

**IMPACT STATEMENT**

**Legislation title:** \*Authorize a subrecipient contract with Resolutions Northwest for \$150,000 for the provision of mediation services in support of stabilizing tenants (Ordinance)

**Contact name:** Christina Dirks

**Contact phone:** (503) 865-6663

**Presenter name:** Christina Dirks

**Purpose of proposed legislation and background information:**

The Portland Housing Bureau requests City Council's approval to authorize \$150,000 in Rental Registration funds to further the goals of the Bureau's strategic plan through the development of a Landlord-Tenant Mediation Pilot Program. Through a competitive process, PHB has identified an organization for funding that provides equity-focused community-based mediation services. This organization has the capacity and qualifications to develop and administer this Pilot Program.

**Financial and budgetary impacts:**

The contract in this ordinance is comprised solely of Rental Registration funds. The funding source and allocation is authorized in the FY 20-21 Adopted Budget.

**Community impacts and community involvement:**

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2016-2020 Consolidated Plan. A series of hearing and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearings locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

In addition to the CPP process, the Portland Housing Advisory Commission, the bureau's advisory body, and the Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County), reviewed the Plan and its recommendations.

The selection of the organization to develop and administer the Landlord-Tenant Mediation Pilot Program was done through a public Request for Qualifications (RFQ). The Portland Housing Bureau's Rental Services Commission provided input on the program scope and provider qualifications contained in the Request for Qualification. Initial submissions were reviewed by staff from the Portland Housing Bureau and the Bureau of Development Services for minimum qualifications. After a request for further information from qualified respondents, submissions were then reviewed by an external review panel including individuals representing tenants, landlords and BIPOC community members. The external review panel was unanimous in their selection of this organization.

**100% Renewable Goal:**

Approval of this subrecipient contracts does not impact the City's total or renewable energy use.

**Budgetary Impact Worksheet****Does this action change appropriations?**

- ☐ **YES:** Please complete the information below.
- ☒ **NO:** Skip this section