

STATE AND LOCAL NONCONSTRUCTION PROGRAMS

OMB Approval No. 80-P0180

| | | | | | |
|--|--|----------------------------|--|--|-----------------|
| FEDERAL ASSISTANCE | | 2. APPLICANT'S APPLICATION | a. NUMBER NA | 3. STATE APPLICATION IDENTIFIER | a. NUMBER NA |
| 1. TYPE OF ACTION (Mark appropriate box) <input type="checkbox"/> PREAPPLICATION <input checked="" type="checkbox"/> APPLICATION <input type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION | | Leave Blank | b. DATE Year month day 19 81 1 28 | b. DATE ASSIGNED Year month day 19 | |
| 4. LEGAL APPLICANT/RECIPIENT | | | 5. FEDERAL EMPLOYER IDENTIFICATION NO. | | |
| a. Applicant Name City of Portland | | | 6. PRO-GRAM (From Federal Catalog) | | |
| b. Organization Unit | | | a. NUMBER 65-0011 | | |
| c. Street/P.O. Box 1220 S.W. 5th | | | b. TITLE Air Pollution Control Program Grants | | |
| d. City Portland, Or. | | | a. County Multnomah | | |
| e. State Oregon | | | g. ZIP Code 97201 | | |
| h. Contact Person (Name & telephone No.) Cynthia Kurtz, 248-4254 | | | | | |
| 7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT | | | 8. TYPE OF APPLICANT/RECIPIENT | | |
| Parking Management Program Funding will be used to implement the City's adopted Parking and Circulation Management Plan. Road Dust Control Project Revision (see back) | | | A- State B- Interstate C- Substate D- District E- County F- City G- School District H- Community Action Agency I- Higher Educational Institution J- Indian Tribe K- Other (Specify): Enter appropriate letter [E] | | |
| 10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) PORTLAND, OREGON | | | 9. TYPE OF ASSISTANCE A- Basic Grant B- Supplemental Grant C- Loan D- Insurance E- Other Enter appropriate letter(s) [B] | | |
| 11. ESTIMATED NUMBER OF PERSONS BENEFITING 366,647 | | | 12. TYPE OF APPLICATION A- New B- Renewal C- Revision D- Continuation E- Augmentation Enter appropriate letter [A] C | | |
| 13. PROPOSED FUNDING | | | 14. CONGRESSIONAL DISTRICTS OF: | | |
| a. FEDERAL \$ 64,000 .00 | | | a. APPLICANT 1, 2 | | |
| b. APPLICANT .00 | | | b. PROJECT 1, 2 | | |
| c. STATE .00 | | | 16. PROJECT START DATE Year month day 19 81 3 1 | | |
| d. LOCAL 28,000 .00 | | | 17. PROJECT DURATION 12 Months | | |
| e. OTHER .00 | | | 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 19 81 1 28 | | |
| f. TOTAL \$ 92,000 .00 | | | 19. EXISTING FEDERAL IDENTIFICATION NUMBER | | |
| 20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) Environmental Protection Agency, Seattle, Wa. 98101 | | | 21. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| 22. THE APPLICANT CERTIFIES THAT: a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) (2) (3) | | | No response Response attached | | |
| 23. CERTIFYING REPRESENTATIVE Commissioner Mildred Schwab Commissioner Mike Lindberg | | | c. DATE SIGNED Year month day 19 | | |
| 24. AGENCY NAME | | | 25. APPLICATION RECEIVED 19 | | |
| 26. ORGANIZATIONAL UNIT | | | 27. ADMINISTRATIVE OFFICE | | |
| 28. FEDERAL APPLICATION IDENTIFICATION | | | 29. ADDRESS | | |
| 30. FEDERAL GRANT IDENTIFICATION | | | 31. ACTION TAKEN <input type="checkbox"/> a. AWARDED <input type="checkbox"/> b. REJECTED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN | | |
| 32. FUNDING | | | 33. ACTION DATE 19 | | |
| a. FEDERAL \$.00 | | | 34. STARTING DATE 19 | | |
| b. APPLICANT .00 | | | 35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) | | |
| c. STATE .00 | | | 36. ENDING DATE 19 | | |
| d. LOCAL .00 | | | 37. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| e. OTHER .00 | | | | | |
| f. TOTAL \$.00 | | | | | |
| 38. FEDERAL AGENCY A-95 ACTION | | | a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part I, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.) | | |

424-102

STANDARD FORM 424 PAGE 1 (Rev. 4-77)
Printed by OMB Circular A-107

SECTION IV—REMARKS (Please reference the proper item number from Sections I, II or III, if applicable)

Question 7 cont'

Additional ambient monitoring information and additional traffic data will be collected to supplement the data base for the Portland Road Dust (Street Vacuuming) Demonstration Project.

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PART II

Form Approved
OMB No. 158-R0110

PROJECT APPROVAL INFORMATION

4-10-80

Item 1.

Does this assistance request State, local, regional, or other priority rating?

____ Yes X No

Name of Governing Body _____

Priority Rating _____

Item 2.

Does this assistance request require State, or local advisory, educational or health clearances?

____ Yes X No

Name of Agency or

Board _____

(Attach Documentation)

Item 3.

Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?

____ Yes X No

(Attach Comments)

Item 4.

Does this assistance request require State, local, regional or other planning approval?

____ Yes X No

Name of Approving Agency _____

Date _____

Item 5.

Is the proposed project covered by an approved comprehensive plan?

X Yes ____ NoCheck one: State ☐Local ☒Regional ☐

Location of Plan _____ City of Portland

Item 6.

Will the assistance requested serve a Federal installation?

____ Yes X No

Name of Federal Installation _____

Federal Population benefiting from Project _____

Item 7.

Will the assistance requested be on Federal land or installation?

____ Yes X No

Name of Federal Installation _____

Location of Federal Land _____

Percent of Project _____

Item 8.

Will the assistance requested have an impact or effect on the environment?

X Yes ____ No

See instructions for additional information to be provided.

See narrative

Item 9.

Has the project for which assistance is requested caused, since January 1, 1971, or will it cause, the displacement of any individual, family, business, or farm?

____ Yes X No

Number of:

Individuals _____

Families _____

Businesses _____

Farms _____

Item 10.

Is there other related assistance on this project previous, pending, or anticipated?

X Yes ____ No

See instructions for additional information to be provided.

Local match from the Portland Development
Commission pending.

Item 11.

Is project in a Designated Flood Hazard Area?

____ Yes X No

INSTRUCTIONS

PART II

Negative answers will not require an explanation unless the Federal agency requests more information at a later date. Provide supplementary data for all "Yes" answers in the space provided in accordance with the following instructions:

Item 1—Provide the name of the governing body establishing the priority system and the priority rating assigned to this project.

Item 2—Provide the name of the agency or board which issued the clearance and attach the documentation of status or approval.

Item 3—Attach the clearinghouse comments for the application in accordance with the instructions contained in Office of Management and Budget Circular No. A-95. If comments were submitted previously with a preapplication, do not submit them again but any additional comments received from the clearinghouse should be submitted with this application.

Item 4—Furnish the name of the approving agency and the approval date.

Item 5—Show whether the approved comprehensive plan is State, local or regional, or if none of these, explain the scope of the plan. Give the location where the approved plan is available for examination and state whether this project is in conformance with the plan.

Item 6—Show the population residing or working on the Federal installation who will benefit from this project.

Item 7—Show the percentage of the project work that will be conducted on federally-owned or leased land. Give the name of the Federal installation and its location.

Item 8—Describe briefly the possible beneficial and harmful impact on the environment of the proposed project. If an adverse environmental impact is anticipated, explain what action will be taken to minimize the impact. Federal agencies will provide separate instructions if additional data are needed.

Item 9—State the number of individuals, families, businesses, or farms this project will displace. Federal agencies will provide separate instructions if additional data are needed.

Item 10—Show the Federal Domestic Assistance Catalog number, the program name, the type of assistance, the status and the amount of each project where there is related previous, pending or anticipated assistance. Use additional sheets, if needed.

Item 11—Flood Insurance—Check "Yes" if project or any nonexpendable property is to be located in a special flood hazard area designated by the Department of Housing and Urban Development. If the answer is "Yes" the grantee must purchase the required flood insurance if required pursuant to Item 7 of the General Instructions to this application.

PART III—BUDGET INFORMATION

SECTION A—BUDGET SUMMARY

| GRANT PROGRAM, FUNCTION OR ACTIVITY (a) | FEDERAL CATALOG NO. (b) | ESTIMATED UNOBLIGATED FUNDS | | NEW OR REVISED BUDGET | | |
|---|-------------------------------|-----------------------------|--------------------|-----------------------|--------------------|--------------|
| | | FEDERAL (c) | NON-FEDERAL (d) | FEDERAL (e) | NON-FEDERAL (f) | TOTAL (g) |
| 1. | | \$ | \$ | \$ 64,000 | \$ 28,000 | \$ 92,000 |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. TOTALS | | \$ | \$ | \$ 64,000 | \$ 28,000 | \$ 92,000 |

SECTION B—SCHEDULE A BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | TOTAL (5) |
|----------------------------|-------------------------------------|-----------|-----|-----|--------------|
| | (1) Federal | (2) local | (3) | (4) | |
| a. Personnel | \$ 2,000 | \$ 22,000 | \$ | \$ | \$ 24,000 |
| b. Fringe Benefits | | 6,000 | | | 6,000 |
| c. Travel | | | | | |
| d. Equipment | | | | | |
| e. Supplies | | | | | |
| f. Contractual | 61,587 | | | | |
| g. Construction | | | | | |
| h. Other | | | | | |
| i. Total Direct Charges | | | | | |
| j. Indirect Charges | 413 | | | | |
| k. TOTALS | \$ 64,000 | \$ 28,000 | \$ | \$ | \$ 92,000 |
| 7. Program Income | \$ | \$ | \$ | \$ | \$ |

SECTION B - SCHEDULE B - BUDGET CATEGORIES

| 6. Program Elements | FUNDING | | | (4) MAN- YEARS |
|---------------------------|-------------|-----------------|-----------|----------------------|
| | (1) FEDERAL | (2) NON-FEDERAL | (3) TOTAL | |
| a. | \$ | \$ | \$ | |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| g. | | | | |
| h. | | | | |
| i. Total Program Elements | \$ | \$ | \$ | |
| j. STATE TOTAL | \$ | \$ | \$ | |

SECTION C—NON-FEDERAL RESOURCES

| (a) GRANT PROGRAM | (b) APPLICANT | (c) STATE | (d) OTHER SOURCES | (e) TOTALS |
|--|---------------|-----------|-------------------|------------|
| 8. <u>Contract with Portland Dev. Commission</u> | \$ | \$ | \$ 28,000 | \$ 28,000 |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. TOTALS | \$ | \$ | \$ 28,000 | \$ 28,000 |

SECTION D—FORECASTED CASH NEEDS

| | TOTAL FOR 1st YEAR | 1st QUARTER | 2nd QUARTER | 3rd QUARTER | 4th QUARTER |
|-----------------|--------------------|-------------|-------------|-------------|-------------|
| 13. Federal | \$ 64,000 | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ 16,000 |
| 14. Non-Federal | 28,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 15. TOTALS | \$ 92,000 | \$ 23,000 | \$ 23,000 | \$ 23,000 | \$ 23,000 |

SECTION E—BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

| (a) GRANT PROGRAM | FUTURE FUNDING PERIODS (YEARS) | | | |
|-------------------|--------------------------------|------------|-----------|------------|
| | (b) FIRST | (c) SECOND | (d) THIRD | (e) FOURTH |
| 16. | \$ | \$ | \$ | \$ |
| 17. | | | | |
| 18. | | | | |
| 19. | | | | |
| 20. TOTALS | \$ | \$ | \$ | \$ |

SECTION F—OTHER BUDGET INFORMATION
(Attach Additional Sheets If Necessary)

21. Direct Charges:

22. Indirect Charges:

23. Remarks:

INSTRUCTIONS

PART III

General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may not require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (*usually a year*) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4, Columns (a) and (b).

For applications pertaining to a *single* Federal grant program (*Federal Domestic Assistance Catalog number*) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to *multiple* programs where *none* of the programs *require* a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) through (g).

For *new applications*, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (*usually a year*).

For *continuing grant program applications*, submit these forms before the end of each funding period as required by

the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in Columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For *supplemental grants and changes to existing grants*, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should *not* equal the sum of amounts in Columns (e) and (f).

Line 5—Show the totals for all columns used.

Section B. Schedule A—Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets were prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-h—Show the estimated amount for each direct cost budget (*object class*) category for each column with program, function or activity heading.

Line 6i—Show the totals of Lines 6a to 6h in each column.

Line 6j—Show the amount of indirect cost. Refer to Office of Management and Budget Circular No. A-87.

Line 6k—Enter the total of amounts of Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in Column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5. When additional sheets were prepared, the last two sentences apply only to the first page with summary totals.

Line 7—Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.



DEPARTMENT OF
PUBLIC WORKS
MIKE LINDBERG
COMMISSIONER

OFFICE OF
PUBLIC WORKS
ADMINISTRATOR

621 SW ALDER
PORTLAND, OR 97205

January 7, 1981

DICK THIEL
CHIEF
AIR PROGRAMS BRANCH
USEPA REGION X
1200 SIXTH AVENUE
SEATTLE WA 98101

Dear Dick:

Over the past several weeks I have had discussions with Bill Greene and John Kowalczyk, Dave DeBruyn and George Hofer of your staff, and Brock Nicholson of RTP concerning the amount of money budgeted for traffic data in the Portland road dust control study. Since it is our understanding that the Region has some unexpended prior year 105 dollars available at this time, we would like to take the opportunity to request some additional support.

When the grant application was originally drafted by DEQ and City staff, it was assumed that a minimal amount of traffic data would be required. Since that time we have had a number of discussions with the project contractor concerning the amount of data which will be needed to adequately factor out the impact of this variable from the impact of the experimental street sweeping program.

Specifically, we would like to be able to measure automobile and truck volumes (separately) and speeds and typical hourly variations for each major link in the road network for each study area.

We believe this will entail use of up to 20 mechanical counters capable of measuring volume and speed on an hourly basis; and the use of part-time employees (such as college students) to manually determine automobile/truck mixes at key links. Auto/truck mixes should be measured at least three times during the six month study period. We have calculated the cost for these activities to be approximately \$10,000. The work would most likely be carried out by the City Bureau of Traffic Engineering. After reviewing the consultant's comments, I am convinced that lack of adequate traffic data could jeopardize the accuracy of the study results and strongly urge you to look favorably on our request for a grant amendment.

151042

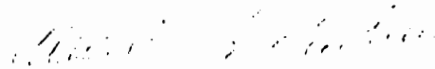
Dick Thiel
January 7, 1981
Page Two

With respect to another, but related topic, Brock Nicholson contacted me some time back to pass along a request from the standards development branch that we expand our proposed monitoring program for the road dust study to include collection and analysis of the less than 2.5 um particulate fraction. I indicated to Brock that we were willing to do the extra work providing RTP and the Region could provide us with some additional support. John Bockman has indicated that he strongly prefers the addition of virtual impactor dichotomous samplers at each monitoring site. Our contractor owns one such instrument. We would need either the loan from EPA of three additional instruments, or approximately \$6,000 for equipment rental. RTP also indicated that they would like to see mass, chemical mass balance, and elemental analysis performed on the 2.5 um fraction as well as the high vol and low vol samples. We estimate that analysis of all samples would run approximately \$18,000 - 20,000. Representative samples would, of course, cost proportionately less.

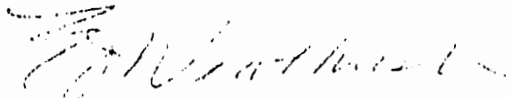
I have asked Brock Nicholson to contact you directly regarding RTP's request. We at Portland certainly concur that this would be a valuable addition to our study.

Thank you in advance for your consideration of these requests. We will, of course, prepare more formal proposals if funds are indeed available.

Sincerely,



Maxine Borcharding
Assistant Public Works Administrator



E. Jack Weathersbee
Department of Environmental Quality

Portland Parking Management

151042

METRO has forwarded to Region X a copy of the City's Downtown Parking and Circulation Plan with the air quality analysis and supporting documentation. The Parking and Circulation Plan is ultimately to become the backbone of the new Portland CO SIP. The key features of the Plan are a fixed inventory of 40,055 parking spaces and a Parking Management Program. A total of \$56,000 is needed to fund the first year of the Parking Management Program: \$30,000 for the Parking Manager and \$26,000 for Program support (one year only). The city is in the middle of a budget period and cannot readily fund the startup amount, but should be able to fund continuation of the program in the future. The Portland Development Commission is willing to provide 50% of the required start-up amount, and EPA is being asked to submit the remainder. We believe this is very necessary program to insure an effective CO SIP. Therefore, we are requesting approval of 105 Funds for the other one-half, which amounts to \$28,000. We have attached two memoranda from the City, which detail the activities for the Parking Management Program and the allocation of funds.

Start-up funding for the Parking Management Program, as adopted by City Council on October 30, 1980.

Dick Thiel
January 7, 1981
Page Two


151042

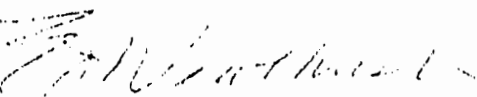
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Start-up funding for the Parking Management Program, as adopted by City Council on October 30, 1980.



Department of Environmental Quality

522 SOUTHWEST 5TH AVE. PORTLAND, OREGON

MAILING ADDRESS: P.O. BOX 1760, PORTLAND, OREGON 97207 (503) 229-5397

151042

January 5, 1981

- Dick Thiel, Chief
Air Programs Branch
Environmental Protection Agency
Region X
1200 Sixth Avenue
Seattle, Washington 98101

RECEIVED
JAN 6 1981

City of Portland
Policy Devel. Section

RECEIVED
JAN 06 1981

City of Portland
Bureau of Planning

Dear Dick;

Enclosed are two memos from the City of Portland, which support Item 2 in Bill Young's December 30, 1980 letter to Don Dubois regarding 105 Funding requests. Also please note that the word "if" was inadvertently left out after my telephone number on page 2 of that letter.

Sincerely,

E. J. Weathersbee
Administrator
Air Quality Division

JFK:h

Enclosures (2)

cc: Cynthia Kurtz-City of Portland
Michael Fisher-City of Portland
Doug Oblitz-Portland Development Commission
Jeanne Roy-Portland Air Quality Advisory Committee
Richard Brandman-Metro

THE CITY OF
PORTLAND



OREGON

CONNIE McCREADY
MAYOR

OFFICE OF
PLANNING AND
DEVELOPMENT

BUREAU OF
PLANNING
621 S.W. ALDER ST.
PORTLAND, OR 97205

FRANK FROST
ACTING DIRECTOR
248-4253

CODE
ADMINISTRATION
248-4250

LONG RANGE
PLANNING
248-4260

SPECIAL
PROJECTS
248-4509

TRANSPORTATION
PLANNING
248-4254

HOUSING AND
POPULATION
248-5525

20 November 1980

MEMORANDUM

TO: Howard Harris, DEQ
FROM: Michael Fisher, Bureau of Planning
SUBJECT: Parking Management Program

You requested additional information on the parking management program. I have estimated for the parking manager position, the assistant, and program support activities, a distribution of resources by work program element. If you require further explanation, please call me at 248-4254.

- | | |
|--|-----------------|
| 1. Parking Manager | <u>\$30,000</u> |
| a. Administrative responsibilities (see work program) | 50% |
| b. Parking use survey | 20% |
| c. Recommendations on more efficient use of publicly-owned parking | 10% |
| d. curb parking plan (and rate changes) | 10% |
| e. carpool parking plan | 10% |
| 2. Assistant Parking Manager | <u>\$14,000</u> |
| a. parking use survey | 50% |
| b. analysis of publicly-owned parking | 10% |
| c. curb parking plan (and rate changes) | 20% |
| d. carpool parking plan | 20% |

20 November 1980
Page 2

| | |
|---|-----------------|
| 3. Program Support | <u>\$12,000</u> |
| a. Parking data mapping system | 30% |
| b. Administrative support | 20% |
| c. Parking survey (and/or other program elements) contingencies.* | 50% |

*May include additional part-time staff, or consultant assistance.

MF:db

THE CITY OF
PORTLAND



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PLANNING
248-4254

HOUSING AND
POPULATION
248-5525

14 November 1980

MEMORANDUM

TO: John Kowalczyk, Dept. of Environmental Quality

FROM: Michael Fisher, Bureau of Planning M&F

SUBJECT: Downtown Parking Management Program

As you are aware the Portland City Council adopted the Updated Parking and Circulation Policy, Parking Management Program, and Air Quality Plan on October 30, 1980. To complete this effort, it would appear that two tasks need completion, both requiring your assistance and coordination.

First, the Air Quality Plan needs to be reviewed and adopted by the Environmental Quality Commission. Our intention would be to have this done as quickly as possible. Hopefully, a public hearing will not be needed given the community participation effort which has been accomplished. As you know, two well-publicized public hearings were held.

Could you please take the responsibility for setting up the necessary process to approve the recommended program? I have the impression, based on testimony at the City Council hearing, that DEQ supports the plan, and that final approval is mostly a formality.

Second, the funding for the Parking Management Program, needs to be formally committed to the City as soon as possible. Basically, we want to begin screening applicants for the parking management position. The plan is to have a selection committee, with a representative from your department, to interview candidates and to select the Parking Manager. Hopefully, we can begin the program on January 1, 1981.

The Parking Management Program, as adopted by the City Council, is attached for your reference. As you are probably aware, the budget has been reduced to \$56,000, which funds the Parking Manager, a part-time assistant, and materials and service. We felt that the workscope could be most effectively accomplished without consultants. Two work program items from the original program were transferred to other City programs (flextime and the transit analysis).

We are requesting that the first year of the program be evenly funded by the DEQ and PDC. After the first year, the City intends to fund the program from revenues from curb parking. Our funding request from you, therefore, totals \$28,000.

HWH

151042

151042

14 November 1980
Page 2

Could you please advise me on the status of these funds. We are particularly interested in when the funds could be formally committed to the City.

Please call me at 248-4254 for additional information.

MF:db

Attachment

cc: Bill Green, DEQ
Howard Harris, DEQ
Doug Obletz, PDC

Parking Management Program

A. Administrative Responsibilities

1. Process all conditional use requests for parking and make recommendations to the Hearings Officer with regard to the number of spaces to be approved and the proportion to be made available for long-term and short-term use, general public use, carpools, and bicycle storage.
2. To expedite the approval process, discuss parking and other related matters with developers at the earliest possible stages of planning.
3. Develop and maintain a three-year schedule of approved parking, programmed removals, and future parking requirements, to enable the City to have maximum administrative flexibility within the limits of the established total inventory.
4. Organize and staff a Downtown Parking Advisory Committee to monitor the parking management program.
5. Coordinate the activities of the Downtown Plan staff, the Portland Development Commission, the Bureau of Traffic Engineering, Tri-Met, the Bureau of Buildings, METRO, the Office of General Services, and the Department of Environmental Quality as they relate to the administration of the parking management program.
6. With the assistance of the DEQ, the Bureau of Traffic Engineering, and Tri-Met, monitor air quality, traffic conditions, and transit usage on a regular basis.
7. Update key elements of the parking policy at intervals not to exceed three years, and make recommendations to the City Council and the Environmental Quality Commission.
8. Monitor changes in the number of spaces in existing parking facilities, and other unapproved parking in downtown. Coordinate with the Bureau of Buildings action needed to enforce provisions of the policy.
9. Maintain a schedule of approved parking, particularly parking approved by revocable permits, and coordinate any necessary enforcement activity.

B. Parking Data

1. Update the count of all downtown parking off-street spaces on a regular basis. Develop a mapping system which shows both curb and off-street spaces.
2. Prepare quarterly reports for review by the D.E.Q. describing the current count and parking approved for construction.

3. Identify garages (public or private) which have high potential for more efficient use. Collect additional data indicating how the facility is used (occupancy, turnover, rates, etc.) and who controls its use (ownership, lease arrangements, etc.)
4. As described in Section 4.d of the parking policy, recommend an adjustment to the total inventory based on the initial count of parking spaces and the current list of parking approved for construction.

C. Programs. The purpose of the following programs is to encourage the most efficient use of existing or new parking facilities, and to reduce the need for parking in downtown.

1. City Public Garages

- (a) With the assistance of the Portland Development Commission, Office of General Services, and the operators of City garages, prepare a detailed analysis of the use of City garages.
- (b) Develop recommendations for review by the Parking Advisory Committee and City Council for the future use of City garages, including the proportion of long-term and short-term parking, rate structure, reserved carpool spaces, and bicycle parking.
- (c) In cooperation with the Portland Development Commission and other agencies, review the need for additional public parking facilities which the City should build or acquire. The following areas should receive consideration: Old Town - Skidmore, north of Burnside, RX Zone, and the retail core. The Parking Manager should be responsible for area-wide parking strategies for areas to be possibly served by new parking facilities.

2. Curb Spaces

- (a) With the assistance of the Bureau of Traffic Engineering, prepare a detailed analysis of the use of curb spaces in downtown. Prepare a 3-5 year program of curb parking removal, retention, or replacement, with emphasis on improving transit or traffic operation, and the provision of needed short-term parking.
- (b) With the assistance of the Bureau of Traffic Engineering, develop recommendations for review by the Parking Advisory Committee and the City Council for changes in curb parking rates and/or time limits on meters. (This program aims to encourage higher turnover, reduce circulating traffic and meter feeding, and to increase use of off-street facilities).

3. Publicly Owned Parking Facilities

- (a) In cooperation with appropriate officials of the federal, state and county governments, prepare a detailed analysis of the use of publicly owned parking facilities.

- (b) Make recommendations to other governmental bodies through the City Council, and appropriate governmental staff with regard to more shared public use, reserved carpool spaces, bicycle storage, and transit incentive programs.

4. Privately Owned Parking Facilities

- (a) Prepare and maintain a file of existing garages which could potentially share parking with neighboring new developments.
- (b) Interview representatives of a number of large business firms to discuss the possible need for transit incentive and/or parking management programs.

5. Rideshare Program

- (a) Jointly develop with Tri-Met's marketing staff a set of guidelines for rideshare programs in new developments. The program can include preferred or subsidized parking for carpools or vanpools, lease or sponsorship of vanpools, transit fare subsidy, or flexible work hours.
- (b) Develop a carpool parking plan for city garages and curb spaces.
- (c) Determine the feasibility of new public off-street parking facilities for exclusive use by carpools.

D. Staff and Budget

| | |
|-----------------------------------|---------------|
| Parking Manager | \$30,000 |
| Program Support (First Year Only) | |
| Part-time Assistance (1400 hours) | \$14,000 |
| Materials and Services | <u>12,000</u> |
| Total | \$56,000 |

An Ordinance authorizing an application to the United States Environmental Protection Agency for an Air Quality Program Demonstration Grant, estimated at \$64,000, to aid in air quality planning; authorizing controls; and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. The United States Environmental Protection Agency has made available a demonstration grant to aid in air quality planning.
2. The Council adopted a Parking and Circulation Plan for Downtown Portland (Resolution No. 32794) that included a Parking Management Program and Air Quality Plan.
3. The Council has directed the Bureau of Planning to pursue possible funding sources for implementing the Parking Management Program at an estimated cost of \$56,000.
4. The Council accepted funding for a Street Vacuuming Demonstration Project (Ordinance No. 149749).
5. This project could be greatly enhanced by procurement of additional ambient monitoring information and additional traffic data at an estimated cost of \$36,000.
6. Both projects are eligible for funding under the United States Environmental Protection Agency's Air Quality Grant program, and the City's efforts in these directions can be furthered by a grant in aid of such service.
7. Total cost of the projects is estimated at \$92,000. A local match is required and may be available from the Portland Development Commission through their contribution to the Parking Management Program. Indirect cost will be in the amount of \$413.00.
8. Should the City secure and accept this grant, it will be obligated to comply with the regulations of the United States Environmental Protection Agency.

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Affairs and the Commissioner of Public Works shall make application to the United States Environmental Protection Agency for a grant estimated at \$64,000 in aid of air quality planning as per Exhibit A attached to the original only hereof.

ORDINANCE No.

- b. Should the described grant be approved, contracts or grant agreements are authorized.
- c. The Commissioners are authorized to provide assurances regarding the use of the grant as may be required by the United States Environmental Protection Agency, the United States Department of Commerce, the United States Department of Housing and Urban Development and the United States Department of Transportation.
- d. The Commissioners are authorized to provide such information and assurances as are required for receipt, expenditure and accounting for the grant project.
- e. Expenditures under this grant are not authorized until the United States Environmental Protection Agency has approved the grant; the Council has specifically appropriated the funds; and the system of accountability has been approved by the Bureau of Financial Affairs.
- f. Should the Grant be approved and the Council accepts, the supervision of the project will be provided by the Bureau of Planning and the Office of Public Works.
- Section 2. The Council declares that an emergency exists because regulations governing the grant require immediate application, and delay in application may result in the loss of opportunity to secure the grant; therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council,

JAN 28 1981

Commissioner Mildred Schwab
Commissioner Mike Lindberg
C. J. Kurtz:db

21 January 1981

Attest:

Mayor of the City of Portland

Sen. G. J. Kurtz
Auditor of the City of Portland

| THE COMMISSIONERS VOTED AS FOLLOWS: | | |
|--|------|------|
| | Yeas | Nays |
| Jordan | | |
| Lindberg | | |
| Schwab | | |
| Ivancie | | |

| FOUR-FIFTHS CALENDAR | |
|----------------------|--|
| Ivancie | |
| Jordan | |
| McCready | |
| Schwab | |
| Goldschmidt | |

Calendar No. 251

ORDINANCE No. 151042

Title

An Ordinance authorizing an application to the United States Environmental Protection Agency for an Air Quality Program Demonstration Grant, estimated at \$64,000, to aid in air quality planning; authorizing controls; and declaring an emergency.

Filed JAN 22 1981

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

Deputy

| |
|---------------------------------|
| INTRODUCED BY |
| Commissioners Schwab & Lindberg |

| |
|----------------------------|
| NOTED BY THE COMMISSIONER |
| Affairs |
| Finance and Administration |
| Safety |
| Utilities |
| Works ML/G |

| |
|---|
| * BUREAU APPROVAL |
| Bureau: Planning |
| Prepared By: Cynthia Kurtz Date: 1/21/81 |
| Budget Impact Review: |
| <input type="checkbox"/> Completed <input checked="" type="checkbox"/> Not required |
| Bureau Head: Terry Sandblast, Acting Director |

| |
|---------------|
| NOTED BY |
| City Attorney |
| City Auditor |
| City Engineer |
| |
| |