

Agenda No. 179

ORDINANCE No. 190333

*Authorize contract with Dell Marketing L.P. to purchase Microsoft Office 365 licenses and Microsoft software as a service for amount not to exceed \$6,500,000 for a three year period (Ordinance)

The City of Portland ordains:

Introduced by
Mayor Ted Wheeler

Section 1. The Council finds:

Bureau
Bureau of Technology Services

1. The Office of Management and Finance, Bureau of Technology Services (BTS) is responsible for the deployment and operation of the City's email system and workstation productivity software. To this end, BTS has established Microsoft's Office 365 productivity suite (including tools like Teams, Outlook, Word, Excel, and PowerPoint) as the standard for City workstations, and manages the periodic updates of these systems.
2. The City has been using the current Microsoft Office 365 productivity suite since 2013. The current agreement expires on May 1, 2021 and a new contract is necessary.
3. This contract will renew the City's ability to use Microsoft's Online Services, including but not limited to, the Office 365 productivity suite for City of Portland staff (excluding the Police Bureau) including purchasing additional licenses as needed.
4. The not to exceed amount includes \$6,500,000 over a three year term for Microsoft Office 365 licenses and Microsoft software as a service.

Prepared by
Shawna Graber

Date Prepared
March 1, 2021

Requested Council Date
March 24, 2021

Requested Agenda Type
Regular

Time Requested
20 minutes

Date Filed with Clerk
March 16, 2021

5. In accordance with City Code 5.33.160, the City may participate in Permissive Cooperative Procurements to establish contracts or price agreements for the acquisition of goods or services.
6. On February 12, 2021, in accordance with PCC 5.33.160, the City posted a Notice of Intent to Award a Contract using a Permissive Cooperative Procurement to Dell Marketing L.P.
7. As the Microsoft Corporation does not allow direct purchase, Dell Marketing L.P. has been chosen as the Value Added Reseller (VAR). Dell Marketing LP has a current City of Portland business license tax account, and has certified its compliance with the Equal Benefits Program, including EEO Certification. Dell Marketing LP is not a State certified firm.

NOW, THEREFORE, the Council directs:

- A. The Chief Procurement Officer is authorized to execute and amend an agreement with Dell Marketing LP for Microsoft Office 365 licenses and Microsoft software as a service for a contractual total not to exceed \$6,500,000.00 over a three year term, provided the agreement has been approved as to form by the City Attorney's Office.

Section 2. The Council declares that an emergency exists as a delay in executing this agreement may result in additional expenses and suspend the use of mission critical email and productivity software to the City of Portland; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by Council: March 24, 2021

MARY HULL CABALLERO

Auditor of the City of Portland

By *Megan Lehman*

Deputy

Action taken:

Four Fifths Agenda	Commissioners voted as follows:		
		YEAS	NAYS
1. Rubio	1. Rubio	✓	
2. Ryan	2. Ryan	✓	
3. Hardesty	3. Hardesty	✓	
4. Mapps	4. Mapps	✓	
Wheeler	Wheeler	✓	