

October 25, 2022

MEMORANDUM

TO:	Mayor Wheeler and City Council members
FROM:	Bill Cunningham, Joan Frederiksen, BPS Project Staff
COPY:	Donnie Oliveira, Director; Patricia Diefenderfer, Chief Planner
SUBJECT:	West Portland Town Center Plan Amendments for Consideration on October 27, 2022

On October 27 at 3:30 p.m. time certain, Council will continue their deliberations on the West Portland Town Center Plan Recommended Draft and will discuss and vote on amendments. The session is expected to include the following:

I. Staff presentation providing responses to Commissioners' questions and overview of minor amendments requested by City Commissioners

II. Discussion and vote on amendments

The following pages of this memorandum serve as a guide to the draft amendments requested as of today. The only amendments requested are of a minor or technical nature, identified by staff. They clarify or correcting text in the proposed West Portland Zoning Code amendments or in the Citywide Design Guidelines document. A list of the requested amendments is attached, along with the actual amendments language.

Staff will return to City Council in November, on a date to be determined, with the amended Recommended Draft and ordinance, incorporating outcomes from the amendment votes, along with revised findings.

West Portland Town Center Plan – Amendments Guide

October 27, 3:30 pm time certain

WPTC Plan Amendments Table

#	Amendment	Description	Page	Vote
1	33.595.130 Minor change to Required Ground Floor Active Use regulation	Minor amendment to clarify that this requirement for non- residential ground floor active uses only applies in the commercial/mixed use zones.	3	
2	33.595.230.C.3. Code reference correction	Reference to the Daycare or Community Service FAR bonus corrected to 33.595.220.B.2.	4	
3	Citywide Design Guidelines Add Table of Contents appendix references	Amend the Table of Contents (Page 4) to indicate location of document's Character Statements in the Citywide Design Guidelines Appendix section.	5	
4	Citywide Design Guidelines Amend explanatory text on the "A Guide to the Document" page	Amend the "A Guide to the Document" page regarding the Character Statement pages to revise the following explanatory text: "Quotes - Reminder of the community voices which helped shape this document-and highlights one of their main concerns."	7	

Full Amendment Text

Note regarding replacement code or text: amended text is highlighted in yellow to provide clarity regarding the changes, but this shading will not be included in the final version of the code amendments.

Proposed Amendments to Recommended Draft Zoning Code Chapter 33.595

1. 33.595.130

Minor change to Required Ground Floor Active Use regulation

Sponsored by: Commissioner Rubio

Explanation: This minor amendment clarifies that this requirement for non-residential ground floor active uses only applies in the commercial/mixed use zones. There are a small number of multi-dwelling zone sites on the mapped commercial corridors where this regulation will apply, for which this regulation will not be practical and which were not intended to be subject to this regulation.

Replacement Code:

33.595.130 Required Ground Floor Active Use

- A. Where this regulation applies. This regulation applies in commercial/mixed use zones.
- B. Required ground floor active use. On sites that abut a commercial corridor shown on Map 595-3, and on sites that abut any street in the Barbur Transit Center shown on Map 595-3, 25 percent of any ground level floor area located within 100 feet of the lot line that abuts the corridor or street shown on Map 595-3 must be in one of the following active uses. Only uses allowed in the base zone may be chosen:
 - 1. Retail Sales and Service;
 - 2. Office;
 - 3. Industrial Service;
 - 4. Manufacturing and Production;
 - 5. Community Service;
 - 6. Daycare;
 - 7. Religious Institutions;
 - 8. Schools;
 - 9. Colleges. If a College use is provided to meet this regulation, the floor area must be in one or more of the following functions: lobby; library; food service; theatre; meeting area; or
 - 10. Medical Centers. If a Medical Center use is provided to meet this regulation, the floor area must be in one or more of the following functions: lobby; waiting room; food service; out-patient clinic.

2. 33.595.230.C.3. Bonus Height Code reference correction Sponsored by: Commissioner Rubio

Explanation: This technical amendment corrects an incorrect code reference. Reference to the Daycare or Community Service FAR bonus should be 33.595.220.B.2. This cross reference is currently incorrectly stated as 33.595.210.B.2.

Replacement Code:

33.595.230 Bonus Height

A.-B.[No change to Recommended Draft]

- **C. Bonus height.** An increment of 10 feet of additional building height above the base height limits of the base zone is allowed in all commercial/mixed use zones in the plan district for each of the following. Base height is shown in Table 130-2 and Table 595-3. The 10-foot height increments allowed by this standard can be combined to provide multiple increments of 10 feet of additional height. The maximum overall height with bonus is shown in Table 595-3. When a height bonus option listed below is used to increase the base height, the step-down height limits do not increase. Adjustments are prohibited.
 - 1.-2. [No change to Recommended Draft]
 - Proposals utilizing the FAR bonus for Daycare or Community Services uses described in 33.595.220.B.2. If the proposal includes residential uses, the proposal must comply with the inclusionary housing standards of 33.245.040 and 33.245.050 in order to qualify for this height bonus.
 - 4.-5. [No change to Recommended Draft]

Proposed Amendments to Portland Citywide Design Guidelines Document

3. Citywide Design Guidelines Add Table of Contents appendix references Sponsored by: Commissioner Rubio

Explanation: Amend the Portland Citywide Design Guidelines, Table of Contents (Page 4) to indicate the location of document's design district Character Statements. The WPTC Plan is adding a character statement for West Portland, but the document's Table of Contents includes no reference to the contents of the appendix section, which includes the Character Statements for each design district. This amendment does not change any design guideline and will not change any design review requirements, but is being added to assist users of the document.

Revised Citywide Design Guidelines Table of Contents Page (see next page) **Note:** This page is not currently included in the West Portland Town Center Plan and will need to be added to Volume 2, Section 6 (West Portland Town Center Character Statement). New Table of Contents text is underlined and shown in a yellow box.

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4 PORTLAND CITYWIDE DESIGN GUIDELINES

4. Citywide Design Guidelines

Amend explanatory text on the proposed "A Guide to the Document" page related to design district Character Statements

Sponsored by: Commissioner Rubio

Explanation: In Volume 2 of the Recommended Draft, on page 3 of Section 6 (West Portland Town Center Character Statement), amend the "A Guide to the Document" page explanatory text to revise an explanation regarding community quotes as follows: "Quotes - Reminder of the community voices which helped shape this document and highlights one of their main concerns." This minor edit is being made because community quotes used in the Character Statements are not only about concerns. This amendment does not change any design guideline and will not change any design review requirements, but is an edit to explanatory text.

Revised "A Guide to the Document" page (see next page)

Note: The text to be removed is shown as crossed out text, highlighted in yellow, under the heading "Quotes" on the following page, included on Page 3 of Section 6 (West Portland Town Center Character Statement) in West Portland Town Center Plan Volume 2. The crossed out text and yellow highlighting will not be included in the final version of the plan.

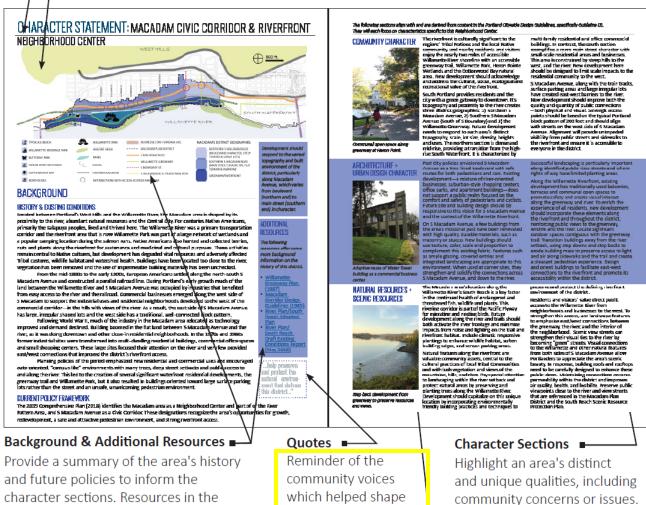
A GUIDE TO THE DOCUMENT

Each character statement addresses an area's history and future desired character and has the same structural components.

THE CHARACTER STATEMENT PAGES:

- Title serves to inform on statement area location and designation

 Diagrammatic Map serves to complement the text by diagramming an area's current and future defining features (i.e. connections, landmarks, natural resources, etc.)



and future policies to inform the character sections. Resources in the grey box are intended provide applicants easier access to information, prompt more research (and outreach) during the project's development and to better understand how current conditions were created in hopes to begin to address past harms and harness the area's most valued assets for all residents. Reminder of the community voices which helped shape this document and highlights one of theirmain concerns.

Photos -

Supports each character section by illustrating existing context and design approaches.

Alighlight an area's distinct and unique qualities, including community concerns or issues. They provide ways to address them to meet Guideline 01. These approaches function as an extension of the Guidelines and are not intended to be used as a checklist of recommended solutions. Other approaches not listed may also be used.

PORTLAND CITYWIDE DESIGN GUIDELINES