

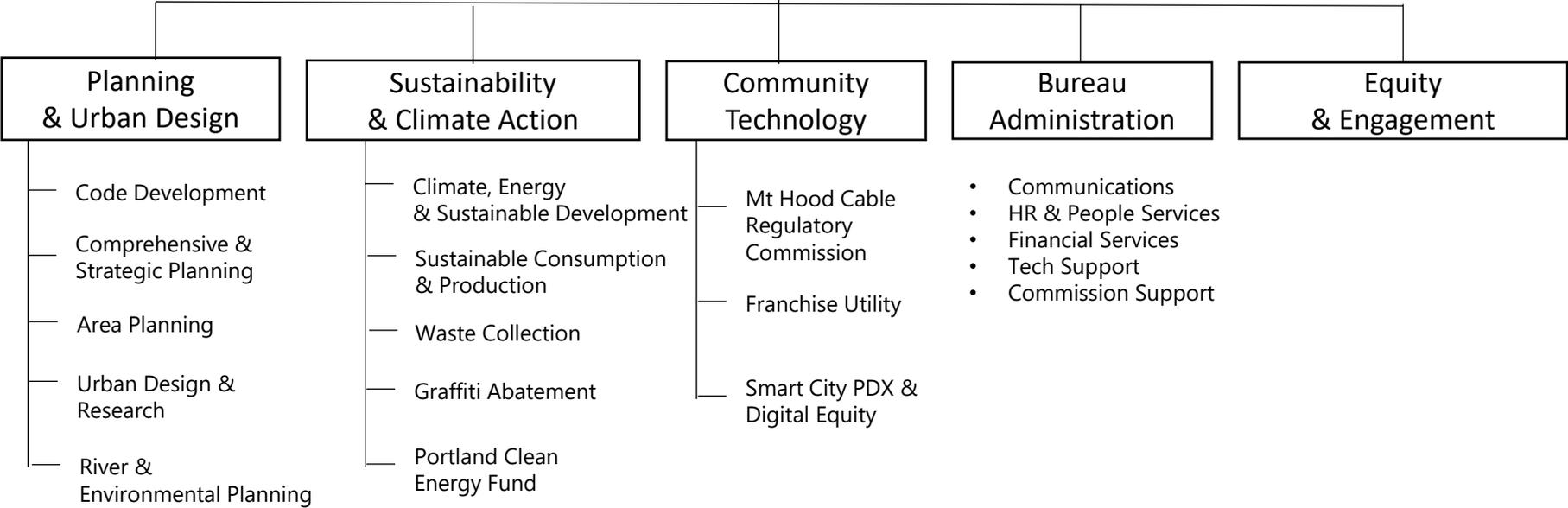


Bureau of Planning and Sustainability

FY 2023-24 BAC Meeting #4 – Jan 13, 2023

Bureau of Planning and Sustainability

Director Donnie Oliveira



Agenda



January 13 | 9-10:30 a.m.

- Updates about bureau's draft budget submission (Eric)
 - Overview / overall
 - Decision Packages
- BAC input for (first) letter to Council based on (Eric/Julie)
- Next steps for BAC members (Eric)
 - Next meetings
 - Budget Phase 2 potential

Budget Instructions

- No General Fund (GF) cuts requested
- No new ongoing GF requests permitted
- No new GF one-time requests permitted
- Non-GF programs (PCEF ad SWMF) may make changes
- Technical/cost neutral GF adjustments allowed
- Phase 2 coming in 2023, by portfolio bundles
 - One-time requests could be allowed then, based on priorities agreed to by the Commissioner
- Carry over of two-year appropriations and ARPA will be handled in SpringBMP



Budget Requests (Phase I)



- Portland Clean Energy Fund Administrative Capacity
- BPS Business Operations Capacity
- Graffiti Program Move

Portland Clean Energy Fund Administrative Capacity

\$2.2M, 12 new FTE

The package utilizes PCEF resources to expand program capacity to manage development and implementation of future strategic programs, as authorized in 2022 PCEF code update and anticipated 2023 Climate Investment Plan and increase financial and performance management capacity. It includes adding one new Manager II, a Sr. Procurement Specialist, an Administrative Support Specialist I, an Analyst I, and 8 Coordinators to carry out engagement, grant management, and targeted program development.



BPS business Operations Capacity

\$602,000, 3 new FTE

BPS provides operations, finance, communications, and HR support through an internal overhead model, with all BPS programs contributing resources. This Decision Package adds capacity to handle the increased impacts PCEF is having on these functions. It is funded by the increased PCEF contribution to bureau overhead and is predicated on the PCEF Administrative Capacity Decision Package. This includes a Administrative Support Specialist II (for records management), a new Financial Analyst II, and a GIS Technician II. Resources for communications, office space planning, and computer hardware is also included.



Graffiti Program Move

\$710,000, 1 FTE

This is a technical package to complete the transfer of Ongoing General Fund resources for the Graffiti Abatement program from Civic Life to BPS. A related decision package was approved in the 2022 Fall BMP, but for a variety of technical reasons it was approved only for FY 2022-23. This decision package makes that transfer ongoing. It transfers ongoing budget and position authority for two existing FTE from Civic Life to BPS, including a Coordinator II and an Administrative Support Specialist II. There is a matching decision package to remove this budget from Civic Life. A second decision package is being prepared for Phase 2 of the budget to request Ongoing General Fund for the program's manager (the existing position is using one-time funds).



Next Steps

- Further Instructions from the Mayor expected in January
 - \$6.5M available in ongoing funds
 - One-time funding unlikely
 - Instructions may acknowledge issue of one-time money funding some ongoing functions.
- Collaboration with partner bureaus on a joint presentations in March (with BDS, Prosper, Housing)
- Additional BAC Meetings



Tentative Budget Requests (Phase II) ⁺ •

- Graffiti Abatement
- Regulatory Improvement (RICAP)

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- 02/06 or 02/08 at 12-1 p.m.
 - 02/10 at 10:30a-12p or 1-3 p.m.
 - 02/13 at 11a-1p
 - 02/14 at 1:30-5 p.m.
 - 02/15 at 4-5:30 p.m.
 - 02/16 at 11:30a-1:30p
 - 02/17 almost anytime except 12-1 p.m.

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