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190928

Emergency Ordinance

*Create two new non-represented classifications of Investigative Crime Analyst and Digital Forensics Examiner and establish compensation ranges for these classifications

Passed

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating two new non-represented classifications and establishing compensation rates, effective upon passage by Council.

NOW, THEREFORE, the Council directs:

- A. The following classifications are being created, effective upon passage:

<u>Job Class</u>	<u>Pay Range</u>
Investigative Crime Analyst	\$67,204.80 to \$96,761.60 annual full time
Digital Forensics Examiner	\$67,204.80 to \$96,761.60 annual full time

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Introduced by

[Mayor Ted Wheeler](#)

Bureau

[Human Resources;](#)
[Management and Finance](#)

Contact

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Requested Agenda Type

Consent

Passed by Council
July 20, 2022

Auditor of the City of Portland
Mary Hull Caballero

Impact Statement

Purpose of Proposed Legislation and Background Information

The Portland Police Bureau seeks to create new classifications that will support the work of detectives and provide forensic computer examination expertise.

Financial and Budgetary Impacts

There is no direct cost to create the new classifications.

The Investigative Crime Analyst has a range of \$32.31 to \$46.52 hourly / \$67,204.80 to \$96,761.60 annual full time.

The Digital Forensics Examiner has a range of \$32.31 to \$46.52 hourly / \$67,204.80 to \$96,761.60 annual full time.

Community Impacts and Community Involvement

This action is largely internal to City government processes.

100% Renewable Goal

This action is largely internal to City government processes.

Budget Office Financial Impact Analysis

This ordinance creates two new classifications: the Investigative Crime Analyst and the Digital Forensics Unit. Both positions have a salary range between \$67,205 and \$96,762. The Police Bureau's FY 2022-23 Adopted Budget added 5.0 Analyst II positions to support the Investigations Unit and 4.0 FTE Analyst II positions to be assigned to the Digital Forensics Unit. These positions are budgeted at mid-range salary of \$89,055 in the FY 22-23 Adopted Budget. If the starting pay exceeds the amount budgeted for these positions, the Police Bureau will need to use vacancy savings to cover the additional cost.

Agenda Items

638 Consent Agenda in [July 20-21, 2022 Council Agenda](#)

Passed

Commissioner Jo Ann Hardesty Yea

Commissioner Mingus Mapps Absent

Commissioner Carmen Rubio Yea

Commissioner Dan Ryan Yea

Mayor Ted Wheeler Yea