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Portland City Council May 26, 2021



Ordinance Submission



BTS BUREAU OF
TECHNOLOGY
SERVICES

***386 Amend contract with SAP Public
Services**



SAP Contract Amendment

Purpose

- Seeking authorization to amend Contract No. 30005306 with SAP Public Services, Inc. to increase the value by \$293,000 for a not-to-exceed amount of \$1,444,811 for software cloud services through June 2022.

Funding

- This amendment will be funded by EBS' existing budget appropriations, with no additional or new funding required



Background

- SAP is an enterprise-wide software platform implemented in 2009 and built around the City's business processes in finance, human resources, procurement etc. with interfaces to other systems to ensure a secure, auditable and effective platform to manage the Citywide Operations.
- City's SAP Roadmap approved by the Technology Executive Steering Committee and aligns with the OMF Strategic Goals:
 - Adopt 21st Century Business Solutions
 - Develop an Inclusive Talented Workforce
- In 2016, the City entered into Contract No. 30005306 with SAP Public Services, Inc. for Cloud Services to enhance and expand the City's investment in our SAP platform.



SAP Cloud Solutions Implemented

Learning Management

Allows City employees to receive and track training, for both citywide and bureau specific training. It supports in person and virtual instructor led training and online training courses

Onboarding

Enhances and streamlines the user experience for new City employees by connecting new employees to their teams, online forms and signatures (ex. i9), task list for HR, Managers etc. all to ensure a smooth transition into employment with the City.

Performance and Goals Management

Hosts an on online performance review process to provide goals and objectives, a regular cadence of feedback and support as well as transparency and equity on how employees are assessed and rewarded. This will be implemented in July 2021.



One Year Funding Objective

- Approval of this ordinance will fund SAP Public Services, Inc Cloud Contract 30005306 for one year to coincide with the same renewal date of June 30, 2022 for our on premise contract.
- Allows continued support of critical Citywide HR systems and further positions us to renegotiate both our SAP contracts by the end of 6-30-2022. Goal - obtain the most advantageous pricing for the City
- Further funding for the contract extensions for both SAP contracts will be included in the base budgets in future years and presented to council at the time of extension.



Summary of Action Requested

- Authorization to amend Contract No. 30005306 with SAP Public Services, Inc. to increase the value by \$293,000 for a not-to-exceed amount of \$1,444,811. for software cloud services through June 2022.

Happy to answer any questions you have

