



**City of
Portland, Oregon
Bureau of Development Services**

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MEMORANDUM

TO: Portland Bulk Facilities and Fuel Marketers
FROM: Anne Hill, City of Portland Renewable Fuel Standards Program Manager *AH*
SUBJECT: Qualifying Feedstock Origin Declaration Requirements
DATE: June 3, 2009

On April 17, 2009 the City of Portland notified Bulk Facilities and Fuel Marketers that the production of biodiesel from Oregon grown feedstock and used cooking oil had reached 2.5 million gallons on an annualized basis for at least three months. Three months from the date of the notice--July 17, 2009--all biodiesel used for the purpose of satisfying Portland's Renewable Fuel Standard (RFS) regulations must contain a minimum of 50% (by volume) of biodiesel produced Qualifying Feedstock. Qualifying Feedstock means feedstock (the plant or animal matter from which a biofuel is derived) from Brassica (Canola), Camelina (Flax), Helianthus (Sunflower), Carthamus (Safflower), and used cooking oil. Portland City Code 16.60 and the RFS administrative rules are available at www.biofuelsportland.com.

This letter serves as notification that the *Qualifying Feedstock Origin Declaration* and instructions and deadlines for the submittal of required documentation can be found at: <http://www.portlandonline.com/index.cfm?c=50378>. The first report is required to be submitted no later than October 15, 2009 reflecting activity beginning July 17, 2009 through September 30, 2009.

The Bureau of Development Services (BDS) will review the submitted *Qualifying Feedstock Origin Declaration* and attached documentation to determine whether or not Bulk Facilities and Fuel Marketers are in compliance with the requirements of PCC 16.60.020 when selling, distributing, or dispensing biodiesel within the City of Portland. BDS will use the information collected from the *Qualifying Feedstock Origin Declaration* to verify that the qualifying feedstock requirements have been met under Portland's RFS.

Please contact Anne Hill by email at anne.hill@ci.portland.or.us or by phone at (503) 823-4807 or Ross Turkus by email at ross.turkus@ci.portland.or.us or by phone at (503) 823-1058 with any questions.