

ORDINANCE NO. 152865

An Ordinance creating 60 positions, abolishing 52 positions, and establishing effective dates within certain operating bureaus, establishing salary rates for the Compensation Plan, authorizing salary adjustments which are exceptions to the Compensation Plan, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. On January 27, 1982, the City Council received the Second Quarter Budget Review for FY 1981-82 in which personnel reclassification actions have been identified in several City agencies.
2. The personnel actions have been approved by the Bureau of Personnel Services or the Civil Service Board, and an effective date has been established.
3. Several bureaus require funds be transferred between line items or major object codes within their budgets, or additional appropriation transferred from General Operating Contingency to support the enactment of the personnel actions. These funds are transferred in a separate ordinance.
4. Because of demonstrated expertise, individuals in various bureaus should be appointed to the positions specified at salary rates which are exceptions to the current Compensation Plan.
5. The Budget Division of the Office of Fiscal Administration has prepared this ordinance creating and abolishing positions and amending the Compensation Plan, consistent with the amended First Quarter Budget Review.

NOW, THEREFORE, the Council directs:

- a. Positions are created with salary rates in accordance with the current Compensation Plan or as established in c., below, and as shown in Exhibit A, attached.
- b. Positions are abolished as shown in Exhibit B, attached.
- c. Hourly salary rates for position classifications not in the current Compensation Plan and salary rates for existing position classifications in the current Compensation Plan are established in accordance with Exhibit C.
- d. The following named individuals are appointed as specified:

<u>Bureau</u>	<u>Individual</u>	<u>Class</u>	<u>Rate</u>	<u>Effective Date</u>
Office of Fiscal Administration	Diane Hopper	Senior Financial Analyst	1st year	11/12/81

EXHIBIT A
PERSONNEL ADJUSTMENTS
POSITIONS CREATED

<u>Bureau</u>	<u>AU No.</u>	<u>Number of Positions</u>	<u>Job Class No.</u>	<u>Title</u>	<u>Effective Date</u>
<u>GENERAL FUND</u>					
Bureau of Buildings	520	1	0117	Office Manager II	1/19/82
Bureau of Buildings	520	2	3112	Engineering Aide	1/19/82
Bureau of Buildings	520	1	3116	Engineer IV	2/17/82
City Auditor	336	1	0116	Office Manager I	1/19/82
Bureau of Facilities Management	346	1	0220	Secretarial Clerk I	2/19/82
Bureau of Facilities Management	346	1	1115	Building Maintenance Mechanic	2/19/82
Bureau of Fire	124	1	1532	Automotive Mechanic	2/17/82
Office of Fiscal Administration	307	1	0827	Management Analyst	1/19/82
Bureau of Human Resources	380	3	7457	Human Resources Specialist III	1/19/82
Bureau of Human Resources	380	1	8301	Youth Commission Director	2/16/82
Bureau of Licenses	316	1	0117	Office Manager II	2/16/82
Bureau of Maintenance	160	2	0411	Stores Supervisor I	1/19/82
Bureau of Maintenance	160	1	0412	Stores Supervisor II	1/19/82
Bureau of Maintenance	160	3	1218	Utility Worker	10/20/81
Bureau of Maintenance	160	1	1616	Public Wks. Maintenance Director	10/20/81
Metropolitan Arts Commission	375	1	0116	Office Manager I	1/19/82
Bureau of Parks	130	1	0411	Store Supervisor I	1/19/82
Bureau of Parks	130	1	4134	Grounds Maintenance Supervisor	10/20/81
Bureau of Personnel Services	313	1	0117	Office Manager II	1/19/82
Bureau of Police	100	1	0147	Police Data Technician II	2/16/82
Bureau of Police	100	1	0149	Police Data Manager	2/16/82
Bureau of Police	100	1	0150	Police Records Clerk I	2/16/82
Bureau of Police	100	1	0370	Programmer II	2/16/82
Bureau of Police	100	1	0381	Systems Programmer	10/20/81
Bureau of Police	100	1	0411	Stores Supervisor I	1/19/82
Bureau of Police	100	2	5174	Police Photo Reproduction Specialist	10/20/81
Bureau of Police	100	1	5187	Director of Fiscal Services	10/20/81

POSITIONS CREATED (continued)

<u>Bureau</u>	<u>AU No.</u>	<u>Number of Positions</u>	<u>Job Class No.</u>	<u>Title</u>	<u>Effective Date</u>
<u>GENERAL FUND (continued)</u>					
Bureau of Purchases & Stores	319	1	0220	Secretarial Clerk I	11/17/81
Bureau of Purchases & Stores	319	1	0411	Store Supervisor I	2/16/82
Bureau of Purchases & Stores	319	1	0412	Store Supervisor II	2/16/82
Bureau of Street & Structural Engineering	159	1	3343	Street Lighting Operations Supervisor	10/20/81
<u>OTHER FUNDS</u>					
Bureau of Wastewater Treatment	150	1	0412	Stores Supervisor II	1/19/82
Bureau of Water Works	180	5	0116	Office Manager I	1/19/82
Bureau of Water Works	180	1	1223	Senior Utility Worker	1/19/82
Bureau of Water Works	180	3	1718	Water Meter Technician	12/15/81
Bureau of Water Works	180	1	1738	Water Operations Director	10/20/81
Bureau of Water Works	180	1	0411	Stores Supervisor I	1/19/82
Bureau of Water Works	180	1	0412	Stores Supervisor II	1/19/82
Bureau of Fleet Management	562	3	0430	Auto Parts Specialist	10/20/81
Bureau of Central Services	354	1	0116	Office Manager I	1/19/82
Bureau of Central Services	354	1	0129	Lead Delivery Driver	1/19/82
Insurance and Claims	572	2	0858	Claims Technician	2/16/82
Workers' Compensation	577	1	0857	Claims Adjuster	2/16/82
Workers' Compensation	577	1	0858	Claims Technician	2/16/82
TOTAL		60			

152855

EXHIBIT B

PERSONNEL ADJUSTMENTS
POSITIONS ABOLISHED

<u>Bureau</u>	<u>AU No.</u>	<u>Number of Positions</u>	<u>Job Class No.</u>	<u>Title</u>	<u>Effective Date</u>
<u>GENERAL FUND</u>					
Bureau of Buildings	520	1	0117	Clerical Specialist II	1/19/82
Bureau of Buildings	520	1	3221	Plans Examiner II	2/17/82
City Auditor	336	1	0117	Clerical Specialist II	1/19/82
Office of Fiscal Administration	307	1	0832	Fiscal Analyst	1/19/82
Bureau of Human Resources	380	1	7456	Human Resources Specialist II	10/20/81
Bureau of Licenses	315	1	0117	Clerical Specialist II	2/16/82
Bureau of Maintenance	160	2	0411	Storekeeper II	1/19/82
Bureau of Maintenance	160	1	0412	Stores Supervisor	1/19/82
Bureau of Maintenance	160	3	1310	Automotive Engineer Operator I	10/20/81
Bureau of Maintenance	160	1	3171	Engineer VII	10/20/81
Metropolitan Arts Commission	375	1	0117	Clerical Specialist II	1/19/82
Bureau of Parks	130	1	0411	Storekeeper II	1/19/82
Bureau of Parks	130	1	4134	Horticulturalist	10/20/81
Bureau of Personnel Services	313	1	0115	Supervising Clerk	1/19/82
Bureau of Police	100	1	0146	Police Data Technician	2/16/82
Bureau of Police	100	1	0148	Police Data Supervisor	2/16/82
Bureau of Police	100	1	0368	Data Entry Coordinator	2/16/82
Bureau of Police	100	1	0381	MIS Systems Applications Manager	10/20/81
Bureau of Police	100	1	0411	Storekeeper II	1/19/82
Bureau of Police	100	2	5174	Police Photographic Technician	10/20/81
Bureau of Police	100	1	5187	Director of Technical Support	10/20/81
Bureau of Purchases & Stores	319	1	0210	Typist Clerk	11/17/81
Bureau of Purchases & Stores	319	1	0411	Storekeeper II	2/16/82
Bureau of Purchases & Stores	319	1	0412	Stores Supervisor	2/16/82
Bureau of Street & Structural Engineering	159	1	3140	Engineering Technician	10/20/81

POSITIONS ABOLISHED (continued)

<u>Bureau</u>	<u>AU No.</u>	<u>Number of Positions</u>	<u>Job Class No.</u>	<u>Title</u>	<u>Effective Date</u>
<u>OTHER FUNDS</u>					
Bureau of Wastewater Treatment	150	1	0412	Stores Supervisor	1/19/82
Bureau of Water Works	180	5	0117	Clerical Specialist II	1/19/82
Bureau of Water Works	180	1	0411	Storekeeper II	1/19/82
Bureau of Water Works	180	1	0412	Stores Supervisor	1/19/82
Bureau of Water Works	180	4	1218	Utility Worker	12/15/81
Bureau of Water Works	180	1	3169	Engineer VI	10/20/81
Bureau of Fleet Management	562	3	0410	Storekeeper I	10/20/81
Bureau of Fleet Management	562	1	1532	Auto Mechanic	2/17/82
Bureau of Central Services	354	1	0117	Clerical Specialist II	1/19/82
Bureau of Central Services	354	1	0127	Delivery Driver	1/19/82
Insurance and Claims	572	2	0114	Clerical Specialist I	2/16/82
Workers' Compensation	577	2	0858	Workers' Compensation Claims Examiner	2/16/82
TOTAL		52			

EXHIBIT C
COMPENSATION PLAN AMENDMENTS

<u>Job Class No.</u>	<u>Title</u>	<u>Entry Rate</u>	<u>After Six Months</u>	<u>After One Year</u>	<u>After Two Years</u>	<u>After Three Years</u>	<u>Effective Date</u>
0116	Office Manager I	8.21		8.71	9.23	9.81	1/19/82
0117	Office Manager II	8.70		9.58	10.26	10.95	1/19/82
0129	Lead Delivery Driver	8.56	8.98	9.69	-	-	1/19/82
0149	Police Data Manager	10.68		11.49	-	-	1/19/82
0381	Systems Programmer	11.88		12.71	13.39	14.06	2/5/81
0411	Stores Supervisor I	9.73	10.28	10.87	11.18	-	1/19/82
0412	Stores Supervisor II	11.18	11.82	12.50	12.85	-	1/19/82
0430	Automotive Parts Specialist	8.15	8.55	9.23	-	-	10/20/81
0615	Civil Service Supervisor	16.24		17.06	17.91	-	1/8/82
0708	Law Clerk	8.21		8.70	9.31	9.84	1/4/82
0847	Community Relations Coordinator	8.27		8.88	9.62	10.44	8/06/81
0858	Claims Technician	8.15		8.64	9.16	9.72	2/16/82
0876	Human Relations Specialist	8.21		8.70	9.31	9.84	1/5/82
0891	Energy Advisor	15.55		16.33	17.15	-	1/14/82
1616	Public Works Maintenance Director	19.67		20.26	20.87	-	10/20/81
1718	Water Meter Technician	9.49		9.73	10.23	-	12/15/81
1738	Water Operations Director	19.41		19.98	20.58	-	10/20/81
1785	Watershed Resources Advisor	16.14		16.60	17.10	-	1/14/82
3343	Street Lighting Operations Supervisor	12.70		13.08	13.47	-	10/20/81
5187	Director of Fiscal Services	16.42		17.93	-	-	10/20/81
8301	Youth Commission Director	12.60	(Flat Rate)				2/16/82

ORDINANCE No.

Section 2. The Council declares that an emergency exists because the positions being created are immediately required in order that the new functions may be carried out without delay, and the positions to be abolished should not continue unnecessarily; therefore, this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, FEB 18 1982

Mayor Ivancie
MSG:IMS:JAS:HAH
February 11, 1982

Attest:


Auditor of the City of Portland

As Amended

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
JORDAN	1	
LINDBERG	1	
SCHWAB	1	
STRACHAN	1	
IVANCIE	1	

FOUR-FIFTHS CALENDAR	
JORDAN	
LINDBERG	
SCHWAB	
STRACHAN	
IVANCIE	

Calendar No. 400

ORDINANCE No. 152865

Title

An Ordinance creating 60 positions, abolishing 52 positions, and establishing effective dates within certain operating bureaus, establishing salary rates for the Compensation Plan, authorizing salary adjustments which are exceptions to the Compensation Plan, and declaring an emergency.

FEB 17 1982

CONTINUED TO FEB 18 1982 *As Amended*

FEB 11 1982

Filed _____

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *George Crull*
Deputy

INTRODUCED BY
Mayor Ivancie

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration <i>FJI/SK</i>
Safety
Utilities
Works

BUREAU APPROVAL	
Bureau: Office of Fiscal Administration	
Prepared By: Judy Siegel	Date: 2/11/82
Budget Impact Review: <input type="checkbox"/> Completed <input type="checkbox"/> Not required	
Bureau Head: Mark Gardiner <i>[Signature]</i>	

CALENDAR	
Consent	Regular <input checked="" type="checkbox"/>

NOTED BY
City Attorney
City Auditor
City Engineer