

BAC meeting #2: Thursday, December 8, 4-5:30 p.m.

Attendees

- Donnie Oliveira
- Eric Engstrom
- Patricia Diefenderfer
- Nikoyia Phillips
- Julie Ocken
- Kevin Martin
- Andria Jacob
- Quintin Bauer
- Stefanus Gunawan
- Anthony Locke
- Love Jonson
- Lori Drew
- Svetha Ambati
- Calvin Hoff
- Brian Romer
- Hannah Walters

Welcome and recap of meeting #1

Eric: At our first meeting we did introductions; gave a broad overview of BPS and the strategic plan; relayed the budget process for the next 6 months; and talked about the sequence of BAC meetings.

Today is an intro to the programs at a deeper level. Next meeting will be about strategy and the equity tool. Then our last meeting will be about the BAC's letter to City Council supporting the BPS budget request.

Budget Guidance: what we know

Eric: We don't have the formal budget guidance yet. On Friday we did get the target number from the City Budget Office (CBO), which we are working on now. We also have the targets for the funds as well.

But without specific budget guidance yet, we have some outstanding things. The City Economist has said the budget is in good shape, but costs are a question still.

We are also absorbing a number of announcements. The Mayor announced the Future of Work Policy for staff and working in the office, will have budget implications about space planning and tech.

Workplan overviews

Equity & Engagement (Nikoyia Phillips)

[Presentation](#)

- Team formed about 2 years ago, mostly because of staff requests and community partners' requests to streamline outreach.
- Oversee the 5-year racial equity workplan for the bureau and provide bureau-wide training & skill-building.
- Fix-It Fairs.
- Community partner database.
- Community Involvement Committee.
- Sponsorship Committee.

Waste & Graffiti (Quintin Bauer) / + Sustainability Outreach & Engagement (Stefanus Gunawan)

[Graffiti abatement presentation](#)

[Waste Collections and Sustainability Outreach & Engagement presentation](#)

- Approximately 19 FTE.

Waste Collections

- Manage the solid waste, recycling and composting collection system for residents and businesses, including franchises with residential haulers and permits for commercial haulers.
- Focus on developing policies that ensure high quality collection services are available to multifamily residents.
- Implement and enforce food scrap requirements for businesses.
- Develop local policy and administrative rules, and represent the City in policy discussions with DEQ, Metro and other agencies. Statewide and regional elements include coordination of recycling market analysis, multifamily recycling services and business food scrap recovery.
- Evaluate program success providing quality collection service, reducing waste overall and increasing recovery rates.
- Conduct annual residential rate review, manage franchise sales and transfers, respond to hotline calls, and facilitate complaint resolution.
- Conduct Franchise Review Process.
- Expand public trash can program into areas not currently served.

Outreach & Engagement

- Reduce wasted food through regional partnerships with grocers and their supply chains and engage with their community to help residents stretch their food dollars.
- Provide technical assistance to support food scrap requirements compliance.
- Provide high quality business garbage, recycling and composting information and services
- Work with property owners to ensure tenants have access to quality garbage, food scraps and recycling collection.

Graffiti

- 3 FTE (1 Manager, 1 Coordinator, 1 Office Support Specialist-Limited Term).
- The Graffiti Abatement team implements Title 14B.80 and works with Portlanders to embrace and preserve the beauty and livability of their communities by reducing the negative impacts of unauthorized graffiti.
- Program was recently transferred from the Office of Community and Civic Life to BPS.
- Serves as a clearing house to report graffiti to the City and access removal resources. The program also provides guidance to community members, works collaboratively with local volunteers and groups, and supports local community art projects.

Smart City PDX & Digital Equity (Kevin Martin, Elisabeth Perez)

[Presentation](#)

- Smart City PDX has been a program since 2016. 3 ongoing General Fund positions, but growing quickly. Added 6 Limited Term positions in this year. The primary budget concern is about the limited term positions for ongoing work.
- Digital Equity is about 4 FTE. Main funding is the digital inclusion fund and ARPA fund with General Fund as well.
- Better management and use of data
- Innovative uses of data and technology strategically applied to City/community
- Priorities.
- Underserved communities engaged and guiding the work.
- Facilitate and implement community driven and centered solutions to address the community's digital access and adoption needs.
- Enhance community stability and prosperity.

Utility Program (Elisabeth Perez)

[Presentation](#)

- Approximately 4 FTE; General Fund ~ \$1 M
- Gatekeepers to public right-of-way for utility and communications companies.
- Negotiates franchises.
- Pass and Implement the Right-of-Way Code.
- Mt Hood Cable Regulatory Commission.

Climate & Energy (Andria Jacob)

[Presentation](#)

- 9 FTE
- Implement the Climate Emergency Workplan, which is informed by the Climate Emergency Declaration (2020) and the 100 Percent Renewable Energy Resolution (2017).

Planning (Patricia Diefenderfer)

Presentation

- ~ \$8M, 47 FTE in 5 programs offer groups.
- Ongoing program work and shorter-term project work.
- Equitable community development; housing and economic opportunity; healthy connected city; resilience.
- Focus on work we've already identified in FY 2023-24 to complete these projects.

Internal Services (Eric)

- Finance, Technology/GIS, Communications, Operations, and Director's Office teams.

Next Steps

- At the December 20 BAC meeting, we will discuss Program Offers, Decision Packages, and the Equity Tool. Discussions about choices we have in the budget request.