

## IMPACT STATEMENT

**Legislation title:** Amend contract with Passport Labs, Inc (formerly Passport Parking, Inc). to increase the not-to-exceed value of the agreement for the Procurement, Licensing, And Maintenance of a hosted Mobile Parking Payment System (MPPS) in the amount of \$4,521,642 for a total of \$6,661,816. (Ordinance; amend contract #30005152)

**Contact name:** Aristanto Bayu Aji, Supervisor II

**Contact phone:** (503) 823-6305

**Presenter name:** Aristanto Bayu Aji

### **Purpose of proposed legislation and background information:**

- This Ordinance will add additional funds to the City's contract with Passport Labs, Inc. allowing for continued operations.
- On November 21, 2016, as authorized by City Ordinance No. 187260, contract #30005152 was signed with Passport Parking, Inc. for the procurement, licensing, and maintenance of a hosted Mobile Parking Payment System (MPPS) for a five year not to exceed amount of \$1,515,174.
- On February 25, 2019, the Chief Procurement Officer Authorized Amendment One to Contract #30005152 to increase the contract by \$375,000 for a new not-to-exceed amount to \$1,890,174, to extend the expiration date to November 20, 2026, and to change the name of Passport Parking, Inc. to Passport Labs, Inc.
- On August 30, 2019, the Chief Procurement Officer authorized Amendment Two to increase the not to exceed value by \$250,000 to \$2,140,174, and to add services for Portland Parks and Recreations for a Citation Management solution and Digital Permit product.
- The City has a need to increase the not-to-exceed amount of contract #30005152 for continuing operations of the hosted MPPS (Parking Kitty) as mobile payment solution for Portland Bureau of Transportation on-street metered space, SmartPark garages, and Portland Parks and Recreations parking lots.
- Operating cost for Parking Kitty is a \$0.10 per transaction fee paid by the customer.
- Parking Kitty usage has been growing exponentially since it was first launch in 2016. It only made up 6% the total on-street metered parking transaction on the first year but has been growing 10-15% annually since. It is now a very popular way for parking customer to pay for their parking transaction and made up about 60-65% of the total transactions.

### **Financial and budgetary impacts:**

- The operating costs for Parking Kitty paid to Passport Labs, Inc. are paid by the customer and collected by PBOT on each transaction. Costs for this amendment will be posted to PBOT Parking Operations and the Parking Facilities Fund. Any

adjustments to the budget will take place in the Spring BMP or the Over-Expenditure Ordinance based on timing of implementation.

**Community impacts and community involvement:**

Parking Kitty provides a convenient contact-less payment option for customers making it very popular. Customer can also extend their active parking session to the posted maximum duration from wherever they are. There are more features in Parking Kitty that we anticipate developing and utilizing in the next five years that will be beneficial to PBOT and our customers. Moving forward PBOT will be working with the vendor to launch a wallet feature to reduce credit card fees.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES:** Please complete the information below.
- NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

mjc 2-1-2021