

**City of Portland**  
**Bureau of Development Services**  
**Sign, Awning Permit and Registration Fee Schedule**  
**Effective Date: July 1, 2023**

Sign, Awning Permit and Registration Fees	Current Fee	Proposed Fee
<b>Illuminated (electric) Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components		
Up to 20 square feet	\$ 284.00	\$ 299.00
Over 20 square feet and up to 40 square feet	\$ 351.00	\$ 369.00
Over 40 square feet and up to 60 square feet	\$ 406.00	\$ 427.00
Over 60 square feet and up to 80 square feet	\$ 445.00	\$ 468.00
Over 80 square feet and up to 100 square feet	\$ 486.00	\$ 511.00
Over 100 square feet and up to 120 square feet	\$ 542.00	\$ 570.00
Over 120 square feet and up to 140 square feet	\$ 568.00	\$ 597.00
Over 140 square feet and up to 160 square feet	\$ 593.00	\$ 623.00
Over 160 square feet and up to 180 square feet	\$ 624.00	\$ 656.00
Over 180 square feet	\$ 648.00	\$ 681.00
<b>Non-illuminated Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components		
Up to 20 square feet	\$ 218.00	\$ 229.00
Over 20 square feet and up to 40 square feet	\$ 298.00	\$ 313.00
Over 40 square feet and up to 60 square feet	\$ 351.00	\$ 369.00
Over 60 square feet and up to 80 square feet	\$ 365.00	\$ 384.00
Over 80 square feet and up to 100 square feet	\$ 378.00	\$ 397.00
Over 100 square feet and up to 120 square feet	\$ 405.00	\$ 426.00
Over 120 square feet and up to 140 square feet	\$ 420.00	\$ 441.00
Over 140 square feet and up to 160 square feet	\$ 445.00	\$ 468.00
Over 160 square feet and up to 180 square feet	\$ 486.00	\$ 511.00
Over 180 square feet	\$ 516.00	\$ 542.00
Wall painted or adhered signs (i.e. vinyl, paper or similar material) - <i>per square foot</i>	\$ 1.41	\$ 1.49
Minimum Fee	\$ 46.00	\$ 49.00
<b>Additional Plan Review Fee:</b> Charged for changes, additions or revisions to plans and for review of proposed "pre-approved" structural designs		
One half-hour or less of plan review time	\$ 90.00	\$ 95.00
More than one half-hour of plan review time - <i>per hour or fraction thereof</i>	\$ 180.00	\$ 190.00
<b>Alternate methods Appeal Fees - Chapter 32.44 - <i>per appeal</i></b>	\$ 336.00	\$ 353.00
<b>Awning Review and Permit Fees</b>		
Awning without signs - <i>per linear foot of awning</i>	\$ 11.58	\$ 12.16
Sign and awning combinations - <i>per square foot of sign area</i>	\$ 1.94	\$ 2.04
Signs added to existing awning - <i>Fee as required for non-illuminated sign</i>		
<b>Early Assistance for Sign Permits</b>		
Early assistance sign code meeting	\$ 99.00	\$ 104.00
Fee for each additional staff in attendance	\$ 116.00	\$ 122.00

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<b>Inspections Outside of Normal Business Hours</b>		
Minimum	\$ 245.00	\$ 258.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 245.00	\$ 258.00
<b>Investigation Fee</b> - For commencement of work before obtaining a permit		
Minimum	\$ 127.00	\$ 134.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 127.00	\$ 134.00
<b>Other Inspections Not Specifically Identified Elsewhere</b>		
Minimum	\$ 180.00	\$ 190.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 180.00	\$ 190.00
<b>Permit Reactivation Processing Fee</b> - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once. <i>Fee - The renewal fee shall be one half the amount required for a new permit</i>		
Minimum Fee	\$ 180.00	\$ 190.00
<b>Portable Signs (A-Board) Registration</b>		
1 years	\$ 95.00	\$ 100.00
2 years	\$ 169.00	\$ 178.00
4 years	\$ 304.00	\$ 320.00
<b>Reinspection Fee</b> - <i>per inspection</i>	\$ 127.00	\$ 134.00
<b>Sign &amp; Awning Plan Reivew</b>		
<i>Maximum number of allowable checksheets: 2</i>		
Additional checksheet fee - <i>per checksheet</i>	\$ 258.00	\$ 271.00
<b>Structural Alteration to Existing Sign</b> - <i>same fee as for new sign</i>		
<b>Structural Plan Review Fee</b> - 65% of the permit fee		
Required for:		
Fascia signs over 400 pounds		
All projecting signs		
All freestanding signs over 6 feet in height		
All pitched roof signs		
All awnings		
Minimum Fee	\$ 180.00	\$ 190.00
<b>Temporary Baloon Registration</b> - <i>Maximum of once, per lot, per calendar year</i>	\$ 51.00	\$ 54.00
<b>Tempoary Banner Registration</b> - <i>Maximum of six (6) months, per lot, per calendar year - per month</i>	\$ 51.00	\$ 54.00
<b>Tempoary Fascia or Temporary Freestanding Sign Registration</b> - <i>per sign , per year</i>	\$ 100.00	\$ 105.00