



City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | www.portland.gov/bds



Deferred Submittal Requirements and Application

Minimum Submittal Requirements (check all boxes and sign below):

Full list of [deferred submittal guidelines](#)

- ☐ A copy of this application
- ☐ Plans stamped and signed by a Design Engineer or Architect registered in Oregon. One PDF copy of plans for electronic submittals or three copies for paper submittals.
- ☐ Calculations and product information. One PDF copy for electronic submittals or two copies for paper submittals.
- ☐ Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record responsible for the building shall review the deferred submittal plans and supporting materials and add a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance with the design of the building. The notation shall be made on the deferred submittal drawings. Review stamps on letters of transmission are not acceptable.
Exception: the notation is not required on deferred submittals for fire sprinklers or roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building.
- ☐ Plan views and elevations identifying the location(s) as approved by the Engineer and/or Architect of Record must be submitted as appropriate but are required when the deferred submittal items include exterior elements.

I certify this deferred submittal application meets the minimum submittal requirements as outlined above.

Applicant Signature: Walter Stern **Date:** _____

Applicant Submittal Information:

Applicant name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Value of deferred submittal: \$ _____ Issued main building permit #: _____

Job Site Address: _____

Description/Scope of work: _____

Contractor Name: _____ CCB: _____

Engineer/Architect of Record for the building information (Not required for roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building)

Name: _____ Phone: _____

Design Engineer for the deferred items

Name: _____ Phone: _____

Fees

An invoice with permit fees will be sent to the applicant once minimum submittal requirements have been verified. Deferred submittal (DFS) fees are collected in addition to the standard building review fee paid on the main building permit. DFS fees cover the cost of the additional processing and review time associated with the design build element. The DFS fee for processing and reviewing deferred plan submittals is 10 percent of the building permit fee calculated using the value of the deferred portion of the project with a minimum fee of \$430 for 1 & 2 family dwelling projects or \$688 for commercial and all other projects.

For deferred submittals on Commercial Permits (CO folders) and Major Projects (MG folders) that are for exterior building work, a fee of \$344.00 is added for review and approval by the Land Use Services (LUS) division. LUS reviews deferred submittals to ensure that the design of the work is consistent with the design approved in the approved original building permit. Please refer to the current year's [LUS fee schedule](#).

Helpful Information

Bureau of Development Services
1900 SW 4th Avenue, Portland, OR 97201

For Hours Call 503-823-7310 | Select option 1 or
visit www.portland.gov/bds

Important Telephone Numbers

BDS main number	503-823-7300
DSC automated information line	503-823-7310
Building code information	503-823-1456
BDS 24 hour inspection request line	503-823-7000
Residential information for one and two family dwellings	503-823-7388
City of Portland TTY	503-823-6868

Information is subject to change.

Plan Review - All Review Comments Report

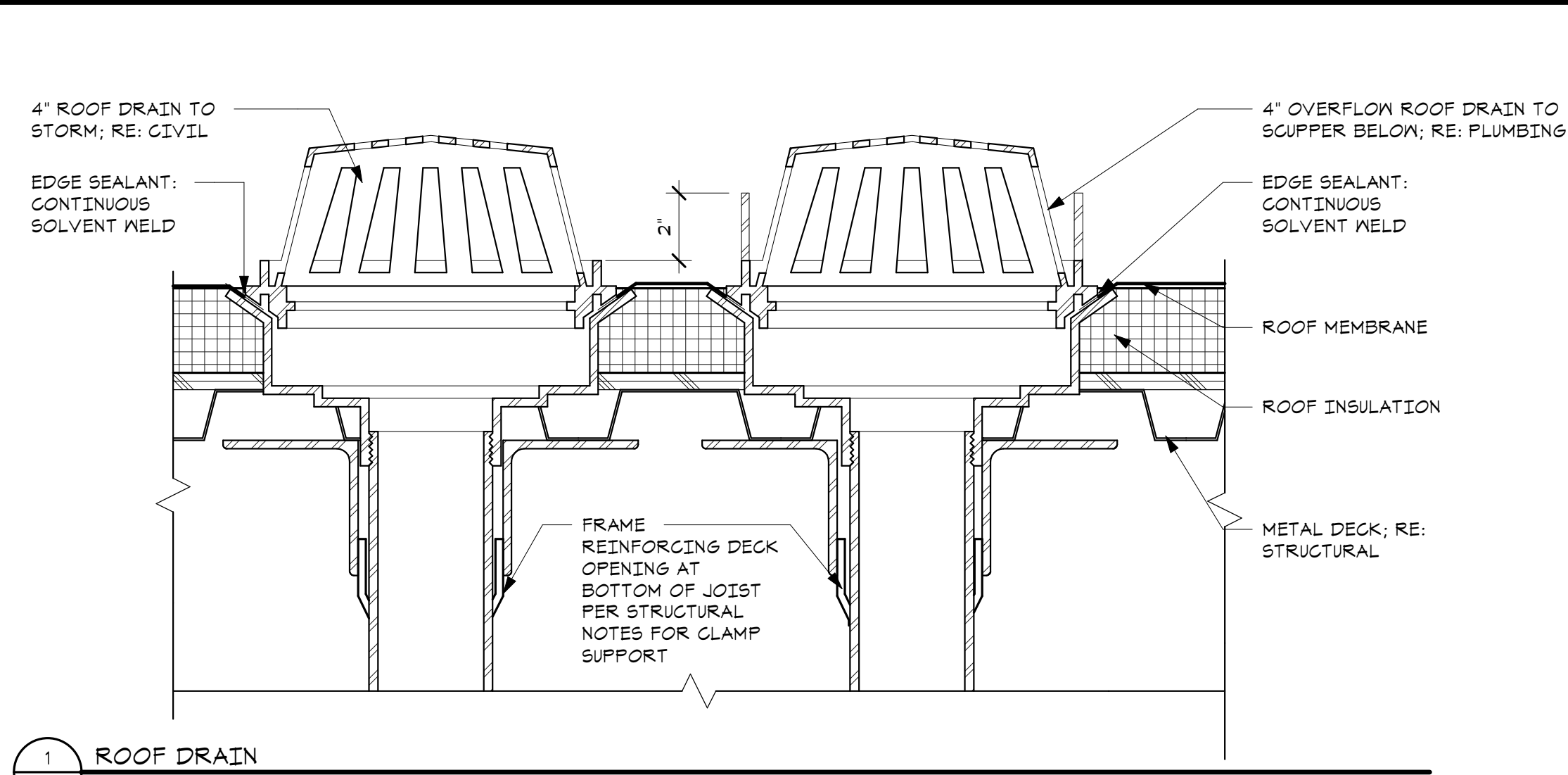
Project Name: **20-161288-DFS-01-CO**
Workflow Started: **2/25/2022 11:59:55 AM**
Report Generated: **08/02/2022 03:28 PM**

REVIEW COMMENTS						
REF #	CYCLE	DEPARTMENT	REVIEWED BY	TYPE	FILENAME	DISCUSSION
1	1		Structural David Tarries 3/8/22 2:40 PM	Changemark construction details (OSSC 107.2.1) It appears there are 4 details in this calculation package that need to be put in the drawings folder signed and sealed by a design professional. In order for a permit, DFS or otherwise, to be approved there must be construction drawings that can be stamped approved. If the additions to the existing details are to be included in this DFS instead of a REV, that is fine, but they must be signed and put in the drawings folder. It also appears that special inspection for steel needs to be listed on these drawings and there should be a clear roof plan showing where these details apply to create a complete set of construction drawings per OSSC 107.2.1. Please provide construction drawings that can be approved.	999.002 Roof Paver Report and Calcs.pdf	Reviewer Response: David Tarries - 8/2/22 3:21 PM 08-02-22 - DTarries - Resolved. ----- Responded by: Walter Stern - 7/15/22 1:45 PM PEC 07/14/2022: Please see revised signed and sealed drawings and calculations.
2	1		Structural David Tarries 3/8/22 2:43 PM	Changemark roof plan (OSSC 107.2.1) This partial plan may be something that could be added to the construction drawings with detail cuts provided so show the scope of this DFS. Do note that since there are walls on 4 sides of the pavers in this permit, a specific DFS for their restraint was not required. Restraint of other items on the roof not exempt per ASCE 7 13.1.4 still need to be submitted in other DFS permits. Items such as planters need to be restrained to the roof diaphragm. Using the paver system to restrain other units is not acceptable unless the paver system is engineered for that load.	999.002 Roof Paver Report and Calcs.pdf	Reviewer Response: David Tarries - 8/2/22 3:21 PM 08-02-22 - DTarries - Resolved. ----- Responded by: Walter Stern - 7/15/22 1:45 PM PEC 07/14/2022: Please see revised signed and sealed drawings and calculations.

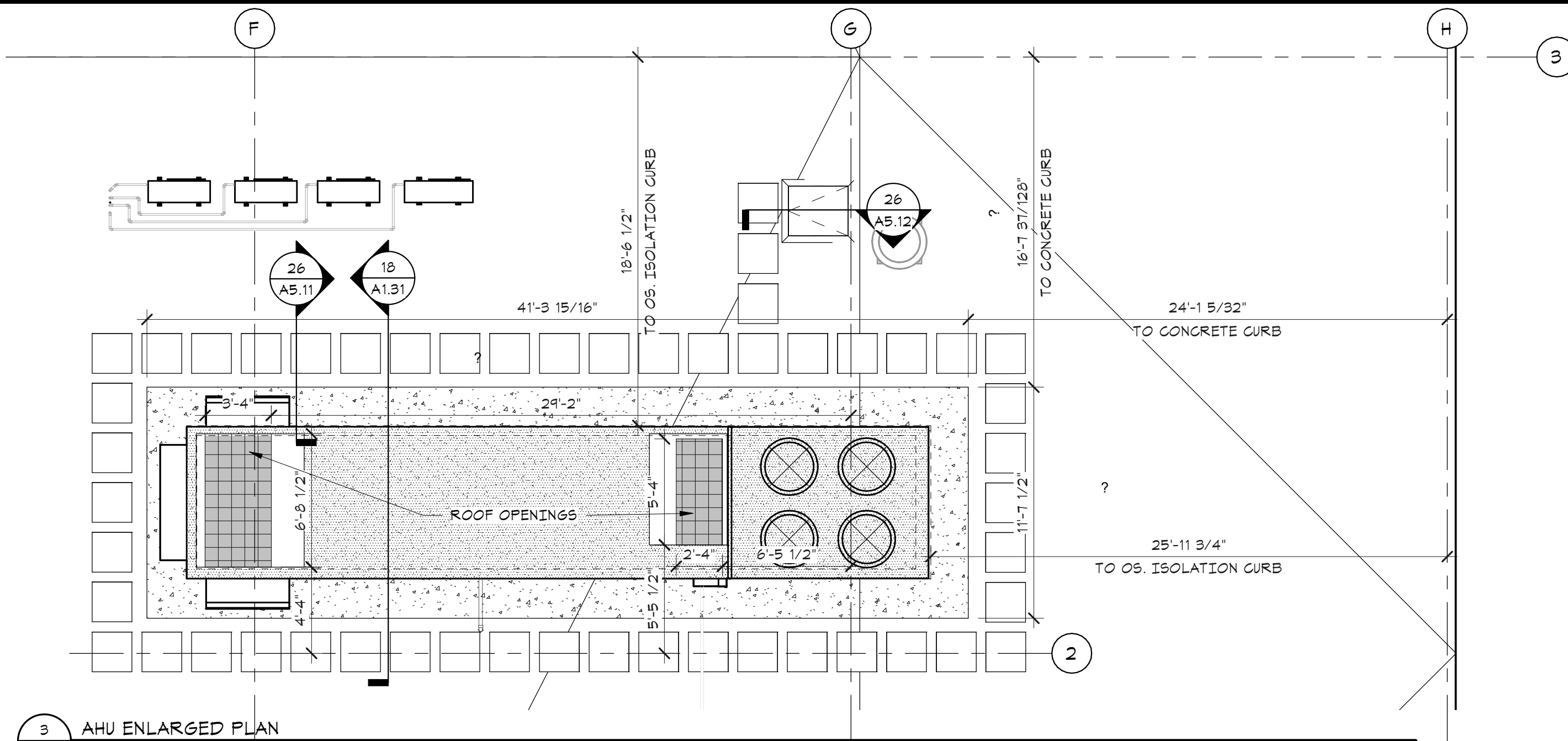
Plan Review - All Review Comments Report

Project Name: **20-161288-DFS-01-CO**
Workflow Started: **2/25/2022 11:59:55 AM**
Report Generated: **08/02/2022 03:28 PM**

STATUS
Resolved
Resolved

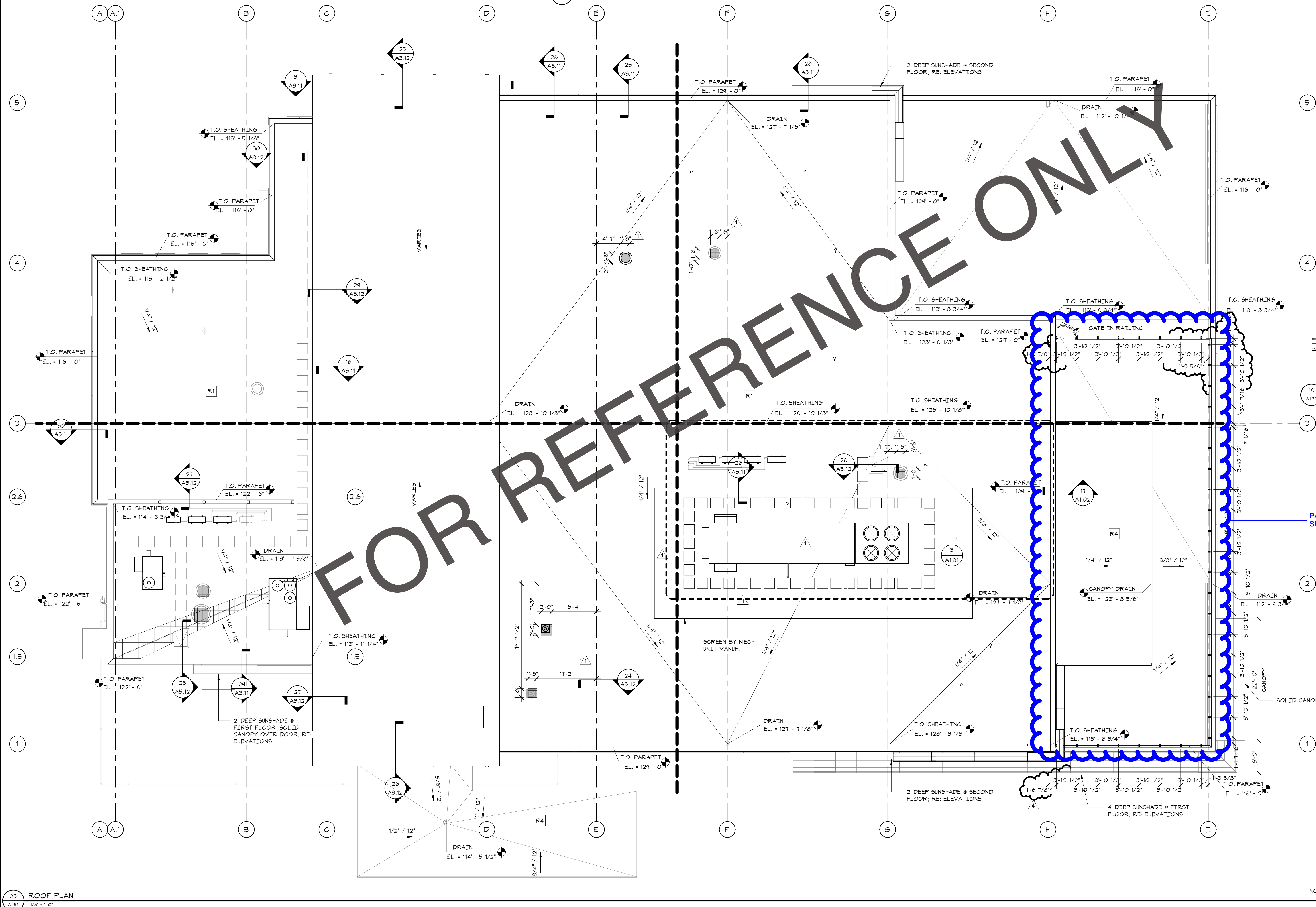


1 ROOF DRAIN
A1.31 3\"/>

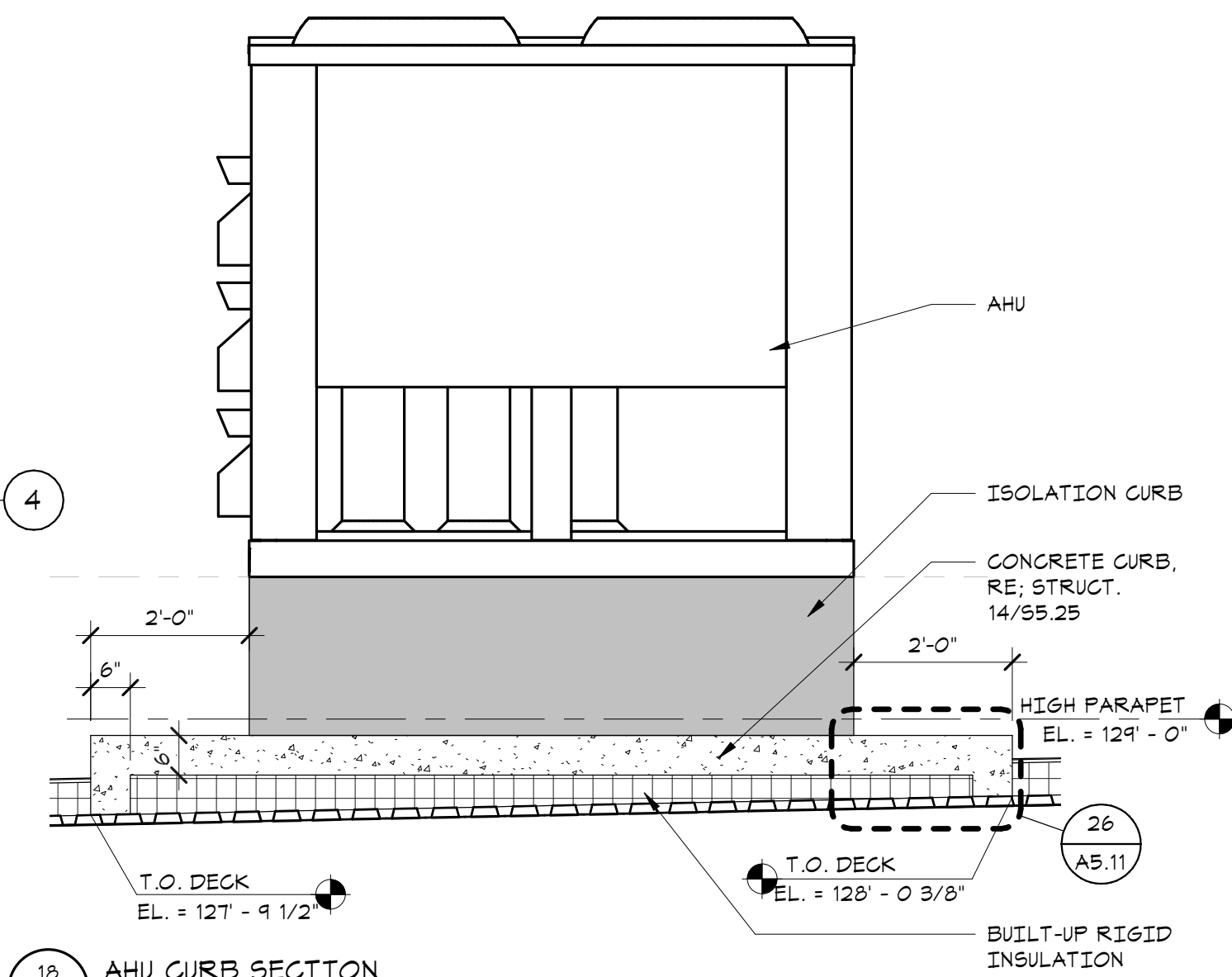


3 AHU ENLARGED PLAN
A1.31 3\"/>

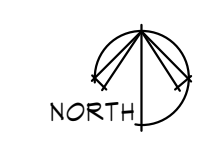
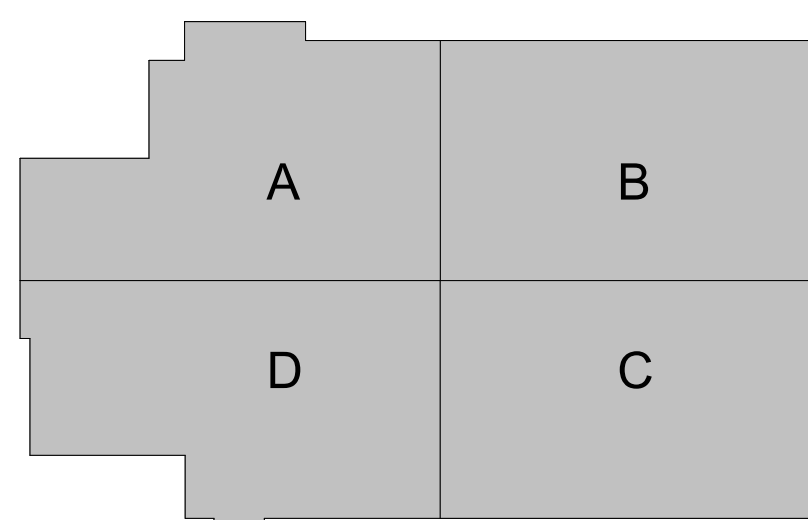
ROOF SCHEDULE	
R1	FULLY ADHERED MEMBRANE ROOF OVER 1/2\"/>
R3	FULLY ADHERED MEMBRANE ROOF OVER 1/2\"/>
R4	FULLY ADHERED MEMBRANE ROOF OVER 1/2\"/>
R5	BISON WOOD DECK TILES OVER FULLY ADHERED MEMBRANE ROOF OVER 1/2\"/>
LEGEND	
	ROOF DRAIN (RD), OVERFLOW ROOF DRAIN (ORD)
	30\"/>
	TAPERED INSULATION, MIN SLOPE 1/4\"/>
	24\"/>
NOTES	
1. BOTTOM OF DECK (B.O. DECK) TAG MEASURES BOTTOM OF DECK FROM 100'	
2. TOP OF WALL (T.O. WALL) TAG MEASURES TOP OF FRAMING FROM 100'	



25 ROOF PLAN
A1.31 1/8\"/>



18 AHU CURB SECTION
A1.31 1/2\"/>



ARCHInstruction® LLC
30255, Independence, Suite 200
Portland, Oregon 97201
503.255.1234
Fax: 503.255.1235

CDN#2998B-056
2-8-22

YVFWC PORTLAND CLINIC
YAKIMA VALLEY FARM WORKERS CLINIC
SE 88th Ave & SE Powell Blvd.

ROOF PLAN

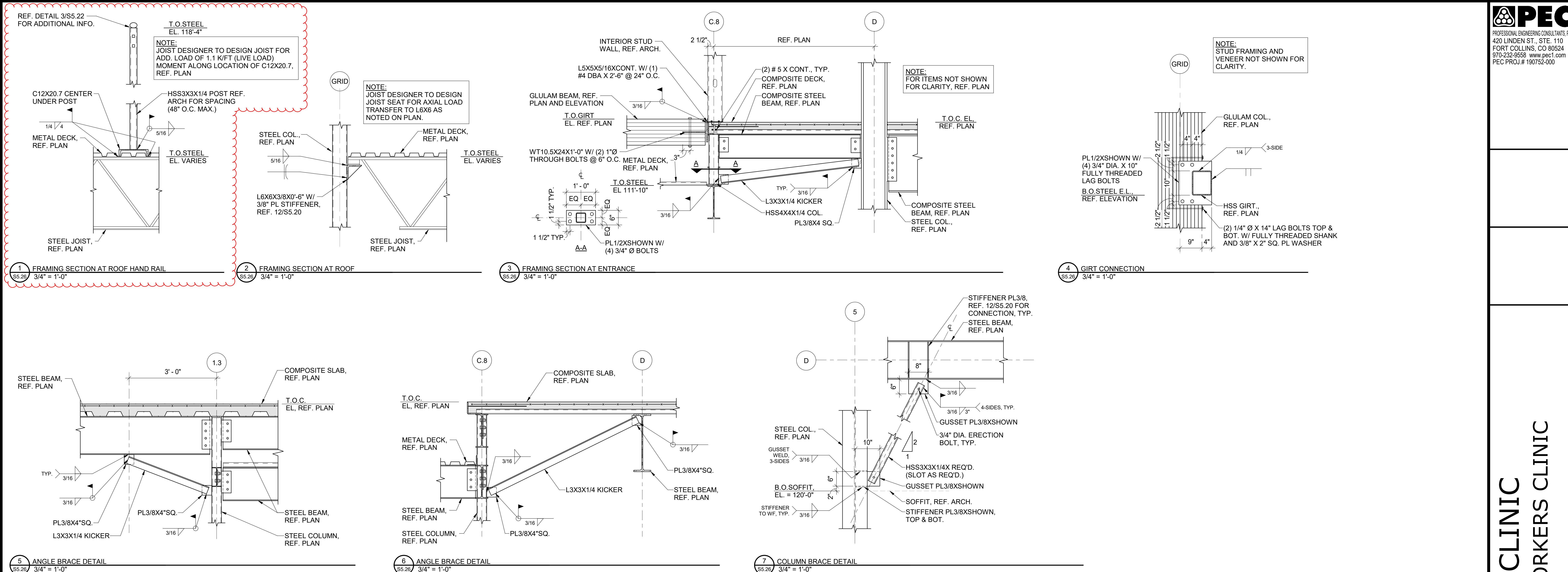
Issued For SD:	03/13/20
Issued For DD:	06/01/20
Issued For Permit:	07/01/20
Issued For Construction:	
Revision Number	Revision Date
1	10/15/2021
4	TBD

Plot Date: 2/8/2022 11:57:22 AM

2998

A1.31

12 COLLECTOR AT ROOF
S5.22 $3/4" = 1'-0"$



FOR REFERENCE ONLY