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## 804-2024

Report

### Accept Report from Chief Procurement Officer to award contract to Schweers Technologies for Software, Hardware, and Support for Parking Enforcement Handheld Citation Writers

Accepted

September 18, 2024

TO THE COUNCIL:

On December 7, 2022, Council approved Ordinance Number 191099, authorizing Procurement Services to solicit for and procure a parking enforcement handled citation system.

On April 11, 2023, the Chief Procurement Officer advertised RFP No. 00002110 related to Software, Hardware, and Support for Parking Enforcement Handheld Citation Writers.

Four (4) proposals were received and opened on May 3, 2023. All proposals were deemed responsive.

On June 14, 2023, a Notification of Intent to Shortlist was issued, and no protests were received.

On October 6, 2023, a Notification of Intent to Award was issued, identifying Schweers Technologies as the contract awardee. No protests were received.

In accordance with Ordinance Number 191099, an award was made for an initial five (5) year contract for a total amount of \$1.9 million dollars, with the option to extend up to an additional five (5) years for a total contract amount of \$3.4 million dollars.

Procurement Services recommends that Council accept this Report and authorize the Chief Procurement Officer to execute a contract with Schweers Technologies.

Recommended by:

Kathleen Brenes-Morua

Interim Chief Procurement Officer

Introduced by

[Mayor Ted Wheeler](#)

City department

[Procurement and Business Opportunities](#)

Contact

**Kathleen Brenes-Morua**

Design & Construction,  
Manager II

✉ [Kathleen.Brenes-Morua@portlandoregon.gov](mailto:Kathleen.Brenes-Morua@portlandoregon.gov)

☎ [503-865-6156](tel:503-865-6156)

**Sara Morrissey**

Mayor's Deputy Chief of Staff

✉ [sara.morrissey@portlandoregon.gov](mailto:sara.morrissey@portlandoregon.gov)

Requested Agenda Type

Consent

Date and Time Information

Requested Council Date  
September 18, 2024

KBM: rab

## Impact Statement

### Purpose of Proposed Legislation and Background Information

Parking Enforcement has had its current electronic handheld contract for more than six years. Prior to that, the contract was with the same company for more than five years. The devices have played an essential role in our day-to-day operations. They allow us to monitor Parking Kitty payments, check for valid permits/payment, check for previous warnings, take clear pictures, provide a professional easy to read citation, seamlessly adopt new software upgrades, etc. The devices are also compatible with license plate reading technology which we are testing.

### Financial and Budgetary Impacts

- Level of project estimate confidence is moderate.
- The new contract would cover annual software licenses, maintenance, equipment purchase, and support.
- Parking Enforcement is seeking a 5-year contract with an estimated cost of \$1.9 million over five years with an option to extend the contract up to 10-years with an estimated cost of \$3.4 million over 10-years.
- No change in budget appropriation is requested.
- There is no additional funding requested.

### Economic and Real Estate Development Impacts

Not Applicable.

### Community Impacts and Community Involvement

With our handheld citation writers, we can effectively and efficiently enforce all aspects of Title 16 as it relates to parking. The devices are quick, reliable, and take great photographs which are used in court proceedings. This allows for fair and transparent trials for community members.

As we come out of the pandemic, it is more important than ever to have our handheld citation writers. It allows us to expeditiously enforce safety violations, disabled spots, Area Parking Permit (APP) zones, metered zones, truck loading zones, etc. All of which improve quality of life and enhance business vitality. The writers also allow us to develop customized enforcement strategies to ensure parking equity.

### 100% Renewable Goal

The legislation authorizes request for proposal for PBOT's electronic handheld parking citation system. The Bureau is seeking a 5-year contract with an estimated cost of \$1.9 million over five years, with an option to extend up to 10-years at an estimated cost of \$3.4 million.

## Financial and Budget Analysis

This action accepts report from the City's Chief Procurement Officer recommending a new contract with the city's parking enforcement technology provider, Schweers Technologies. If subsequently adopted, the contract includes a 5-year term for \$1.9 million with an option to extend to 10-years for an estimated \$3.4 million.

## Document History

Item 804 Consent Agenda in [September 18-19, 2024 Council Agenda \(https://www.portland.gov/council/agenda/2024/9/18\)](https://www.portland.gov/council/agenda/2024/9/18)

City Council

Accepted

Aye (5):

Rene Gonzalez, Mingus Mapps, Carmen Rubio, Dan Ryan, Ted Wheeler