



[Home](#) / [Council Documents](#)

556-2024

Report

Award contracts related to grantmaking management services for individual artists and arts organizations

Accepted

TO THE COUNCIL:

On November 29, 2023, Council approved Ordinance Number 191523 authorizing three competitive solicitations for Arts-related services for a not-to-exceed amount of \$23 million over three years in accordance with PCC 5.33. The solicitations authorized were related to grantmaking management services for individual artists and arts organizations, Public Arts services, and Strategic Initiatives resulting from the 2024 “Our Creative Future” Cultural Plan.

On December 18, 2023, the Chief Procurement Officer advertised RFP No. 00002224 related to grantmaking management services for individual artists and arts organizations.

Eight (8) proposals were received and opened on February 1, 2024:

- Two (2) proposals were submitted for Service Area 1 – Large Scale Grants Distribution (up-to \$1 Million annually).
- Six (6) proposals were submitted for Service Area 2 – Mid-Scale Grants Distribution (up-to \$100,000 annually). One (1) proposer was deemed non-responsive and not evaluated.
- No (0) proposals were submitted for Service Area 3 – Small-Scale Grants Distribution (up-to \$50,000 annually). This component of the RFP was subsequently canceled on March 14, 2024.

On March 14, 2024, a Notice of Intent to Negotiate and Award was issued for Service Area 1 awarding services to the Regional Arts & Culture Council (RACC). No protests were received.

On March 14, 2024, a Notification of Intent to Short List was issued for Service Area 2. Subsequent to Phase II evaluations, a Notification of Intent to Negotiate and Award was issued on April 17, 2024, for Service Area 2 awarding services to Friends of IFCC and MusicOregon. No protests were received.

Introduced by

[Mayor Ted Wheeler;](#)
[Commissioner Dan Ryan](#)

Bureau

[Management and Finance;](#)
[Revenue and Financial Services](#)

Contact

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Design & Construction,
Manager II

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Requested Agenda Type

Regular

Date and Time Information

Requested Council Date

June 20, 2024

Time Requested

10 minutes

Awards were made for a one-year period with the option to extend for up-to an additional two (2) years. Each Contractor will distribute grants up-to the amounts listed below with administrative fees.

Service Category	Awarded Firm	Pass-Through Grant Amount	Administrative Cost	Total Awarded
Large Scale Grants Distribution	Regional Arts & Culture Council	Up-to \$1 Million	Up-to \$200,000	\$1,200,000
Mid-Scale Grants Distribution	Friends of IFCC	Up-to \$100,000	Up-to \$20,000	\$120,000
Mid-Scale Grants Distribution	MusicOregon	Up-to \$60,000	Up-to \$12,000	\$72,000
One-Year Award		\$1,160,000	\$232,000	\$1,392,000

All awarded firms are 501(c)(3) community non-profit organization and are ineligible for COBID certification. All Contractors hold current City of Portland Business Tax Registrations and are in full compliance with all City contracting requirements.

Procurement Services recommends that Council accept this Report and authorize the Chief Procurement Officer to execute Contracts with the awarded Contractors.

Recommended by:

Kathleen Brenes-Morua

Interim Chief Procurement Officer

KBM:TS

Impact Statement

Purpose of Proposed Legislation and Background Information

The City's decision to actively redefine its model for Arts service delivery is a strategic and forward-thinking move. By awarding these agreements the City ensures its ability to adapt to the expanding role of Arts and Culture in the community. This authorization not only enables the efficient and responsive management of Arts services but also plays a crucial role in preventing potential service disruptions in the Portland-Metro's Arts economy.

Financial and Budgetary Impacts

This authorization does not change the adopted City Arts Program budget. Funds will be made available in the programs FY2024-2025 Budget, through the Office of Management and Finance.

This solicitation awarded \$1,380,000 of the \$23,000,000 authorized in Ordinance 191523. To date, \$1,380,000 has been allocated.

Community Impacts and Community Involvement

We anticipate between 200-300 artists and arts organizations in Portland will be directly served as a result of these new agreements. In the weeks and months ahead, the Office of Arts & Culture will communicate the timeline, criteria, and application instructions for these new small grant programs through newsletters, social media posts, and direct emails to past grant recipients.

100% Renewable Goal

- These contracts will neither increase nor decrease the City's total energy use.
- These contracts will neither increase nor decrease the City's renewable energy use.

Budget Office Financial Impact Analysis

On November 29, 2023, Council approved Ordinance Number 191523 authorizing a competitive solicitation for Arts-related services for grantmaking to individual artists and arts organizations for an estimated amount of \$23 million over three years. The Notice of Intent to Negotiate and Award in March and April of 2024 awarded price agreements to three organizations for a total of \$1.38 million. Funds will be made available in the City Arts program's FY 2024-25 Budget.

Document History

Item 556 Regular Agenda in [June 20, 2024 Council Agenda](https://www.portland.gov/council/agenda/2024/6/19) (<https://www.portland.gov/council/agenda/2024/6/19>)

City Council

Accepted

Motion to accept the report: Moved by Gonzalez and seconded by Ryan.

Commissioner Dan Ryan Yea

Commissioner Rene Gonzalez Yea

Commissioner Mingus Mapps Yea

Commissioner Carmen Rubio Yea

Mayor Ted Wheeler Yea