

PCEF Reporting & Evaluation Subcommittee
Meeting #11 Meeting Minutes

Date/Time: June 23, 2021, 3:00 to 4:30 pm

Location: remote teleconference via Zoom Meetings

Committee Members Present: Megan Horst, Ranfis Villatoro

PCEF Staff Present: Sam Baraso, Janet Hammer, Cady Lister, Angela Previdelli

Members of the public: None

Agenda

- Debrief Community Conversation
- What to bring to Committee
- Evaluation Findings Report
- Subcommittee Recruitment
- Next up - High Level Metrics

Debrief Community Conversation

- Subcommittee thoughts regarding the presentation and discussion. Robust and helpful. Folks seemed to appreciate focus on “access” - creating more opportunities, there was a lot of creativity about how to be inclusive. A way to approach without adding more work.
- Brief overview of main items staff are working on
 - Refinements to questions and budget template for clarification and simplification
 - Rework benefits priority population/reflective of population served
 - Score project as a whole
 - Finance review
 - Separate proposals by type (GI/RA, WCD, EE, Innovation)
 - Change WC utilization question
 - GhG - indirect and impact

What to bring to Committee

- Ensure social benefits piece is addressed where folks felt that was duplicative.
- Anything that is a change to scoring is a worthwhile committee convo. Though some won't take too long. Serve/reflect is one for discussion. The “project as a whole” and

finance review change likely won't take too long. Workforce and contractor utilization should have a convo prior.

- Clarification about whether indirect GhG remains with WCD. It will show up in description of curriculum (not score of indirect emissions reduction).
- Liked idea of examples of a strong score (for applicant and reviewer); good ones and why (what made them good). Though in a way that is not leading and/or viewed as a requirement. A variety of examples to demystify the process. This also aligns with cohort model.
- Staff has been doing some work re First Foods and also projects serving persons with disabilities – especially on WCD. Things we want Committee to think about that we will bring to the Committee. Notes that First Foods should score well b/c priority population but can do more to spell that out and elevate it. Could be both/and. And max points for that. Perhaps of interest: some first foods presentations here: <http://ocfsn.net/2020-ocfsn-network-annual-convening/>. Would appreciate Native led groups presenting to Committee.
- Clarification that we will accommodate applications that serve more than one funding category but have applications that are single type in order to make it easier for folks.
- Observation that GhG for RA needs to be revised. Discussion about scoring of priority population and how to avoid harm, particularly to those not funded. Note that staff are engaging with those folks and that the average evaluation score was higher for BIPOC than non; Avg score was higher for funded than not. Also, addressing this via potential set aside for First Foods and the idea to offer conversion to planning grants.
- Suggestion to keep focus top level thematic approach to refinements; what staff is doing to respond to these bullet points. What is staff recommendation and what decision do we need to make or not make. Also, anything that needs a policy change. For first conversation with committee, just queue that this is a topic of work. Some good energy in the memo and high level in the Committee and room for convo on some of the newer items like first foods and serving populations with disabilities. In memo, when addressing usability, perhaps id which are easier for applicant vs reviewer. Also how is staff dealing with the tensions/dualities? something to make clear to committee.

Evaluation Findings Report

Will revise this staff report to a more user friendly document – what we did, what we heard, how we propose to respond.

Recruitment to Subcommittee

Janet will send draft letter to Sam. Follow with Amanda, Robin, Shanice, Jeffrey. Faith is available.

High level metrics

This will be the Subcommittee's next item. We will hold on scheduling until we recruit third member (or third and fourth).

Megan – available after August 8.

Ranfis out July 5 to 12th (miss the 7th).