

CITY BUDGET OFFICE

Ted Wheeler, Mayor
Dan Ryan, Commissioner
Carmen Rubio, Commissioner
Mingus Mapps, Commissioner
Jo Ann Hardesty, Commissioner
Mary Hull Caballero, Auditor



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CITY OF PORTLAND, OREGON

TO: Mayor Ted Wheeler
Commissioner Dan Ryan
Commissioner Carmen Rubio
Commissioner Mingus Mapps
Commissioner Jo Ann Hardesty
City Auditor Mary Hull Caballero

FROM: Jessica Kinard, City Budget Director

DATE: June 1, 2021

SUBJECT: Adoption of the FY 2021-22 Budget for the City of Portland

- Conduct a Proposed Use Hearing on State Shared Revenue (Hearing)
- Budget Documents

With this memo, the City Budget Office conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for FY 2021-22.

The package includes one resolution, three ordinances, and five attachments. Each ordinance and the resolution are either required by either local budget law or City Financial Policies.

- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2021-22 Budget
- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Adopts the budget
 - **Attachment B:** Descriptions of adjustments to the FY 2020-21 Approved Budget
 - **Attachment C:** Summary report of all adjustments by bureau and fund
 - **Attachment D:** Adopted Budget Notes
 - **Attachment E:** Appropriation Schedule
- **Ordinance #3:** Levies taxes

In order for staff to be adequately prepared for Council discussion and action, the City Budget Office would appreciate receiving any contemplated amendments in advance of June 8th. CBO will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Wednesday June 9, 2021.

IMPACT STATEMENT

Legislation title: Conduct a Proposed Use Hearing on State Shared Revenue (Hearing introduced by Mayor Wheeler)

Contact name: Christina Owen

Contact phone: 503-823-6960

Presenter name: Jessica Kinard

Purpose of proposed legislation and background information:

The hearing must be conducted per the provisions of Local Budget Law prior to the beginning of a new fiscal year on July 1, 2021. This item is included because ORS 221.770 requires the City to formally elect to accept state shared revenues.

Financial and budgetary impacts:

Conducting this hearing and subsequent resolutions make the City eligible for an estimated \$24,755,746 in cigarette, liquor, and state marijuana taxes in FY 2021-22.

Community impacts and community involvement:

The City's annual budget includes multiple programmatic changes that will impact the community. These programmatic changes invest resources and reallocate internal resources into bureau programs as articulated in the Approved Budget. A five-member Community Budget Advisory Board was invited to sit in on budget discussions with the Mayor and Council as the budget was developed. There were seven work sessions held to discuss the FY 2021-22 Budget process between March 7- April 1, 2021. Council conducted three virtual listening sessions in April as well. Public comment has been solicited on the City Budget Office website, and in accordance with Oregon Local Budget Law, live public testimony was received on May 5th through a virtual community meeting and during the hearing held on May 13, 2021. Council members receive weekly emails from the CBO compiling the written comments received by the public through the online portal.

100% Renewable Goal:

This action does not directly impact the 100% renewable goal.

Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount