

Andrea Durbin 2nd Quarter Calendar 2021

Durbin, Andrea Calendar

Andrea.Durbin@portlandoregon.gov

Thursday, April 1, 2021 – Saturday, July 31, 2021

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

April 2021

Su Mo Tu We Th Fr Sa

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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May 2021

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June 2021

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

April 2021

▲ Thu, Apr 1



9:00 AM – 10:00 AM Carbon Pricing 101

Diesner, Kyle



9:30 AM – 12:30 PM Work Session: FY 2021-22 Budget Development

Wheeler, Ted



11:30 AM – 12:30 PM Bureau Directors Monthly Meeting

Rinehart, Tom



12:30 PM – 1:00 PM Planning & Sustainability Commission Officers meeting



1:00 PM – 1:30 PM Alisa Kane check-in

- 1:30 PM – 1:45 PM [Julie Ocken check-in](#)
 - 2:00 PM – 4:00 PM [Portland Clean Energy Fund Council](#)
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▲ Fri, Apr 2

- 9:00 AM – 9:30 AM Economic Recovery Coordinating Council
 - 9:30 AM – 10:30 AM [Zenith Land Use Compatibility Statement Permit Next Steps](#)
Bradley, Derek
 - ▨ 10:30 AM – 12:30 PM [Economic Recovery Task Force](#)
Branam, Kimberly
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▲ Mon, Apr 5

- 9:00 AM – 10:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
Branam, Kimberly
 - 1:00 PM – 2:00 PM [Social Justice Zoning Master Plan Meeting](#)
Lujan Valerio, Rico
 - 2:00 PM – 3:00 PM [Department of Land Conservation & Development/Portland, Climate and Racial Equity](#)
Johnson, Esther
 - 3:00 PM – 5:00 PM [Climate Justice by Design Workshop](#)
Beamer, Bill
 - 4:30 PM – 5:00 PM [Meeting with City Attorney](#)
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▲ Tue, Apr 6

- 8:30 AM – 9:00 AM Climate meeting
 - 9:00 AM – 9:30 AM [Bureau of Human Resources quarterly check-in](#)
 - 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City Portland bi-weekly check-in](#)
 - 11:00 AM – 12:00 PM [Management Team Meeting](#)
 - 1:00 PM – 2:00 PM [Weekly meeting with Commissioner Rubio](#)
 - 3:00 PM – 3:30 PM Check in with Multnomah County
 - 3:30 PM – 4:00 PM [Markisha Smith check-in](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:00 PM [Portland's Future \[meeting with Steve Greenwood\]\(#\)](#)
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▲ Wed, Apr 7

- 9:00 AM – 9:45 AM [Jessica Finn Coven check-in](#)
- 10:30 AM – 11:00 AM [Shelter to Housing Continuum Check In](#)

- 11:00 AM – 12:00 PM [Executive Team Meeting](#)
 - 12:00 PM – 1:00 PM [Presentation and Discussion re: Links Between Climate and Anti-Displacement Policies](#)
 - 1:00 PM – 2:00 PM [Nikoyia Phillips check-in](#)
 - 3:00 PM – 3:30 PM [Meredith Connelly, Climate Solutions meeting](#)
 - 3:30 PM – 4:00 PM [Adriana Miranda check-in](#)
 - 4:00 PM – 4:30 PM [Call with Jules Bailey](#)
 - 4:30 PM – 5:00 PM [Call with Doug Moore](#)
 - 5:00 PM – 5:30 PM [Jenny Lee check-in](#)
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▲ Thu, Apr 8

- 9:30 AM – 10:30 AM [Kyle Diesner check-in](#)
 - 10:30 AM – 11:30 AM [Planners and Directors Monthly Meeting](#)
 - 11:30 AM – 12:00 PM [Planning & Sustainability Commission Retreat Next Steps](#)
 - 12:00 PM – 1:00 PM [Montgomery Park to Hollywood Internal Review Draft Briefing \[for Street Car\]\(#\)](#)
 - 1:00 PM – 1:30 PM [Call with Willy Myers](#)
 - 1:30 PM – 2:00 PM [Call with Corky Collier](#)
 - 3:00 PM – 4:00 PM [Climate Workshop Preparation Meeting](#)
Diesner, Kyle
 - 4:00 PM - 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - ▨ 4:30 PM – 5:00 PM [State American Rescue Plan Priorities Follow-Up](#)
Chris Warner, Gabriel Solmer and Michael Jordan
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▲ Fri, Apr 9

- 8:30 AM – 9:00 AM [Andria Jacobs check-in](#)
 - ▨ 9:00 AM – 9:40 AM [Meet: C40 Thriving Cities / Prosper Portland](#)
 - 9:30 AM – 10:00 AM [Call with Alando Simpson](#)
 - 10:00 AM – 11:00 AM [Climate check in](#)
 - 11:00 AM – 11:30 AM [Chariti Montez Monthly check-in](#)
 - 11:30 AM – 12:30 PM [Chris Warner monthly check-in](#)
 - 12:30 PM – 1:00 PM [Jon Isaacs check-in](#)
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▲ Mon, Apr 12

- 9:00 AM – 10:00 AM [Donnie Oliveria weekly check-in](#)
- 10:30 AM – 11:30 AM [Joe Zehnder check-in](#)
- 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)

		Branam, Kimberly
■	1:30 PM – 2:00 PM	Ingrid Fish check-in
■	2:00 PM – 3:00 PM	Workshop preparation meeting
■	4:00 PM – 4:45 PM	City African American Network check-in
■	6:00 PM – 8:00 PM	Community Listening Session on 2021-22 Budget

▲ Tue, Apr 13

■	9:00 AM – 9:30 AM	Environmental Design and Gun Violence Reduction Takara, Nate
■	10:00 AM – 12:00 PM	Climate workshop #1 Diesner, Kyle
	12:30 PM – 4:30 PM	Planning and Sustainability Commission meeting
	1:00 PM – 2:00 PM	Weekly Meeting with Commissioner Rubio
■	3:00 PM – 3:30 PM	Call with Rebecca Esau
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom

▲ Wed, Apr 14

■	7:30 AM – 8:00 AM	Steve Novick check-in
■	9:00 AM – 9:45 AM	Executive Team Meeting
■	11:00 AM – 12:00 PM	Stakeholder Workshop #1 Debrief Diesner, Kyle
	1:00 PM – 2:00 PM	Sam Baraso check-in
■	2:00 PM – 4:00 PM	Shelter to Housing Continuum Hearing (part 2)

▲ Thu, Apr 15

■	8:30 AM – 9:00 AM	Call with Jillian Schoene
■	9:00 AM – 10:00 AM	West Portland Town Center Briefing Engstrom, Eric
■	11:00 AM – 12:00 PM	Sustainable Consumption and Production Check In Kolek, Jill and Oliveria, Donnie
■	12:00 PM – 12:30 PM	Kyle Diesner check-in
■	12:30 PM – 2:00 PM	Planning & Sustainability Commission Officers meeting
■	2:00 PM – 2:30 PM	Call with Willy Myers
	3:00 PM – 4:00 PM	Andria Jacob check-in
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom
■	4:00 PM – 4:30 PM	Present Budget with Bureau of Development Services and Portland Housing Bureau
■	4:30 PM – 5:00 PM	Nikoyia Phillips check-in

▲ **Fri, Apr 16**

■	8:30 AM – 9:00 AM	Call with Jules Bailey
■	9:00 AM – 9:30 AM	Planning and Sustainability Commission Interview (Jeff Bachrach)
■	9:30 AM – 10:00 AM	Planning and Sustainability Commission Interview (Ben Bortolazzo)
■	10:00 AM – 11:00 AM	Tree canopy / water in East Portland Edmunds, Sallie
	11:00 AM – 11:30 AM	Tom Armstrong check-in
■	11:30 AM – 12:30 PM	Workshop #2 Planning

▲ **Mon, Apr 19**

	8:00 AM – 9:00 AM	Monthly CNCA North American Regional Call
■	10:00 AM – 11:00 AM	Donnie Oliveria weekly check-in
■	11:00 AM – 11:45 AM	Monthly check in with Commissioner Hardesty
■	1:00 PM – 1:30 PM	Meeting with Commissioner Mapps
■	2:00 PM – 3:00 PM	Workshop #2 Preparation Diesner, Kyle
■	3:00 PM – 4:00 PM	Joe Zehnder check-in
■	4:00 PM – 5:00 PM	Smart Cities check-in

▲ **Tue, Apr 20**

■	7:30 AM – 8:00 AM	Sam Baraso check-in
■	9:00 AM – 9:30 AM	Nikoyia Phillips check-in
■	9:30 AM – 10:00 AM	Comm Rubio's Office/Smart City Portland bi-weekly check-in Martin, Kevin
■	10:00 AM – 12:00 PM	Climate Action Workgroup – Day 2 Schoene, Jillian
	1:00 PM – 2:00 PM	Weekly meeting with Commissioner Rubio
■	4:00 PM – 4:30 PM	Commissioner Rubio meeting
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom
▨	6:00 PM – 9:00 PM	City of Portland Leadership Protest Briefing Wolf, Katy

▲ **Wed, Apr 21**

■	9:00 AM – 10:00 AM	Central City Quarterly Edmunds, Sallie
■	10:00 AM – 11:00 AM	Executive Team Meeting
■	11:00 AM – 11:40 AM	Digital Equity monthly check-in Martin, Kevin
■	1:00 PM – 2:00 PM	Workshop #2 Debrief Diesner, Kyle
■	2:00 PM – 3:00 PM	Strategic Plan Planning Oliverira, Donnie
■	3:30 PM – 4:30 PM	Residential Rate Meeting Oliveira, Donnie
▨	6:00 PM – 11:00 PM	City of Portland Leadership Protest Briefing Wolf, Katy

▲ Thu, Apr 22

■	9:30 AM – 11:30 AM	Second Equity Toolkit Future Work Design Discovery session
■	12:30 PM – 1:30 PM	Planning & Sustainability Commission Officers meeting
■	2:30 PM – 3:00 PM	Jill Ocken check-in
■	3:00 PM – 4:00 PM	Portland Housing Bureau check-in
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom

▲ Fri, Apr 23

▨	7:30 AM – 8:00 AM	Sam Baraso check-in
■	9:30 AM – 10:00 AM	Dwight Jefferson check-in
■	10:00 AM – 11:00 AM	Resources for the Future Meeting
■	11:30 AM – 12:00 PM	Joy Alise, Imagine Black, monthly check-in
■	2:45 PM – 3:45 PM	Andria Jacob check-in

▲ Mon, Apr 26

■	8:30 AM – 9:00 AM	Mike Myer and Joe Zehnder check-in
	11:30 AM – 1:00 PM	Economic Relief & Stimulus Coordination Council Branam, Kimberly
	2:00 PM – 3:00 PM	Nikoyia Phillips check-in
■	3:00 PM – 4:00 PM	Joe Zehnder check-in
	4:00 PM – 4:30 PM	Markisha Smith & Cathy Bless check-in
■	4:30 PM – 5:00 PM	Commissioner Rubio Meeting
■	5:00 PM – 5:30 PM	Call with Rico Lujan Valerio

▲ **Tue, Apr 27**

■	8:00 AM – 9:00 AM	Briefing regarding Design Overlay Zone Amendment Policy Proposal Commission Rubio, Andriana Miranda and Rico Lujan Valerio
■	9:00 AM – 9:30 AM	Call with Jillian Schoene
■	10:00 AM – 11:00 AM	Workshop #3 Planning
■	11:00 AM – 12:00 PM	Webinar: Portland’s Recovery – NAIOP State of the City Discussion
	1:00 PM – 2:00 PM	Weekly meeting with Commissioner Rubio
■	1:30 PM – 2:00 PM	American Planning Association Panel Coordination
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom
	5:00 PM – 8:00 PM	Planning and Sustainability Commission meeting

▲ **Wed, Apr 28**

■	9:00 AM – 10:00 AM	Donnie Oliveria weekly check-in
■	10:00 AM – 11:00 AM	Transportation Policy Research Update
■	11:00 AM – 11:30 AM	Strategic Planning
■	11:30 AM – 12:00 PM	Call with Joy Alise , Imagine Black
■	12:00 PM – 1:00 PM	Lunch & Learn: Age, Race & Housing in Portland DeLaTorre, Alan
■	1:00 PM – 2:00 PM	Sam Baraso and Donnie Oliveira check-in
■	2:00 PM – 2:30 PM	Shelter to Housing Continuum Final Vote
	2:30 PM – 3:30 PM	Prosper Portland check-in Branam, Kimberly
■	4:00 PM – 5:00 PM	Bureau of Development Services check-in
■	5:00 PM – 5:30 PM	Call with Sam Diaz and Rico Lujan Valerio

▲ **Thu, Apr 29**

■	9:00 AM – 11:00 AM	Big City Planning Directors Institute Spring Call
■	11:00 AM – 12:00 PM	Executive Team Meeting check-in
■	12:00 PM – 1:00 PM	Waste Team check-in
■	1:00 PM – 2:00 PM	Executive Team Meeting check-in
	3:00 PM – 4:00 PM	Andria Jacob check-in
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom

▲ **Fri, Apr 30**



■	8:00 AM – 8:30 AM	Call with Joe
■	8:40 AM – 9:00 AM	Tech Check for National Planner Conference at 8:40 am
■	9:15 AM – 9:45 AM	Check-in with Commissioner Hardesty
■	10:00 AM – 11:00 AM	Human Resources Check In Johnson, Fritz and Phillips, Nikoyia
■	11:00 AM – 12:00 PM	Workshop #3 Planning Diesner, Kyle
■	1:00 PM – 2:00 PM	Portland Parks & Recreation check-in
■	1:30 PM – 3:30 PM	Evraz Tour
■	3:30 PM – 4:00 PM	Due Process Meeting Johnson, Fritz

May 2021

▲ **Mon, May 3**

■	9:00 AM – 9:30 AM	Donnie Oliveria weekly check-in
■	9:30 AM – 10:00 AM	Andria Jacob/Donnie Oliveira check-in
■	10:00 AM – 11:00 AM	Racist History of Planning 101 meeting with Commissioner Rubio
▨	11:30 AM – 1:00 PM	American Rescue Plan Pre-Proposal Q&A Session Rinehart, Tom
■	1:30 PM – 2:00 PM	American Rescue Plan Trash Can Program Options Oliveira, Donnie
■	2:00 PM – 3:00 PM	Nikoyia Phillips check-in/Success Factors
■	3:00 PM – 4:00 PM	Executive Team Meeting check-in (Sandra Wood & Sallie Edmunds teams)
■	4:00 PM – 5:00 PM	Executive Team Meeting check-in (Eric Engstrom & Tom Armstrong teams)

▲ **Tue, May 4**

■	9:00 AM – 9:30 AM	Success Factors check-in with Nikoyia Phillips
■	9:30 AM – 10:00 AM	Commission Rubio's Office/Smart City bi-weekly check-in
■	10:00 AM – 12:30 PM	Climate Workshop #3
■	10:00 AM – 12:30 PM	Workshop Preparation
	1:00 PM – 2:00 PM	Weekly meeting with Commissioner Rubio
■	12:30 PM – 4:30 PM	Planning and Sustainability Commission meeting

- 2:15 PM – 3:00 PM [Smart Cities/Office for Community Technology Briefing](#)
Elisabeth Perez, Adriana Miranda, Rico Lujan Valerio,
Mona Schwartz, Commissioner Rubio
 - ▨ 4:00 PM – 5:00 PM Debrief & Next Steps for Workshops
 - 4:30 PM – 5:00 PM [Design Overlay Zoning Amendments Briefing](#)
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▲ Wed, May 5

- 8:30 AM – 9:00 AM [Design overlay zoning amendments Council Preparation](#)
 - 9:00 AM – 10:00 AM [Executive Team Meeting check-in \(Jessica Yang & Fritz Johnson teams\)](#)
 - 10:00 AM – 11:00 AM [Executive Team Meeting check-in](#)
 - 11:00 AM – 12:00 PM [Workshop #3 Debrief](#)
 - 2:00 PM – 2:30 PM [Joe Zehnder check-in](#)
 - 2:30 PM – 3:00 PM [Joe Zehnder: Success Factor Check In](#)
 - 4:00 PM – 5:00 PM [Executive Team Meeting check-in \(Donnie Oliveira & Nikoyia Phillips teams\)](#)
 - 6:00 PM – 8:00 PM [City Budget public hearing](#)
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▲ Thu, May 6

- 10:30 AM – 11:30 AM [Executive Team Meeting check-in \(Kevin Martin team\)](#)
 - 11:45 AM – 1:00 PM [American Planning Association Panel: How to Tackle Anti-Racism Planning Practices](#)
 - 1:00 PM – 2:00 PM Executive Team Meeting Check-In (Jill Kolek 's team)
 - 3:00 PM – 4:00 PM [Andria Jacobs: Success Factor Check In](#)
 - 4:00 PM – 4:30 PM [Discussion: Updating Planning & Sustainability Commission Agenda for Summer/Early Fall](#)
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▲ Fri, May 7

- 9:00 AM – 10:00 AM [Executive Team Meeting check-in \(Portland Clean Energy Fund team\)](#)
 - 10:00 AM – 10:30 AM [Planning and Sustainability Commission Interview -- Ashton Simpson](#)
 - 10:30 AM – 12:00 PM [Future Work Design Equitable Decision-Making Review Session](#)
 - 1:00 PM – 2:00 PM [West Portland Town Center Project briefing follow-up](#)
 - 3:00 PM – 3:15 PM [Quick call: Joe Zehnder](#)
 - 4:00 PM – 5:00 PM [Donnie Oliveira: Success Factor Check In](#)
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▲ Mon, May 10

- 9:30 AM – 10:00 AM [Procurement Update](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira check-in](#)
 - 11:00 AM – 12:00 PM [Meeting with Community Groups regarding Community Safety](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
Branam, Kimberly
 - 2:00 PM – 2:30 PM [Planning and Sustainability Commission Interview](#)
Diaz, Samuel
 - 3:00 PM – 3:45 PM [Gregg Small check-in](#)
 - 4:00 PM – 5:00 PM [Joe Zehnder check-in](#)
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▲ **Tue, May 11**

- 9:00 AM – 10:00 AM [Executive Team Meeting](#)
 - 11:00 AM – 12:00 PM [Community Safety Plan](#)
 - 1:00 PM – 2:00 PM [Workforce Development Meeting with Prosper/PCEF](#)
 - 2:30 PM – 3:00 PM [Call with Michael Montoya](#)
 - 3:00 PM – 4:00 PM [Vince Bertoni check in](#)
 - 3:30 PM – 4:00 PM [Call with Desiree Williams-Rajee](#)
 - 4:30 PM – 4:45 PM [Kevin Martin check-in](#)
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▲ **Wed, May 12**

- 9:00 AM – 10:00 AM [Sustainability Managers check-in](#)
 - 10:00 AM – 11:00 AM [Unite Oregon Monthly check-in](#)
 - 1:00 PM – 2:00 PM [Sam Baraso check-in \(and Success Factor check-in\)](#)
 - 2:00 PM – 5:00 PM [Design Overlay Zoning Amendments at City Council](#)
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▲ **Thu, May 13**

- 9:00 AM – 10:00 AM [Chris Warner Monthly check-In](#)
 - 10:00 AM – 10:30 AM [Workshop #4 Planning](#)
 - 10:30 AM – 12:00 PM [Planners & Directors Monthly Meeting](#)
 - 12:30 PM – 1:20 PM [Planning & Sustainability Commission Officers meeting](#)
 - 1:20 PM – 1:40 PM [Julie Ocken Outlook Delegate Update](#)
 - 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
 - 2:00 PM – 5:00 PM [City Council Budget Session](#)
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▲ **Fri, May 14**

- 9:30 AM – 10:00 AM [Tom Armstrong Monthly check-in](#)

- 10:30 AM – 11:00 AM [Linly Rees/Rico Lujan Valerio/Sam Diaz Check-in](#)
 - 11:00 AM – 12:00 PM [Workshop #4 Planning](#)
 - 12:30 PM – 1:00 PM [Kevin Martin check-in](#)
 - 1:30 PM – 2:00 PM [Call with Jillian Schoene](#)
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▲ **Mon, May 17**

- 8:00 AM – 9:00 AM [Monthly CNCA North American Regional Call](#)
 - 9:30 AM – 10:00 AM [Call with Commissioner Rubio](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira check-in](#)
 - 11:00 AM – 11:45 AM [Check-in with Commissioner Hardesty](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
 - 1:00 PM – 1:30 PM [Call with Katie Larsell, PSC Commissioner](#)
 - 1:15 PM – 2:00 PM [Monthly Briefing with Commissioner Mapps](#)
 - 2:00 PM – 3:00 PM [Workshop #4 Final Preparation](#)
 - 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
 - 4:00 PM – 4:30 PM [Human Resources Check In](#)
 - 4:30 PM – 4:45 PM [Joe Zehnder check-in call](#)
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▲ **Tue, May 18**

- 9:00 AM – 10:00 AM [Finalize Workshop #4](#)
 - 9:30 AM – 10:00 AM [Comm Rubio's Office/Smart City PDX bi-weekly check-in](#)
 - 10:00 AM – 12:00 PM [Climate Workshop #4](#)
 - 1:00 PM – 2:00 PM [Executive Team Meeting](#)
 - 1:00 PM – 2:00 PM [Management Team meeting](#)
 - 2:00 PM – 3:00 PM Sustainable Consumption and Production Check In
Kolek, Jill
 - 3:00 PM – 4:00 PM [West Portland Town Center Briefing](#)
Engstrom, Eric
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▲ **Wed, May 19**

- 8:00 AM – 9:00 AM [Charter Commission Bureau Director Panel - Developing a Strong City](#)
- 9:00 AM – 9:30 AM [Kevin Martin check-in](#)
- 9:30 AM – 10:00 AM [Donnie Oliveira check-in](#)
- 10:00 AM – 11:00 AM [Joe Zehnder check-in](#)
- 11:00 AM – 11:30 AM [Check-In with Joe Zehnder, Donnie Oliveira, and Sam Diaz](#)

- 1:00 PM – 2:00 PM [Check-in with City Auditors Office, Commissioner Rubio, and Mayor's Office](#)
 - ▨ 1:00 PM – 2:00 PM [Management Team Meeting](#)
 - 2:00 PM – 4:00 PM [Solid Waste & Recycling at City Council](#)
 - 3:00 PM – 4:00 PM [Planning Program Strategic Plan Draft Discussion](#)
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▲ **Thu, May 20**

- 9:30 AM – 10:30 AM [Weekly check-in with Commissioner Rubio](#)
 - 11:00 AM – 12:00 PM [Elissa Gertler Quarterly check-in with Metro](#)
Metro Planning & Development
 - 12:00 PM – 1:00 PM [All Planner staff meeting](#)
 - 3:00 PM – 4:00 PM Planning Strategic Plan All Staff Input Session
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ **Fri, May 21**

- 10:30 AM – 12:00 PM [Forward Work Design Equitable Decision-Making Review Session](#)
 - 12:00 PM – 1:00 PM [Pay Equity Conversation](#)
 - 1:00 PM – 2:00 PM [Donnie Oliveira check-in](#)
 - 2:00 PM – 4:00 PM [Check in with Sam Baraso](#)
 - 4:00 PM – 5:00 PM [Meeting with Commissioner Rubio](#)
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▲ **Mon, May 24**

- 9:00 AM – 10:00 AM [Sam Baraso check-in](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
 - 1:00 PM – 2:00 PM [Climate & Fossil Fuels](#)
 - 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
 - 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
 - 4:00 PM – 5:00 PM [MEET: Commissioner Hardesty & Portland Bureau of Transportation regarding American Cities Climate Challenge](#)
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▲ **Tue, May 25**

- ▨ 9:30 AM – 11:30 AM [American Rescue Plan Act Allocation Framework at City Council](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom

5:00 PM – 8:00 PM [Planning and Sustainability Commission meeting](#)

▲ **Wed, May 26**

■ 2:00 PM – 4:00 PM [Design Overlay Zoning Amendments at City Council \(work session\)](#)

▲ **Thu, May 27**

■ 9:30 AM – 10:30 AM [Meeting with Commissioner Rubio](#)

▲ **Fri, May 28**

■ 1:00 PM – 2:00 PM [Graffiti, Vandalism, and Trash American Rescue Plan Proposal Review](#)

▲ **Mon, May 31**

■ All Day [Memorial Day](#)

June 2021

▲ **Tue, Jun 1**

9:00 AM - 10:30 AM [All Staff Meeting](#)

■ 9:30 AM – 10:00 AM [Comm Rubio's Office/BPS Smart City PDX bi-weekly check-in](#)

+ ■ 10:30 AM – 12:00 PM [City Bureaus/Metro - quarterly meeting](#)

■ 1:00 PM – 2:00 PM [Executive Team Meeting check-in \(Andria Jacob's team\)](#)

■ 2:00 PM – 3:00 PM [Management Team meeting](#)

▲ **Wed, Jun 2**

■ 8:00 AM – 8:30 AM [Call with Joe Zehnder](#)

■ 8:30 AM – 9:30 AM [Racial Equity Subgroup #2](#)

■ 9:30 AM – 10:30 AM [Prosper Portland check-in](#)

■ 10:30 AM – 11:00 AM [City Council: Support Office for Equity and Human Right's Strategic Plan](#)

■ 11:00 AM – 12:00 PM [Donnie Oliveira check-in](#)

■ 12:00 PM – 1:00 PM [Climate Solutions check-in](#)

- 1:00 PM – 1:30 PM [Andria Jacob/Donnie Oliveira check-in](#)
 - 1:30 PM – 2:00 PM [Jillian Schoene check-in](#)
 - 2:00 PM – 3:00 PM [Grants next steps](#)
Behrman, Sara
 - 3:00 PM – 5:30 PM [Executive Team Session](#)
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▲ Thu, Jun 3

- 9:30 AM – 11:00 AM Meeting with Commissioner Rubio
 - 11:00 AM – 11:30 AM [Eli Spevak check-in, Chair PSC](#)
 - 12:00 PM – 1:00 PM [Bureau Directors Monthly Meeting](#)
Rinehart, Tom
 - 1:00 PM – 2:00 PM [Sustainability Strategic Plan All Staff Input Session](#)
 - 3:00 PM – 4:00 PM [Data Sharing](#) for Community Safety Initiative
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▲ Fri, Jun 4

- 9:30 AM – 10:15 AM [Andria Jacob Vinh Mason check-in](#)
 - 10:15 AM – 11:00 AM [Planning and Sustainability Commission check-in with \[Valeria McWilliams\]](#)
 - 11:00 AM – 12:00 PM [Zenith Land Use Compatibility Statement](#)
 - 1:00 PM – 1:30 PM [Jason Ford, new staff, check-in](#)
 - 2:30 PM – 3:00 PM [American Rescue Plan Check In with Adena Long](#)
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▲ Mon, Jun 7

- 9:30 AM – 10:00 AM [Adriana Miranda check-in](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
 - 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
 - 2:00 PM – 4:00 PM [Nikoyia Phillips check-in](#)
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▲ Tue, Jun 8

- 8:30 AM – 9:00 AM [Dan Ryan and Chariti Montez check-in](#)
- 9:00 AM – 10:00 AM [Conversation with Sam Baraso](#)
- ▨ 9:30 AM – 11:30 AM [City Council Budget Hearing](#)
- 10:00 AM – 11:00 AM [Executive Team Meeting](#)
- 12:00 PM – 12:30 PM [Meeting with Commissioner Rubio](#)
- 12:30 AM – 4:00 PM [Planning and Sustainability Commission meeting](#)

■	3:00 PM – 3:55 PM	Chris Warner Monthly check-in
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom
■	4:30 PM – 4:55 PM	West Portland Town Center Project Long, Adena
■	5:00 PM – 5:30 PM	Call with Sandra Wood
■	5:30 PM – 6:00 PM	Check out call with Donnie Oliveira

▲ Wed, Jun 9

■	8:00 AM – 10:00 AM	Strategic Planning Preparation
■	9:30 AM – 11:30 AM	City Council: Budget Adoption
▨	9:30 AM – 11:30 AM	Planning and Sustainability Commission Reappointments at Council
■	10:00 AM – 10:30 AM	Unite Oregon check-in
■	10:30 AM – 12:30 PM	Andria Jacob check-in
	1:00 PM – 2:00 PM	Sam Baraso check-in
■	2:30 PM – 4:30 PM	Donnie Oliveira check-in
■	5:00 PM – 5:30 PM	Call with Kevin Martin

▲ Thu, Jun 10

■	9:00 AM – 10:00 AM	Meeting with Commissioner Rubio
■	10:00 AM – 10:30 AM	Fritz Johnson check-in
■	10:30 AM – 11:30 AM	Planners & Directors Monthly Meeting
■	11:30 AM – 12:30 PM	Eric Engstrom check-in
▨	12:30 PM – 2:00 PM	Planning & Sustainability Commission Officers meeting
■	2:00 PM – 4:00 PM	Design Overlay Zoning Amendments at City Council (vote on amendments)
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom

▲ Fri, Jun 11

■	10:00 AM – 11:00 AM	Data/Community Safety Discussion Takara, Nate
■	11:00 AM – 12:00 PM	Kyle Diesner check-in
■	12:15 PM – 12:45 PM	Call with Kimberly Branam
■	1:00 PM – 1:30 PM	Call with Nancy Bennett, DEQ
■	1:30 PM – 2:00 PM	Bill Beamer/Donnie Oliveira check-in
■	2:00 PM – 2:30 PM	Tom Armstrong check-in
■	4:15 PM – 5:00 PM	Monthly Briefing with Commissioner Mapps

▲ **Mon, Jun 14**

- 9:00 AM – 10:00 AM Meeting with BES Leadership
- 10:00 AM – 10:45 AM Meeting with DEQ
- 11:00 AM – 12:00 PM [Jillian Schoene check-in](#)
- 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
- 2:00 PM – 3:00 PM [Nikoyia Phillips check-in](#)
- 3:00 PM – 3:45 PM [Andria Jacob check-in](#)
- 4:00 PM – 4:30 PM [Donnie Oliveira check-in](#)

▲ **Tue, Jun 15**

- 9:00 AM – 10:00 AM [Strategic Planning check-in/Next Steps](#)
- 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City PDX bi-weekly check-in](#)
- 10:00 AM – 11:00 AM [Executive Team Meeting](#)
- 11:00 AM – 12:00 PM [Donnie Oliveria weekly check-in](#)
- 2:00 PM – 3:00 PM [Management Team meeting](#)
- 3:00 PM – 4:00 PM [Portland Parks & Recreation check-in](#)
- 3:00 PM – 4:00 PM [Economic Relief and Stimulus Coordinating Council](#)

▲ **Wed, Jun 16**

- 9:00 AM – 9:30 AM [Monthly check-in Tom Rinehart](#)
- 10:00 AM – 11:00 AM [Joe Zehnder check-in](#)
- 11:00 AM – 11:30 AM [Adriana Miranda check-in](#)
- 11:30 AM – 12:00 PM [Digital Equity monthly check-in](#)
Martin, Kevin
- 1:30 PM – 2:00 PM [C40 Thriving Cities meeting](#)
- 2:00 PM – 2:45 PM [Sam Baraso/Donnie Oliveira check-in](#)
- 3:30 PM – 4:30 PM [Fritz Johnson/Donnie Oliveira/Nikoyia Phillips Meeting](#)
- 4:30 PM – 5:00 PM [Bureau of Human Resources meeting](#)
- 4:30 PM – 5:00 PM [Racial Equity Work](#)

▲ **Thu, Jun 17**

- 10:00 AM – 11:00 AM [Age Friendly Work Plan check-in](#)
- 2:30 PM – 3:30 PM [Benton Strong from Vigor meeting](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom

■ 4:00 PM – 5:00 PM [PAE Living Building Tour](#)
Paul Schwer

▲ **Fri, Jun 18**

■ All Day [Juneteenth Observed](#)

▲ **Mon, Jun 21**

■ 8:00 AM – 9:00 AM [Monthly CNCA North American Regional Call](#)
■ 9:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
▨ 1:00 PM – 2:00 PM [Sam Baraso check-in](#)
■ 2:00 PM – 3:00 PM [Nikoyia Phillips check-in](#)
▨ 4:00 PM – 5:00 PM [Reuse, Repair and Share Needs Assessment](#)

▲ **Tue, Jun 22**

■ 9:00 AM – 10:00 AM [Executive Team Meeting](#)
■ 10:00 AM – 11:00 AM [Portland Clean Energy Fund Audit Exit Conference](#)
■ 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
■ 12:00 PM – 1:00 PM [Planning Managers meeting](#)
■ 3:00 PM – 4:00 PM [Kyle Diesner check-in](#)
■ 5:00 PM – 8:00 PM [Planning and Sustainability Commission meeting](#)

▲ **Wed, Jun 23**

■ 8:30 AM – 9:30 AM [Jill Kolek check-in](#)
■ 9:30 AM – 10:30 AM [Food Systems Landscape Scan](#)
■ 10:30 AM – 11:15 AM [Climate Emergency Declaration Planning check-in](#)
■ 1:15 PM – 2:00 PM [Sam Baraso check-in](#)
■ 2:00 PM – 3:00 PM [Prosper Portland check-in](#)
■ 3:30 PM – 4:00 PM [Design Overlay Zoning Amendments at City Council -
vote on findings/speeches](#)
■ 4:00 PM – 5:00 PM [Bureau of Development Services check-in](#)
■ 5:00 PM – 5:30 PM [Quick check-in: Andria Jacob/Kyle Diesner](#)

▲ **Thu, Jun 24**

■ 8:30 AM – 9:00 AM [Preparation for Path to Leadership](#)
■ 10:00 AM – 10:30 AM [Surveillance and What Works Cities Certification
Update](#)

■	10:30 AM – 11:30 AM	Tony DeFalco, Latino Network, check-in
■	11:30 AM – 12:30 PM	Jillian Schoene check-in
■	12:30 PM – 1:30 PM	Andria Jacob check-in
▨	2:30 PM – 4:00 PM	Economic Relief & Stimulus Coordinating Council
	4:00 PM – 4:30 PM	Directors bi-weekly check-in

▲ Fri, Jun 25

■	8:00 AM – 9:00 AM	Economic Relief & Stimulus Coordination Council
■	9:00 AM – 11:30 AM	SOLVE Clean Up
	11:30 AM – 12:00 PM	Joy Alise monthly check-in

▲ Mon, Jun 28

■	9:00 AM – 9:30 AM	Path to Leadership Interview
■	9:30 AM – 10:00 AM	Path To Leadership
	10:00 AM – 11:00 PM	Donnie Oliveira weekly check-in
■	11:00 AM – 11:30 AM	Kyle Diesner check-in
■	11:30 AM – 12:00 PM	Jillian Schoene check-in
	2:00 PM – 3:00 PM	Nikoyia Phillips weekly check-in
■	4:00 PM – 4:30 PM	Path to Leadership Interview
■	4:30 PM – 5:00 PM	Path To Leadership Interview

▲ Tue, Jun 29

	9:30 AM – 10:00 AM	Commissioner Rubio's Office/Smart City PDX bi-weekly check-in
■	11:00 AM – 12:00 PM	Joe Zehnder check-in
	12:00 PM – 12:30 PM	Call with Michael Montoya, Civic Life
■	1:00 PM – 1:30 PM	Path to Leadership Interview
■	1:30 PM – 2:00 PM	Path to Leadership Interview
	2:00 PM – 3:00 PM	Management Team meeting
	4:00 PM – 4:30 PM	Directors bi-weekly check-in Rinehart, Tom

▲ Wed, Jun 30

■	9:00 AM – 10:00 AM	Executive Team Meeting
■	10:00 AM – 10:30 AM	Andria Jacobs check-in

- 10:30 AM – 11:00 AM [Design Overlay Zoning Amendments at City Council - Final Vote](#)
- 11:00 AM – 11:30 AM [Check in on litter proposal](#) with OMF
- 11:30 AM – 12:00 PM [Planning and Sustainability Commission check-in with Johnell Bell](#)
- 1:00 PM – 1:30 PM [Planning and Sustainability Commission check-in with Erica Thompson](#)
- 2:30 PM – 3:30 PM [Path To Leadership Interview](#)
- 2:45 PM – 3:15 PM [Path To Leadership Interview](#)
- 5:00 PM – 7:30 PM [East Portland Summit](#)
Unite Oregon