

Large grant scoring guidance – criterion shaded grey are scored by staff

Organizational information				
	Criteria	Full points	Partial Points	No Points
1	Organization has a track record of delivering programs that benefit people of color, women, people with disabilities, people with low income, and/or people who are chronically underemployed.	Applicant organization has at least three years of history delivering programs that benefit communities identified in this criteria <u>and</u> a primary organizational focus on one or more of those populations.	Organization has at least three years of history of delivering programs that benefit one or more communities identified in this criterion.	No history of delivering programs that benefit one or more communities identified in this criterion.
2	Organization demonstrates strong understanding and practice around community organizing, outreach, and/or stakeholder engagement, particularly focused on historically marginalized and culturally diverse communities.	Engagement reflects an inherent or personal understanding of the historically marginalized community(ies) the organization serves. If applicable, engagement activities are informed by cultural competence, principles of inclusion and/or collaboration.	Engagement shows some knowledge of historically marginalized community(ies) the organization serves and, if applicable, engagement are somewhat informed by cultural competence, principles of inclusion and/or collaboration	No evidence that organization understands the historically marginalized community(ies) they serve or that their work is informed by cultural competence, principles of inclusion and/or collaboration.
3	Staff (including leadership) and board of the organization reflect the community their proposed project is intended to benefit.	Majority (more than 50%) of staff (including staff leadership) and majority of the board of directors reflect the community the project is intended to serve. In the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience.	At least thirty percent of staff (including staff leadership) and thirty percent of board of directors reflect the community the project is intended to serve. In the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience.	No representation or reflection of life experiences on staff or board of the community the project is intended to serve.

Organizational information cont'd				
	Criteria	Full points	Partial Points	No Points
4	¹ Organization provides benefits to employees.	The applicant organization provides health insurance benefits AND at least one of the following benefits: retirement, paid time off, other health benefits, family friendly practices, other defined benefit.	Applicant organization provides health insurance benefits only.	No benefits provided.
5	Applicant demonstrates ability to manage funds responsibly and effectively.	Revenues are not less than expenditures <u>without reasonable explanation</u> , no audit finding of a material weakness in past three years (when audited financials/3-yrs are available); strong budget management practices. Clearly defined areas of authority over budget and finances within organization, consistent financial reporting practices, strong board oversight.	Organization has financial issue(s) but there is a plan for improvement. Financial management and controls are reasonable. Organization has more than one person (staff and/or board) with financial controls and budget management responsibilities.	Insufficient evidence of how grant funds will be managed. Organization lacks defined budget and financial controls. Material weaknesses in audit findings were not addressed/remediated. No explanation provided for operating in a deficit.
Project description and scope				
6	Project description is complete and intended outcomes are clear.	Project description clearly states what the applicant intends to do, why, who the intended beneficiaries are, and what outcomes are expected.	Some questions remain regarding what the applicant intends to do, why, and/or what outcomes are expected.	Project description is incomplete and intended outcomes are not clear.
7	Percent of project benefits to specific PCEF priority populations.	100 percent of project beneficiaries are PCEF priority populations appropriate to project type (e.g. if a clean energy, regenerative agriculture or green infrastructure project priority populations are people with low incomes and communities of color).	At least 75 percent of project beneficiaries are PCEF priority populations appropriate to project type.	Fewer than 50 percent of project beneficiaries are PCEF priority populations.

¹ This criteria applies only to organizations with six or more full-time, year-round employees. Points associated with this criteria will be reallocated to other criteria within this category for smaller organizations.

Project description and scope cont'd				
	Criteria	Full points	Partial Points	No Points
8	Services and activities described in the project scope will realistically result in intended outcomes.	Project services and activities have a strong likelihood to result in stated intended outcomes.	The proposed services and activities could reasonably result in intended outcomes, however, questions remain.	Services and activities are not likely to result in stated intended outcomes.
9	² Appropriate plan to maintain benefits of the project beyond the life of grant.	Applicant has provided an appropriate plan (including consideration of staffing, equipment and funding needs) to be reasonably sure that the project's benefits will last for the projected life.	Applicant has provided a plan to maintain project benefits that includes consideration of some, but not all, of the elements required to receive full points. Applicant may also receive partial points if they have budgeted time during the project to develop this plan.	Applicant does not provide any plan to maintain the project.
10	Project team including non-profit staff, contractors, and other partners have demonstrated experience that will support project success.	Applicant has put together a team with relevant professional and/or life experience and qualifications. The applicant has either identified all team members, or provided a plan to secure team members who have the experience and qualifications needed for project success.	Project team members that have been identified have some relevant professional and/or life experience. Plans are not clear for securing additional team members with the needed experience and qualifications for the project team.	No experience. No plan.
Environmental benefits				
11	GHG reduction/sequestration will result from project activities unrelated to physical improvements or infrastructure.	Clear description of how the activities will contribute to GHG reductions, including sequestration. Explanation of approach is reasonable and informed by existing best practice or research.	Description provides a reasonable connection between project activities and GHG reductions, including sequestration. Explanation does not appear informed by best practices or research.	Project has little if any likelihood of resulting in future or indirect GHG reduction. Description of methods and estimates is lacking a solid basis for why the savings are likely.

² This criteria only applies to projects that include physical improvements and/or infrastructure.

Environmental benefits cont'd				
	Criteria	Full points	Partial Points	No Points
12	Project materials and supplies are selected based on embedded GHG emissions and other environmental and health impacts.	Applicant has a clear commitment and strategy to choose materials and supplies for the proposed project based on reducing embedded GHG emissions, promoting environmental stewardship, and protecting the health of workers and others who will come into contact with the materials and supplies. Applicant has described how these choices will be made.	Applicant has stated a general commitment to making choices about materials and supplies for the proposed project based on environmental and health impact. Applicant provided a vague description of how choices will be made.	No consideration of environmental or health impacts in material and supplies choices.
13	GHG emissions reduction (including sequestration) impact (GHG reduction/\$ total budget for project life).	This criteria is calculated by staff for all proposals based on total project budget and GHG reduced or sequestered by project. Projects with greater impact receive a higher score. Points awarded as follows: bottom 20% of applicants = 0 points, 21 to 30% = 1 point, 31 to 40% = 2 points, 41 to 50% = 3 points, 51 to 60% = 4 points, 61 to 70% = 5 points, 71 to 80% = 6 points, 81 to 90% = 7 points, 91 to 100% = 8 points.		
14	Project provides meaningful and significant additional non-GHG environmental benefits.	Project includes meaningful and significant non-GHG environmental benefits including habitat creation/protection, water management, replacement of grass w/native plants, etc. Meaningful and significant refers to the scope, scale, and/or size (e.g., covers a wide area, affects a large number of people, affects critical species).	Project provides non-GHG environmental benefit, though the scale, scope, or size are modest.	No additional non-GHG environmental benefit.

Social benefits

	Criteria	Full points	Partial Points	No Points
15	Project reduces cost for people with low income and/or communities of color.	Project provides cost savings to households of people with low income and/or people of color (e.g., utility energy bills, transportation costs, food costs). Project reduces household costs for this item by at least 25 percent.	Project provides cost savings for people with low income and/or people of color either through 1) reduced household costs for relevant item by at least 10 percent or 2) savings to non-residential facilities owned or occupied by organizations that serve people with low income or people of color.	No evidence of cost savings for low income households and/or people of color or for facilities owned or occupied by organizations.
16	Project provides health benefits to PCEF priority populations.	Project provides meaningful health benefits specifically to PCEF priority populations (e.g., improved indoor air quality, access to high quality food, etc.).	Identified health benefits and beneficiary populations are general in nature (e.g., project reduces carbon, tree cover in spaces that are not specific to priority populations, etc.).	No health benefits.
17	Project improves climate resiliency by 1) addressing the harm to frontline communities caused by climate change, and/or 2) improving ability to withstand and adapt to existing and future climate impacts	Project addresses current or future vulnerabilities to harm specific to PCEF priority population(s) that are caused by climate change. Examples of impacts of climate change include, but are not limited to, poor air quality resulting from wildfire, heat exposure from urban heat islands, and vector borne illness. The resiliency measures must be designed to reduce the identified current or future harm.	Project has identified general vulnerabilities to impacts of climate change and the proposed project employs general measures to improve climate resiliency.	Project does not improve climate resiliency.
18	Project provides other social benefit not already included in other criteria.	Proposal lists other social benefits not included in other criteria. Binary score.		

Workforce and contractor benefits

The following tables will be used to score grant applications that include construction-related physical improvements. If you are unsure which table to use please contact the staff lead for your panel.

- Table W.1 - Grant applications that include construction-related physical improvements at a single-site with a construction budget (hard and soft costs) less than \$500,000 in PCEF funds and/or construction-related physical improvements at multiple sites at any budget size.
- Table W.2 – Grant applications that include construction-related physical projects at a single-site using more than \$500,000 in PCEF funds for construction budget (hard and soft costs).

Table W.1 - This is the scoring table for applications that include a construction-related physical improvements on a single site with a construction budget less than \$500K in PCEF funds for construction budget, or at multiple sites at any budget.				
	Criteria	Full points	Partial Points	No Points
19	Strategy for recruitment and use of diverse local contractors and subcontractors.	Applicant has strong strategy for recruitment and use of diverse local contractors and subcontractors.	Strategy for recruitment and use of diverse local contractors and subcontractors has some shortcomings.	No strategy for recruitment and use of diverse local contractors and subcontractors.
20	For projects with a construction budget of less than \$350,000 (single site) of PCEF funds the project pays prevailing wage to workers in trades for which a prevailing wage is defined or provides benefits.	For projects with a construction budget of less than \$350,0000, the applicant pays, or requires contractors and subcontractors on the project to pay, prevailing wages and benefits to workers in trades for which prevailing wages are defined.	The project will require contractors to pay for health insurance benefits to construction trade related workers; subcontractors will not be required to pay any benefits.	No requirements to pay prevailing wage or benefits to workers.

Table W.2 - This is the scoring table for construction-related physical improvement projects that include a single site construction and a construction budget of \$500K or more in PCEF funds.

	Criteria	Full points	Partial Points	No Points
21	Commitment to utilize diverse local contractors and subcontractors.	Secured diverse local contractor with a record of utilizing diverse locally-based subcontractors.	Secured local contractor with a record of utilizing diverse locally-based subcontractors but contractor does not meet diversity definition, or secured diverse local contractor that does not have a record of utilizing diverse locally-based subcontractors.	Have not secured contractor.
22	Percent of total contract dollars reaching diverse subcontractors.	Full points are awarded to applicants whose percent of contract dollars reaching diverse subcontractors is in the top 20% of applications.	Middle 20% of applications.	Lowest 20% of applications.
23	Apprentice utilization rate.	Top 20% of applications. Full points are awarded to applicants whose apprentice utilization rate is in the top 20% of applications. NA if no apprenticeable trade (score will be normalized as with other skipped questions).	Middle 20% of applications. NA if no apprenticeable trade (score will be normalized as with other skipped questions).	Lowest 20% of applications. NA if no apprenticeable trade (score will be normalized as with other skipped questions).
24	Inclusive apprentice recruitment.	Contractor (or applicant if self-performing) has a record of diverse apprentice utilization and strong strategy to recruit diverse apprentices.	Contractor (or applicant if self-performing) does not have a record of diverse apprentice utilization but has reasonable strategy to recruit diverse apprentices.	No record of diverse apprentice utilization and no strategy.
25	Inclusive apprentice utilization commitments.	Full points are awarded to applicants whose commitment to utilize diverse apprentices on the project (PCEF priority populations) is in the top 20% of all applications.	Middle 20% of all applications for diversity of apprentices utilized on the project.	Lowest 20% of all applications for diversity of apprentices utilized on the project.

Table W.2 - This is the scoring table for construction-related physical improvement projects that include a single site construction and a construction budget of \$500K or more in PCEF funds.

	Criteria	Full points	Partial Points	No Points
26	Journey/non-apprentice worker recruitment strategy.	Contractor has a strong record of recruitment, retention, and advancement of diverse workers and strong recruitment strategy for the proposed project.	Contractor has a moderate record of recruitment, retention, and advancement of diverse workers and reasonable recruitment strategy for the proposed project.	No record or strategy.
27	Journey/non-apprentice worker utilization commitments.	Full points are awarded to applicants whose commitment to employ diverse journey/non-apprentice workers on the project (PCEF priority population) is in the top 20% of all applications for diversity of journey/non-apprentice workers used on the project.	Middle 20% of all applications for diversity of non-apprentice workers used on the project.	Middle 20% of all applications for diversity of non-apprentice workers used on the project.
Budget				
28	Project budget complete and reasonable.	To receive full points the budget must be complete, clear, and appropriately scaled to the proposed project.	Budget is complete but is lacking in clarity or would benefit from modification/right sizing to the proposed project.	Budget is not complete and/or is not appropriate to the proposed project (e.g., too large, too small, missing key items, including extraneous items).
29	Project leverage	Scoring is based on the amount of leverage provided, based on a percent of the project budget. Projects with no leverage = 0 points, 10% = 1 point, 15% = 2 points, 20% = 3 points. Leveraged contribution does not have to be secured at the time the proposal is submitted. Funds can come from any non-PCEF source. Leverage contribution can be cash or in-kind.		

Small grant scoring – criterion shaded grey are scored by staff

Organizational Information				
	Criteria	Full point	Partial point	No points
1	Organization's purpose is to deliver programs that benefit people of color, women, people with disabilities, people with low income, and/or people who are chronically underemployed.	To receive full points the applicant must demonstrate that the primary purpose of their organization is to deliver programs that benefit communities identified in this criterion. This is the majority of the work they perform.	Organization delivers programming that benefits communities identified in this criterion, but it is not their primary purpose.	Organization's purpose does not align with criterion.
2	Organization demonstrates strong understanding and practice around community engagement, particularly focused on historically marginalized and culturally diverse communities.	Engagement reflects an understanding of the historically marginalized community(ies) the organization serves. If applicable, engagement activities are informed by cultural competence, principles of inclusion and/or collaboration.	Engagement shows some knowledge of historically marginalized community(ies) the organization serves and, if applicable, engagement is somewhat informed by cultural competence, principles of inclusion and/or collaboration	No evidence that organization understands the historically marginalized community(ies) they serve or that their work is informed by cultural competence, principles of inclusion and/or collaboration.
3	Staff (including leadership) and board of the organization reflect the community their proposed project is intended to benefit.	Majority (more than 50%) of staff (including staff leadership) and majority of the board of directors reflect the community the project is intended to serve. In the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience.	At least thirty percent of staff (including staff leadership) and thirty percent of board of directors reflect the community the project is intended to serve. In the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience	No representation or reflection of life experiences on staff or board of the community the project is intended to serve.

Organizational Information cont'd				
	Criteria	Full point	Partial point	No points
4	³ Organization provides benefits to employees.	The applicant organization provides health insurance benefits AND at least one of the following benefits: retirement, paid time off, other health benefits, family friendly practices, other defined benefit.	Applicant organization provides health insurance benefits only.	No benefits provided.
5	Application demonstrates organization's ability to manage funds responsibly.	Revenues are not less than expenditures <u>without reasonable explanation</u> , no audit finding of a material weakness (when audited financials are available); strong budget management practices. Clearly defined areas of authority over budget, consistent financial reporting practices, strong board oversight.	Organization has financial issue(s) but there is a plan for improvement. Financial management and controls are reasonable. Organization has more than one person (staff and/or board) with financial controls and budget management responsibilities.	Insufficient description of how grant funds will be managed. Material weaknesses in audit (if present) not addressed. No explanation provided for operating deficit.
Project description and scope				
6	Project description is complete and intended outcomes are clear.	Project description clearly states what the applicant intends to do, why, who the intended beneficiaries are, and what outcomes are expected.	Some questions remain regarding what the applicant intends to do, why, and/or what outcomes are expected.	Project description is incomplete and intended outcomes are not clear.
7	Services and activities described in the project scope will realistically result in intended outcomes.	Project services and activities have a strong likelihood to result in stated intended outcomes. Potential barriers have been identified and there is a plan to address them.	It The proposed services and activities could reasonably result in intended outcomes, however, questions remain	Services and activities are not likely to result in stated intended outcomes.

³ This criteria applies only to organizations with six or more full-time, year-round employees. Points associated with this criteria will be reallocated to other criteria within this category for smaller organizations.

Project description and scope cont'd				
	Criteria	Full point	Partial point	No points
8	Project team (including non-profit staff, contractors, and other partners) have professional and/or life experience that will support project success.	Applicant has put together a team with relevant professional and/or life experience and qualifications. The applicant has either identified all team members or provided a plan to secure team members who have the experience and qualifications needed for project success.	Project team members that have been identified have some relevant professional and/or life experience. Plans are not clear for securing additional team members with the needed experience and qualifications for the project team.	No experience. No plan.
Environmental benefits				
9	GHG emissions impact (GHG reduction or sequestration/\$ total budget for project life).	This criteria is calculated by staff for all proposals based on total project budget and GHG reduced or sequestered by project. Projects with greater impact relative to other applications will receive a higher score. Points awarded as follows: bottom 5% of applicants = 0 points, 6 to 11% = 1 points, 12 to 18% = 2 points, 19 to 25% = 3 points, 26 to 32% = 4 points, 33 to 39% = 5 points, 40 to 46% = 6 point, 47 to 53% = 7 points, 54 to 60% = 8 points, 61 to 100% = 9 points.		
10	GHG reduction/ sequestration will result from project activities that are unrelated to physical improvements.	Clear description of how the activities will contribute to GHG reductions, including sequestration. Explanation of approach is reasonable and informed by existing best practice or research.	Description provides a reasonable connection between project activities and GHG reductions, including sequestration. Explanation does not appear informed by best practices or research.	Project has little if any likelihood of resulting in future or indirect GHG reduction. Description of methods and estimates is lacking a solid basis for why the savings are likely.
11	Project provides meaningful and significant additional non-GHG environmental benefits.	Project includes meaningful and significant non-GHG environmental benefits including habitat creation/protection, water management, replacement of grass w/native plants, etc. Meaningful and significant refers to the scope, scale, and/or size (e.g., covers a wide area, affects a large number of people, affects critical species).	Project provides non-GHG environmental benefit, though the scale, scope, or size are modest.	No additional non-GHG environmental benefit.

Social benefits

	Criteria	Full points	Partial points	No points
12	Project reduces cost for people with low income and/or communities of color.	Project provides cost savings to households of people with low income and/or people of color (e.g., utility energy bills, transportation costs, food costs). Project reduces household costs for this item by at least 25 percent.	Project provides cost savings for people with low income and/or people of color either through 1) reduced household costs for relevant item by at least 10 percent or 2) savings to non-residential facilities owned or occupied by organizations that serve people with low income or people of color.	No evidence of cost savings for low income households and/or people of color or for facilities owned or occupied by organizations.
13	Project provides health benefits to PCEF priority populations.	Project provides meaningful health benefits specifically to PCEF priority populations (e.g., improved indoor air quality, access to high quality food, etc.).	Health benefits and beneficiary populations are general in nature (e.g., project reduces carbon, tree cover in spaces that are not specific to priority populations, etc.).	No health benefits.
14	Project improves climate resiliency by 1) addressing the harm to frontline communities caused by climate change, and/or 2) improving ability to withstand and adapt to existing and future climate impacts.	Project address current or future vulnerabilities to harm specific to PCEF priority population(s) that are caused by climate change. Examples of impacts of climate change include, but are not limited to, poor air quality resulting from wildfire, heat exposure from urban heat islands, and vector borne illness. The resiliency measures must be designed to reduce the identified current or future harm.	Project has identified general vulnerabilities to impacts of climate change and the proposed project employs general measures to improve climate resiliency.	Project does not improve climate resiliency.
15	Percent of project benefits to specific PCEF priority populations.	100 percent of project beneficiaries are PCEF priority populations appropriate to project type (e.g. if a clean energy, regenerative agriculture or green infrastructure project priority populations are people with low incomes and communities of color).	At least 75 percent of project beneficiaries are PCEF priority populations appropriate to project type.	Project does not benefit PCEF priority populations.

Social benefits cont'd				
	Criteria	Full points	Partial points	No points
16	Project provides other social benefit not already included in other criteria.	Proposal lists other social benefits not included in other criteria. Binary score.		
Workforce and contractor benefits				
17	Strategy for recruitment and use of diverse local contractors and subcontractors.	Applicant has strong strategy for recruitment and use of diverse local contractors and subcontractors.	Strategy for recruitment and use of diverse local contractors and subcontractors has some shortcomings.	No strategy for recruitment and use of diverse local contractors and subcontractors.
18	Project pays prevailing wages to workers in trades for which a prevailing wage is defined or provides benefits.	Pays, or requires contractors and subcontractors on the project to pay, prevailing wages and benefits to workers in trades for which prevailing wages are defined.	The project will pay or require contractors to pay for health insurance benefits to construction trade related workers; subcontractors will not be required to pay any benefits.	No requirements to pay prevailing wage or benefits to workers.
Budget				
19	Project budget complete and reasonable.	To receive full points the budget must be complete, clear, and appropriately scaled to the proposed project.	Budget is complete but would benefit from modification/right sizing to the proposed project.	Budget is not complete and/or is not appropriate to the proposed project (e.g., too large, too small, missing key items, including extraneous items).
20	Project leverage.	Projects with no leverage = 0 points, 5% = 1 point, 10% = 2 points, 15% = 3 points, 20% = 4 points. Leveraged contribution does not have to be secured at time of application. Funds can come from any non-PCEF source (e.g. other grants, donors, etc.). Leverage contribution can be cash or in-kind. Eligible in-kind contributions include labor, use of equipment necessary for project, others considered on case by case basis.		

Planning grant scoring – criterion **shaded grey** are scored by staff

Planning grants can be awarded scores across three categories – 1) Organizational information, 2) Project description and scope, and 3) Budget. Cells shaded in grey are scored by staff.

Organizational information			
Criteria	Full points	Partial points	No points
Organization’s purpose supports PCEF goals of providing benefit to people with low income, people of color, women, people with disabilities and people who are chronically underemployed.	Primary purpose of the applicant organization is to deliver programs that benefit the communities identified in this criterion.	Organization delivers programs that benefit communities identified in this criterion, but it is not their primary purpose.	Organization purpose does not align with criterion.
Organization demonstrates strong understanding and practice around community outreach and engagement, particularly focused on historically marginalized and culturally diverse communities.	Engagement reflects an understanding of the historically marginalized community(ies) the organization serves. If applicable, engagement activities are informed by cultural competence, principles of inclusion and/or collaboration.	Engagement shows some knowledge of historically marginalized community(ies) the organization serves and, if applicable, engagement activities are somewhat informed by cultural competence, principles of inclusion and/or collaboration	No evidence that organization understands the historically marginalized community(ies) they serve or that their work is informed by cultural competence, principles of inclusion and/or collaboration.
Staff (including leadership) and board of the organization reflect the community the proposed project is intended to benefit.	Majority (more than 50%) of staff (including staff leadership) and majority of the board of directors reflect the community the project is intended to serve; in the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience.	At least thirty percent of staff (including staff leadership) and thirty percent of board of directors reflect the community the project is intended to serve; in the case of projects whose beneficiaries are people who are low income or chronically underemployed this may include prior rather than current lived experience .	No representation or reflection of life experiences on staff or board of the community the project is intended to serve.

Organizational information cont'd			
Criteria	Full points	Partial points	No points
Applicant demonstrates ability to manage funds responsibly and effectively.	Strong practices for managing and accounting for funds. Clearly defined areas of authority over budget, consistent financial reporting practices, strong board oversight. If there is a fiscal sponsor, the roles, responsibilities, and budget management and financial controls between the applicant organization and the fiscal sponsor are clear and appropriate.	Practices for managing and accounting for funds are reasonable. Organization has more than one person (staff and/or board) with financial controls and budget management responsibilities. If there is a fiscal sponsor, there is reasonable agreement in place regarding financial controls.	Insufficient description of how grant funds will be managed and accounted for
Project team (including non-profit staff, contractors, and other partners) have relevant experience.	The project team members that have been identified have professional and/or life experience that prepares them for successful implementation of the proposed project. If applicable, application includes plan to secure additional project team members with appropriate experience.	Project team members that have been identified have professional and/or life experience that will help support successful implementation but it is not clear that the existing and/or proposed team will be fully prepared to successfully complete the proposed planning project	No experience, or plan to secure experience, provided.
Applicant is a small or emerging organization.	Points awarded to organizations that have fewer than six full time equivalent (FTE) employees or have been in operation for fewer than three years.		
Project description and scope			
The opportunity statement demonstrates understanding of issue and addresses climate and social justice.	It is clear from the opportunity statement that the project will address climate and social justice and that the applicant has a firm understanding of the issue they intend to address and how the planning grant will help address the issue or opportunity,	The proposal has some strengths but lacks clarity regarding the opportunity, how the planning grant will help address the issue or opportunity, and/or how the planning grant will address climate and social justice. Some questions remain.	Incomplete, not clear what issue or opportunity the application is hoping to address.

Project description and scope cont'd			
Criteria	Full points	Partial points	No points
Scope of planning process is clear, manageable, and likely to succeed.	Objectives are clear. Process centers equity and justice and, if applicable, identified partners are appropriate, outreach and engagement activities are well described, research and analysis needs have been identified and described,. Potential barriers have been identified and a plan to overcome them is included. Timeline is reasonable.	Objectives are clear and scope identifies appropriate questions to be answered, however, details regarding implementation of the planning grant leave questions as to whether the process is manageable and likely to succeed. Timeline may need modification.	Objectives are not clear. Scope has not identified any partners, stakeholders, activities or questions to be answered. Timeline likely to create problems.
Percent of benefits for project being planned that will go to specific PCEF priority populations.	100 percent of project beneficiaries are PCEF priority population(s) identified in 2.4 if the applicant answered Yes. If applicant answered No to question 2.4 they are not eligible for these points.	At least 75 percent of project beneficiaries are PCEF priority population(s) identified in 2.4 if the applicant answered Yes. If applicant answered No to question 2.4 they are not eligible for these points.	Fewer than 50 percent of project beneficiaries are PCEF priority population(s) identified in 2.4 if the applicant answered Yes.
Budget			
Project budget is complete and reasonable.	Budget is complete, clear, and appropriately scaled to the proposed project.	Budget is complete but would benefit from modification or right sizing to the proposed project.	Budget is not complete and/or is not appropriate to the proposed project (e.g., too large, too small, missing key items, including extraneous items).