



January 12, 2021 Meeting Overview

Members Present: Nate McCoy, Diane Linn, Taylor Smiley Wolfe, Ernesto Fonseca, Jessy Ledesma, Kymberly Horner, Julia Delgado, Sarah Stevenson, Thuan Duong, and Marvin Dean.

Members Excused: Stef Kondor, Felicia Tripp Folsom, and Fernando Velez.

Staff Present: Leslie Goodlow, Shannon Callahan, Molly Rogers, Mike Johnson, Jessica Conner, Ira Bailey, Norma Trujillo, Stella Martinez, Chris Flanary, Dory Van Bockel, Jill Chen, Nikki Bennett, Andrew Eickmann, Aurelia Moran, Martha Calhoon, Antoinette Pietka, Matthew Tschabold, Bimal RajBhandary, Michelle Helm and Bev Keagbine.

Agenda Topic	Key Topics Covered	Recording Time
Welcome	<ul style="list-style-type: none"> Chair McCoy greeted everyone and clarified that the Meeting is not a regular PHAC Meeting, but a Budget Advisory Committee Meeting. Chair McCoy took Roll Call. No public comment at this meeting. 	00:00:00 – 00:03:00
Directors Updates	<p>Director Callahan gave updates on the following Housing related items:</p> <ul style="list-style-type: none"> Dan Ryan is now the new Housing Commissioner overseeing PHB's work. Introduced Chariti Montez – Representing Dan Ryan's office. Currently in a budget reduction environment. The Bureau was working at the end of last year to wrap up the CARES Act funding but received an extension from the Federal Government days before it was set to expire, so the Bureau will be wrapping up it's CARES Act programs through the end of January. 	00:03:01 – 00:06:30
Budget Additions and Reductions	<p>Leslie Goodlow and Director Callahan gave updates on the Bureau's budget additions and reductions:</p> <ul style="list-style-type: none"> Each Bureau has been asked to propose a 5% budget cut to their General Fund. Potential for Add-back Packages – awaiting guidance. Reduction applies to two bureau revenue streams: <ul style="list-style-type: none"> Bureau General Fund Allocation \$3,635,366; 5% reduction amount \$181,768 Bureau Short Term Rental transfer \$356,178; 5% reduction amount \$17,809 Conversation around E. Portland program and funds. The N/NE Oversight Committee has requested an Add Package for sustaining the N/NE Preference Policy. If Add Packages are possible; this one will be the one the bureau will proceed with. 	00:06:40 – 00:23:28



Portland Housing Bureau

PHAC Budget Advisory Committee

January 12, 2021

3:00 – 5:00 pm

Zoom Meeting

<p>Request Budget Package, Process, and Timeline</p>	<p>Leslie Goodlow and Mike Johnson gave an overview of the Budget package, process, and timeline:</p> <ul style="list-style-type: none"> • Week of 1/11: Complete financial information in budget system. • Week of 1/18: Complete test documents and forecast. • Friday 1/29: Budget due to City Budget office and Commissioners. 	<p>00:23:29 – 00:27:45</p>
<p>BAC Letter – Big Idea Brainstorm</p>	<ul style="list-style-type: none"> • Initial conversation and comments – Segway into BAC Letter brainstorm. • Jessica Conner shared how the letter has been composed in the past: typically, letter is developed with the Exec. Committee - general ideas are presented, Jessica drafts the letter and sends out to all Commissioners for edits and feedback. Last year, Commissioners expressed their interest in being more involved with the letter, so this year, Jessica is allowing more time for conversation. <p>BAC Letter suggestions:</p> <ul style="list-style-type: none"> • Stronger letter. • Noting that there is a Housing crisis, and COVID has worsened. • Supporting the Preference Policy going forward. • Closing disparities in homeownership. • Expressing the need to keep staff at a sustainable level. • Need to economically move/advance people out of low-income status. • Letter should balance all of the housing needs – not just highlight homeownership. • Building housing to jump start the economy. • Link why anti-racism should be driving fiscal responsibility. 	<p>00:27:46 – 01:09:13</p>
<p>Next Steps</p>	<ul style="list-style-type: none"> • Jessica Conner will compose the draft BAC Letter and distribute to the Commissioner by the end of the week for edits and feedback. • Second Budget Advisory Committee will be next week, January 19th. 	<p>01:09:14 – 01:18:45</p>