

ORDINANCE NO. 149339

An Ordinance creating one position of Senior Stenographer-Clerk and abolishing one position of Stenographer Clerk in the Bureau of Fire, Prevention Division, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. That a vacant Stenographer Clerk position exists in the Prevention Division of the Bureau of Fire.
2. That the Bureau of Fire will be creating a clerical pool in the very near future which will require an employee to provide direct supervision.
3. That following a review of the responsibilities formerly assigned to the vacant Steno-Clerk position and additional responsibilities associated with the needs of the bureau, including supervision of the clerical pool, a Senior Stenographer Clerk classification is appropriate.
4. The Chief of the Bureau of Fire has recommended and the Bureau of Personnel Services has approved the position change.

NOW, THEREFORE, the Council directs:

- a. The following position in the Bureau of Fire is abolished:

<u>Number of Positions</u>	<u>Position Job Class No.</u>	<u>Position Class Title</u>
1	0220	Stenographer-Clerk

- b. The following position is created in the Bureau of Fire, with salary in accordance with the current compensation plan:

<u>Number of Positions</u>	<u>Position Job Class No.</u>	<u>Position Class Title</u>
1	0221	Senior Stenographer-Clerk

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Section 2. The Council declares that an emergency exists in that the position being created is required immediately in order that the functions of the Fire Bureau may be continued without delay; therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

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DATE

to indicate the position being created, as required by the Charter of the City of Portland, Oregon, Chapter 10, Section 10.010, and to indicate the position being created, as required by the Charter of the City of Portland, Oregon, Chapter 10, Section 10.010.

Passed by the Council, MAR 27 1980

Commissioner Mike Lindberg
Tim Grewe:jd
March 11, 1980

Conceit W. Parody
Mayor of the City of Portland

Attest:

Serge J. Fehonick
Auditor of the City of Portland

Calendar No. 1044

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Title

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THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
Ivancie		
Jordan		
Lindberg		
Schwab		
McCready		—

FOUR-FIFTHS CALENDAR	
Ivancie	
Jordan	
Lindberg	
Schwab	
McCready	

INTRODUCED BY
Commissioner Mike Lindberg

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration
Safety
Utilities
Works <i>ML/SA</i>

BUREAU APPROVAL
Bureau:
Fire
Prepared By: <u>Tim Grewe:jd</u> Date: <u>3/11/80</u>
Budget Impact Review:
<input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not required
Bureau Head:
<i>Gordon A. Morterud</i> GORDON A. MORTERUD, CHIEF

NOTED BY
City Attorney
City Auditor <i>[Signature]</i>
City Engineer

Filed MAR 21 1980

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *Gordon Crad*
Deputy

149339