

AGREEMENT FOR INTERGOVERNMENTAL RELATIONS
AND COST SHARING

SECTION I: PARTIES

CITY OF PORTLAND ("City"), City Hall, 1220 Southwest Fifth Avenue,
Portland, Oregon 97204;

COUNTY OF MULTNOMAH ("County"), County Court House, 1021 Southwest
Fourth Avenue, Portland, Oregon 97204.

SECTION II: RECITALS

1. WHEREAS, there are approximately 10,000 persons over the age of 60 in the City and the County; and
2. WHEREAS, the City and County recognize the problems of those elderly with fixed incomes and who are frail, and have demonstrated their support for services to this population; and
3. WHEREAS, pursuant to Section 903.63 of the Older Americans Act of 1965, as amended, the Oregon State Office of Elderly Affairs, now known as the Senior Services Division, has designated the geographic boundaries of Multnomah County including the incorporated areas of the City of Portland, as the Area Agency on Aging for both jurisdictions; and
4. WHEREAS, the parties by concurrent action in 1974, and in keeping with the Intergovernmental Cooperation provisions of ORS Chapter 190, agreed that the City of Portland would act for the parties in the implementation of the Area Plan which proposed to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the Planning and Service Area for the period July 1, 1974 through June 30, 1981; and
5. WHEREAS, the designation of an administrative unit to assume the responsibilities of the Area Agency on Aging is necessary to receive Federal funds under the Older Americans Act and State funds through Oregon Project Independence; and
6. WHEREAS, the City has satisfactorily administered the Area Agency on Aging in the Portland/Multnomah County Planning and Service Area; and
7. WHEREAS, it is the goal of the City and County to jointly fund the Area Agency on Aging and the Portland/Multnomah Commission on Aging as the citizens' advisory group in equal shares;

ADMINISTRATIVE INFORMATION

DATE: 10/10/2001

TIME: 10:00 AM

BY: [Name]

FOR: [Name]

RE: [Name]

FROM: [Name]

TO: [Name]

CC: [Name]

INFO: [Name]

NOTE: [Name]

ATTN: [Name]

OBJ: [Name]

REF: [Name]

REV: [Name]

VER: [Name]

APP: [Name]

APP: [Name]

APP: [Name]

APP: [Name]

APP: [Name]

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APP: [Name]

8. THEREFORE, the City and County agree as follows.

SECTION III: PERIOD OF PERFORMANCE

Performance under this agreement shall commence July 1, 1981 and continue until this agreement is terminated or replaced. Either party may terminate this agreement on ninety (90) days written notice to the other party.

SECTION IV: AGREED/CITY

1. Pursuant to ORS 190.030 (1) the City shall undertake to perform for the County, within Portland and Multnomah County Planning and Service Area including the unincorporated areas of Multnomah County, all services to the elderly prescribed by the Area Plan, as approved under the Older Americans Act and Oregon Project Independence. In the event the County fails to provide one-half the local funding based on the mutually approved Annual Plan of Action budget, the City at its discretion may review and revise its obligation under this SECTION.
2. The City shall coordinate its Area Agency on Aging planning activities with the County Department of Human Services, specifically in the areas of physical health, mental health, and dental health by directly including the County Human Services staff in the development of the Annual Plan of Action and the Comprehensive Services System Plan.
3. The City shall maintain the sub-planning and service area districts whose boundaries reflect the natural communities of the Portland/Multnomah County Planning and Service Area.
4. Subject to the policy that the County provide one-half the local funding based on the mutually approved Annual Plan of Action Budget, the City shall equitably allocate all funds and services, regardless of source, to the designated sub-planning and service area districts of the Portland/Multnomah County Planning and Service Area through an allocation formula based on the in-need elderly population of the Portland/Multnomah County Planning and Service Area.
5. The City shall maintain advisory committees for each of the designated sub-planning and service area districts of the Portland/Multnomah County Planning and Service Area with review and comment authority on all funds and services allocated to the respective sub-districts.
6. By February 15, the City shall submit to the County a budget request for Area Agency on Aging and the Portland/Multnomah Commission on Aging.

By March 15, the City shall submit to the County a draft of the Annual Plan of Action for review and comment.

7. It is the policy of the City to provide one-half the required local funding based on the mutually approved Annual Plan of Action Budget for implementation of said plan and support for the Portland/Multnomah Commission on Aging.
8. The City shall provide the following reports and documents to the County:
 - Quarterly reports on services provided;
 - Timely reports on the progress and content of the Comprehensive Plan;
 - Semi-annual reports on the progress of the Annual Plan;
 - Copies of the service contracts prior to City Council approval;
 - Reports on any proposed modifications to the Annual Plan of Action; and
 - Such other information as may be necessary to clarify any questions or issues relative to the reports.

SECTION V: AGREED/COUNTY

1. Pursuant to ORS 190.030 (1) the County hereby delegates the City the responsibility and authority to perform for the County, all services to the elderly within the Portland/Multnomah County Planning and Service Area including the unincorporated areas of Multnomah County as prescribed in the Area Plan and approved under the Older Americans Act and Oregon Project Independence.
2. The County shall designate an individual in the Department of Human Services who shall receive the reports and documents listed in SECTION IV and shall be the liaison between the County and the City's administrative office of the Area Agency on Aging and the Portland/Multnomah Commission on Aging.
3. The County shall set aside appropriate working hours for the Department of Human Services personnel to participate in the Area Agency on Aging's planning activities relating to aging.
4. By March 25, the County shall notify the City of the amount of funding the County Executive shall allocate in the Executive Budget to the Area Agency on Aging and the Portland/Multnomah Commission on Aging.

By April 15, the County shall submit its comments on the draft Annual Plan of Action to the City.

5. It is the policy of the County to provide one-half the required local funding based on the mutually approved Annual Plan of Action Budget for implementation of said plan and support for the Portland/Multnomah Commission on Aging.
6. The County shall provide comments to the City at its request on reports and documents received from the City under the terms of this agreement.

SECTION VI: PORTLAND/MULTNOMAH COMMISSION ON AGING

1. The Board of County Commissioners and the City Council agree to create and maintain a Portland/Multnomah Commission on Aging.
2. The purpose of the Commission shall be to provide leadership to improve the quality of living for aging persons.
3. The Commission shall carry out the above purpose by:
 - a) representing the interests of the elderly consumer on all matters relating to the development and administration of the Area Agency on Aging's Annual Plan of Action and the operations conducted thereunder;
 - b) meeting the basic needs of the elderly and promoting independent and dignified living for them through the processes of evaluating the service system's capacity to meet those needs and by advocating necessary changes in services;
 - c) developing and providing ongoing review of goals, objectives and priorities for service delivery to the elderly in Portland/Multnomah County in conjunction with the City and County;
 - d) providing ongoing advice and guidance on policy decisions and program development, both in the planning and implementation phases, to the Area Agency on Aging, the City and County governments;
 - e) representing the views of older people in advising the Area Agency on Aging regarding the development of a long range plan for a coordinated and comprehensive system of services and the development of an Annual Plan of Action which specifies strategies and activities to make progress toward meeting the goals of the long range plan;
 - f) representing the views of older people to the general community and providing review and comment to elected officials, decision-makers, agencies and organizations regarding public issues and proposals of interest to older people;

- g) serving an advocacy role on behalf of older persons through:
- legislative advocacy before any legislative body, concerning issues specific to aging services and general issues which have a significant impact on the elderly;
 - education of the general public concerning issues effecting older persons through dissemination of information including public forums and conferences;
 - advocacy for needed programs and services in the public and private sector; and
 - coordination of its advocacy activities with other community groups.
- h) conducting studies and hearings to identify, categorize, and prioritize the needs of older persons in Portland and Multnomah County;
- i) preparing, publishing and disseminating its findings to the County and the City, the Area Agency on Aging and interested persons, groups and entities in the community; and
- j) assisting appropriate agencies in identifying and securing grants to help fund programs for older persons.
4. The Commission shall be composed of twenty-five (25) members. Members shall serve without compensation, except they may be reimbursed for reasonable expenses incurred in the performance of their duties. Representation shall be as follows:
- a) at least fifty-one percent (51%) shall be persons over 60 years of age;
 - b) low income persons (125% federal poverty maximum) shall be represented at least in proportion to their numbers in Portland/Multnomah County;
 - c) racial minority persons shall be represented at least in proportion to their numbers in Portland/Multnomah County; and
 - d) distribution of membership shall encompass all areas of Multnomah County, including rural, as well as urban.
 - e) In addition, membership distribution shall be as follows:
 - one (1) consumer representing each of the eight (8) District Advisory Councils;

- one (1) elected official;
- five (5) members representing retired persons organizations;
- one (1) consumer representing the nutrition program;
- nine (9) members-at-large;
- one (1) member representing the Governor's Commission on Senior Services.

f) Appointment of members to the Commission shall be made as follows:

The City of Portland may or shall appoint one (1) consumer each representing the North, Downtown, Northwest, and Near Northeast District Advisory Councils; three (3) members representing retired persons' organizations; four (4) members-at-large and one (1) member representing the Governor's Commission on Senior Services.

The Multnomah County Executive shall appoint one (1) consumer each representing the East County, Southwest, Northeast and Southeast District Advisory Councils; two (2) members representing retired persons organizations; five (5) members at-large and one (1) consumer representing the nutrition programs.

The Commission shall appoint one (1) elected official.

5. Terms of appointment shall be three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve two (2) consecutive terms. Initially, all current members of the Area Agency on Aging Advisory Committee on Aging and the City/County Commission on Aging shall continue as members until expiration of present terms.
6. If the appointing authority has not filled a position within sixty (60) days of receipt of the Commission's nominations, the Commission shall be empowered to appoint members to fill vacancies. Appointment shall be made to coincide with the fiscal year, July 1 through June 30.
7. The primary staff shall be selected by the Commission, in accordance with the City Civil Service process, and shall be directly responsible to the Commission. The staff shall perform the duties as outlined in the attached job description.

SECTION VII: COMPENSATION-METHOD OF PAYMENT

- 1. The provision of funding by the City and County shall be determined through the approval of respective City and County budgets.
- 2. The County shall pay to the City on a quarterly basis the program's appropriation on or before September 30, December 31, March 31, and June 30. Any portion thereof unused during the fiscal years shall be returned to the County.
- 3. The quarterly County amounts for FY 81-82 shall be:

September 30, 1981	\$133,010
December 31, 1981	83,010
March 31, 1982	83,010
June 30, 1982	83,010

and in subsequent years as determined by the amounts in the County budget.

The provision of one-half of the required local funding by each shall be determined through the approval of respective City and County budgets. This funding shall be construed to mean substantially similar appropriations for specific activities or functions and shall not be construed so as to require either the City or the County to increase or decrease appropriations for those or other activities or functions.

Dated this _____ day of _____, 19__.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: _____
Commissioner of Public Utilities

By: _____
County Executive

By: _____
City Auditor

Approved as to form:

By: _____
City Attorney

By: _____
County Counsel

ORDINANCE No. 153051

An Ordinance authorizing an agreement between the City of Portland and the County of Multnomah to continue delegation of the management responsibility and financial support for the Area Agency on Aging and to provide financial support for the newly established Portland/Multnomah Commission on Aging, Human Resources Bureau, AU 380, retroactive to July 1, 1981 and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. Pursuant to Resolution Number 31412, Ordinance Numbers 148363 and 150035 the City assumed responsibility for and managed the Area Agency on Aging through June 30, 1981.
2. Pursuant to the FY 81-82 Budget process the Bureau has assumed the management responsibility for the newly established Portland/Multnomah Commission on Aging which was formerly the Area Agency on Aging Advisory Committee on Aging and the City/County Commission on Aging.
3. It is therefore appropriate that the Commissioner of Public Utilities and the Auditor execute, on behalf of the City, an agreement with County of Multnomah to continue delegation of the management responsibilities and financial support for the Area Agency on Aging and to provide financial support for the newly established Portland/Multnomah Commission on Aging retroactive to July 1, 1981, as set forth in Exhibit "A."

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Utilities and the Auditor are hereby authorized to execute on behalf of the City an agreement with the County of Multnomah to continue delegation of the management responsibility and financial support for the Area Agency on Aging and to provide financial support for the newly established Portland/Multnomah Commission on Aging retroactive to July 1, 1981, as set forth in Exhibit "A."

Section 2. The Council declares that an emergency exists because delay in enactment of this Ordinance will continue the drain on the City General Fund, therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, **APR 7 1982**
 Commissioner Margaret Strachan
 EEH:jb
 3/17/82

Attest:


 Auditor of the City of Portland

Calendar No. 875

ORDINANCE No. 153051

Title

An Ordinance authorizing an agreement between the City of Portland and the County of Multnomah to continue delegation of the management responsibility and financial support for the Area Agency on Aging and to provide financial support for the newly established Portland/Multnomah Commission on Aging, Human Resources Bureau, AU 380, retroactive to July 1, 1981, and declaring an emergency.

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
JORDAN	/	
LINDBERG	/	
SCHWAB	/	
STRACHAN	/	
IVANCIE	/	

FOUR-FIFTHS CALENDAR	
JORDAN	
LINDBERG	
SCHWAB	
STRACHAN	
IVANCIE	

Filed APR 2 1982

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *George Yerkovich*
Deputy

INTRODUCED BY
COMMISSIONER STRACHAN

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration
Safety
Utilities <i>M. Strachan /jp</i>
Works

BUREAU APPROVAL
Bureau: Human Resources
Prepared By: <i>EEH</i> Date: 3/17/82
Erma E. Hepburn
Budget Impact Review:
<input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not required
Bureau Head: <i>Erma E. Hepburn</i>
Erma E. Hepburn

CALENDAR	
Consent <input checked="" type="checkbox"/>	Regular <input type="checkbox"/>

NOTED BY
City Attorney
City Auditor
City Engineer