

## **Agenda No. 265**

### **ORDINANCE No. 190366**

\*Authorize a subrecipient contract with Resolutions Northwest for \$150,000 for the provision of mediation services in support of stabilizing tenants (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Portland Housing Bureau (PHB) Strategic Plan prioritizes preventing families from losing their homes, helping Portlanders from communities of color buy a home, and providing a safety net that includes shelters and other short term supports for low-income Portlanders who are homeless or at risk of homelessness.
2. As part of implementing Strategic Plan goals, PHB used a competitive Request for Qualifications (RFQ) to identify organizations that are qualified to provide mediation services through the Landlord-Tenant Mediation Pilot Project. The goal of this Pilot Project is to explore the impact of free mediation services on preserving housing stability for renters.
3. Six submissions were received and reviewed by an evaluation panel comprising both community members and PHB staff.
4. The panel selected the proposal submitted by Resolutions Northwest. PHB issued a notice and intends to contract with this firm for these services.
5. Funding is included in the City's FY 2020-2021 approved budget and will be available in PHB's FY 2020-2021 adopted budget in the amount of \$150,000 through the Rental Registration revenue (RR).

**Introduced by**  
Commissioner Ryan

**Bureau**  
Housing

**Prepared by**  
Christina Dirks

**Date Prepared**  
April 2, 2021

**Requested Council Date**  
April 21, 2021

**Requested Agenda Type**  
Regular  
10 min requested

**Date Filed with Clerk**  
April 13, 2021

6. Through this contract, Resolutions Northwest will perform intakes for 70 to 150 landlords or tenants for the Pilot Program and 70 to 100 mediations will be conducted through the Pilot Program. Resolutions Northwest will also oversee and track the distribution of \$70,000, less agreed upon administration fees, in financial assistance to help renters pay down any balances owed in a mediated agreement reached through this Pilot Project.

NOW THEREFORE, the Council directs:

- a. The Bureau Director or designee is authorized to execute a contract with Resolutions Northwest in the amount of \$150,000 in a form substantially similar to the contract attached as Exhibit A.
- b. The Bureau Director is authorized to approve funding amendments up to 25% of the original budget amount of this contract.
- c. The Mayor and Auditor are hereby authorized to make payments on this contract from the PHB operating fund budget.

Section 2. The Council declares that an emergency exists because the program funds must be obligated within required timeframes; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by Council: April 21, 2021

**MARY HULL CABALLERO**

Auditor of the City of Portland

By *Christina Thomas*

Deputy

Action taken:

Commissioners voted as follows (Yea or Nay)

Rubio - Yea

Ryan - Yea

Hardesty - Yea

Mapps - Yea

Wheeler - Yea