

**ELEVENTH AMENDMENT TO THE  
JOINT OFFICE OF HOMELESS SERVICES  
INTERGOVERNMENTAL AGREEMENT (CONTRACT # 30005335)**

This ELEVENTH AMENDMENT TO THE JOINT OFFICE OF HOMELESS SERVICES INTERGOVERNMENTAL AGREEMENT (this “Eleventh Amendment”) is made and entered this 1st day of July, 2021 (the “Effective Date”), by and between Multnomah County (the “County”) and the CITY OF PORTLAND, a municipal corporation of the State of Oregon, acting by and through the PORTLAND HOUSING BUREAU (the “City” or “PHB”). The County and PHB may be referred to jointly in this Agreement as the “Parties” and individually as a “Party.”

**RECITALS**

- A. The County and PHB entered into that certain Intergovernmental Agreement for the Joint Office of Homeless Services dated July 1, 2016 (the “Original Joint Office IGA”).
- B. The Original Joint Office IGA was amended by that certain First Amendment to Joint Office of Homeless Services dated April 18, 2017 (the “First Amendment”), and that certain Second Amendment to Joint Office of Homeless Services dated June 21, 2017 (the “Second Amendment”), and that certain Third Amendment to Joint Office of Homeless Services dated November 8, 2017 (the “Third Amendment”), and that certain Fourth Amendment to Joint Office of Homeless Services dated August 28, 2018 (the “Fourth Amendment”), and that certain Fifth Amendment to Joint Office of Homeless Services effective July 1, 2019 (the “Fifth Amendment”), and that certain Sixth Amendment to Joint Office of Homeless Services effective October 1, 2019 (the “Sixth Amendment”), and that certain Seventh Amendment to Joint Office of Homeless Services dated April 20, 2020 (the “Seventh Amendment”), and that certain Eighth Amendment to Joint Office of Homeless Services dated July 1, 2020 (the “Eighth Amendment”), and that certain Ninth Amendment to Joint Office of Homeless Services dated November 1, 2020 (the “Ninth Amendment”), and that certain Tenth Amendment to Joint Office of Homeless Services dated March 1, 2021 (the “Tenth Amendment”). The Original Joint Office IGA as amended by the First Amendment, Second Amendment, Third Amendment, Fourth Amendment, Fifth Amendment, Sixth Amendment, Seventh Amendment, Eighth Amendment, Ninth Amendment and Tenth Amendment is referred to herein as the “Joint Office IGA”.
- C. The Parties desire to amend the Joint Office IGA to allocate revised budget for FY21-22, as set forth in this Eleventh Amendment. The Eleventh Amendment includes a revised Exhibit H with the actual awarded FY21-22 budget.
- D. Whereas on March 12, 2020, Mayor Ted Wheeler declared a State of Emergency due to the COVID-19 pandemic, which was extended on March 26, 2020, to allow the City additional authority to deploy resources to address the threat of infection and harm caused by the pandemic.

- E. Whereas the City of Portland is one of several jurisdictions receiving federal stimulus funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which was passed by Congress and signed into law on March 27, 2020, to provide economic assistance for American workers, families, and small businesses.
- F. The FY21-22 budget includes funding specific to responding to the emergency shelter, housing and rental assistance support needs of households experiencing financial loss and hardship due to COVID-19, including funds from the U.S. Department of Housing and Urban Development (HUD) through the CARES Act (-CV) to include Emergency Solutions Grant (ESG)-CV2 (“second round”) funding awarded by HUD on August 27, 2020, and Community Development Block Grant (CDBG)-CV3 (“third round”) funding awarded by HUD on September 11, 2020.
- G. The FY21-22 budget includes funding specific to responding to the emergency shelter, housing and rental assistance support needs by households experiencing financial loss due to COVID-19, including funding from HUD: \$6,000,000 in ESG-CV2 (carryover from FY20-21) and \$2,000,000 in CDBG-CV3 (carryover from FY20-21).

### AGREEMENT

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Other Federal Resources: The County agrees to use reasonable efforts to seek reimbursement for eligible expenses associated with COVID-19 Federal Emergency Management Agency (FEMA) Stafford Act programs. Provided, however, the County will follow FEMA guidance regarding reimbursement eligibility for expenses paid from CARES Act funds, as provided at Section 312 of the Stafford Act (42 U.S.C. 5155).

For any program where federal COVID-19 funds are an eligible use (ESG-CV, CDBG-CV) those resources should be used prior to City General Fund resources, (except that City General Funds may be used as a basis for seeking FEMA reimbursement), prioritized by fund expiration date, provided that the County shall ensure that federal COVID-19 funds are available to cover any expenses that FEMA does not reimburse. The County agrees to provide the City with quarterly reports on FEMA reimbursement activities, including expenses subject to this agreement that have been submitted for FEMA reimbursement and reimbursements received. The City and County shall consult on a quarterly basis regarding COVID related expenditures.

2. **Exhibit H: The City’s FY21-22 Budget**. Exhibit H attached to the Joint Office IGA is hereby deleted in its entirety and replaced with the revised Exhibit H attached hereto as **Attachment 1**. Sample invoice forms are contained in **Attachment 2**.

The County has committed to providing the City with \$150,000 in funding for Supportive Housing Services staffing capacity at PHB. The Parties continue to discuss the administrative details for providing such funding to PHB.

- 3. **Adherence to the requirements for CDBG-CV:** Requirements outlined on the HUD Exchange: <https://www.hudexchange.info/programs/cdbg-cv/> and specifically to include: [FR-6218-N-01: Notice of Program Rules, Waivers, and Alternative Requirements Under the CARES Act for CDBG-CV Grants, FY2019 and 2020 CDBG Grants, and for Other Formula Programs.](#) A description of activities is provided in **Attachment 3**.
- 4. **Adherence to the requirements for ESG-CV:** Requirements outlined on the HUD Exchange: [https://www.hud.gov/program\\_offices/comm\\_planning/homeless\\_esg\\_covid-19](https://www.hud.gov/program_offices/comm_planning/homeless_esg_covid-19) specifically to include HUD’s ESG-CV program notices and waivers. A description of activities is provided in **Attachment 3**.
- 5. **Description of Recreational Cannabis Tax (RCT) funding uses for FY21-22:** **Attachment 4** of this amendment provides a description of the uses of Recreational Cannabis Tax funds approved in the FY21-22 budget for transitional and supportive housing services. In exchange for a portion of the RCT funds, the City will retain \$133,000 in City GF Ongoing to be allocated to the Risk Mitigation Pool for supportive housing units, as reflected in the revised amount of City GF Ongoing funds in Exhibit H of this amendment.
- 6. **Miscellaneous.** Except as expressly modified by this Amendment, all other terms and conditions of the Joint Office IGA remain unchanged.

**MULTNOMAH COUNTY:**

**CITY OF PORTLAND:**

[Do Not Execute] \_\_\_\_\_  
By: Deborah Kafoury, Chair  
Multnomah County Board of Commissioners

[Do Not Execute] \_\_\_\_\_  
By: Dan Ryan, Housing Commissioner  
City of Portland

*Approved as to Form:*

*Approved as to Form:*

[Do Not Execute] \_\_\_\_\_  
County Attorney

[Do Not Execute] \_\_\_\_\_  
Office of the City Attorney

## Attachment 1

## EXHIBIT H

**The City's FY21-22 Budget  
(Revised July 1, 2021)**

	<b>Total Budget</b>
<b>City Funds:</b>	
General Fund Ongoing	\$26,697,375
Retained by PHB*	(\$133,000)
Service Coordination Team	\$2,159,003
<b>Total General Funds Sub-Total</b>	<b>\$28,723,378</b>
Recreational Cannabis Funds	\$332,690
<b>Total City Funds</b>	<b>\$ 29,056,068</b>
<b>Federal Funds (Regular Allocation):</b>	
HUD HOPWA Grant	\$1,797,490
HUD HOPWA Grant 2020 (Carryover)	\$100,000
HUD ESG Grant	\$745,050
<b>Federal Funds (COVID-19):</b>	
HUD ESG-CV2 (Carryover)	\$6,000,000
HUD CDBG-CV3 (Carryover)	\$2,000,000
<b>Total Federal Funds</b>	<b>\$10,642,540</b>
<b>Grand Total FY21-22 Funds</b>	<b>\$39,698,608</b>

\* Funds retained by PHB for Risk Mitigation Pool

Attachment 2

SAMPLE INVOICE TEMPLATES

Joint Office of Homeless Services

General Fund Reconciliation

Quarter 1: July - September 2021

Contract # 30005335

City of Portland / PHB Attn: Jennifer Chang 421 SW 6 <sup>th</sup> Ave, Suite 500 Portland, OR 97204 503-823-2396	Adam Brown 503-988-2523 Joint Office of Homeless Services 721 SW Oak Street Suite 100 Portland, OR 97205	November 23, 2021
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Program/Service Category Provider	IGA Budget	Expenditures Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
<i>OFFICE SUPPORT STAFF</i>				
<i>OFFICE LEASED SPACE</i>				
<i>CONSULTING - AHFE</i>				
<b>Administration and Operations</b>				
<i>211 INFO INC</i>				
<i>CENTRAL CITY CONCERN</i>				
<i>JOIN</i>				
<i>NORTHWEST PILOT PROJECT</i>				
<i>STREET ROOTS</i>				
<i>TRANSITION PROJECTS INC</i>				
<b>System Support Services</b>				
<i>211 INFO</i>				
<i>CASCADIA</i>				
<i>CATHOLIC CHARITIES</i>				
<i>CENTRAL CITY CONCERN</i>				
<i>DO GOOD MULTNOMAH</i>				
<i>HOME FORWARD</i>				
<i>HUMAN SOLUTIONS INC</i>				
<i>JANUS YOUTH PROGRAMS</i>				
<i>JOIN</i>				
<i>MENTAL HEALTH SHELTER ALTERNATIVES</i>				
<i>FACILITIES</i>				

<p>SHELTER PERSONNEL          TEMPORARY WINTER SHELTER          TRANSITION PROJECTS INC</p>				
<b>Safety Off the Streets</b>				
<p>CATHOLIC CHARITIES          DO GOOD MULTNOMAH          HOME FORWARD          HUMAN SOLUTIONS INC          JOIN          NATIVE AMERICAN REHABILITATION ASSN          NEW AVENUES FOR YOUTH          NORTHWEST PILOT PROJECT          OUTSIDE IN          SELF ENHANCEMENT INC          TRANSITION PROJECTS INC          URBAN LEAGUE OF PORTLAND</p>				
<b>Housing Placement &amp; Retention</b>				
<p>CASCADIA BEHAVIORAL HEALTHCARE          CENTRAL CITY CONCERN          DO GOOD MULTNOMAH          HOME FORWARD          HUMAN SOLUTIONS INC          JOIN          NATIVE AMERICAN REHABILITATION ASSN          NEW AVENUES FOR YOUTH          NEW NARRATIVE          PSU          SUPPORTIVE HOUSING PERSONNEL          URBAN LEAGUE OF PORTLAND</p>				
<b>Supportive Housing</b>				
<p>CENTRAL CITY CONCERN          HUMAN SOLUTIONS INC          TRANSITION PROJECTS INC          YWCA</p>				
<b>Diversion</b>				
<p>CENTRAL CITY CONCERN          WORKSYSTEMS INC</p>				
<b>Employment</b>				
<b>Total</b>	<b>26,697,375.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>

**Joint Office of Homeless Services**

Service Coordination Team (SCT) Reconciliation

Quarter 1: July - September 2021

Contract # 30005335

City of Portland / PHB  
 Attn: Jennifer Chang  
 421 SW 6<sup>th</sup> Ave, Suite 500  
 Portland, OR 97204  
 503-823-2396

Adam Brown  
 503-988-2523  
 Joint Office of Homeless Services  
 721 SW Oak Street Suite 100  
 Portland, OR 97205

DATE:

Program/Service Category Provider	IGA Budget	Expenditures Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
<i>program</i>				
<b>Program Total</b>	<b>438,655.00</b>			
<i>program</i>				
<i>program</i>				
<i>program</i>				
<b>Program Total</b>	<b>1,184,655.00</b>			
<b>Total SCT Billing</b>	<b>2,159,003.00</b>	-	-	<b>0.00</b>

**Joint Office of Homeless Services**

Recreational Cannabis Tax (RCT) Fund Invoice

Quarter 1: July - September 2021

Contract # 30005335

		November 23, 2021
City of Portland / PHB	Adam Brown	
Attn: Jennifer Chang	503-988-2523	
421 SW 6 <sup>th</sup> Ave, Suite 500	Joint Office of Homeless Services	
Portland, OR 97204	721 SW Oak Street Suite 100	
503-823-2396	Portland, OR 97205	

Program/Service Category Provider	IGA Budget	Expenditures Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
JOIN				
Recreational Cannabis Funds	323,000.00	-	-	-
<b>Total Recreational Cannabis Billing</b>	<b>323,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**Joint Office of Homeless Services**

Federal Fund Invoice - HOPWA/ESG Grant

Quarter 1: July - September 2021

Contract # 30005335

October 29,  
2021

City of Portland / PHB  
Attn: Jennifer Chang  
421 SW 6<sup>th</sup> Ave, Suite 500  
Portland, OR 97204  
503-823-2396

Adam Brown  
503-988-2523  
Joint Office of Homeless Services  
721 SW Oak Street Suite 100  
Portland, OR 97205

Funding Source Budget Category	IGA Budget	Expenditure Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
<b>HOPWA Grant 2021</b> <b>Supportive Housing</b> <b>Cascade Aids Project</b> Supportive Services TBRA PBRA STRMU Permanent Housing Placement Administrative Costs  <b>Central City Concern</b> PBRA Administrative Costs  <b>JOHS HOPWA Administration</b>				
<b>Total HOPWA 21-22 Grant to JOHS</b>	<b>1,797,490.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>HOPWA Grant 2020 (carryover)</b> Cascade AIDS Project - SS Cascade AIDS Project - TBRA Cascade AIDS Project - STRMU TBD				
<b>Total HOPWA 20-21 Grant to JOHS</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ESG Grant</b>				
<b>Total ESG Grant to JOHS</b>	<b>745,050.00</b>			
<b>Total Fed Billing</b>	<b>2,642,540.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Joint Office of Homeless Services Invoice**

Federal Fund Invoice - ESG-CV2  
 Quarter 1: July - September 2021  
 Contract # 30005335

October 15,  
 2021

City of Portland / PHB  
 Attn: Jennifer Chang  
 421 SW 6<sup>th</sup> Ave, Suite 500  
 Portland, OR 97204  
 503-823-2396

Adam Brown  
 503-988-2523  
 Joint Office of Homeless Services  
 721 SW Oak Street Suite 100  
 Portland, OR 97205

Funding Source Budget Category	IGA Budget	Expenditure Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
<b>ESG-CV2 (carryover)</b> <b>Temporary Emergency Shelter</b>  <i>Operations</i> Do Good Multnomah Human Solutions Inc Transition Projects Inc Urban League of Portland Multco Direct Service  <b>Street Outreach</b>  <i>Essential Services</i> Human Solutions Inc Transition Projects Inc Multco Direct Service  <b>Other Expenditures</b>  <i>Administration</i>				
<b>Total ESG-CV2 Grant to JOHS</b>	<b>6,000,000.00</b>			
<b>Total ESG-CV2 Billing</b>	<b>6,000,000.00</b>	-	-	-

**Joint Office of Homeless Services Invoice**

Federal Fund Invoice - CDBG-CV3

Quarter 1: July - September 2021

Contract # 30005335

October 15,  
2021

City of Portland / PHB  
Attn: Jennifer Chang  
421 SW 6<sup>th</sup> Ave, Suite 500  
Portland, OR 97204  
503-823-2396

Adam Brown  
503-988-2523  
Joint Office of Homeless Services  
721 SW Oak Street Suite 100  
Portland, OR 97205

Funding Source Budget Category	IGA Budget	Expenditure Reported for Current Quarter	Total Expenditures Reported YTD	Remaining Balance
CDBG-CV3 (carryover) Program (as applicable)				
<b>Total CDBG-CV3 Grant to JOHS</b>	<b>2,000,000.00</b>			
<b>Total CDBG-CV3 Billing</b>	<b>2,000,000.00</b>	-	-	-

**Attachment 3**

**Description of Use of Federal CDBG-CV Funds and COVID-19 Response**

Consistent with what is in our Consolidated Plan and annual Action Plans, funds will be allocated to the City/County Joint Office of Homeless Services (JOHS) to work with project sponsors.

The Joint Office of Homeless Services intends to use CDBG-CV3 funds to respond to the intersection of COVID-19 and community members suffering housing insecurity. This includes funding COVID-19 emergency shelters in support of physical distancing of existing shelters and new spaces. The funds may also be used to increase local inventory of affordable rental housing, permanent supportive housing, and/or hotels or other properties to expand the supply of non-congregate shelter.

CDBG-CV3 funds will comply with the Duplication of Benefits requirement and will not be used to support activities (for instance shelter services) concurrently funded by other federal sources. Funds are intended to be expended in Fiscal Year 2021-2022.

**Description of Use of Federal ESG-CV Funds and COVID-19 Response**

Consistent with what is in our Consolidated Plan and annual Action Plans, funds will be allocated to the City/County Joint Office of Homeless Services (JOHS) to work with project sponsors.

ESG-CV funds will be used for emergency shelter and outreach, homelessness prevention, and rapid rehousing assistance, in close alignment with locally- and Continuum of Care funded housing resources, in response to the COVID-19 pandemic.

**Attachment 4**

**Description of Use of Recreational Cannabis Funds**

PHB's allocation of \$332,690 in Recreational Cannabis Funds to the JOHS for FY21-22 will pay for the following:

1. \$199,690 to increase staff capacity of the Mobile Permanent Supportive Housing (MPSH) team by 2.0 FTE. The program operated by the nonprofit JOIN. These additional staff members will expand the team's capacity to serve an additional 30 households residing in city-regulated housing.
2. \$133,000 to support treatment and support services in Alcohol and Drug Free Community (ADFC) programming and housing.

As per the agreement of PHB and JOHS, in exchange for receipt of a portion of RCT funds, JOHS will provide \$133,000 in City general funds to the City to be allocated to the Risk Mitigation Pool for supportive housing units.