

BUC. NO. _____

This agreement entered into between the City of Portland, Oregon and Project
Return, Inc., Contractor.

The parties have previously executed a contract providing for the training of CETA participants,
which contract is known as Contract No. 18333. That contract should now be amended to
increase the contract amount and add one position.

The parties to the contract therefore agree:

1. The contract amount is changed from \$75,004 to \$78,504, an increase of \$3,500.
2. The contract budget and Participant Services Personnel Justification are amended, as attached, to include a Paralegal Specialist at 50% of full time.

Dated this _____ day of _____, 19__

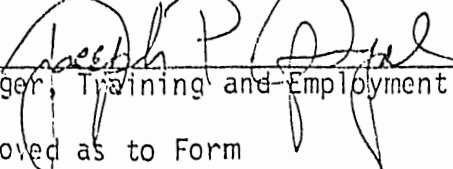
City of Portland

Approved as to Content

by _____
Mayor

Executive Director, Human Resources Bureau

by _____
Commissioner of Public Utilities


Manager, Training and Employment Division

Approved as to Form

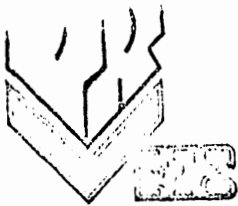
_____ Agency

City Attorney

by _____

Title

Code	Object Title	Administration	Client Services	Totals		
110	Full-Time Employees	14,443	39,358	53,801		
120	Part-Time Employees					
130	Federal Program Enrollees					
140	Overtime					
150	Premium Pay					
170	Benefits	2,889	7,874	10,763		
190	Less-Labor Turnover					
100	Total Personal Services	17,332	47,232	64,564		
210	Professional Services					
220	Utilities	330	1,320	1,650		
230	Equipment Rental	1,144	1,100	2,244		
240	Repair & Maintenance					
260	Miscellaneous Services	1,133	2,473	3,611		
310	Office Supplies	165	385	550		
320	Operating Supplies	99	396	495		
330	Repair & Maint. Supplies					
340	Minor Equipment & Tools					
350	Clothing & Uniforms					
380	Other Commodities-External					
410	Education					
420	Local Travel	-0-	1,320	1,320		
430	Out-of-Town Travel					
440	Space Rental	814	3,256	4,070		
450	Interest					
460	Refunds					
470	Retirement System Payments					
490	Miscellaneous					
510	Fleet Services					
520	Printing Services					
530	Distribution Services					
540	Electronic Services					
560	Data Processing Services					
560	Insurance					
570	Telephone Services					
580	Intra-Fund Services					
590	Other Services-Internal					
200-500	Total Materials & Services	3,690	10,250	13,940		
610	Land					
620	Buildings					
630	Improvements					
640	Furniture & Equipment					
600	Total Capital Outlay	-0-	-0-	-0-		
700	Other	-0-	-0-	-0-		
	TOTAL	21,022	57,482	78,504		



149276

Effective Date: October 1, 1979

P O S I T I O N D E S C R I P T I O N

Position
Title: PARALEGAL SPECIALIST

Position
Objective: To assist veterans with less-than-honorable discharges to obtain a review of the discharge by the appropriate military review board leading to upgrading of the discharges.

Typical
Activities:

1. Maintain a caseload of clients seeking to have their discharges upgraded.
2. Assist those clients in preparing their cases.
3. Be available to those clients to provide them with the other services available through Project Return-VETS.
4. Appear with the clients before the traveling military review boards.

Qualifications: 1. At least two years college-level work, with study in pre-law, or equivalent experience in providing legal services.

Project Return - VETS 1412 S.E. 25th Ave. Portland, Oregon 97214 (503) 234-0801

Veterans' Employment &
Training Service

Family & Crisis Counseling

Veterans' Benefits Assistance

Disabled Veterans' Programs

VETERANS' FORUM

Discharge Up-grade

Position Description

Paralegal Specialist (October 1, 1979)

Page Two

Effective Date: October 1, 1979

2. Demonstrated ability to work with low-income and minority clients.
3. Vietnam-era veteran preferred.

Be a veteran with less-than-honorable discharge to obtain a review of the discharge by the appropriate military review board leading to upgrade of the discharge.

1. Maintain a backlog of clients seeking to have their discharges upgraded.
2. Assist these clients in preparing their appeals.
3. Be sympathetic to these clients to provide them with the other services available through Project Vietnam-VETS.
4. Appear with the clients before the traveling military review boards.

1. At least two years college-level work, with study in pre-law, or equivalent experience in providing legal services.

ORDINANCE NO. **149276**

An Ordinance amending Contract No. 18333 with Project Return, Inc. under CETA Title II-B with the Human Resources Bureau, Training and Employment Division; increasing the contract amount; adding an additional position; transferring appropriations in the amount of \$3,500 within the CETA Fund; and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. Pursuant to Ordinance No. 148695, the City of Portland authorized Contract No. 18333 with Project Return, Inc. to provide services to Portland veterans under the Human Resources Bureau, Training and Employment Division (TED).
2. It has been determined that this contract requires an additional position of Paralegal Specialist to better serve CETA clients.
3. An agreement has been reached with the Multnomah-Washington County CETA Consortium to pay one-half of the position salary, with TED assuming the remainder.
4. Sufficient funds are budgeted and available under CETA, Title II-B to cover the cost of this amendment.
5. It is therefore appropriate that the Mayor and Commissioner of Public Utilities execute, on behalf of the City, an amendment to Contract No. 18333, as set forth in Exhibit "A".

NOW, THEREFORE, the Council directs:

- a. That the Mayor and Commissioner of Public Utilities execute, on behalf of the City, a contract amendment as set forth in Exhibit "A".

ORDINANCE No.

- b. The Finance Officer is hereby authorized to make appropriation transfers, effecting changes as follows:

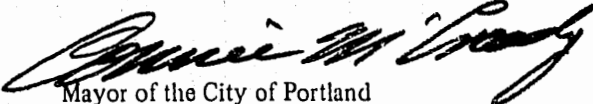
<u>CETA FUND</u> <u>Requirements</u>	<u>TRANSFERS</u>	
	<u>From</u>	<u>To</u>
Title II-B Unobligated Holdings BUC No. 66900011.260	\$3,500	
Title II-B Contracts Participant Services BUC No. 67000013.260		\$3,500
Total Requirements	\$3,500	\$3,500


Section 2. The Council declares that an emergency exists because delay in the enactment of this Ordinance will result in unnecessary hardship for program participants; therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, **MAR 19 1980**

Commissioner Francis Ivancic
JPG:pm
3/4/80

Attest:


Mayor of the City of Portland


Auditor of the City of Portland

ORDINANCE No.

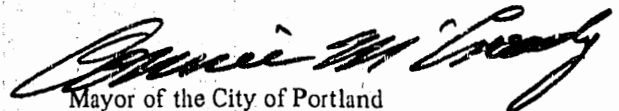
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Commissioner Francis Ivancie
JPG:pm
3/4/80


Mayor of the City of Portland

Attest:


Auditor of the City of Portland

Calendar No. ~~952~~ ⁹¹²

ORDINANCE No. 149276

Title

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MAR 13 1980

CONTINUED TO MAR 19 1980

Filed MAR 7 1980

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *George Yerkovich*
Deputy

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
Ivancie	1	
Jordan	1	
Lindberg	1	
Schwab	1	
McCready		1

FOUR-FIFTHS CALENDAR	
Ivancie	
Jordan	
Lindberg	
Schwab	
McCready	

INTRODUCED BY
Commissioner Francis Ivancie

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration
Safety
Utilities <i>FJI mk</i>
Works

BUREAU APPROVAL
Bureau: Human Resources
Prepared By: <i>Joseph P. Gonzales</i> Date: <i>3/4/80</i>
Budget Impact Review <input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not required
Bureau Head: <i>Janice J. Wilson</i>

NOTED BY
City Attorney
City Auditor
City Engineer <i>[Signature]</i>