

Bureau of Revenue and Financial Services
Revenue Division

Housekeeping Ordinance

Administration and Housekeeping changes
for the City and its Regional Partners

Agenda Item #773
September 21, 2022



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Purpose of Changes

- Administration of the new tax programs will:
 - Increase compliance activities.
 - Increase the number of protests and appeals.
 - These changes will allow the Revenue Division to more effectively administer the new and existing programs.
- The proposed changes will:
 - Allow delivery of notices from the Revenue Division to use electronic means in addition to first class mail.
 - Make a clear statement on the imposition of the City's Business License Tax.
 - Update the citation of an Oregon Administrative Rule due to state rule numbering changes.
 - Update the taxpayer protest provisions:
 - Increase the Revenue Division's time to respond to an appeal from 30 to 180 days, before a notice to extend that time period is required.
 - To clarify when a determination is appealed to the Revenue Division vs. the Appeals Board.



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