



City of Portland, Oregon
Bureau of Development Services
Land Use Services
FROM CONCEPT TO CONSTRUCTION

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Briefing

MEMORANDUM

Date: December 15, 2022
To: Design Commission
From: Tim Heron, Design / Historic Review Team
503-823-7726 | tim.heron@portlandoregon.gov
Re: January 5, 2023 Briefing: Quasi-Judicial & Ethics Refresher, Election of Officers and Review of Design Commission By-Laws

This memo is regarding the upcoming January 5, 2023 Briefing for our Annual *Quasi-Judicial and Ethics Refresher*, our Annual BDS Staff and Commission Review of the *Design Commission By Laws* and our Election of Officers.

- Both documents can be access through the [Design Commission Agenda for 1/5/23 here](#) and are attached.

Portland City Attorneys will present the *Quasi-Judicial and Ethics Refresher* and be available to answer any questions.

Following this item, we will discuss 2023 Design Commission Leadership positions of Chair and Vice Chair and review the *Design Commission By Laws* together for any needed updates and readopt for 2023.

Please take the time to review both documents attached and come prepared with any questions.

Please contact me with any questions or concerns.

Attached:

- Design Commission Legal Refresher January 2023*
- Design Commission Bylaws Adopted January 6, 2022*