

ORDINANCE No.

An Ordinance creating one limited term Secretarial Clerk I (0220) position within the Human Resources Bureau, AU 682, Training and Employment Division, effective February 3, 1982, impacting the Budget in the amount of \$5,100, to be charged to the Administrative Cost Pool, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

- 1. One limited term position of Secretarial Clerk I (0220) is required by the Human Resources Bureau, Training and Employment Division, Management Information Systems Unit.
- 2. The position is necessary due to conversion of the participant payroll system within TED's Management Information Systems Unit and the need to run parallel systems prior to summer youth programs.
- 3. The position to be created has been classified by and has the approval of Civil Service.
- 4. Funds for salary and benefits are available for this position within the FY 81-82 Budget, AU 682.
- 5. It is therefore appropriate that one limited term Secretarial Clerk I (0220) position be created.

NOW, THEREFORE, the Council directs:

- a. One (1) limited term Secretarial Clerk I (0220) position is created within the Human Resources Bureau, AU 682, Training and Employment Division, effective February 3, 1982, at the salary rate in accordance with the current compensation plan of the City of Portland.

Section 2. The Council declares that an emergency exists, because delay in the enactment of the Ordinance will result in constraints being placed on the Management Information System; therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, FEB 10 1982

Commissioner Margaret Strachan
JPG/CS/pj
2/1/82

Attest:

Serge Feinberg
Auditor of the City of Portland

Calendar No. **326**

ORDINANCE No. 152828

Title

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THE COMMISSIONERS VOTED AS FOLLOWS:

	Yeas	Nays
JORDAN	1	
LINDBERG	1	
SCHWAB		
STRACHAN		
IVANCIE		1

FOUR-FIFTHS CALENDAR

JORDAN	
LINDBERG	
SCHWAB	
STRACHAN	
IVANCIE	

Filed **FEB 5 1982**

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By Deputy

INTRODUCED BY

Commissioner Margaret Strachan

NOTED BY THE COMMISSIONER

Affairs

Finance and Administration

Safety

Utilities

M. Strachan / jpo

Works

BUREAU APPROVAL

Bureau:

Human Resources

Prepared By:

Date:

CS

Joseph P. Gonzales *JPG* 2/1/82

Budget Impact Review:

Completed

Not required

Bureau Head:

Erma E. Hepburn *Erma E. Hepburn*

CALENDAR

Consent

X

Regular

NOTED BY

City Attorney

City Auditor

City Engineer