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### Community Involvement Committee (CIC) Meeting Minutes

Meeting Date: October 11, 2022 | Time: 5:00 -7:00 pm Location: Zoom meeting Attendees:

Harranie Chavers, Jim, Brian Romer, Susan Novak, Calvin Hoff, Janette Clay, Hannah, Eric Engstrom (BPS), Harmonee Dashiell (BPS), Nikoyia Phillips (BPS), Sarah Omlor (Enviroissues), Patricia Diefenderfer (BPS), Sandra Wood (BPS)

Apologies: Daniel Hafner

# Welcome + Check-in (5:00 pm)

Harmonee Dashiell welcomed the committee and reviewed the meeting guidelines and agenda for the evening.

# Farewell to Phasing out members! (5:15 pm)

Harranie and Rachel's terms are ending after this meeting. Harranie was present and gave some parting words about her three years on the committee.

## Public Comment (5:30 pm)

No public comments were made.

### Budget Advisory Committee (5:40 pm)

Eric Engstrom, the Deputy Director of BPS, told the group about the Budget Advisory Committee and asked if any CIC members would like to be a representative for the CIC on the BAC.

CIC members asked who a good fit for this role would be, how to apply, when the meetings are held and if they are virtual or in-person. Three CIC members shared interest in the role.

## Project updates (6:00 pm)

Sandra Wood and Patricia Diefenderfer, both Chief Planners at BPS, spoke about a zoning code amendment in the City's Comprehensive Plan that will redefine the role of the Planning and Sustainability Commission (PSC).

They provided some history on the commission including how there used to be two separate committees, but they were merged in 2000 when the Bureau merged the Office of Planning and

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Harmonee asked the following discussion questions to help guide the committee's feedback:

- 1. What is your experience/impressions with public outreach on land use and with climate/sustainability topics?
- 2. Does the CIC have advice that we can incorporate into our standard practice for all projects that are on a quick timeline? Our standard practice is to provide required legislative notice, which include mailing notice of the first public hearing to recognized organizations, Metro, ODOT, TriMet, Multnomah County and any individual who has asked to be notified of all legislative projects.

CIC shared the following questions and feedback regarding the potential splitting of the PSC and the engagement process:

- Concern that splitting the PSC will result in sustainability discussions being too compartmentalized instead of sustainability being considered in every planning project.
- Suggestions about the name of the two separate committees; feeling that the 'Sustainability' committee should be referred to as the Climate Change/Adaption/Resiliency Committee.
- Question about how the split committees will impact the CIC if at all.
- Clarifying questions about what it means to change a city code and how that is related to the committee split.
- Clarification about who specifically needs to be engaged in this work when the team says, 'the public' since this is not a site-specific project.
- Questions around the legal timeline required for code changes and concerns about whether it leaves enough time to meaningfully engage the public.
- Suggestion for how to make Planning Commission hearings more accessible to the public, especially for people who are not familiar with the format of the meetings. Public Hearings could better cater to the public by explaining how things work and why. This code change could be an opportunity for the commission to go above and beyond the current standard for these meetings.
- General feedback that most residents and organizations feel like they don't hear about planning project early enough to actively be involved.

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# Discussion (6:45 pm)

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Harmonee kicked off discussion about the future of the CIC. Harmonee asked the group's opinion on having either virtual or in-person meetings in the future. She said in -person meeting would include dinner but for the time being they would be help in downtown at the BPS office which may not be convenient for everyone. She noted it will never be a requirement to be in person, Zoom will always be an option for those who need to join virtually.

The following summarized a few points of discussion:

- Some members are in favor of in-person meetings
- Suggestions for having a set schedule of in person meetings every few months, possible every other for a set schedule
- It was noted that hybrid meetings need the facilitator to be actively involving remote participants otherwise it is easy to not feel included that way

#### Meeting Evaluation + Next Steps (6:55 pm)

The meeting evaluation was shared digitally. The group adjourned approximately at 7:00 pm.

Adjourn (7:00 pm)

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