



THE BUREAU OF
**PLANNING &
SUSTAINABILITY**

Date: July 8, 2024

To: Keelan McClymont, Council Clerk, Auditor's Office

CC: Eric Shaffner, Senior Deputy City Attorney, City Attorney's Office

From: Morgan Tracy, Senior Planner, BPS Code Development Team

Re: Replace Memo dated May 21, 2024 - Correcting inconsistencies as part of Ordinance 191736, Directive C. (replace references to Bureau of Development Services)

As part of our review of Portland City Code (PCC) in preparation for replacing references to Bureau of Development Services with references to Portland Permitting & Development, in accordance with Directive C of the above referenced ordinance, we have identified several technical errors in the Code where the Bureau of Development Services is currently referenced. We have reviewed these with the City Attorney's Office, which has approved these changes to address clerical corrections and omissions consistent with PCC 1.01.035 B.

1. PCC 6.06.200 B.3.a. refers to "City Bureau of Development Review" rather than "Bureau of Development Services." When this reference is changed in accordance with the ordinance directive, it should be changed to "Portland Permitting & Development,"
2. PCC 6.06.200.B.4., 6.06.200.C.2; 6.06.210.B.3.a; 6.06.210.B.3.a; 6.06.210.B.4; 6.06.210.C.2; 6.06.260.B.1; 6.06.260.B.1.a; 6.06.260.B.1.b; 6.06.320.B.1; 6.06.320.B.1.a; and 6.06.320.B.1.b refer to "City Bureau of Development Services" rather than "Bureau of Development Services." When this reference is changed in accordance with the ordinance directive, it should be changed to "Portland Permitting & Development," not "City Portland Permitting & Development."
3. PCC 11.50.090 B. refers to "Title 3 Bureau of Development Services." This reference is in error and omits the correct chapter. When this reference is changed in accordance with the ordinance



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directive, it should be changed to “Chapter 3.30 Portland Permitting & Development” and not refer to Title 3 broadly.

4. PCC 24.85.020 F. refers to “City of Portland’s Bureau of Development Services.” When this reference is changed in accordance with the ordinance directive, it should be changed to “Portland Permitting & Development” and omit “City of Portland’s” for consistency and to avoid the redundant reference to “Portland.”
5. PCC 24.51.040 B. refers to “the Bureau of Development Services Appeals Board” rather than “the Bureau of Development Services Administrative Appeal Board.” When this reference is changed in accordance with the ordinance directive, it should be changed to “Portland Permitting & Development Administrative Appeal Board” for consistency of this reference throughout City Code.
6. PCC 24.51.050 A. refers to “the Bureau of Development Services Board of Appeals” rather than “the Bureau of Development Services Administrative Appeal Board.” When this reference is changed in accordance with the ordinance directive, it should be changed to “Portland Permitting & Development Administrative Appeal Board” for consistency of this reference throughout City Code.
7. PCC 25.09.060 refers to “the Bureau of Development Services Board of Appeal” rather than “the Bureau of Development Services Administrative Appeal Board” as established in PCC 25.07.010. When this reference is changed in accordance with the ordinance directive, it should be changed to “Portland Permitting & Development Administrative Appeal Board.”
8. PCC 27.02.030 contains an erroneous omission and refers to “the Bureau of Development Services Administrative” rather than “the Bureau of Development Services Administrative Appeal Board” as described in that section. When this reference is changed in accordance with the ordinance directive, it should be changed to “Portland Permitting & Development Administrative Appeal Board.”





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