



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Land Use Services**  
FROM CONCEPT TO CONSTRUCTION

Dan Saltzman, Commissioner  
Paul L. Scarlett, Director  
Phone: (503) 823-7300  
Fax: (503) 823-5630  
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[www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

**Date:** November 10, 2011  
**To:** Interested Person  
**From:** Tim Heron, Land Use Services  
503-823-7726 / [Tim.Heron@portlandoregon.gov](mailto:Tim.Heron@portlandoregon.gov)

## **NOTICE OF A TYPE II DECISION ON A PROPOSAL IN YOUR NEIGHBORHOOD**

The Bureau of Development Services has **approved** a proposal in your neighborhood. The reasons for the decision are included in this notice. If you disagree with the decision, you can appeal it and request a public hearing. Information on how to appeal this decision is listed at the end of this notice.

### **CASE FILE NUMBER: LU 11-178032 DZ – STOREFRONT CHANGES**

#### **GENERAL INFORMATION**

**Applicant:** Robert Evenson, Robert Evenson Assoc  
6249 SW Canyon Ct  
Portland, OR 97221  
  
Csm Cy Lloyd Center L L C  
500 Washington Ave S #3000  
Minneapolis, Mn 55415

**Site Address:** 435 NE WASCO ST

**Legal Description:** BLOCK 70 LOT 1-8 EXC PT IN ST, HOLLADAYS ADD  
**Tax Account No.:** R396203110  
**State ID No.:** 1N1E35BB 01100  
**Quarter Section:** 2931

**Neighborhood:** Lloyd District Community, contact Lisa Faust at 503-350-1205.  
**Business District:** Lloyd District Community Association, contact William Ruff at 503-221-1121.  
**District Coalition:** None

**Plan District:** Central City - Lloyd District  
**Zoning:** CXd, Central Commercial with design overlay

**Case Type:** DZ, Design Review  
**Procedure:** Type II, an administrative decision with appeal to the Design Commission.

#### **Proposal:**

The applicant requests approval for minor storefront changes at the Courtyard Marriot in the Lloyd subDistrict of the Central City Plan District. Two rolling door bays will be replaced with the existing storefront window design, as well as new louvers and new storefront level steel doors.

Because the proposal is for alterations to existing development in the design overlay zone, design review is required.

**Relevant Approval Criteria:**

In order to be approved, this proposal must comply with the approval criteria of Title 33. The relevant criteria are:

- Central City Fundamental Design Guidelines
- Lloyd sub District Design Guidelines

**ANALYSIS**

**Zoning:** The Central Commercial (CX) zone is intended to provide for commercial development within Portland's most urban and intense areas. A broad range of uses is allowed to reflect Portland's role as a commercial, cultural and governmental center. Development is intended to be very intense with high building coverage, large buildings, and buildings placed close together.

The design (d) overlay zone promotes the conservation, enhancement, and continued vitality of areas of the City with special scenic, architectural, or cultural value. This is achieved through the creation of design districts and applying the Design Overlay Zone as part of community planning projects, development of design guidelines for each district, and by requiring design review. In addition, design review ensures that certain types of infill development will be compatible with the neighborhood and enhance the area.

**Land Use History:** City records indicate prior land use reviews. Exhibit G.2.

**Agency Review:** A "Notice of Proposal in Your Neighborhood" was mailed **October 17, 2011**.

**Neighborhood Review:** A Notice of Proposal in Your Neighborhood was mailed on **October 17, 2011**. No written responses have been received from either the Neighborhood Association or notified property owners in response to the proposal.

**ZONING CODE APPROVAL CRITERIA****Chapter 33.825, Design Review****Section 33.825.010 Purpose**

Design review ensures that development conserves and enhances the recognized special design values of a site or area. Design review is used to ensure the conservation, enhancement, and continued vitality of the identified scenic, architectural, and cultural values of each design district or area. Design review ensures that certain types of infill development will be compatible with the neighborhood and enhance the area. Design review is also used in certain cases to review public and private projects to ensure that they are of a high design quality.

**Section 33.825.055, Design Review Approval Criteria**

A design review application will be approved if the review body finds the applicant to have shown that the proposal complies with the design district guidelines.

**Findings:** The site is designated with design overlay zoning (d), therefore the proposal requires Design Review approval. Because of the site's location, the applicable design guidelines are the Central City Fundamental and Lloyd District Special Design Guidelines.

Special Design Guidelines for the Design Zone of the Lloyd District of the Central City Plan and Central City Fundamental Design Guidelines

The Lloyd District is a unique, multi-dimensional neighborhood in the Central City, with special features and assets found nowhere else in Oregon.

With the recent completion of the Oregon Convention Center, the District now serves as the “front door for Oregon and our city.” The District as a whole is emerging as a special area in the state and the region, and the way it is developed will determine its comfort and continued use.

The purpose of design review is to carry out the urban design vision for the District by emphasizing unique district assets in a manner that is respectful, creative, supportive, and compatible with all its areas. Although the District is a complex urban environment, it can become a cohesive whole with the use of these design principles.

The Central City Fundamental Design Guidelines and the River District Design Guidelines focus on four general categories. **(A) Portland Personality**, addresses design issues and elements that reinforce and enhance Portland’s character. **(B) Pedestrian Emphasis**, addresses design issues and elements that contribute to a successful pedestrian environment. **(C) Project Design**, addresses specific building characteristics and their relationships to the public environment. **(D) Special Areas**, provides design guidelines for the four special areas of the Central City.

#### **Lloyd District Design Goals**

The following goals and objectives define the urban design vision for new development and other improvements in the Lloyd District

- Encourage the special distinction and identity of the Lloyd District;
- Integrate the sub-areas of the District for a visual and functional coherence of the whole; and
- Improve the safety, convenience, pleasure, and comfort of pedestrians.

#### **Central City Plan Design Goals**

This set of goals are those developed to guide development throughout the Central City. They apply within the River District as well as to the other seven Central City policy areas. The nine goals for design review within the Central City are as follows:

1. Encourage urban design excellence in the Central City;
2. Integrate urban design and preservation of our heritage into the development process;
3. Enhance the character of the Central City’s districts;
4. Promote the development of diversity and areas of special character within the Central City;
5. Establish an urban design relationship between the Central City’s districts and the Central City as a whole;
6. Provide for a pleasant, rich and diverse pedestrian experience for pedestrians;
7. Provide for the humanization of the Central City through promotion of the arts;
8. Assist in creating a 24-hour Central City which is safe, humane and prosperous;
9. Ensure that new development is at a human scale and that it relates to the scale and desired character of its setting and the Central City as a whole.

*Staff has considered all guidelines and has addressed only those guidelines considered applicable to this project. Central City and Lloyd District Guidelines are addressed concurrently.*

**A4. Use Unifying Elements.** Integrate unifying elements and/or develop new features that help unify and connect individual buildings and different areas.

**A5. Enhance, Embellish, and Identify Areas.** Enhance an area by reflecting the local character within the right-of-way. Embellish an area by integrating elements in new development that build on the area’s character. Identify an area’s special features or qualities by integrating them into new development.

**A5-1. Develop Identifying Features.** Encourage the inclusion of features in the design of projects that give projects identity and a sense of place or significance within the

District.

**C3. Respect Architectural Integrity.** Respect the original character of an existing building when modifying its exterior. Develop vertical and horizontal additions that are compatible with the existing building, to enhance the overall proposal's architectural integrity.

**C5. Design for Coherency.** Integrate the different building and design elements including, but not limited to, construction materials, roofs, entrances, as well as window, door, sign, and lighting systems, to achieve a coherent composition.

**Findings:** The design of the new storefront system integrates well with the existing architecture by maintaining the existing structural bay design, and using matching materials, proportions and color that unify the addition with the overall storefront design of this building. The use of a matching aluminum and glass storefront system, is also a durable and long-lasting solution for this storefront remodel. *These guidelines are therefore met.*

## DEVELOPMENT STANDARDS

Unless specifically required in the approval criteria listed above, this proposal does not have to meet the development standards in order to be approved during this review process. The plans submitted for a building or zoning permit must demonstrate that all development standards of Title 33 can be met, or have received an Adjustment or Modification via a land use review prior to the approval of a building or zoning permit.

## CONCLUSIONS

The design review process exists to promote the conservation, enhancement, and continued vitality of areas of the City with special scenic, architectural, or cultural value. The proposal meets the applicable design guidelines and therefore warrants approval.

## ADMINISTRATIVE DECISION

Approval of minor storefront changes at the Courtyard Marriot in the Lloyd subDistrict of the Central City Plan District per Exhibits C-1 through C-3, signed and dated November 8, 2011, subject to the following conditions:

- A. As part of the building permit application submittal, each of the 4 required site plans and any additional drawings must reflect the information and design approved by this land use review as indicated in Exhibits C.1-C.3. The sheets on which this information appears must be labeled, "Proposal and design as approved in Case File # LU 11-178032 DZ. No field changes allowed."

**Staff Planner: Tim Heron**



**Decision rendered by:** \_\_\_\_\_ **on November 8, 2011**

By authority of the Director of the Bureau of Development Services

**Decision mailed: November 10, 2011**

**About this Decision.** This land use decision is **not a permit** for development. Permits may be required prior to any work. Contact the Development Services Center at 503-823-7310 for information about permits.

**Procedural Information.** The application for this land use review was submitted on September 20, 2011, and was determined to be complete on **October 4, 2011.**

*Zoning Code Section 33.700.080* states that Land Use Review applications are reviewed under the regulations in effect at the time the application was submitted, provided that the application is complete at the time of submittal, or complete within 180 days. Therefore this application was reviewed against the Zoning Code in effect on September 20, 2011.

*ORS 227.178* states the City must issue a final decision on Land Use Review applications within 120-days of the application being deemed complete. The 120-day review period may be waived or extended at the request of the applicant. In this case, the applicant did not waive or extend the 120-day review period.

**Some of the information contained in this report was provided by the applicant.**

As required by Section 33.800.060 of the Portland Zoning Code, the burden of proof is on the applicant to show that the approval criteria are met. The Bureau of Development Services has independently reviewed the information submitted by the applicant and has included this information only where the Bureau of Development Services has determined the information satisfactorily demonstrates compliance with the applicable approval criteria. This report is the decision of the Bureau of Development Services with input from other City and public agencies.

**Conditions of Approval.** If approved, this project may be subject to a number of specific conditions, listed above. Compliance with the applicable conditions of approval must be documented in all related permit applications. Plans and drawings submitted during the permitting process must illustrate how applicable conditions of approval are met. Any project elements that are specifically required by conditions of approval must be shown on the plans, and labeled as such.

These conditions of approval run with the land, unless modified by future land use reviews. As used in the conditions, the term “applicant” includes the applicant for this land use review, any person undertaking development pursuant to this land use review, the proprietor of the use or development approved by this land use review, and the current owner and future owners of the property subject to this land use review.

**Appealing this decision.** This decision may be appealed to the Design Commission, which will hold a public hearing. Appeals must be filed **by 4:30 PM on November 28, 2011** at 1900 SW Fourth Ave. Appeals can be filed Tuesday through Friday on the first floor of the Development Services Center until 3 p.m. After 3 p.m. and Mondays, appeals must be submitted to the receptionist at the front desk on the fifth floor. **An appeal fee of \$250 will be charged.** The appeal fee will be refunded if the appellant prevails. There is no fee for ONI recognized organizations appealing a land use decision for property within the organization’s boundaries. The vote to appeal must be in accordance with the organization’s bylaws. Assistance in filing the appeal and information on fee waivers is available from BDS in the Development Services Center. Please see the appeal form for additional information.

The file and all evidence on this case are available for your review by appointment only. Please call the Request Line at our office, 1900 SW Fourth Avenue, Suite 5000, phone 503-823-7617, to schedule an appointment. I can provide some information over the phone. Copies of all information in the file can be obtained for a fee equal to the cost of services. Additional information about the City of Portland, city bureaus, and a digital copy of the Portland Zoning Code is available on the internet at [www.portlandonline.com](http://www.portlandonline.com).

**Attending the hearing.** If this decision is appealed, a hearing will be scheduled, and you will be notified of the date and time of the hearing. The decision of the Design Commission is final; any further appeal must be made to the Oregon Land Use Board of Appeals (LUBA) within 21 days of the date of mailing the decision, pursuant to ORS 197.620 and 197.830. Contact LUBA at 550 Capitol St. NE, Suite 235, Salem, Oregon 97301, or phone 1-503-373-1265 for further information.

Failure to raise an issue by the close of the record at or following the final hearing on this case, in person or by letter, may preclude an appeal to the Land Use Board of Appeals (LUBA) on that issue. Also, if you do not raise an issue with enough specificity to give the Design Commission an opportunity to respond to it, that also may preclude an appeal to LUBA on that issue.

**Recording the final decision.**

If this Land Use Review is approved the final decision must be recorded with the Multnomah County Recorder. A few days prior to the last day to appeal, the City will mail instructions to the applicant for recording the documents associated with their final land use decision.

- *Unless appealed*, The final decision may be recorded on or after **November 29, 2011 – (the day following the last day to appeal)**.
- A building or zoning permit will be issued only after the final decision is recorded.

The applicant, builder, or a representative may record the final decision as follows:

- **By Mail:** Send the two recording sheets (sent in separate mailing) and the final Land Use Review decision with a check made payable to the Multnomah County Recorder to: Multnomah County Recorder, P.O. Box 5007, Portland OR 97208. The recording fee is identified on the recording sheet. Please include a self-addressed, stamped envelope.
- **In Person:** Bring the two recording sheets (sent in separate mailing) and the final Land Use Review decision with a check made payable to the Multnomah County Recorder to the County Recorder's office located at 501 SE Hawthorne Boulevard, #158, Portland OR 97214. The recording fee is identified on the recording sheet.

For further information on recording, please call the County Recorder at 503-988-3034  
For further information on your recording documents please call the Bureau of Development Services Land Use Services Division at 503-823-0625.

**Expiration of this approval.** An approval expires three years from the date the final decision is rendered unless a building permit has been issued, or the approved activity has begun.

Where a site has received approval for multiple developments, and a building permit is not issued for all of the approved development within three years of the date of the final decision, a new land use review will be required before a permit will be issued for the remaining development, subject to the Zoning Code in effect at that time.

Zone Change and Comprehensive Plan Map Amendment approvals do not expire.

**Applying for your permits.** A building permit, occupancy permit, or development permit may be required before carrying out an approved project. At the time they apply for a permit, permittees must demonstrate compliance with:

- All conditions imposed herein;
- All applicable development standards, unless specifically exempted as part of this land use review;
- All requirements of the building code; and
- All provisions of the Municipal Code of the City of Portland, and all other applicable ordinances, provisions and regulations of the City.

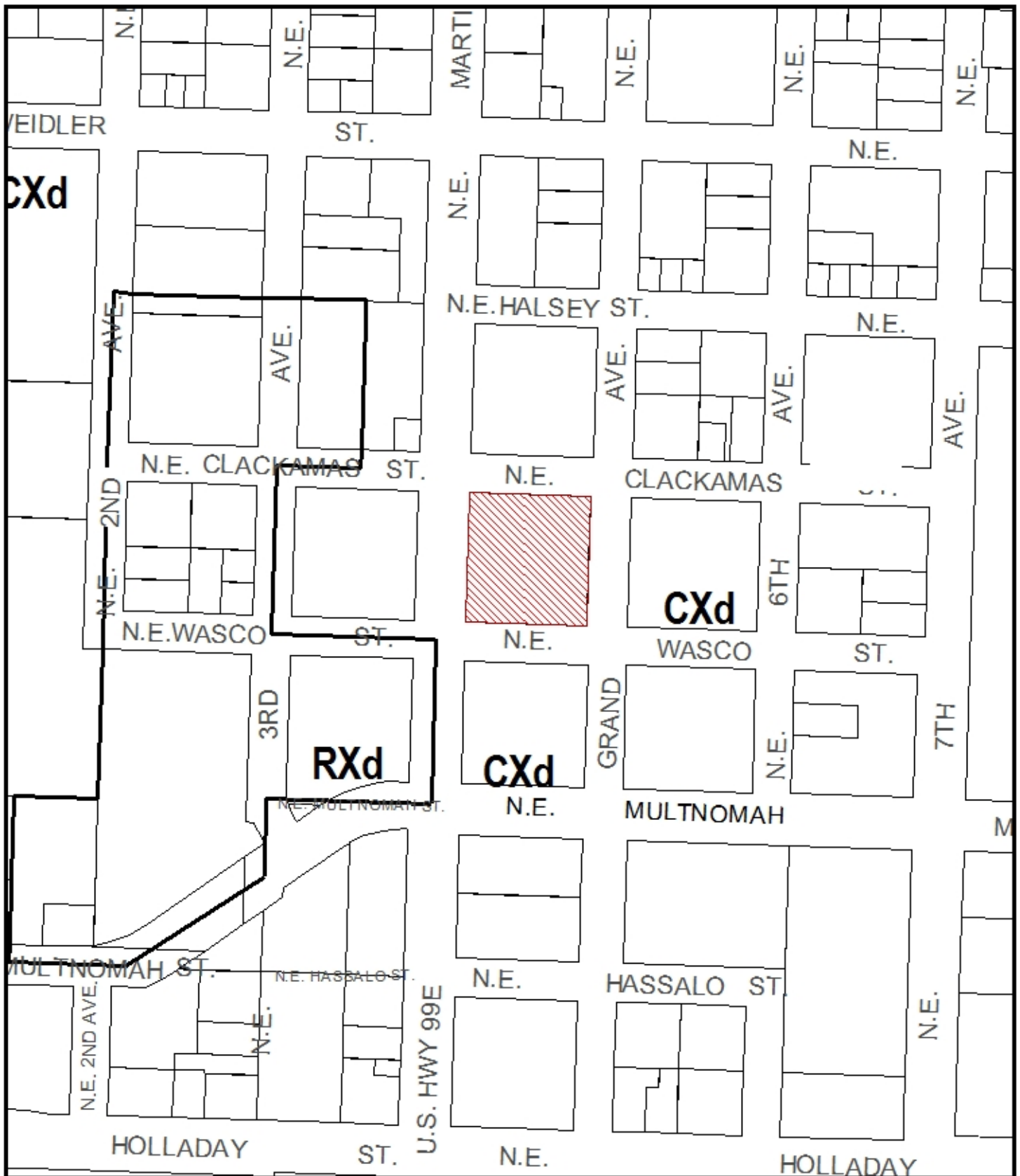
**EXHIBITS**

NOT ATTACHED UNLESS INDICATED

- A. Applicant's Statement
- B. Zoning Map (attached)
- C. Plans/Drawings:

1. Site Plan (attached)
  2. Elevations [attached]
  3. Enlarged Sections [attached]
- D. Notification information:
1. Mailing list
  2. Mailed notice
- E. Agency Responses: No responses were received.
- F. Correspondence: none.
- G. Other:
1. Original LU Application
  2. Site History Research

**The Bureau of Development Services is committed to providing equal access to information and hearings. Please notify us no less than five business days prior to the event if you need special accommodations. Call 503-823-7300 (TTY 503-823-6868).**



# ZONING



Site



NORTH

This site lies within the:  
CENTRAL CITY PLAN DISTRICT

|             |                          |
|-------------|--------------------------|
| File No.    | <u>LU 11-178032 DZ</u>   |
| 1/4 Section | <u>2931</u>              |
| Scale       | <u>1 inch = 200 feet</u> |
| State_Id    | <u>1N1E35BB 1100</u>     |
| Exhibit     | <u>B</u> (Sep 22,2011)   |



LOBBY  
REMODEL  
COURTYARD

PORTLAND,  
OREGON

PERMIT SET  
9-16-2011

Robert  
Evenson  
Associates

Architects AIA

Architecture  
Planning  
Interior Space Planning  
6349 SW Canyon Court  
Portland, Oregon 97221  
503-221-0890

CSM

REGISTERED  
PLANNING  
CONSULTANT  
STATE OF OREGON  
1. I HEREBY CERTIFY THAT THIS PLAN  
WAS PREPARED BY ME OR UNDER MY  
SUPERVISION AND THAT I AM A  
REGISTERED PLANNING CONSULTANT  
IN THE STATE OF OREGON.  
DATE OF SIGNATURE: 9-16-2011

Drawn: \_\_\_\_\_ Map No. \_\_\_\_\_

Drawn By: PAUL KEMPTON  
Checked By: JOHN FERRER  
Project Manager: RICHARD KEMPTON  
Date: JUNE 17, 2011

Revisions:  
Δ REVISED MO SET 8-22-2011  
Δ REVISED PERMIT SET 9-16-2011  
Δ REVISED PERMIT SET 9-16-2011

SHEET TITLE

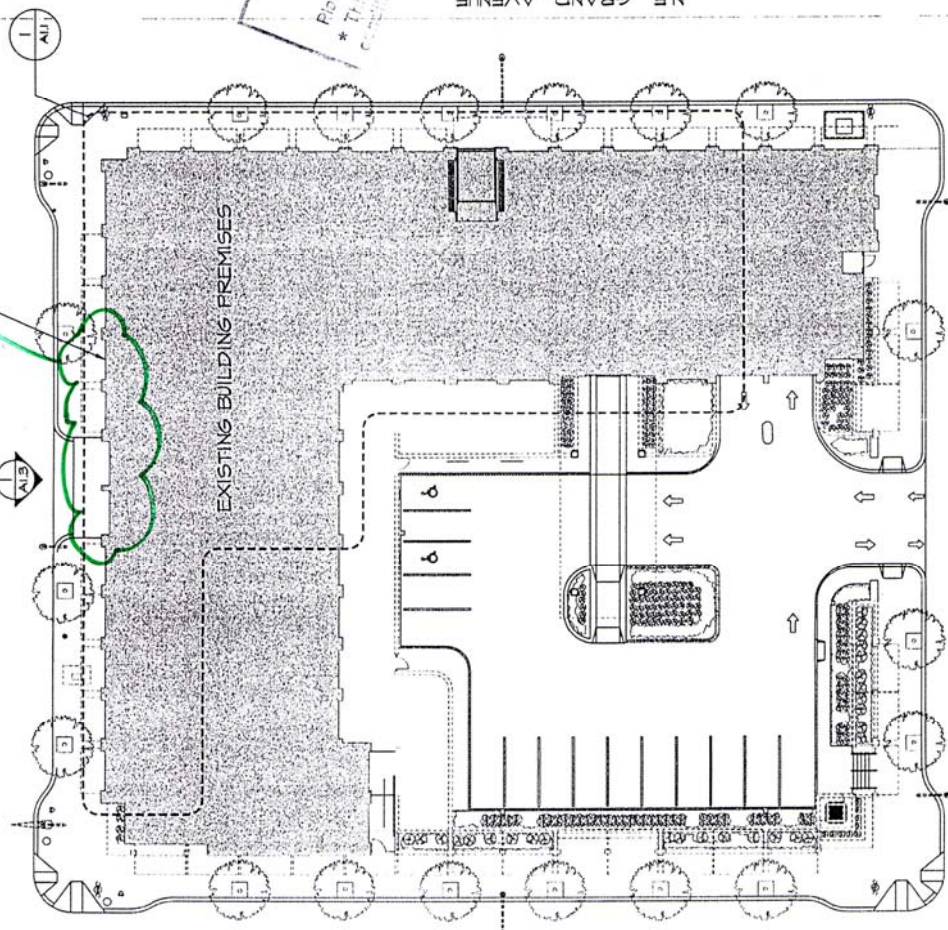
SITE PLAN

A0.1

AREA OF WORK

NE. CLACKAMAS STREET

NEW RECEIVING  
DOOR LOCATION



City of Portland - Bureau of Development Services  
Planner: \_\_\_\_\_ Date: 11.8.11  
\* This plan was prepared only to the building for the City of Portland - Bureau of Development Services

LU 11-178032 DZ  
EXHIBIT C.1

1. SITE PLAN  
A0.1 SCALE: 1/8" = 1'-0"





LOBBY  
REMODEL  
COURTYARD

PORTLAND,  
OREGON

PERMIT SET  
9-16-2011

Robert  
Evenson  
Associates  
Architects AIA  
Architect  
Planning  
Interior Space Planning  
6249 SW Canyon Court  
Portland, OR 97211  
503-221-8974

CSM  
CITY OF PORTLAND  
DEPARTMENT OF DEVELOPMENT SERVICES  
RECEIVED 10/16/11

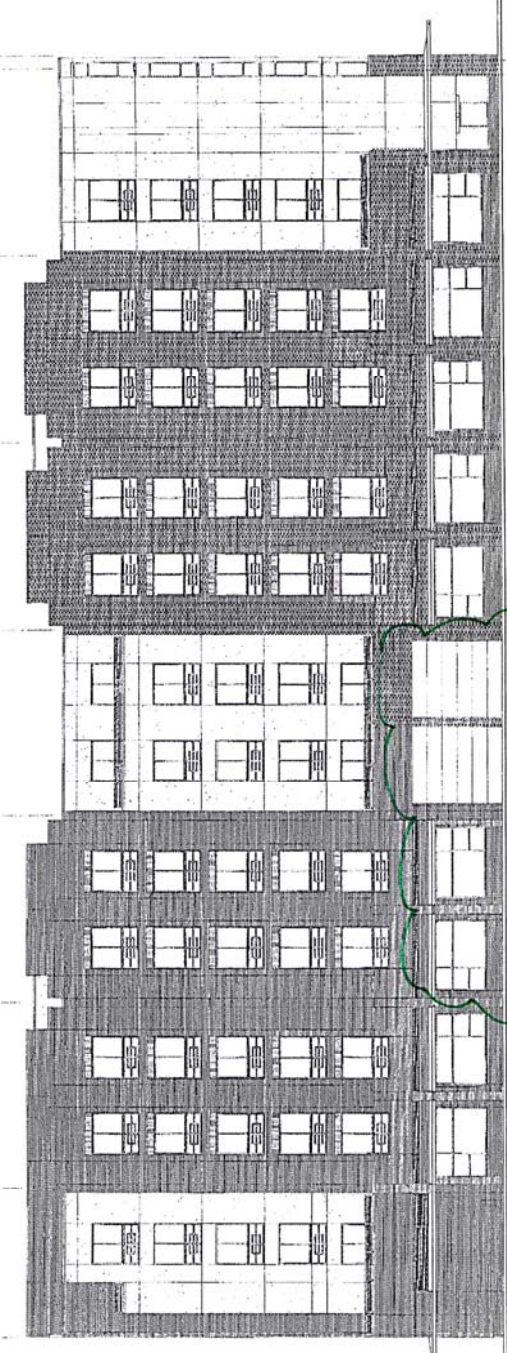
REGISTRATION  
The City of Portland  
Department of Development Services  
has received and accepted the  
registration of the architect  
and the architect's seal is  
hereby acknowledged.

Date: \_\_\_\_\_ Reg. No.: \_\_\_\_\_  
Drawn By: PAUL EDITION  
Checked By: JOHN FENNER  
Project Manager: ROGER BLAIR  
Date: \_\_\_\_\_

Revisions  
1. REVISED BID SET 8-23-2011  
2. REVISED PERMIT SET 9-16-2011  
3. REVISED PERMIT SET 9-16-2011

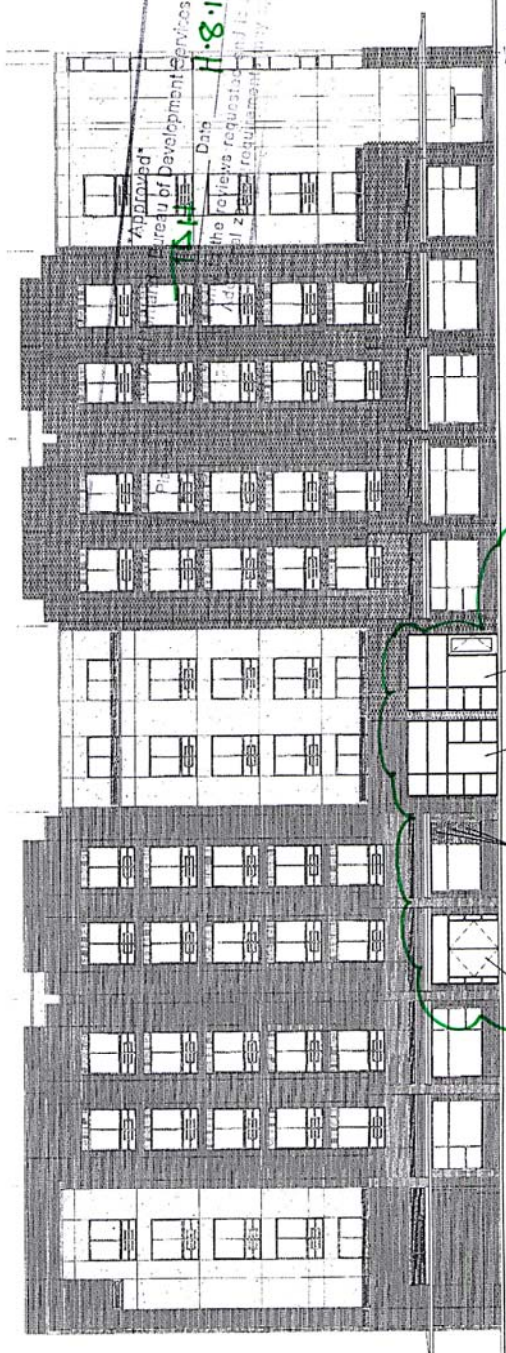
SHEET TITLE  
NORTH ELEVATION

AL3



EXISTING

1. EXISTING NORTH ELEVATION  
SCALE 1/8" = 1'-0"



PROPOSED

2. PROPOSED NORTH ELEVATION  
SCALE 1/8" = 1'-0"

Approved by  
City of Development Services  
Date 7.8.11  
The review request is subject to  
all zoning requirements.

CU 11-178032 D2  
EXHIBIT C.2

NEW LANTERN LIGHT  
NEW LANTERN LIGHT  
NEW LANTERN LIGHT

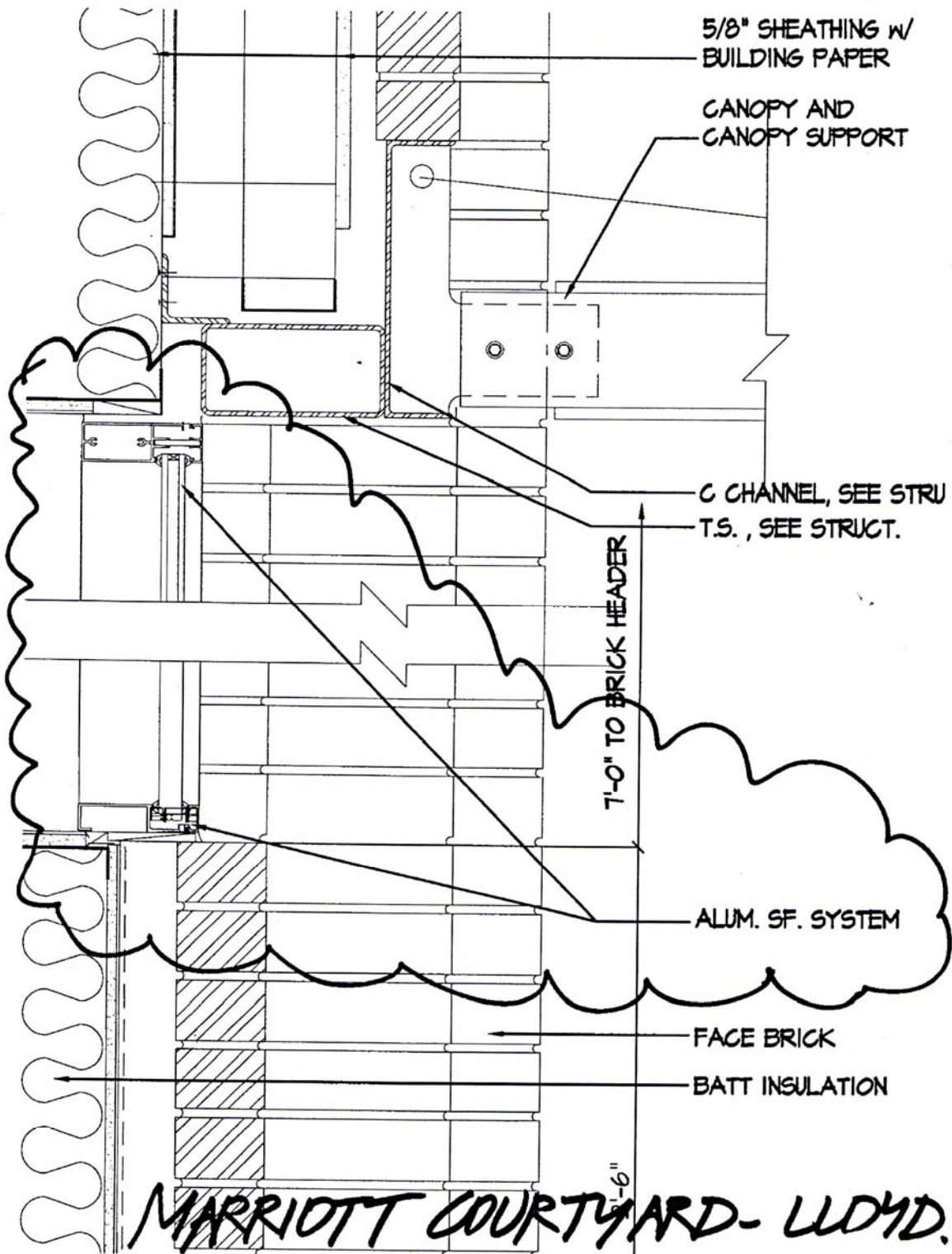
NEW STEEL DOORS PAINTED TO  
MATCH EXISTING BUILDING  
FINISHES

\*Approved\*

City of Portland - Bureau of Development Services

Planner TDH Date 11.8.11

\* This approval applies only to the reviews requested and is subject to all conditions of approval. Additional zoning requirements may apply.



LU 11.17803Z DZ  
EXHIBIT C.3