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**Oliveira, Donnie Calendar**

Sunday, October 1, 2023 – Sunday, December 31, 2023

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

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**October 2023**

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[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#)  
[8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#)  
[15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#)  
[22](#) [23](#) [24](#) [25](#) [26](#) [27](#) [28](#)  
[29](#) [30](#) [31](#)

**November 2023**

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[1](#) [2](#) [3](#) [4](#)  
[5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#)  
[12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#)  
[19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#)  
[26](#) [27](#) [28](#) [29](#) [30](#)

**December 2023**

Su Mo Tu We Th Fr Sa

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[1](#) [2](#)  
[3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#)  
[10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#)  
[17](#) [18](#) [19](#) [20](#) [21](#) [22](#) [23](#)  
[24](#) [25](#) [26](#) [27](#) [28](#) [29](#) [30](#)  
[31](#)

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Mon, Oct 2

[Check-in on ROW Code \(Al Speer, DJ Oliveira, E. Engstrom, N. Thorington\)](#)

Microsoft Teams Meeting

9:30 AM – 10:00 AM

<a href="#"><u>Director's Office Scrum</u></a> Microsoft Teams Meeting	10:00 AM – 10:30 AM
<a href="#"><u>check in (D. Uchiyama, D. Oliveira)</u></a> Microsoft Teams Meeting	10:30 AM – 10:55 AM
<a href="#"><u>Donnie/Vivian Satterfield weekly</u></a> Microsoft Teams Meeting	11:00 AM – 12:00 PM
<a href="#"><u>Lunch</u></a>	12:00 PM – 1:00 PM
<a href="#"><u>Donnie/Sam Baraso weekly</u></a> Microsoft Teams Meeting	1:00 PM – 2:00 PM
<a href="#"><u>Donnie/Angie Portz check in</u></a> Microsoft Teams Meeting	2:00 PM – 2:30 PM
<a href="#"><u>Donnie-Eric Engstrom call</u></a>	3:30 PM – 4:00 PM



Tue, Oct 3

<a href="#"><u>Donnie/Kevin Martin check in</u></a> Microsoft Teams Meeting	11:30 AM – 12:00 PM
<a href="#"><u>Natural Resource Service Delivery update and discussion</u></a>	2:00 PM – 3:00 PM
<a href="#"><u>PSU/BPS (V. Satterfield, E. Noll, F. Beaudoin, D. Oliveira)</u></a> *In person meeting	3:00 PM – 4:00 PM
<a href="#"><u>Bureau Directors Meeting</u></a> MS Teams; & room 1501 TPB	4:00 PM – 5:00 PM



Wed, Oct 4

<a href="#"><u>Planning Managers PLUS</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>Sustainability/Climate Managers Meeting</u></a>	1:00 PM – 2:00 PM

<a href="#"><u>Donnie / Andria Jacob monthly</u></a> Microsoft Teams Meeting	2:00 PM – 3:00 PM
<a href="#"><u>Quick Question (C. Bless, D. Oliveira)</u></a> Microsoft Teams Meeting	2:45 PM – 3:00 PM
<a href="#"><u>BPS/CBO PCEF Forecast Check-in (P. Hulseman, T. Grewe, D. Oliveira, E. Engstrom)</u></a> Microsoft Teams Meeting	3:00 PM – 3:30 PM
<a href="#"><u>HR mtg - Chief Community Technology Officer (Jamaal Anthony, Jaclyn Snyder, Cathy Bless, Donnie Oliveira, Eric Engstrom)</u></a> Microsoft Teams Meeting	4:00 PM – 4:30 PM



Thu, Oct 5

<a href="#"><u>Donnie/Patricia weekly</u></a> Microsoft Teams Meeting	9:00 AM – 10:00 AM
<a href="#"><u>M4 Monthly Meeting - 2023 Version</u></a> Microsoft Teams Meeting	10:00 AM – 11:00 AM
<a href="#"><u>Planning &amp; Development Directors Meeting</u></a> Microsoft Teams Meeting	11:00 AM – 12:30 PM
<a href="#"><u>Lunch</u></a>	12:30 PM – 2:00 PM
<a href="#"><u>Donnie / Eric weekly</u></a> Microsoft Teams Meeting	2:00 PM – 3:00 PM
<a href="#"><u>Partnership Opportunities (J. Bell, T. Rinehart, B. Brooks, A. Zimmerman, B. Hunter, D. Sideroff, T. Reader, D. Oliveira, S Baraso)</u></a>	3:00 PM – 4:00 PM



Fri, Oct 6

<a href="#"><u>Donnie/Eben Polk weekly</u></a> Microsoft Teams Meeting	10:30 AM – 11:30 AM
<a href="#"><u>MHCRC Comment Mtg (Julia DeGraw, Mike Jordan, Eric Engstrom, Donnie Oliveira)</u></a> Microsoft Teams Meeting	2:00 PM – 2:30 PM
<a href="#"><u>Sam Baraso/Donnie 1:1</u></a>	2:30 PM – 4:00 PM

Mon, Oct 9

[PCEF Forecast review \(D. Oliveira, J. Chavez, T. Grewe, P Hulseman, C. Rubio, J Schoene, B. Lee, S Morrisey\)](#)

8:30 AM – 9:00 AM

[Director's Office Scrum](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[Donnie / Magan Reed EOweekly](#)

10:30 AM – 11:00 AM

Microsoft Teams Meeting

[Lunch](#)

12:00 PM – 1:00 PM

[Donnie/Sam weekly](#)

1:00 PM – 2:00 PM

Microsoft Teams Meeting

[Donnie/Angie check in](#)

2:00 PM – 2:30 PM

Microsoft Teams Meeting

[Single Permitting Authority Technical Advisory Group \(T. Theisen, D. Oliveira, N. Keenan\)](#)

3:30 PM – 3:50 PM

Microsoft Teams Meeting

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Tue, Oct 10

[BPS Executive Team](#)

10:00 AM – 11:00 AM

[Smart City Expo prep/briefing \(M.Lehman, K. Martin, D. Oliveira, H. Dominguez-Aguirre, S. Morrisey, C. Dhiwayo, C. Kendrick, A. Fitzpatrick\)](#)

2:30 PM – 3:00 PM

Microsoft Teams Meeting

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Wed, Oct 11

[Donnie / Eric weekly](#)

9:00 AM – 10:00 AM

Microsoft Teams Meeting

[Planning Managers PLUS](#)

11:00 AM – 12:00 PM

[DAM CSG - Q4 Bureau Director's Meeting](#)

1:00 PM – 2:30 PM

Microsoft Teams Meeting

[HOLD: Council franchise review 1st hearing](#)

2:00 PM – 3:00 PM

City Council

[Donnie/Vivian weekly](#)

3:00 PM – 4:00 PM

Microsoft Teams Meeting

[Travel](#) 4:00 PM – 4:10 PM

[PCEF PBOT Investment Proposal Meeting](#) 4:15 PM – 5:00 PM  
Commissioner Mapps' Conference Room (Teams as needed)

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Thu, Oct 12

[Donnie/Patricia Diefenderfer weekly](#) 9:00 AM – 10:00 AM  
Microsoft Teams Meeting

[Briefing - escalated graffiti abatement process \(Donnie Oliveira, Vivian Satterfield, Eben Polk, Magan Reed, Quintin Bauer, Matt Olguin\)](#) 10:30 AM – 11:00 AM  
Microsoft Teams Meeting

[DO/J. Ocken check-in](#) 11:00 AM – 11:30 AM  
phone

[Donnie/ Kimberly Branam phone call](#) 11:30 AM – 12:00 PM

[Planning Commission officer mtg](#) 11:30 AM – 1:00 PM

[BPS / Prosper monthly check-in](#) 3:00 PM – 4:00 PM  
Microsoft Teams Meeting

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Fri, Oct 13

[Donnie Oliveira/KC Jones - check in](#) 9:00 AM – 9:45 AM  
Microsoft Teams Meeting

[City of Portland: PGE - CBRE Program discussion \(N. Blosser, J. Goodspeed, J. Latu, N. Bennett, S. Baraso, D. Oliveira\)](#) 11:00 AM – 12:00 PM

[MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning & Sustainability \(BPS\), weekly \(Christina\)](#) 12:00 PM – 1:00 PM  
VIRTUAL- Zoom link in invite

[Franchise payment process and revenue \(Donnie Oliveira, Eric Engstrom, Andrew Speer, Melvin Riddick, Kim Daschel\)](#) 2:30 PM – 3:00 PM  
Microsoft Teams Meeting

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Mon, Oct 16

[BPS/CBO Check-in \(P. Hulseman, T. Grewe, D. Oliveira\)](#) 8:30 AM – 9:00 AM  
Microsoft Teams Meeting

<a href="#">Director's Office Scrum</a> Microsoft Teams Meeting	10:00 AM – 10:30 AM
<a href="#">Donnie/Vivian weekly</a> Microsoft Teams Meeting	11:00 AM – 12:00 PM
<a href="#">Climate Funding Discussion (Directors: Oliveira, Long, Solmer, Uchiyama, Buonocore, Jordan, Williams, Branam)</a> Microsoft Teams Meeting	12:00 PM – 1:00 PM
<a href="#">Donnie/Sam weekly</a> Microsoft Teams Meeting	1:00 PM – 2:00 PM
<a href="#">Donnie/Angie check in</a> Microsoft Teams Meeting	2:00 PM – 2:30 PM



Tue, Oct 17

<a href="#">Michael Buonocore/Donnie Oliveira Lunch</a>	11:30 AM – 12:45 PM
<a href="#">Management Team</a>	1:00 PM – 2:00 PM
<a href="#">Donnie / Eric weekly</a> Microsoft Teams Meeting	2:00 PM – 3:00 PM
<a href="#">Bureau Director meeting</a> Teams	4:00 PM – 4:30 PM



Wed, Oct 18

<a href="#">Planning Managers PLUS</a> and Teams; BPS Room Victory Boulevard (Hybrid, 16)	11:00 AM – 12:00 PM
<a href="#">DO/JO check-in</a> phone	12:30 PM – 1:00 PM
<a href="#">Confirmed: Millicent, Donnie, Jillian, Michelle, Cynthia re: Planning</a> rubio office	2:30 PM – 3:30 PM



Thu, Oct 19

<a href="#">CNCA Monthly North American Regional Call (October)</a>	9:00 AM – 10:30 AM
<a href="#">All Planners Monthly Series</a>	10:00 AM – 11:20 AM
<a href="#">Ryan Singer/Donnie - Lunch</a>	11:30 AM – 1:00 PM

<a href="#">Donnie/Patricia weekly</a> Microsoft Teams Meeting	1:00 PM – 2:00 PM
<a href="#">Bureau climate funding planning (S. Morrissey, D. Oliveira)</a> Microsoft Teams Meeting	2:30 PM – 3:00 PM
<a href="#">Proposed acquisition vetting (E. Polk, Q. Bauer, D. Huber, D. Oliveira, V. Satterfield)</a>	3:00 PM – 4:20 PM

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Fri, Oct 20

<a href="#">MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning &amp; Sustainability (BPS), weekly (Megan/Christina)</a>	9:30 AM – 10:30 AM
<a href="#">Donnie/Eben weekly</a> Microsoft Teams Meeting	10:30 AM – 11:30 AM
<a href="#">Donnie/Eben</a> Microsoft Teams Meeting	1:00 PM – 1:50 PM



Mon, Oct 23

<a href="#">Director's Office Scrum</a> Microsoft Teams Meeting	10:00 AM – 10:30 AM
<a href="#">Donnie/Vivian weekly</a> Microsoft Teams Meeting	11:00 AM – 12:00 PM
<a href="#">Donnie/Sam weekly</a> Microsoft Teams Meeting	1:00 PM – 2:00 PM
<a href="#">Donnie/Angie check in</a> Microsoft Teams Meeting	2:00 PM – 2:30 PM

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Tue, Oct 24

<a href="#">BPS Executive Team</a>	10:00 AM – 11:00 AM
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Wed, Oct 25

<a href="#">Donnie / Eric weekly (pt 1)</a> Microsoft Teams Meeting	9:00 AM – 9:30 AM
<a href="#">amended ordinance + procurement report @ Council 10:05 TC</a> Council Chambers or Zoom	9:30 AM – 10:30 AM

<a href="#">Donnie / Magan EWeekly</a> Microsoft Teams Meeting	10:30 AM – 11:00 AM
<a href="#">Planning Managers PLUS</a> and Teams; BPS Room Victory Boulevard (Hybrid, 16)	11:00 AM – 12:00 PM
<a href="#">Check-in (M. Williams, S. Baraso, D. Oliveira)</a>	11:30 AM – 12:30 PM
<a href="#">Citywide training on budget performance measures</a>	1:00 PM – 2:00 PM
<a href="#">DO/JO check-in</a> phone	3:00 PM – 3:30 PM
<a href="#">BPS / BDS monthly check-in</a> Microsoft Teams Meeting	4:00 PM – 5:00 PM

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Thu, Oct 26

<a href="#">Planning Commission Support Staff check-in (D. Oliveira, E. Engstrom, P. Diefenderfer, S. Wood)</a> Microsoft Teams Meeting	9:00 AM – 9:30 AM
<a href="#">Donnie/Patricia weekly</a> Microsoft Teams Meeting	9:30 AM – 10:30 AM
<a href="#">Bureau Directors Meeting</a>	11:30 AM – 1:00 PM
<a href="#">Confirmed: Team Rubio Service Area - Priorities &amp; Planning Day!</a>	1:00 PM – 4:00 PM
<a href="#">Magan / Donnie / Harmonee Check In</a> Microsoft Teams Meeting	4:30 PM – 5:00 PM

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Fri, Oct 27

<a href="#">Introductions JLR/BPS (B. Lyman, D. Oliveira)</a>	9:00 AM – 10:00 AM
<a href="#">Mike J &amp; Donnie Oliveira check-in</a> Microsoft Teams Meeting	10:00 AM – 10:25 AM
<a href="#">100% Clean Energy (D. Oliveira, A. Jacob, V. Satterfield, P. Hawkins)</a> Microsoft Teams Meeting	10:30 AM – 11:15 AM
<a href="#">Engagement Interviews (C. Pressler, D. Oliveira)</a>	11:30 AM – 12:00 PM
<a href="#">Donnie/Eric check in pt. 2</a> Microsoft Teams Meeting	12:00 PM – 12:30 PM
<a href="#">30 min: Climate in new form of government (V. Satterfield, E. Polk, A. Jacob, P. Hawkins, S. Baraso, S. Cooper, M.</a>	12:30 PM – 1:00 PM



[Reed, E. Engstrom, S. Gunawan, V. Mason](#))

Microsoft Teams Meeting

[MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning & Sustainability \(BPS\), weekly \(Megan/Christina\)](#)

1:00 PM – 2:00 PM

VIRTUAL- Zoom link in invite

[debrief WM negotiation \(E. Polk, D. Oliveira, Q Bauer, V, Satterfield\)](#)

2:00 PM – 2:30 PM

[Donnie/Harmonee weekly check in](#)

2:30 PM – 3:00 PM

Microsoft Teams Meeting

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Mon, Oct 30

[Director's Office Scrum](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[Donnie/Vivian weekly](#)

11:00 AM – 12:00 PM

Microsoft Teams Meeting

[Donnie/Sam weekly](#)

12:30 PM – 1:30 PM

Microsoft Teams Meeting

[Donnie/Angie check in](#)

1:30 PM – 2:00 PM

Microsoft Teams Meeting

[PERMIT IMPROVEMENT TASK FORCE \(quarterly\)](#)

3:00 PM – 4:30 PM

VIRTUAL- Zoom link in invite

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Tue, Oct 31

[Council Work Session](#)

10:30 AM – 12:30 PM

[Housing Development Strategies: BPS & Oregon Smart Growth Partners \(A. Ruiz, C White, A. Reynolds, P. Diefenderfer, E. Engstrom, S. Wood, T. Armstrong, R. Singer, D. Oliveira\)](#)

1:00 PM – 1:45 PM

[Travel](#)

3:00 PM – 3:30 PM

[Confirmed TUES 10/31 - HUD Senior Advisor for Climate in PDX](#)

3:30 PM – 4:30 PM

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Wed, Nov 1

<a href="#"><u>Donnie/Patricia weekly</u></a> Microsoft Teams Meeting	9:00 AM – 10:00 AM
<a href="#"><u>Rose Quarter Community Partner mtg (Erika McCalpine, Megan Channell, Donnie Oliveira)</u></a>	10:00 AM – 10:45 AM
<a href="#"><u>Planning Managers PLUS</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>Harmonee/Donnie weekly check in</u></a> Microsoft Teams Meeting	12:00 PM – 12:30 PM
<a href="#"><u>Sustainability/Climate Managers Meeting</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Charter Transition @ Council</u></a> Microsoft Teams Meeting	2:00 PM – 4:00 PM
<a href="#"><u>Donnie / Eric weekly</u></a> Microsoft Teams Meeting	4:00 PM – 5:00 PM
<a href="#"><u>Travel</u></a>	5:00 PM – 5:30 PM
<a href="#"><u>PGE - Green Future Impact Event</u></a>	5:30 PM – 8:30 PM



Thu, Nov 2

<a href="#"><u>Donnie / Andria monthly</u></a> Microsoft Teams Meeting	9:30 AM – 10:30 AM
<a href="#"><u>Electric Garbage Truck Event (confirmed)</u></a> North Park Blocks	11:15 AM – 12:45 PM
<a href="#"><u>Planning Commission officer mtg</u></a>	11:30 AM – 1:00 PM
<a href="#"><u>Building decarbonization (D. Oliveira, A. Jacob, V. Satterfield, V. Mason)</u></a> Microsoft Teams Meeting	3:00 PM – 3:45 PM



Fri, Nov 3

<a href="#"><u>Smart City Expo</u></a> Microsoft Teams Meeting	9:00 AM – 9:30 AM
<a href="#"><u>Donnie/Eben weekly</u></a> Microsoft Teams Meeting	10:30 AM – 11:30 AM
<a href="#"><u>Catch-up w/ Directors Buonocore &amp; Oliveira</u></a> Microsoft Teams Meeting	11:30 AM – 12:00 PM
<a href="#"><u>Christina / BPS monthly check-in</u></a> Microsoft Teams Meeting	1:00 PM – 1:30 PM

[PSU/BPS meeting \(F. Beaudoin, E. Noll, Vivian Satterfield, D. Oliveira\)](#) 1:30 PM – 2:30 PM  
[PCEF Update \(R. Levine, D. Oliveira\)](#) 3:00 PM – 3:30 PM  
Microsoft Teams Meeting

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▲ Mon, Nov 6

[Director's Office Scrum](#) 10:00 AM – 10:30 AM  
Microsoft Teams Meeting

[Lunch](#) 12:00 PM – 1:00 PM

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▲ Tue, Nov 7

[Director Long: Director Oliveira Call](#) 8:30 AM – 8:45 AM

[BPS Executive Team](#) 10:00 AM – 11:00 AM

[Lunch](#) 12:00 PM – 1:00 PM

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▲ Wed, Nov 8

[Planning Managers PLUS](#) 11:00 AM – 12:00 PM

[ROW Check-in \(D. Oliveira, E. Engstrom, A. Speer\)](#) 12:30 PM – 1:00 PM  
Microsoft Teams Meeting

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▲ Thu, Nov 9

[Director Uchiyama/Director Oliveira check-in](#) 9:00 AM – 10:00 AM  
Microsoft Teams Meeting

[Franchise Transfer Timeline \(D. Oliveira, E. Polk, Q. Bauer, V. Satterfield, E. Engstrom\)](#) 10:00 AM – 10:30 AM  
Microsoft Teams Meeting

[Bureau Directors Meeting](#) 11:30 AM – 1:00 PM  
Microsoft Teams Meeting

[Rose Quarter Panel: Oregon Transportation Commission Meeting](#) 1:00 PM – 1:45 PM

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▲ [Veterans day](#) Fri, Nov 10 8:00 AM – 5:00 PM

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▲ Mon, Nov 13

[PCEF meeting \(R. Levine, P. Hulseman, T. Grewe, D. Oliveira, S. Baraso\).](#) 9:15 AM – 9:45 AM

[Director's Office Scrum](#) 10:00 AM – 10:30 AM  
Microsoft Teams Meeting

[Donnie/Vivian weekly](#) 11:00 AM – 12:00 PM  
Microsoft Teams Meeting

[Harmonee/Donnie weekly check in](#) 12:00 PM – 12:30 PM  
Microsoft Teams Meeting

[Donnie/Sam weekly](#) 1:00 PM – 2:00 PM  
Microsoft Teams Meeting

[Donnie/Angie check in](#) 2:00 PM – 2:30 PM  
Microsoft Teams Meeting

[Donnie/Kevin check in](#) 3:00 PM – 3:25 PM  
Microsoft Teams Meeting

[Comm Rubio's Office/BPS Smart City PDX monthly check-in](#) 3:30 PM – 4:00 PM  
Microsoft Teams Meeting

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▲ Tue, Nov 14

[Check in \(M. Reed, D. Oliveira\)](#) 9:30 AM – 10:00 AM  
Microsoft Teams Meeting

[Advance Portland City Implementation Team](#) 10:30 AM – 12:00 PM  
ZOOM

[Lunch \(D. Pierson, D. Oliveira\)](#) 12:15 PM – 1:15 PM

[\[15 MINS\] TIMELY: Cmr. Rubio/Dir. Oliveira \(Jillian\)](#) 1:30 PM – 1:45 PM  
Microsoft Teams Meeting

[World Class Business Leaders Conference](#) 1:30 PM – 5:30 PM

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▲ Wed, Nov 15

<a href="#"><u>Donnie / Eric weekly</u></a> Microsoft Teams Meeting	10:00 AM – 11:00 AM
<a href="#"><u>Planning Managers PLUS</u></a> and Teams; BPS Room Victory Boulevard	11:00 AM – 12:00 PM
<a href="#"><u>Sustainability/Climate Managers Meeting)</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Climate Project Funding Table (NEXT STEPS) S. Baraso, D. Oliveira, K. Branam, M Buonocore, M. Jordan, A. Long, G. Solmer, D. Uchiyama, M. Williams, T. Grewe).</u></a>	2:00 PM – 4:00 PM

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Thu, Nov 16

<a href="#"><u>CNCA Monthly North American Regional Call (November)</u></a>	9:00 AM – 10:30 AM
<a href="#"><u>DO/JO check-in</u></a> phone	10:30 AM – 11:00 AM
<a href="#"><u>Planning Commission officer mtg</u></a>	11:30 AM – 1:00 PM
<a href="#"><u>Lunch</u></a>	12:00 PM – 1:00 PM
<a href="#"><u>Welcome/check-in (Kevin Block, D. Oliveira)</u></a> Microsoft Teams Meeting	2:30 PM – 2:45 PM
<a href="#"><u>Donnie/Patricia weekly</u></a> Microsoft Teams Meeting	3:00 PM – 4:00 PM
<a href="#"><u>BAC mtg #1 (J. Ocken, D. Oliveira, E. Engstrom, J. Yang, H. Dashiell, M. O'Meara, J. Munro, K. Block, V. Ranfis, M. Horst, B. Spencer-Hartle, N. Kosina,)</u></a>	4:00 PM – 5:30 PM

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Fri, Nov 17

<a href="#"><u>Adena : Donnie Huddle</u></a> Microsoft Teams Meeting	9:15 AM – 9:30 AM
<a href="#"><u>MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning &amp; Sustainability (BPS), weekly (Megan/Christina)</u></a> VIRTUAL- Zoom link in invite	9:30 AM – 10:30 AM
<a href="#"><u>Donnie/Eben weekly</u></a> Microsoft Teams Meeting	11:00 AM – 12:00 PM
<a href="#"><u>Donnie/Patricia Cont'd</u></a> Microsoft Teams Meeting	12:00 PM – 1:00 PM

[Millicent Williams, PBOT Director / Donnie Oliveira, BPS](#)

1:30 PM – 2:30 PM

[Director RE: Monthly Check-in](#)

Microsoft Teams Meeting

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Mon, Nov 20

[Check-in on ROW Code \(proposed edits from oil & gas pipelines\) A. Speer, D. Oliveira, E. Engstrom, N. Thorington](#)

9:00 AM – 9:30 AM

[Donnie/Angie check in](#)

9:30 AM – 10:00 AM

Microsoft Teams Meeting

[Director's Office Scrum](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[Harmonee/Donnie weekly check in](#)

10:30 AM – 11:00 AM

Microsoft Teams Meeting

[PCEF candidate meeting](#)

11:00 AM – 11:45 AM

[Donnie/Vivian weekly](#)

2:00 PM – 3:00 PM

Microsoft Teams Meeting

[BPS/PP&R monthly](#)

3:00 PM – 4:00 PM

Microsoft Teams Meeting

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▲ Tue, Nov 21

[Donnie/Patricia weekly](#)

11:00 AM – 12:00 PM

Microsoft Teams Meeting

[Budget guidance \(D. Oliveira, E. Engstrom, V. Satterfield, P. Diefenderfer\)](#)

12:00 PM – 1:00 PM

Victory Blvd or MS Teams

[Donnie / Magan EOweekly](#)

1:00 PM – 1:30 PM

Microsoft Teams Meeting

[iPhone troubleshooting \(K. Martin, D. Oliveira\)](#)

2:45 PM – 3:00 PM

[Eric/Donnie weekly 1:1](#)

3:00 PM – 4:00 PM

Microsoft Teams Meeting

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Wed, Nov 22

[BPS/BES Check in \(D. Oliveira, T. Lu\)](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[H. Dashiell/D. Oliveira Check In](#)

Microsoft Teams Meeting

10:30 AM – 11:00 AM

[Christina / BPS monthly check-in](#)

Microsoft Teams Meeting

2:00 PM – 2:45 PM

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▲ [Thanksgiving Day/Friday after Thanksgiving Day](#)

Thu, Nov 23 to Fri, Nov 24

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Mon, Nov 27

[Director's Office Scrum](#)

Microsoft Teams Meeting

10:00 AM – 10:30 AM

[Harmonee/Donnie check-in](#)

Microsoft Teams Meeting

10:30 AM – 11:00 AM

[Donnie/Vivian weekly](#)

Microsoft Teams Meeting

11:00 AM – 12:00 PM

[Lunch](#)

12:00 PM – 1:00 PM

[Donnie/Sam weekly](#)

Microsoft Teams Meeting

1:00 PM – 2:00 PM

[Donnie/Angie check in](#)

Microsoft Teams Meeting

2:15 PM – 2:30 PM

[BPS / Prosper monthly check-in](#)

Microsoft Teams Meeting

3:00 PM – 4:00 PM

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Tue, Nov 28

[Updated PHB/BPS monthly check-in](#)

Microsoft Teams Meeting

11:00 AM – 12:00 PM

[Moving Forward: Clean Industry Hub action steps](#)

12:00 PM – 1:00 PM

[Quiet weeks discussion \(D. Oliveira, E. Engstrom, H. Dashiell, F. Johnson, A. Portz\)](#)

Microsoft Teams Meeting

1:00 PM – 1:30 PM

[Mike J & Donnie Oliveira check-in](#)

Microsoft Teams Meeting

2:00 PM – 2:25 PM

<a href="#"><u>Welcome/new employee check-in (Valeria Tapia, D. Oliveira)</u></a>	2:30 PM – 2:45 PM
Microsoft Teams Meeting	
<a href="#"><u>Wing/Donnie All staff agenda check-in</u></a>	3:00 PM – 3:15 PM
Donnie's office	
<a href="#"><u>Graffiti abatement process follow-up mtg. (D. Oliveira, Q. Bauer, V. Satterfield, E. Polk, Magan Reed, M. Olguin)</u></a>	3:30 PM – 4:00 PM
Microsoft Teams Meeting	

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Wed, Nov 29

<a href="#"><u>Hold for Finance Manager Interviews</u></a>	9:00 AM – 10:30 AM
<a href="#"><u>[optional] prep for 12/05 BAC meeting</u></a>	10:30 AM – 11:15 AM
Microsoft Teams Meeting	
<a href="#"><u>Planning Managers PLUS</u></a>	11:00 AM – 12:00 PM
and Teams; BPS Room Victory Boulevard (Hybrid, 16)	
<a href="#"><u>Sustainability/Climate Managers Meeting</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>TIMELY MEET: Cmr. Rubio/Dir. Oliveira, BPS (Jillian)</u></a>	1:30 PM – 2:00 PM
VIRTUAL - Zoom link in invite	
<a href="#"><u>Travel</u></a>	3:00 PM – 3:30 PM
<a href="#"><u>PDX Next Tour</u></a>	3:30 PM – 4:30 PM
Port of Portland (7200 NE Airport Way, Portland, OR 97218)	

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Thu, Nov 30

<a href="#"><u>Donnie/Patricia weekly</u></a>	9:00 AM – 10:00 AM
Microsoft Teams Meeting	
<a href="#"><u>DOC REVIEW</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>Donnie / Eric weekly</u></a>	1:00 PM – 2:00 PM
Microsoft Teams Meeting	
<a href="#"><u>Budget Prep Meeting #1</u></a>	2:00 PM – 3:00 PM
Microsoft Teams Meeting	
<a href="#"><u>DO/JO check-in</u></a>	3:00 PM – 3:30 PM
phone	
<a href="#"><u>Land Use</u></a>	4:30 PM – 5:00 PM
Microsoft Teams Meeting	

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Fri, Dec 1

[check-in w/Donnie Oliveira, J. Chavez](#)

9:00 AM – 9:30 AM

[Climate change in Portland's org chart](#)

9:30 AM – 10:00 AM

[MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning & Sustainability \(BPS\), weekly \(Megan/Christina\)](#)

10:00 AM – 10:45 AM

VIRTUAL - Zoom link in invite

[Donnie/Eben weekly](#)

11:00 AM – 12:00 PM

Microsoft Teams Meeting

[Edlen & Co Conversation- PCEF and Sustainable Housing\(M. Beyer, D. Oliveira, J. Schoene, S. Baraso, W. Koelfgen, V. Fong, C. Harrison, C. Ghan\)](#)

12:30 PM – 1:30 PM

Microsoft Teams Meeting

[MEET: Cmr. Rubio/Dirs. Buonocore, Branam, Esau, Kuhnhausen & Oliveira, weekly \(Jillian\)](#)

1:30 PM – 2:00 PM

VIRTUAL- Zoom link in invite

[VertueLab meeting](#)

2:00 PM – 2:30 PM

[Hold for Finance Manager Interviews](#)

2:30 PM – 4:30 PM

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Mon, Dec 4

[Harmonee/Donnie check-in](#)

9:00 AM – 9:30 AM

Microsoft Teams Meeting

[Director's Office Scrum](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[PCEF/CES Check-in \(P. Hulseman, D. Oliveira, S. Baraso, T. Grewe, R. Levine, J. Ford\)](#)

10:30 AM – 11:00 AM

Microsoft Teams Meeting

[Donnie/Sam weekly](#)

1:00 PM – 2:00 PM

Microsoft Teams Meeting

[Donnie/Angie check in](#)

2:15 PM – 2:30 PM

Microsoft Teams Meeting

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Tue, Dec 5

[Donnie / Magan EOweekly](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

<a href="#"><u>All-Staff Winter Celebration</u></a>	10:30 AM – 2:00 PM
Vanport Building	
<a href="#"><u>Management Team</u></a>	2:00 PM – 3:00 PM
<a href="#"><u>PSU/BPS meeting</u></a>	3:00 PM – 4:00 PM
MS Teams link below	
<a href="#"><u>Bureau Directors Meeting</u></a>	4:00 PM – 4:30 PM

Wed, Dec 6

<a href="#"><u>Donnie/Vivian weekly</u></a>	9:00 AM – 10:00 AM
Microsoft Teams Meeting	
<a href="#"><u>BPS Executive Team</u></a>	10:00 AM – 11:00 AM
<a href="#"><u>Planning Managers PLUS</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>BPS / BDS monthly check-in</u></a>	1:00 PM – 2:00 PM
Microsoft Teams Meeting	
<a href="#"><u>HOLD: HNA at City Council</u></a>	3:00 PM – 4:30 PM

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Thu, Dec 7

<a href="#"><u>Donnie/Patricia weekly</u></a>	9:00 AM – 10:00 AM
Microsoft Teams Meeting	
<a href="#"><u>Planning &amp; Development Directors Meeting</u></a>	11:00 AM – 12:30 PM
Microsoft Teams Meeting	
<a href="#"><u>Check-in (M. Riddick, D. Oliveira)</u></a>	1:30 PM – 2:00 PM
<a href="#"><u>Donnie / Eric weekly</u></a>	2:00 PM – 3:00 PM
Microsoft Teams Meeting	
<a href="#"><u>PCEF revenue communications check-in (S. Baraso, D. Oliveira, M. Reed, E. Stover, J. Valdez)</u></a>	3:00 PM – 3:45 PM
<a href="#"><u>TRAVEL</u></a>	3:30 PM – 4:00 PM
<a href="#"><u>NAMC EVENT</u></a>	4:00 PM – 5:30 PM

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Fri, Dec 8

<a href="#"><u>Equity manager interviews</u></a>	9:00 AM – 12:00 PM
<a href="#"><u>Follow Up Mtg (E Engstrom, D. Oliveira)</u></a>	1:00 PM – 1:30 PM
Microsoft Teams Meeting	

<a href="#">MEET: Cmr. Rubio/Dirs. Buonocore, Branam, Esau, Kuhnhausen, &amp; Oliveira, weekly (Jillian)</a>	1:30 PM – 2:00 PM
VIRTUAL- Zoom link in invite	
<a href="#">HOLD: Commissioner Gonzalez, Donnie re: PCEF</a>	2:00 PM – 2:30 PM
Microsoft Teams Meeting	
<a href="#">MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning &amp; Sustainability (BPS), weekly (Megan/Christina)</a>	2:30 PM – 3:30 PM
VIRTUAL - Zoom link in invite	
<a href="#">PCEF Briefing (Bobby Lee)</a>	3:30 PM – 4:00 PM
zoom	
<a href="#">Donnie / Andria monthly</a>	4:00 PM – 5:00 PM
Microsoft Teams Meeting	

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▲ Mon, Dec 11

<a href="#">Director's Office Scrum</a>	10:00 AM – 10:30 AM
Microsoft Teams Meeting	
<a href="#">Harmonee/Donnie check-in</a>	10:30 AM – 11:00 AM
Microsoft Teams Meeting	
<a href="#">Donnie/Vivian weekly</a>	11:00 AM – 12:00 PM
Microsoft Teams Meeting	
<a href="#">Donnie/Sam weekly</a>	1:00 PM – 2:00 PM
Microsoft Teams Meeting	
<a href="#">Donnie/Angie check in</a>	2:00 PM – 2:30 PM
Microsoft Teams Meeting	
<a href="#">Magan/Donnie check-in</a>	4:00 PM – 4:30 PM
Microsoft Teams Meeting	

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▲ Tue, Dec 12

<a href="#">D. Oliveira &amp; G.Peden check-in</a>	8:30 AM – 9:30 AM
<a href="#">Lobbying investigation (J. Eccles, D. Oliveira)</a>	11:00 AM – 11:30 AM
Microsoft Teams Meeting	

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▲ Wed, Dec 13

<a href="#"><u>Connecting Mtg (J. Schoene, D. Oliveira, B. Lee, S. Morrissey)</u></a>	8:30 AM – 9:00 AM
Will add teams link	
<a href="#"><u>BTS Customer Stakeholder Group Meeting - Nov/Dec Combined Meeting</u></a>	10:00 AM – 11:30 AM
Microsoft Teams Meeting	
<a href="#"><u>Adena to call Donnie</u></a>	11:00 AM – 11:10 AM
Microsoft Teams Meeting	
<a href="#"><u>Planning Managers PLUS</u></a>	11:00 AM – 12:00 PM
and Teams; BPS Room Victory Boulevard (Hybrid, 16)	
<a href="#"><u>DO/JO check-in</u></a>	2:00 PM – 2:30 PM
phone	
<a href="#"><u>budget check-in for BAC mtg #3</u></a>	3:00 PM – 3:45 PM
Microsoft Teams Meeting	
<a href="#"><u>Donnie/Patricia weekly</u></a>	4:00 PM – 4:45 PM
Microsoft Teams Meeting	

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Thu, Dec 14

<a href="#"><u>All-Staff Meeting</u></a>	9:30 AM – 11:00 AM
Microsoft Teams Meeting	
<a href="#"><u>Quick connect (T. Grewe, D. Oliveira)</u></a>	11:15 AM – 11:30 AM
<a href="#"><u>Bureau Directors Meeting</u></a>	11:30 AM – 1:00 PM
Microsoft Teams Meeting	
<a href="#"><u>MEET: Cmr. Rubio/Ranfis Villatoro and Dr. Megan Horst, Portland Clean Energy Fund (PCEF) (Jillian)</u></a>	1:30 PM – 1:50 PM
Office of Commissioner Rubio - Portland City Hall	
<a href="#"><u>Rebecca Esau's Sweet Farewell Gathering</u></a>	1:30 PM – 2:30 PM
<a href="#"><u>Donnie / Eric weekly</u></a>	4:30 PM – 5:30 PM

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Fri, Dec 15

<a href="#"><u>MEET: Cmr. Rubio/Dirs. Buonocore, Branam, Kuhnhausen, &amp; Oliveira, weekly (Jillian)</u></a>	9:00 AM – 9:30 AM
VIRTUAL - Zoom link in invite	
<a href="#"><u>Donnie/Eben weekly</u></a>	9:30 AM – 10:00 AM
Microsoft Teams Meeting	
<a href="#"><u>Meeting (K. Branam, M. Buonocore, R. Esau, D. Kuhnhausen, T. Barnes, K. O'Brien, e. Engstrom, A.</u></a>	10:00 AM – 11:30 AM

[L:andron Gonzalez\)](#)

[\(Megan/Christina o/b/o CR\) MEET: Cmr. Rubio/Dir. Donnie Oliveira, Bureau of Planning & Sustainability \(BPS\), weekly \(Megan/Christina\)](#)

11:00 AM – 12:00 PM

VIRTUAL - Zoom link in invite

[OMSI Master Plan Bureau Director Coordination](#)

12:30 PM – 1:30 PM

[\\*Confirmed](#)

Microsoft Teams Meeting

[100% Clean Electricity Exec. Briefing \(D. Oliveira, P. Hawkins, V. Satterfield, A. Jacob\)](#)

2:00 PM – 2:45 PM

Microsoft Teams Meeting

[PCEF vs PEMO \(B. Lee, A. Hill, S. Morrissey, D. Thompson, D. Oliveira\)](#)

4:30 PM – 5:00 PM

Microsoft Teams Meeting



Mon, Dec 18

[ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting](#)

8:30 AM – 9:30 AM

Microsoft Teams Meeting

[Director's Office Scrum](#)

10:00 AM – 10:30 AM

Microsoft Teams Meeting

[Harmonee/Donnie check-in](#)

10:30 AM – 11:00 AM

Microsoft Teams Meeting

[Donnie/Sam weekly](#)

11:00 AM – 12:00 PM

Microsoft Teams Meeting

[Donnie/Angie check in](#)

1:00 PM – 1:45 PM

Microsoft Teams Meeting

[BPS/PP&R monthly](#)

3:00 PM – 4:00 PM

Microsoft Teams Meeting



Tue, Dec 19

[Donnie/Vivian weekly](#)

9:00 AM – 10:00 AM

Microsoft Teams Meeting

[BPS Executive Team](#)

10:00 AM – 11:00 AM

[Working meeting \(H. Dashiell, E. Engstrom, D. Oliveira\)](#)

11:30 AM – 1:00 PM

Donnie's office

<a href="#">Management Team</a> Microsoft Teams Meeting; BPS Room Meadow Avenue	1:00 PM – 2:00 PM
<a href="#">PCEF &amp; PEMO (A. Hill, D. Oliveira, S. Baraso) Mtg</a> BPS Room Victory Boulevard	2:00 PM – 3:00 PM
<a href="#">Donnie Oliveira, BPS Director / Millicent Williams, PBOT Director RE: Monthly Check-in</a> Microsoft Teams Meeting	3:00 PM – 4:00 PM
<a href="#">Listening Session for Bureau Directors with Motus for CHRO</a> Microsoft Teams Meeting	4:00 PM – 5:00 PM

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▲ Wed, Dec 20

<a href="#">LatinoBuilt / BPS Contract Discussion (H. Dashiell, R. Martinez, T. Haglund, D. Oliveira, J. Rodriguez)</a>	9:00 AM – 9:30 AM
<a href="#">PISA position/BTS check in</a> Microsoft Teams Meeting	9:30 AM – 9:55 AM
<a href="#">Donnie / Magan EOWeekly</a> Microsoft Teams Meeting	10:00 AM – 10:30 AM
<a href="#">DO/JO check-in</a> phone	10:30 AM – 11:00 AM
<a href="#">DO NOT MOVE THIS - MEET: (w/ Dir. Oliveira) Sam Desue, TriMet General Manager, et al. (Megan)</a> VIRTUAL - Zoom link below	4:30 PM – 5:00 PM

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▲ Thu, Dec 21

<a href="#">Donnie/Patricia weekly</a> Microsoft Teams Meeting	9:00 AM – 10:00 AM
<a href="#">All Planners Monthly Series</a> Microsoft Teams Meeting; BPS Room Meadow Avenue	10:00 AM – 11:20 AM
<a href="#">Donnie   Marta</a> Microsoft Teams Meeting	1:00 PM – 1:30 PM
<a href="#">Check-in on ROW Code Edits (A. Speer, D. Oliveira, E. Engstrom, N. Thorington)</a> Microsoft Teams Meeting	1:30 PM – 2:00 PM
<a href="#">Donnie / Eric weekly</a> Microsoft Teams Meeting	2:00 PM – 3:00 PM

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Fri, Dec 22

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[Christmas Day](#)

Mon, Dec 25

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Tue, Dec 26

[MEET: Dir. Oliveira/Bob Sallinger, Willamette Riverkeeper](#)

4:00 PM – 5:00 PM

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Wed, Dec 27

[Budget Scrum \(D. Oliveira, E. Engstrom\)](#)

9:30 AM – 10:30 AM

Microsoft Teams Meeting

[Harmonee/Donnie check-in](#)

10:30 AM – 11:00 AM

Microsoft Teams Meeting

[Donnie/Vivian weekly](#)

11:00 AM – 12:00 PM

Microsoft Teams Meeting

[PCEP Update \(T. Grewe, D. Oliveira\)](#)

2:00 PM – 2:30 PM

Microsoft Teams Meeting

[Donnie / Eric weekly](#)

3:00 PM – 4:00 PM

Microsoft Teams Meeting

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[Donnie OOO](#)

Thu, Dec 28 to (Jan 1, 24)