

COMMUNITY IS KEY



# PCEF Grant Committee Meeting

November 16<sup>th</sup>, 2023, 6:00 – 8:00 p.m.

— PORTLAND  
**CLEAN ENERGY  
COMMUNITY BENEFITS  
FUND** —



THE BUREAU OF **PLANNING  
& SUSTAINABILITY**

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# Virtual/Hybrid Participation Check

## Guidelines for public participation

### ➔ Guidelines applied to virtual/hybrid meeting:

- Committee meetings open to the public
- Public invited to comment at around 6:05 p.m.
- There will be a break at 7:00 pm, online participants will see a break screen. There will be no online discussion available during break.



**Chatbox:** open for introductions and for noting public comment interest. All other times, host-only chats (PCEF Staff).



**Raise Hand:** used by Committee only.



**Video:** on for Committee only.



**Microphone:** public members muted.



**Recording:** this meeting is being recorded.



**Captioning:** this meeting is being captioned; settings > show subtitles.

# Introductions

# Agenda

- 6:00 Introductions
- 6:05 Public comment
- 6:10 Meeting minutes approval – 9/21
- 6:15 Program updates - general
- 6:20 Project and program evaluation – discussion with invited speakers:
  - Dave Ribeiro and Roxana Ayala from American Council for an Energy Efficient Economy (15 min)
  - Diane Odeh, Nonprofit Institute at PSU (15 min)
- 7:00 BREAK
- 7:05 Project and program evaluation discussion (cont'd)
- 7:30 Grantee spotlight - Blueprint Foundation – Derron Coles, Ph.D., Executive Director (20 min)
- 8:50 Committee member recruitment ([action item](#))
- 8:00 Meeting close

# Public comment

Those joining via zoom, please indicate your interest in providing public comment by raising your hand or indicate your interest through the zoom chat function.

For those joining the meeting by phone, please enter \*9 on your phone to indicate your interest in providing public comment.

# Prior meeting minutes approval

- 9/21 PCEF Committee meeting

# Program updates

- RFP #3
- CIP implementation
- Staffing up, managing growth

# Project and program evaluation

Invited speakers:

- Dave Ribeiro and Roxana Ayala from American Council for an Energy Efficient Economy
- Diane Odeh, Nonprofit Institute at PSU



# Program evaluation

PCEF evaluates:

- Projects and grants
  - Tracking milestones and outcomes through reporting
  - Site visits, third party verification, documentation to ensure quality work
- Each program within CIP
  - The Climate Investment Plan includes program goals for each strategic program and the community responsive grant program
- Overall program effectiveness

Responsibilities of the Committee per code:

- There is established a Portland Clean Energy Community Benefits Fund Committee (“Committee”) made up of experts and community members to:
  - Recommend the Climate Investment Plan to the Mayor and City Council (together, the “City Council”); and
  - Evaluate the effectiveness of the Program in achieving the goals of this Chapter.

# Break

Meeting will reconvene at 7:05

# Evaluation discussion prompts

To what end are we doing evaluations? What are our goals?

What are critical elements to an evaluation plan that staff should consider?

What about evaluation might be/feel bad, what are the risks of doing harm?

What does evaluation mean to you?

Who would you like to hear from to inform your thinking about evaluation?

What other information/inputs do you need to inform your thinking about evaluation?

# Grantee spotlight: Blueprint Foundation

Derron Coles, Ph.D., Executive Director

# **PCEF Committee member recruitment**

# PCEF Committee member recruitment

## Required attributes:

- Demonstrated a commitment to furthering the City's climate action goals and empowering priority populations
- Significant demonstrated experience in commercial renewable energy and energy efficiency field

## Ways the Committee can support:

- Support getting the work out, recruit candidates
- Recommendation subcommittee

## Action items:

1. Approve a selection subcommittee to meet 3-4 times between January and March 2024
2. Direct staff to solicit applications for a new committee member

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A program by City of Portland,  
Bureau of Planning and Sustainability  
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# Modified consensus decision making process

- **Proposal** – put forth for consideration by Committee member
- **Temperature check** – each Committee member indicates how comfortable they are with making an affirmative decision
- **Discussion** – additional discussion if needed
- **Amendments** – Committee members can offer amendments to the original proposal
- **Decision** – each Committee member can 1) affirm the proposal, 2) stand aside, or 3) indicate that “no” they do not support the proposal. Note that standing aside is counted as a decision to affirm for the purposes of approving a proposal.

The following minimum number of affirmative decisions is required for a decision to represent the position of the PCEF Committee.

- When 6 or 7 Committee members are present : 5 Affirmative decisions
- When 8 or 9 Committee members are present : 6 Affirmative decisions