Time
<b>April 15, 2024</b> Monday 9:30 AM - 10:00 AM 11:00 AM - 12:00 PM 1:00 PM - 3:00 PM	5

April 16, 2024 Tuesday 9:30 AM - 10:30 AM Ready Rebound 11:00 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:00 PM - 2:30 PM Office of Government Relations April 17, 2024 Wednesday 2:00 PM - 3:00 PM **BSA** Interview April 18, 2024 Thursday 9:00 AM - 10:00 AM Staff Meeting April 19, 2024 Friday 11:00 AM - 11:30 AM Online Business Systems 11:30 AM - 5:00 PM Flex Time April 22, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:30 PM - 5:00 PM Out of Office April 23, 2024 Tuesday 12:00 PM - 1:00 PM Review 2025-26 OGR agenda development process 1:30 PM - 2:30 PM Staff Meeting 2:30 PM - 3:00 PM Staff Meeting April 24, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 2:00 PM - 2:30 PM Government Relations April 25, 2024 Thursday 11:30 AM - 1:30 PM Peer Panel and Workshop April 26, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time April 29, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting April 30, 2024 Tuesday 1:00 PM - 1:30 PM Staff Meeting





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## FPDR Director's Calendar May 2024

May 1, 2024 Wednesday 9:00 AM - 10:00 AM	Staff Meeting
May 2, 2024 Thursday 10:00 AM - 12:30 PM 12:30 PM - 1:00 PM	Litigation Review Meetings ELT Proposed Budget Preview
<b>May 3, 2024</b> Friday 11:30 AM - 5:00 PM	Flex Time
May 6, 2024 Monday 10:30 AM - 11:30 AM 1:00 PM - 1:30 PM 1:30 PM - 2:30 PM	Staff Meeting Staff Meeting FPDR Admin Rules Question and Answer Session
<b>May 7, 2024</b> Tuesday 9:00 AM - 10:00 AM	PLO Benefits and FPDR - Human Resources
May 8, 2024 Wednesday 8:30 AM - 12:00 PM 1:30 PM - 2:30 PM 3:00 PM - 3:30 PM	May Pension Workshop Staff Meeting Staff Meeting
<b>May 9, 2024</b> Thursday 11:30 AM - 1:00 PM	ELT meeting
<b>May 10, 2024</b> Friday 11:30 AM - 5:00 PM	Flex Time
May 13, 2024 Monday 9:30 AM - 10:00 AM 10:30 AM - 11:30 AM 12:00 PM - 5:00 PM	Staff Meeting Staff Meeting Out of Office
1:00 PM - 1:30 PM	FPDR Mangers Meeting Staff Meeting
May 15, 2024 Wednesday 9:00 AM - 10:00 AM	

May 16, 2024 Thursday	
9:00 AM - 10:00 AM	Path to Leadership: Impact Projection presentation
2:30 PM - 3:30 PM	City Attorney - Franco Lucchin
May 17, 2024 Friday	
11:30 AM - 5:00 PM	Elev Time
11.30 AIVI - 5.00 FIVI	
May 20 2024 Monday	
May 20, 2024 Monday 8:45 AM - 9:30 AM	MI Japas D. 9. Com Hutchison shock in
	MJ, Jonas B & Sam Hutchison - check-in FPDR BSA III Introduction
11:00 AM - 12:00 PM	0
12:00 PM - 5:00 PM	Out of Office
May 21, 2024 Tuesday	
	FPDR/OBS - Meet New BSA
1:30 PM - 2:30 PM	Staff Meeting
3:00 PM - 3:30 PM	Staff Meeting
May 22, 2024 Wednesday	
9:00 AM - 10:00 AM	Staff Meeting
May 23, 2024 Thursday	
9:00 AM - 4:30 PM	ELT Retreat – Charter Transition
May 24, 2024 Friday	
11:30 AM - 5:00 PM	Flex Time
May 27, 2024 Monday	
All Day	Memorial Day
May 28, 2024 Tuesday	
9:30 AM - 10:30 AM	Staff Meeting
1:00 PM - 2:30 PM	FPDR Board of Trustees Meeting
May 29, 2024 Wednesday	
9:00 AM - 10:00 AM	
10:30 AM - 11:30 AM	-
1:00 PM - 1:30 PM	Staff Meeting
T.00 I WI - T.30 I WI	Stan Meeting
May 30, 2024 Thursday	
7:30 AM - 12:00 PM	Out of Office
3:00 PM - 4:00 PM	Charter Transition Town Halls
J.00 FIVI - 4.00 FIVI	
May 31, 2024 Friday	
11:30 AM - 5:00 PM	Flex Time
11.30 AIVI - 3.00 FIVI	Hex Hille





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## FPDR Director's Calendar June 2024

June 3, 2024 Monday 10:30 AM - 11:30 AM 1:00 PM - 1:30 PM 2:00 PM - 2:30 PM	Staff Meeting Staff Meeting Staff Meeting
<b>June 4, 2024</b> Tuesday 9:00 AM - 10:00 AM	Staff Meeting
June 5, 2024 Wednesday 9:00 AM - 10:00 AM 12:30 PM - 5:00 PM	Staff Meeting Out of Office
June 6, 2024 Thursday 10:00 AM - 12:30 PM 1:00 PM - 2:00 PM	Litigation Review Meetings Staff Meeting
June 7, 2024 Friday 11:30 AM - 5:00 PM	Flex Time
11:00 AM - 12:00 PM	Commissioner Gonzalez
June 11, 2024 Tuesday 9:00 AM - 10:00 AM 1:00 PM - 1:30 PM	Staff Meeting Staff Meeting
June 12, 2024 Wednesday 9:00 AM - 10:00 AM June 13, 2024 Thursday 11:30 AM - 1:00 PM	Staff Meeting
June 14, 2024 Friday 7:30 AM - 11:30 AM 11:30 AM - 5:00 PM	Out of Office Flex Time

June 17, 2024 Monday

	10:30 AM - 11:30 AM 1:30 PM - 2:00 PM	Staff Meeting Jonus Biery DCA
June	<b>e 18, 2024</b> Tuesday No Meetings	
June	<b>19, 2024</b> Wednesday	
	All Day	Juneteenth
June	<b>20, 2024</b> Thursday	
	9:00 AM - 10:00 AM	Staff Meeting
	10:00 AM - 11:00 AM	Staff Meeting
June	e <b>21, 2024</b> Friday	
	11:30 AM - 5:00 PM	Flex Time
June	<b>24, 2024</b> Monday	
	11:30 AM - 12:00 PM	All-Bureau and Office Briefing Booklet Prep Meeting
	1:00 PM - 1:30 PM	Staff Meeting
	3:00 PM - 4:00 PM	Budget & Finance Leadership Team
June	<b>25, 2024</b> Tuesday	
	9:00 AM - 9:30 AM	Commissioner Gonzalez
	10:30 AM - 11:00 AM	Staff Meeting
	11:00 AM - 12:00 PM	Staff Meeting
	2:15 PM - 3:15 PM	2024 Class/Comp Study Budget & Finance Service Area Leaders Interview Session
	3:30 PM - 4:00 PM	Staff Meeting
June	e 26, 2024 Wednesday	
	9:00 AM - 10:00 AM	Staff Meeting
June	<b>27, 2024</b> Thursday	
	11:30 AM - 1:00 PM	Thursday ELT
June	e <b>28, 2024</b> Friday	
	11:30 AM - 5:00 PM	Flex Time





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## FPDR Director's Calendar July 2024

	Staff Meeting Staff Meeting Sam / Jonas 1x1
<b>July 2, 2024</b> Tuesday 9:00 AM - 10:00 AM S	Staff Meeting
July 3, 2024 Wednesday 9:00 AM - 10:00 AM S	Staff Meeting
July 4, 2024 Thursday All Day Ir	ndependence Day
	Dut of Office Flex Time
1:00 PM - 2:00 PM C	SF Performance Reviews Steering Committee Meeting Communications Onboarding - City Ops, Budget & Finance Staff Meeting
July 9, 2024 Tuesday 10:00 AM - 11:00 AM N 1:30 PM - 2:30 PM N	Mangers Meeting New Council Item Submission Process Training - Budget & Finance
July 10, 2024 Wednesday 9:45 AM - 10:45 AM C	City Council
	Thursday ELT Staff Meeting
July 12, 2024 Friday 11:30 AM - 5:00 PM F	Flex Time
July 15, 2024 Monday 10:00 AM - 10:30 AM S 10:30 AM - 11:30 AM S 1:00 PM - 1:30 PM S	-

July 16, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting July 17, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting July 18, 2024 Thursday 12:30 PM - 1:00 PM FPDR Board - Jonas Biery 1:30 PM - 2:00 PM Staff Meeting July 19, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time July 22, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting July 23, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 2:00 PM - 3:00 PM July Charter Transition Employee Town Hall (1of2) July 24, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 11:00 AM - 12:00 PM Budget & Finance Leadership Team July 25, 2024 Thursday 9:00 AM - 10:00 AM City Attorney 11:30 AM - 1:00 PM Thursday ELT 2:00 PM - 3:00 PM FPDR Board OC RFP (Franco + Sam + Ryan) July 26, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time July 29, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting July 30, 2024 Tuesday 1:00 PM - 5:00 PM Out of Office July 31, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 10:00 AM - 11:00 AM Staff Meeting 11:00 AM - 11:30 AM Staff Meeting 2:00 PM - 2:45 PM FPDR Lease and 2024 CAM Charge Increase 3:00 PM - 3:30 PM Staff Meeting





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## FPDR Director's Calendar August 2024

August 1, 2024 Thursday 2:00 PM - 3:00 PM **FPDR SF's Calibration** August 2, 2024 Friday 11:30 AM - 5:00 PM Flex Time August 5, 2024 Monday Staff Meeting 1:00 PM - 1:30 PM 1:30 PM - 2:00 PM Jonas Biery - DCA August 6, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting August 7, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting August 8, 2024 Thursday 10:00 AM - 11:00 AM Budget & Finance Leadership Team August 9, 2024 Friday 11:30 AM - 5:00 PM Flex Time August 12, 2024 Monday 10:00 AM - 11:00 AM SF Performance Reviews Steering Committee Meeting 1:00 PM - 5:00 PM Out of Office August 13, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 3:00 PM - 4:00 PM Facilities August 14, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 12:00 PM - 5:00 PM Out of Office August 15, 2024 Thursday 10:45 AM - 11:15 AM Staff Meeting

August 16, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time August 19, 2024 Monday All Day Out of Office August 20, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting August 21, 2024 Wednesday All Day No Meetings August 22, 2024 Thursday 9:00 AM - 10:00 AM Staff Meeting 10:00 AM - 11:00 AM Budget & Finance Leadership Team August 23, 2024 Friday 8:30 AM - 12:00 PM Pension Workshop 12:00 PM - 5:00 PM Flex Time August 26, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:30 PM - 2:00 PM Jonas Biery DCA August 27, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting August 28, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 12:00 PM - 5:00 PM Out of Office August 29, 2024 Thursday 9:30 AM - 10:30 AM City Attorney August 30, 2024 Friday 7:30 AM - 11:30 AM Out of Office 11:30 AM - 5:00 PM Flex Time





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 Samuel Hutchison, Director

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## FPDR Director's Calendar September 2024

Hutchison, Sam 1 10/1/2024 10:22 AM

September 2, 2024 Monday All Day Labor Day

September 3, 2024 Tuesday

 9:00 AM - 10:00 AM
 Staff Meeting

 2:30 PM - 3:00 PM
 Staff Meeting

 3:00 PM - 4:00 PM
 Staff Meeting

September 4, 2024 Wednesday 4:00 PM - 5:00 PM Budget & Finance Leadership Team

September 5, 2024 Thursday 2:00 PM - 2:30 PM Moss Adams Audit Interview

September 6, 2024 Friday 11:30 AM - 5:00 PM Flex Time

September 9, 2024 Monday

10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting

September 10, 2024 Tuesday 1:30 PM - 2:30 PM Staff Meeting

#### September 11, 2024 Wednesday

9:30 AM - 10:30 AM City Council 1:00 PM - 1:30 PM Staff Meeting

#### September 12, 2024 Thursday

1:30 PM - 2:00 PMStaff Meeting2:00 PM - 2:30 PMFPDR Trustee Orientation3:00 PM - 3:30 PMGarrett Benson HRBP

September 13, 2024 Friday

11:30 AM - 5:00 PM Flex Time

#### September 16, 2024 Monday

All Day Out of Office

#### September 17, 2024 Tuesday Out of Office All Day September 18, 2024 Wednesday All Day Out of Office September 19, 2024 Thursday All Day Out of Office September 20, 2024 Friday All Day Out of Office September 23, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 1:30 PM - 2:00 PM Jonas Biery DCA September 24, 2024 Tuesday 1:00 PM - 3:00 PM **FPDR Board of Trustees Meeting** 3:00 PM - 5:00 PM Out of Office September 25, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Managers Meeting September 26, 2024 Thursday 8:30 AM - 10:45 AM Peer City Panel: Natural Resource Service Delivery and One Water Models 1:30 PM - 2:00 PM Garrett Benson HRBP September 27, 2024 Friday 11:30 AM - 5:00 PM Flex Time

#### September 30, 2024 Monday

10:30 AM - 11:30 AMStaff Meeting1:00 PM - 1:30 PMStaff Meeting2:30 PM - 3:30 PMGarrett Benson HRBP





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Samuel Hutchison, Director

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## FPDR Director's Calendar October 2024

October 1, 2024 Tuesday 8:00 AM - 9:00 AM Human Resources 9:30 AM - 10:00 AM Staff Meeting 11:00 AM - 12:00 PM Budget & Finance Leadership Team 2:00 PM - 5:00 PM Out of Office October 2, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:00 AM Hawthorne Room Project Update 11:00 AM - 11:30 AM Staff Meeting October 3, 2024 Thursday 9:00 AM - 10:00 AM Staff Meeting October 4, 2024 Friday 11:30 AM - 5:00 PM Flex Time October 7, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting Staff Meeting 1:00 PM - 1:30 PM October 8, 2024 Tuesday All Day Out of Office October 9, 2024 Wednesday Out of Office All Day October 10, 2024 Thursday 9:00 AM - 10:00 AM Staff Meeting 11:30 AM - 1:00 PM Monthly ELT meeting 2:00 PM - 2:30 PM Office of Government Relations October 11, 2024 Friday 11:30 AM - 5:00 PM Flex Time October 14, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:00 PM - 2:30 PM Jonas, Biery, DCAA 3:00 PM - 3:30 PM Code & Charter Match - Bureau Reps. Monthly Check in

October 15, 2024 Tuesday	/
9:00 AM - 10:00 AM	
1:00 PM - 2:00 PM	-
3:00 PM - 3:30 PM	All Bureau Meeting
	U U
October 16, 2024 Wednes	sday
8:30 AM - 12:00 PM	October Retirement workshop
3:00 PM - 4:00 PM	Staff Meeting
October 17, 2024 Thursda	IV
8:00 AM - 9:00 AM	Labor Action Prep Committee
10:00 AM - 11:00 AM	Budget & Finance Leadership Team
11:00 AM - 12:00 PM	
12:00 PM - 1:00 PM	City Bureau Internal Coordination
1:00 PM - 1:30 PM	Staff Meeting
2:00 PM - 3:30 PM	Litigation Review Meetings
October 18, 2024 Friday	
7:30 AM - 11:30 AM	Out of Office
11:30 AM - 5:00 PM	Flex Time
October 21, 2024 Monday	1
10:00 AM - 12:00 PM	Trustee orientation
12:00 PM - 5:00 PM	Out of Office
October 22, 2024 Tuesday	1
7:30 AM - 12:30 PM	Out of Office
October 23, 2024 Wednes	sdav
9:00 AM - 10:00 AM	

10:45 AM - 11:15 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting 3:30 PM - 4:00 PM Staff Meeting

#### October 24, 2024 Thursday

12:00 PM - 1:00 PM City Bureau Internal Coordination

#### October 25, 2024 Friday

9:30 AM - 10:00 AM Staff Meeting 11:30 AM - 5:00 PM Flex Time

#### October 28, 2024 Monday

10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 3:00 PM - 4:00 PM **Employee Townhall** 

#### October 29, 2024 Tuesday

7:30 AM - 12:30 PM Out of Office

#### October 30, 2024 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

## October 31, 2024 Thursday

8:00 AM - 9:00 AM	Labor Action Prep Committee
9:30 AM - 11:00 AM	Budget & Finance Leadership Team
12:00 PM - 1:00 PM	City Bureau Internal Coordination
1:00 PM - 5:00 PM	Out of Office





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## FPDR Director's Calendar November 2024

November 1, 2024 Friday 10:30 AM - 11:00 AM Garrett Benson, BHR 11:30 AM - 5:00 PM Flex Time

November 4, 2024 Monday

 10:30 AM - 11:30 AM
 Staff Meeting

 1:00 PM - 1:30 PM
 Staff Meeting

 2:00 PM - 2:30 PM
 Jonas Biery DCA

November 5, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting

November 6, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting

November 7, 2024 Thursday All Day No Meetings

November 8, 2024 Friday 8:00 AM - 4:00 PM SBH Oregon WC Workshop

November 11, 2024 Monday All Day Veterans Day

November 12, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 11:30 AM - 5:00 PM Flex Time

November 13, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting

November 14, 2024 Thursday9:30 AM - 11:00 AMBudget & Finance Leadership Team11:30 AM - 1:00 PMMonthly ELT meeting2:00 PM - 4:00 PMLitigation Review Meetings

November 15, 2024 Friday 9:30 AM - 10:30 AM Staff Meeting 11:30 AM - 5:00 PM Flex Time November 18, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 1:30 PM - 2:00 PM Jonas Biery DCA 2:30 PM - 3:00 PM Patrick Hughes FPDR Board Chair Garrett Benson BHR 3:00 PM - 3:30 PM November 19, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 3:00 PM FPDR Board of Trustees Meeting November 20, 2024 Wednesday 9:00 AM - 10:00 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting November 21, 2024 Thursday 8:00 AM - 10:00 AM Labor Action Prep Committee November 22, 2024 Friday 11:30 AM - 5:00 PM Flex Time November 25, 2024 Monday All Day No Meetings November 26, 2024 Tuesday 9:00 AM - 10:00 AM Staff Meeting 2:00 PM - 2:30 PM Staff Meeting 3:30 PM - 4:00 PM **Connor Anderson BTS** November 27, 2024 Wednesday All Day No Meetings November 28, 2024 Thursday All Day Thanksgiving November 29, 2024 Friday All Day Thanksgiving





 1800 SW First Ave., Suite 450, Portland, OR 97201 · (503) 823-6823 · Fax: (503) 823-5166

 Samuel Hutchison, Director
 fpdr@portlandoregon.gov

## FPDR Director's Calendar December 2024

December 2, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 3:00 PM - 3:30 PM Jonas Biery DCA December 3, 2024 Tuesday 9:30 AM - 10:00 AM Staff Meeting 2:00 PM - 3:00 PM Managers December 4, 2024 Wednesday 8:00 AM - 9:00 AM Labor Action Prep Committee - Report Out Meeting 1 of 2 9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:00 AM Staff Meeting December 5, 2024 Thursday 9:00 AM - 10:00 AM Employee Town Hall 10:30 AM - 11:30 AM MLAC December 6, 2024 Friday 11:30 AM - 5:00 PM Flex Time December 9, 2024 Monday 11:30 AM - 12:30 PM Staff Meeting 1:30 PM - 2:00 PM Staff Meeting 2:00 PM - 2:30 PM Garrett Benson - BHR December 10, 2024 Tuesday 10:00 AM - 11:00 AM Managers December 11, 2024 Wednesday All Day No Meetings December 12, 2024 Thursday 10:00 AM - 11:00 AM Budget & Finance Leadership Team 11:30 AM - 1:00 PM Monthly ELT meeting December 13, 2024 Friday 11:30 AM - 5:00 PM Flex Time

December 16, 2024 Monday 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 1:30 PM Staff Meeting 2:00 PM - 2:30 PM Jonas Biery - DCA December 17, 2024 Tuesday 9:30 AM - 10:00 AM Staff Meeting 1:00 PM - 1:30 PM Charlie Ferranti - BTS December 18, 2024 Wednesday 7:30 AM - 12:30 PM Out of Office December 19, 2024 Thursday 8:00 AM - 9:00 AM Labor Action Prep Committee 9:00 AM - 10:00 AM Staff Meeting December 20, 2024 Friday 11:30 AM - 5:00 PM Flex Time December 23, 2024 Monday All Day Out of Office December 24, 2024 Tuesday Out of Office All Day December 25, 2024 Wednesday All Day Christmas December 26, 2024 Thursday Out of Office All Day December 27, 2024 Friday All Day Out of Office December 30, 2024 Monday 8:00 AM - 8:25 AM Labor Action Prep Update 1:00 PM - 1:30 PM Staff Meeting December 31, 2024 Tuesday All Day No Meetings