



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Office of the Director**  
FROM CONCEPT TO CONSTRUCTION

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**Memorandum**

**Date:** February 26, 2021

**To:** Mayor Ted Wheeler  
Commissioner Jo Ann Hardesty  
Commissioner Mingus Mapps  
Commissioner Carmen Rubio  
Commissioner Dan Ryan

**From:** Rebecca Esau, Director *RE*  
Bureau of Development Services

**Re:** Recommendation for Reappointments to the Development Review Advisory Committee (DRAC)

As the City's advisory body on development review, the Development Review Advisory Committee (DRAC) seeks to foster an efficient, predictable, and accountable development review process. Portland City Code Title 3.30.030 specifies that DRAC members may serve up to two 3-year terms. DRAC members Jeff Bachrach and Martha Williamson have completed their first terms, are eligible for reappointment, and have expressed interest in continuing to serve on the DRAC.

**Jeff Bachrach** was nominated by the Planning & Sustainability Commission to serve as its representative on the DRAC. Jeff is a land-use and real estate attorney who is also well-known as an advocate for affordable housing. He served for several years on the Board of Commissioners of the Housing Authority of Portland and is a former board member of REACH Community Development Corporation and the Home Builders Association of Metropolitan Portland. Jeff is a member of Central City Concern's Real Estate Committee and is the principal of Bachrach Law, P.C.

Jeff would remain in the position representing the Planning & Sustainability Commission that he has held since 2016; his second term would run through September 12, 2022.

**Martha Williamson** is a Senior Associate/Senior Project Manager at Humber Design Group, Inc. with 18 years of experience focused mostly on the private development of urban sites. Martha has expertise in stormwater management and public works permits associated with urban infill projects. Martha works regularly with City staff from several bureaus on public works permits and is very familiar with City development review services and processes. Martha is a licensed Professional Engineer in Oregon.

Martha would remain in the Public Works Permit Customers position she has held since 2017; her second term would run through October 10, 2023.

**Recommendation**

- Reappoint Jeff Bachrach to the position representing the Planning & Sustainability Commission on the Development Review Advisory Committee for a second term running through September 12, 2022.
- Reappoint Martha Williamson to the Public Works Permit Customers position on the Development Review Advisory Committee for a second term running through October 10, 2023.

Reappointing Jeff and Martha will help to ensure the continuation of the good work of the DRAC on behalf of BDS and other City bureaus, the development industry, and the community.

## IMPACT STATEMENT

**Legislation title:** Reappoint Jeff Bachrach and Martha Williamson to the Development Review Advisory Committee for terms to expire September 12, 2022 and October 10, 2023 (Report)

**Contact name:** Mark A. Fetters, Bureau of Development Services

**Contact phone:** (503) 823-6351

**Presenter name:** Mark A. Fetters, Bureau of Development Services

**Purpose of proposed legislation and background information:**

The Development Review Advisory Committee (DRAC) is a citizen advisory body representing those with interests in the outcome of policies, budgets, regulations, and procedures that affect development review processes. The DRAC is composed of 17 members representing different stakeholder groups, such as builders, developers, designers, and neighborhoods.

Portland City Code Title 3.30.030 specifies that members of the DRAC may serve up to two three-year terms. DRAC Members Jeff Bachrach and Martha Williamson are recommended for reappointment to their DRAC positions for second three-year terms.

**Financial and budgetary impacts:**

This legislation reappoints citizen volunteers to serve on the DRAC, a citizen advisory body, and will have no budgetary or long-term financial impacts for the Bureau of Development Services (BDS) or the City.

**Community impacts and community involvement:**

This legislation will benefit the development review process and the community by supporting the continued effective functioning of the DRAC. Each of the 17 members of the DRAC represents a unique stakeholder group to the development review process; making the reappointments specified in this legislation will ensure that the member's stakeholder group will be represented.

Since this legislation reappoints current DRAC members, public notice regarding this legislation was not provided.

**100% Renewable Goal:**

This legislation reappoints citizen volunteers to serve on the DRAC and will have no discernable impact on the City's energy use. This legislation neither contributes to nor detracts from the City's goal of meeting 100 percent of community-wide energy needs with renewable energy by 2050.

### Budgetary Impact Worksheet

**Does this action change appropriations?**

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
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