

Grantor (Prime Sponsor)

Contractor

Contract No.

City of Portland

International Brotherhood of Boilermakers,
Iron Shipbuilders, Blacksmiths, Forgers &
Helpers, Loc. 72, Training & Apprenticeship
Trust DBA: Boilermaker's Training Tech

149016

This agreement for services is entered into by the Prime Sponsor, hereinafter referred to as the City and Boilermaker's Training Tech, hereinafter referred to as the Contractor. The Contractor shall provide services under the City's Comprehensive Employment and Training Act (CETA) Program in accordance with the provisions of this contract and applicable Federal Regulations. This contract consists of this sheet, Agreement for Services, Narrative, budget and attachments, and required forms.

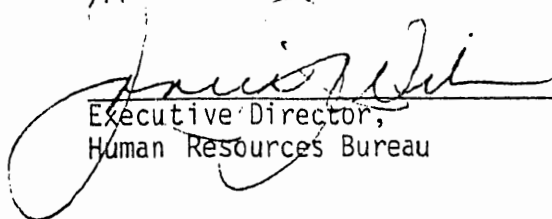
The Contractor shall perform the functions set forth under the terms and conditions established in this cost-reimbursement contract.

The functions of this contract shall be for not more than 6 months from January 10, 1980, and upon compliance with general conditions of this contract, not to exceed April 11, 1980 unless extended by City Council action.

In consideration of the foregoing, the City shall pay the Contractor allowable costs incurred in the performance of this contract, in an amount up to, but not to exceed \$6,531 to be paid from Federal funds received.

Dated this ___ day of _____, 19__.

Approved


Executive Director,
Human Resources Bureau

BOILERMAKER'S TRAINING TECH

By _____

Title _____

Approved

Director,
Training & Employment Division

CITY OF PORTLAND

By _____

Mayor

Approved as to Form

By _____

Auditor

City Attorney

AGREEMENT FOR SERVICES

149018

PARTIES:

CITY OF PORTLAND (City), City Hall, 1220 S.W. Fifth Avenue,
Portland, Oregon 97204.

INTERNATIONAL BROTHERHOOD OF BOILERMAKERS, IRON SHIP BUILDERS, BLACKSMITHS,
FORGERS AND HELPERS, LOCAL NO. 72, TRAINING AND APPRENTICESHIP TRUST
DBA: BOILERMAKER'S TRAINING TECH (Contractor), 3530 SE 17th,
Portland, Oregon

RECITALS:

- A. Upon consideration of previous performance and the continued market-ability of this skill, Boilermaker's Training Tech, the Contractor, is considered an appropriate agent to fulfill the terms of this contract.
- B. The City has funds to support this agreement derived from the U. S. Department of Labor (DOL) under Title II-D of CETA.
- C. It is therefore appropriate for the City to enter into a contract with Boilermaker's Training Tech, the Contractor, to provide the services herein described.

AGREED/CONTRACTOR:

1. Contractor shall comply with the goals and objectives stated in the Project Narrative and Participant Services Schedule. Contractor shall also evaluate all trainees based upon evaluation criteria specified in Attachment "B" of this agreement. Both the Beall Transliner Foreman and the Boilermaker Instructor will conduct evaluations.
2. Contractor shall make necessary staff time available to meet with City personnel on participant matters.
3. Contractor will provide on request of the City, such documents, reports and staff interview time as necessary to perform program evaluations, fiscal reviews, audits and monitoring following a two (2) day written notice from the City, and ten (10) working days for provision of requested reports and documents.
4. Participant files and records shall be open to inspection by designated City and DOL staff.
5. All fiscal records relating to this contract shall be open to inspection by designated City staff.
6. Contractor will provide all Orientation, Administrative and Programmatic information for all CETA funded activities and assures that a journeyman level instructor will be available from 5:00 p.m. through 12:00 midnight, Monday through Thursday to instruct CETA eligible trainees, except on days specifically designated as holidays.

7. Contractor shall be responsible for providing adequate supervision for CETA paid staff providing services under this contract.
8. Contractor will submit a Director's Monthly Narrative Report for each program month by the seventh day of the month following the month for which the report is due. The report will include descriptions and analyses of any project implementation difficulties and information on the effects of Corrective Action and necessary requests for Technical Assistance.
9. Contractor will submit to the City's TED Director copies of all requests for Federal grants that will affect the City's contract before submitting the request to the funding agency.
10. Contractor will submit to the City written administrative and programmatic procedures for all CETA related activities in its Agency, including copies of handbooks, within thirty (30) days of the date on which this agreement is executed.
11. Contractor will maintain participant confidentiality as required by the Federal Register of Tuesday, April 3, 1979, Vol. 44, No. 65 and any further restrictions deemed necessary by the City.
12. Contractor will not further subcontract any services provided under this contract.
13. Contractor agrees to submit a contract modification to the City in the event City policies, Federal Regulations, or funding levels require changes in program goals, compensation, or both.
14. Contractor will provide the City with its current Staff Compensation Plan which sets forth procedures for determining salary levels, merit increases and cost-of-living increases not more than thirty (30) days after the execution of this agreement. Contractor further agrees to submit any changes to the document within thirty (30) days of their effective date.
15. Contractor will conduct all interviews pertinent to a participant's entering training under this agreement.
16. Contractor agrees to replace no trainees if any terminate after 80 hours of training has taken place. Participants who terminate prior to the completion of 80 hours will be replaced by other City CETA participants.
17. Contractor agrees to consider for termination any trainees who miss 21 unexcused hours of training or more.
18. Contractor will submit a formal notice for a conference to assigned Case Management staff 48 hours in advance of any termination of a trainee.
19. Contractor agrees to maintain on file three (3) and six (6) month evaluations of participants' skill development based upon timelines specified in the training plan.

AGREED/CITY (HRB):

1. City will provide the documents, regulations, manuals and payment forms necessary to operate the project in accordance with system policies, local and federal laws and regulations; and further agrees to update them in a timely manner.
2. City will approve or disapprove modifications to the contract in the event City Policies, Federal Regulations, or funding levels require changes in program goals, compensation, or both.
3. City agrees that all supportive services normally provided to all CETA participants will be provided to trainees in this agreement. In addition, the City of Portland will cover the cost of protective glasses, welding hood and gloves for all trainees covered in this agreement.
4. City agrees to refer only those City residents involved as CETA participants to the Contractor to be considered for enrollment in the training program described herein. Trainees will be selected by the Contractor's lead instructor based on answers to interview questions specified on Attachment "C" of this agreement.
5. City agrees that if more than 10 referrals score equally on the interview questions, CETA participants with the earliest date of application will be selected for training.
6. City shall provide technical assistance in completing required reporting requirements.
7. City shall supply all required reporting forms to the Contractor.
8. City shall monitor participant activities based on goals, objectives, productivity indicators and activities found in the project proposal.
9. City will send CETA participants to be interviewed by the Contractor's lead instructor.
10. City will refer those participants with verifiable tenth grade reading skill and manual dexterity as determined by the Training and Employment Division's Intake, Assessment and Orientation Unit.

GENERAL CONDITIONS:

1. Prior to commencing its performance of this contract, Contractor shall deliver to the City Auditor evidence:
 - a. that all persons handling funds received or disbursed under this contract are covered by a Fidelity Bond in the amount of one hundred thousand (100,000) dollars or one hundred (100) percent of the estimated forty-five (45) day cash flow, whichever is less. If the bonding is unavailable to Contractor, a third party trustee may be appointed;

- b. of a Standard Liability Insurance Policy in the single limit of \$300,000 and provide the City Auditor with an endorsement thereto naming the City as an additional insured and protecting the City, its agents and employees from claims for damages arising in whole or in part out of the performance of this contract;
- c. that all property and equipment purchased or received by Contractor or pursuant to this contract is insured against fire, theft and destruction.
- d. that the above policies of insurance are in force and will not be cancelled without thirty (30) days prior written notice by certified mail to the City; and
- e. that Contractor has been certified as a Vendor by the City Contract Compliance Officer.

If approved as self-insured by the City Attorney, the Contractor shall deliver to the City Auditor, in lieu of a Standard Liability Insurance Policy, evidence that they agree to hold harmless, defend and indemnify the City, its agent and employees from any and all claims for damages arising in whole or in part out of Contractor's performance of this contract.

If the Contractor enters more than one contract with the City, insurance and bonding for each separate contract shall be furnished, together with the proper endorsements. Failure to maintain current insurance, bonding and proper endorsements for each separate contract shall result in the withholding of payment to the Contractor or termination of the contract.

2. Contractor will provide the City, except where one is already on file with the City, with a current Personnel Policy which sets forth procedures for hiring, firing and grievances, and which identifies all paid holidays. Contractor further agrees to submit any changes to the document within thirty (30) days of their effective date.
3. Contractor will provide the City, except where one is already on file with the City, a written Affirmative Action Plan and will submit any changes in the Plan to the City within thirty (30) days of their effective date.
4. Contractor will provide the City, except where one is already on file with the City, its Articles of Incorporation and By-Laws, the Internal Revenue Service Determination of Tax Exempt Status, and the names and signatures of those persons authorized to act as agents for the Contractor. Contractor further agrees to submit any changes in these documents to the City within thirty (30) days of their effective date.
5. Contractor will comply with the provisions of the Civil Rights Compliance Statement, attached as Exhibit "D".
6. Contractor shall comply with the provisions of the Oregon Revised Statutes, Chapter 279, relating to public contracts.

7. Contractor shall comply with the provisions of the Oregon Safe Employment Act, Chapter 654, relating to places of employment, safety and health.
8. All items with a purchase price of one hundred (100) dollars or more and purchased hereunder shall be purchased in the name of the City. Such purchases shall be for cash and not include any credit terms and shall be reported to the City within ten (10) days, tagged by the City, included in the City's Property Control, and shall be the property of the City. Contractor shall maintain an acceptable and current log of this property and property acquired under previous contracts with the City.
9. All non-expendable items shall be returned to the City within ten (10) days after the contract has terminated.
10. Contractor shall submit the required program reports (refer to Exhibit "C") by the fifth working day of each month. Reports shall be completed accurately in conformance with the guidelines and monitoring directions provided by the City. The City reserves the right to delay reimbursement if such reports are not received on the date specified.
11. The City shall supply all required reporting forms to Contractor.
12. Contractor shall maintain all fiscal and program performance records pertaining to this contract during the contract period. In the event of dissolution of the corporation or termination of the contract, said records shall be turned over to the City in an orderly and useful condition prior the receipt of final reimbursement.
13. The City shall provide management support and shall monitor and evaluate the services provided hereunder to assure that the goals and objectives of the contract are being met. Contractor shall make staff and records available for this purpose. Technical assistance shall be provided to Contractor upon request. Program progress shall be reported to the City Council upon request and at least once a year.
14. Contractor shall submit to the City one (1) copy of all formal documents produced under this contract.
15. The term "approval by the City" means written approval by the Director of the Training and Employment Division. Unless otherwise specified, documents to be submitted to the City by the Contractor shall be regarded as received when received at the offices of the Training and Employment Division.
16. Compensatory time accrued by any employee performing services under this contract shall be taken within thirty (30) days of accrual to be charged as a contract cost. Time not taken within this period shall become the sole risk and expense of the Contractor.

PERIOD OF PERFORMANCE

Performance under this contract will commence January 10, 1980 and continue through a period not to exceed April 11, 1980.

COMPENSATION - METHOD OF PAYMENT

1. Total compensation will not exceed \$6,531.
2. An advance shall be made to cover the cost of the Contractor's initial expenses for operation, not to exceed the sum of \$ N/A upon receipt of a written request from the Contractor.
3. The additional amounts due after the initial advance shall be reimbursed based upon receipt of the required Accounting Report Forms (refer to Exhibit "C"), the original, with the appropriate documentation attached. All reimbursement documents must be received by the fifth working day of each month. Reimbursement documents not received by the time specified may result in payments being withheld and made the following month. Reimbursement documents not received by the twentieth (20th) day of the month may result in termination of contract.
4. All funds received from the City shall be used by the Contractor as set forth in the budget (refer to Exhibit "B"). Funds not so used shall be returned to the City within thirty (30) days after the end of the contract period. Any cost incurred by the Contractor over and above the agreed sums as set out in the Budget shall be at the sole risk and expense of the Contractor.
5. The amount of cash advance issued in accordance with paragraph 2 of this provision shall be recovered based on the Advance Recovery Schedule that HRB-TED Fiscal Unit will furnish the Contractor. Any unrecovered cash advance shall be remitted by the Contractor within sixty (60) days after the termination of the contract.
6. All payments made pursuant to this contract are subject to post audit. The City may perform spot audits at its discretion at any time during the contract period.
7. All final payment documents shall be received within forty-five (45) days following the end of the contract period. Final payment documents received after forty-five calendar days following the end of the contract period shall not be processed unless the deadline is extended by the Commissioner-in-Charge.
8. Upon termination of any employee performing services under this contract, only the vacation time accrued during the period covered by this contract shall be an allowable reimbursable cost.

CONTRACT MODIFICATION

1. Any proposed changes in the Participant Services Schedule must be submitted to the Commissioner-in-Charge and shall not become effective until the Commissioner-in-Charge has given written approval and filed the approved documentation with the City Auditor.
2. An amendment to the project operating budget may be executed with the written approval of the CETA Director if the full cost, as amended, does not exceed the amount stated in the contract.
3. Budget line item overruns of 5% or \$1,000, whichever is less, are allowable without a budget amendment on items within the Materials and Services category, except for out-of-town travel, if it does not increase the total for the category.

TERMINATION

1. This contract may be terminated by either party at any time by giving a thirty (30) day advance written notice by certified mail for willful failure or refusal of the other to perform faithfully the contract according to its terms.
2. The contract may also be terminated at any time by the City by giving written notice if its Federal, State or local grants are suspended or terminated during the contract period. In the event of termination, the Contractor shall be entitled to reimbursement for allowable costs incurred up to the date of termination indicated in the written notice.

ASSIGNMENT

1. The Contractor has been selected by the City for this work because of its particular experience in this program area. This contract is personal between the parties and the Contractor shall not assign or subcontract in whole or part hereof without prior written consent of the City.
2. In the event the City decides to assign their interest in this contract in whole or part, the City shall give written notice of the assignment to the Contractor ten (10) days prior to the assignment.

ASSURANCES AND CERTIFICATIONSGeneral Assurances

1. The prime sponsor assures that it will fully comply with the requirements of the Comprehensive Employment and Training Act, all Federal regulations issued pursuant to the Act, and with its Comprehensive Employment and Training Plan, as approved by the Department of Labor.

2. The prime sponsor, in operating programs funded under the Act, assures that it will administer its programs under the Comprehensive Employment and Training Plan in full compliance with safeguards against fraud and abuse as set forth in CETA and the CETA regulations; that no portion of its CETA program will in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any persons on the grounds of race, color, national origin, religion, age, sex, handicap, or political affiliation or belief; that it will target employment and training services to those most in need of them.
3. The prime sponsor, in operating programs for youth funded under Title IV of the Act further assures that:
 - a. Applications will be coordinated to the maximum extent feasible with the plans submitted under Title II, but services to youth under that title shall not be reduced because of the availability of financial assistance under Title IV, per Sec. 436(a)(2).

Additional Assurances

4. In administering programs under CETA, the prime sponsor assures and certifies that:
 - a. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352).
 - b. It will comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (P.L. 91-646) which requires fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
 - c. It will comply with the provisions of the Hatch Act which limit the political activity of certain State and local government employees.
 - d. For grants, subgrants, contracts, and subcontracts in excess of \$100,000, or where the grant officer has determined that orders under an indefinite quantity contract or subcontract in any year will exceed \$100,000, or if a facility to be used has been the subject of a conviction under the Clean Air Act (42 U.S.C. 1857c-8(c)(1)) or the Federal Water Pollution Control Act (33 U.S.C. 1319(c)) and is listed by the Environmental Protection Agency (EPA) or is not otherwise exempt, the grantee assures that: (1) no facility to be utilized in the performance of the proposed grant has been listed on the EPA List of Violating Facilities; (2) it will notify the RA, prior to award, of the receipt of any communication from the Director, Office of Federal Activities, U. S. Environmental Protection Agency, indicating that a facility to be utilized for the grant is under consideration to be listed on the EPA List of Violating Facilities; and (3) it will include substantially this assurance, including this third part, in every nonexempt subgrant, contract, or subcontract.

BOILERMAKERS NO. 72
Apprenticeship & Training Tech - CETA
PO Box 12245
Portland, Oregon 97212

ATTACHMENT "A"

Beall Transliner

Subjects: 3 month session

Program orientation (lecture)

Safety (lecture)

Communication (lecture)

Safety in oxy-fuel cutting and practice (Victor Safety Film)

Weld symbols (Hobart system)

Blueprint reading for welders and fitters (Hobart system) + shopmath

Material handling basic (lifting, etc.)

Principles of electricity (lecture and hand out materials)

Welding metallurgy (Film strip)

Welding applications (Film strip and lecture)

Proper use of hand tools (hand out and lecture)

Safety and use of power tools (demonstration and practice)

Basics in arc welding (fundamentals)

Study of aluminum (lecture and hand outs)

Mig welding of aluminum (practice)

Tig welding of aluminum (practice)

Fabrication of aluminum (practice)

Beall Transliner Project - 12 weeks period

Students must meet minimum performance criteria for each of the objectives in the following unit areas.

Reporting period - Week 1

Program orientation and safety

Reporting period - Week 2

Safety, Oxy-Fuel cutting and practice - Weld symbols

Reporting period - Week 3

Safety, Oxy-Fuel cutting and practice - Blueprint reading

Reporting period - Week 4

Safety, Oxy-Fuel cutting and practice - Principles of electricity

Reporting period - Week 5

Safety, Oxy-Fuel cutting and practice - Welding applications, Basic Arc welding

Reporting period - Week 6

Mid-period evaluations

Reporting period - Week 7

Mig and Tig, Arc welding and fabrication - Proper use of hand tools

Reporting period - Week 8

Mig and Tig, Arc welding and fabrication - Proper use of power tools

Reporting period - Week 9

Mig and Tig, Arc welding and fabrication - welding metallurgy

Reporting period - Week 10

Mig and Tig, Arc welding and fabrication - Study of aluminum

Reporting period - Week 11

Mig and Tig, Arc welding and fabrication - Fabrication of aluminum projects

Reporting period - Week 12

Final evaluation and testing

Types of evaluation procedures used to assess student performance:

1. Attendance in class
2. Test questions
3. Competency in practical skills as evaluated by Boilermaker instructor and Beall foreman.
4. Mid-period exams
5. Positive work attitude as evaluated by a participants' classroom attendance.
6. Final exams

Achievement determined by:

During this 12 week period the fundamentals of three welding processes will be covered, emphasizing the Mig welding process of aluminum.

1. Competency in meeting API welding and fabrication standards.
2. Positive work attitude based upon classroom attendance.
3. Weld tests and written tests.

ATTACHMENT "C"

Beall prospective interview questions/trainees

5 points per question

Complete answers (including explanations) qualify for a full five points. In case of tie scores those first to apply to the City CETA program will enter training.

1. Question(s) addressing interest and background in working with hands.
2. Do you have problems working in high places? Any fear of heights?
3. Have you had any experience working in confined quarters or being closed in while working?
4. Do you have any lifting restrictions in terms of weight?
5. Do you have any history of back injury? Will this keep you from performing duties requiring bending, lifting, kneeling or working in cramped conditions?
6. Hypothetical/situational question regarding instructor criticism.
7. Do cold, dirty and greasy conditions bother you? Have you been exposed to these conditions in past work experience?
8. Have you had a history of asthma or lung conditions? Does this condition presently bother you?
9. Do you have problems with shift work? Explain.
10. Are you presently under a doctor's care? If so, for what condition?
11. Do you have any vision problems? If so, to what degree? Do you have corrective lenses?

Boilermaker's Training Tech
Program Budget

APPROPRIATION UNIT
LINE ITEM WORKSHEET

14901E

Code	Object Title	Administration	Participant Services	TOTAL
110	Full Time Employees	4,578		4,578
120	Part-Time Employees			
130	Federal Program Equivalent			
140	Overtime			
150	Premium Pay			
170	Benefits	1,603		1,603
190	Lease-Labor Turnover			
100	Total Personal Services	6,181		6,181
210	Professional Services			
220	Utilities			
230	Equipment Rental			
240	Repair & Maintenance			
260	Miscellaneous Services			
310	Office Supplies			
320	Operating Supplies		200	200
330	Repair & Maint. Supplies			
340	Minor Equipment & Tools			
350	Clothing & Uniforms			
380	Other Commodities-External			
410	Education			
420	Local Travel		150	150
430	Out-of-Town Travel			
440	Space Rental			
450	Interest			
460	Refunds			
470	Retirement System Payments			
490	Miscellaneous			
510	Fleet Services			
520	Printing Services			
530	Distribution Services			
540	Electronic Services			
550	Data Processing Services			
560	Insurance			
570	Telephone Services			
580	Intra-Fund Services			
590	Other Services-Internal			
200-500	Total Materials & Services		350	350
610	Land			
620	Buildings			
630	Improvements			
640	Furniture & Equipment			
600	Total Capital Outlay			
700	Other			
	TOTAL	6,181	350	6,531

BUDGET JUSTIFICATION

149014

PERSONNEL

DATE _____

PROJECT NO. _____

PROJECT TITLE Boilermaker's Training Tech Program Budget

(A) Number of Persons	(B) Position or Title	(C) Monthly Salary Rate (Full-time)	(D) Percent of time on Project	(E) No. of Months on Project	(F) Cost (AxCxDxE)
1	Instructor	1526	100	3	4,578
SUBTOTAL, PERSONNEL					4,578
35 * % FRINGE BENEFITS					1,603
TOTAL, PERSONNEL					6,181

*Indicate fringe benefits as a percentage of "Subtotal, Personnel"

149014

BUDGET JUSTIFICATION
MATERIALS AND SERVICES

DATE _____

PROJECT NO. _____

PROJECT TITLE Boilermaker's Training Tech Program Budget - Participant Services

To extent possible, use format indicated below.

CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
320	<u>Operating Supplies</u> (gasoline, motor oils, paper, pencils, drafting equipment, technical equipment less than \$100) @ \$67/mo. X 3 mo.	200	200
420	<u>Local Travel</u> (Bus passes, tickets, participant mileage) 10 participants @ \$5.00/mo. X 3 mo.	150	150

ASSURANCE OF COMPLIANCE WITH
CITY OF PORTLAND AFFIRMATIVE ACTION PLAN

14903E

Boilermaker's Training Tech (hereinafter called the "Contractor")
HEREBY AGREES THAT it will comply with the City of Portland Affirmative Action
Plan as stated in City Ordinance 144724, dated November 10, 1977, and the Fed-
eral Guidelines contained in Revised Code 4 of the U. S. Department of Labor, to
the end that no person who applies for employment shall, on the ground of race,
color, religion, age, sex, national origin, or handicap, be excluded from parti-
cipation in, be denied the benefits of, or be otherwise subjected to discrimina-
tion under any program or activity for which the Contractor receives City of Port-
land financial assistance; and HEREBY GIVES ASSURANCE THAT it will immediately take
any measures necessary to effectuate this agreement.

The "equal employment opportunity doctrine" is more than a directive prohibiting
discriminatory practices; rather, it is a doctrine that requires positive meas-
ures to assure an equal opportunity for meaningful employment of those persons
who have been victims of discrimination. This doctrine extends to all areas of
employment and to all relations with employees, including recruitment, selection
and placement, compensation, promotion and transfer, disciplinary measures, de-
motions, layoffs and terminations, testing and training, daily working conditions,
awards and benefits, and all other terms and conditions of employment. The Affir-
mative Action Plan calls for:

1. An improvement of employment opportunities for minority group persons and
women in all employee classifications.
2. An improvement of career opportunities for minority groups and women employees.
3. An increased awareness of "institutional" biases through education and training
to achieve its eradication.
4. An explanation to minority group organizations of the programs, employment and
training opportunities, and the qualifications required for positions in the
Contractor's organization.
5. An active education program which will keep management, supervisors and em-
ployees informed of their social and civil rights and responsibilities.

The Contractor hereby recognizes and agrees that an Assurance of Compliance with the
City of Portland's Affirmative Action Plan is given in consideration of and for the
purpose of obtaining any and all City contracts or other financial assistance ex-
tended after the date hereof to the Contractor by the City, including instalment
payments after such date on account of applications for City financial assistance
which were approved before such date. The Contractor recognizes and agrees that
such City financial assistance will be extended in reliance on the representations
and agreements made in this Assurance, and that the City of Portland shall have the
right to seek judicial enforcement of this Assurance. This Assurance is binding on
the Contractor, its successors, transferees, and assignees, and the person whose
signature appears below is authorized to sign this Assurance on behalf of the Con-
tractor.

Dated _____

By _____

(Contractor's Mail Address) _____

Title _____

14901A

EXHIBIT C

149012

PUBLIC SERVICE EMPLOYMENT PROGRAM
MONTHLY INVOICE

SPONSOR
CITY OF PORTLAND
HUMAN RESOURCES BUREAU
TRAINING & EMPLOYMENT DIVISION
522 S. W. 5th, Rm. 612
Portland, Oregon 97204
248-4710

CURRENT DATE: _____

AGENCY NAME AND MAILING ADDRESS: _____

PERIOD COVERED

FROM: _____

TO: _____

CONTRACT NUMBER: _____

ZIP CODE _____

TELEPHONE NUMBER _____

PREPARED BY _____

FOR OFFICE USE ONLY
P/O # _____
ECU # _____
F/B RATE _____
ACTUAL TO CONTRACTUAL RATE _____
CONTRACTUALLY OBLIGATED AMOUNT _____
CONTRACT # _____

EMPLOYEE NAME	BASE PAY	For Office Use Only	FICA	SAIF	HDSP.	LIFE INS.	RETIREMENT	DENIAL	OTHER (SPECIFY)	TOTAL F/B	TOTAL PAY
TOTALS											

CONTACT SUPERVISOR OR DESIGNEE _____ TITLE _____ DATE _____

149012

PUBLIC SERVICE EMPLOYMENT TIME SHEET

Agency Name _____

Agency Address _____

Phone Number _____

Participant's Name _____

Participant's Social Security Number _____

For Month and Year: _____

Base Pay for the Month: _____

Day of Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Hours Worked																
Day of Month	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
Hours Worked																

I CERTIFY TO THE ACCURACY OF THIS TIME SHEET:

Participant's Signature _____

Supervisor's Signature _____

149012

EQUAL EMPLOYMENT OPPORTUNITY REPORT

FORM AEO 10

TOTAL SHEET

MANAGER'S SIGNATURE _____

INDUSTRY _____

REPORTING QUARTER 1 2 3 4

DATE _____

(PLEASE CIRCLE ONE)

JOB CATEGORIES	TOTAL	MALE	FEMALE	MALE					FEMALE				
				W	B	H	A/PI	AI/AN	W	B	H	A/PI	AI/AN
1. OFFICIALS & ADMINISTRATORS													
2. MANAGERS													
3. TECHNICIANS													
4. PROFESSIONAL SERVICE													
5. PROFESSIONALS													
6. OPERATIONAL													
7. SERVICE													
8. UNCLASSIFIED													
9. UNEMPLOYED													
TOTAL EMPLOYEES													

KEY: W = "White" (Not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, and the Middle East.

B = "Black" (Not of Hispanic origin): All persons having origins in any of the Black racial groups.

H = "Hispanic": All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

A/PI = "Asian or Pacific Islanders": All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands, (China, Japan, Korea, Philippine Islands, and Samoa.)

AI/AN = "American Indian or Alaskan Native": All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

PREPARED BY _____

DATE PREPARED _____

REVISED 5/78

EECC CATEGORY
OFFICIALS & ADMINISTRATORS

FORM: AAO 12-1

DATE SUBMITTED _____

REPORTING QUARTER 1 2 3 4
(PLEASE CIRCLE ONE)

Total

A. POSITIONS AUTHORIZED BY 78-79 BUDGET	
B. POSITIVE CHANGES AUTHORIZED	
C. TOTAL POSITIONS AUTHORIZED (A+B)	
D. FILL RATIO 78-79 BY QUARTER	
E. FILL RATIO, JULY 1, 1978	
* F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)	
G. VACANCY PERCENTAGES	
H. VACANCY RATE YEAR TO DATE (E:G)	
I. QUARTER GOALS # METRICALLY % PERCENTAGE	
J. VACANCY STATUS, JULY 1, 1978	
K. POSITIONS HIRED THIS QUARTER	
L. POSITIONS HIRED YEAR TO DATE	
M. CURRENT VACANCY STATUS (THIS QUARTER)	
NOTE: OMIT THIS LINE FOR AFFIRMATIVE ACTION OFFICE USE ONLY	
N. VACANCY RATE YEAR TO DATE	
O. EMPLOYMENT AUTHORITY	
P. GOALS MET TO DATE: # METRICALLY	
Q. GOALS MET TO DATE: % PERCENTAGE	

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS, PLEASE EXPLAIN WHY.

	M	F	MIN.
G.		14.5%	8.4%
H.			
I.			
J.			
K.			
L.			
M.			
N.			
O.			
P.			
Q.			

MALE					FEMALE				
W	B	H	M/PI	R/E	W	B	H	M/PI	R/E

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

Director _____
 EEO-1013

EEOC CATEGORY
 PROFESSIONALS

FORM: AAO 10-2
 DATE SUBMITTED _____
 REPORTING QUARTER 1 2 3 4
 (PLEASE CIRCLE ONE)

Total

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT
 CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS,
 PLEASE EXPLAIN WHY.

A. POSITIONS AUTHORIZED FY 78-79 BUDGET														
B. POSITIVE CHANGES AUTHORIZED														
C. TOTAL POSITIONS AUTHORIZED (A+B)														
D. FILLING 78-79 BY DEPARTMENT														
E. TOTAL HIRINGS, JULY 1, 1978														
* F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)		M	F	MIN.										
G. WHITE PERSONNEL			44.5%	8.4%										
H. WHITE M/F RATIO (E/G)														
I. QUOTIENT RATIO: # MERITICAL % FORTYFOUR														
J. WHITE STATUS, JULY 1, 1978														
K. PERSONS HIRED THIS QUARTER														
L. PERSONS HIRED YEAR TO DATE														
M. CURRENT WHITE RATIO STATUS (THIS QUARTER)														
* NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."														
N. WHITE M/F RATIO														
O. ACTUAL WHITE RATIO														
P. PERSONS ACT TO DATE: # MERITICAL														
Q. PERSONS ACT TO DATE: % FORTYFOUR														

* NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

DATE: 129018
 OFFICE: _____
 DISTRICT: _____

EECC CATEGORY
TECHNICIANS

FORM: MO 18-3

DATE SUBMITTED: _____

REPORTING QUARTER: 1 2 3 4
 (PLEASE CIRCLE ONE)

TOTAL

A. POSITIONS AUTHORIZED FY 78-79 BUDGET		COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS, PLEASE EXPLAIN WHY.												
B. POSITIONS FILLED AUTHORIZED														
C. OPEN POSITIONS AUTHORIZED (A-B)														
D. FUNDING 78-79 FY THROUGH														
E. OPEN POSITIONS, JULY 1, 1978														
F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)		M	F	MIN.										
G. WHITE TECHNICIANS			41.5%	8.4%										
H. WHITE M/F RATIO (G/G)														
I. OPENINGS BY # METRICAL / % PERCENTAGE					TIME				FUTURE					
J. POSITIONS STARTS, JULY 1, 1978					W	B	H	W/P	R/A	W	B	H	W/P	R/A
K. POSITIONS HIRED THIS QUARTER														
L. POSITIONS HIRED YEAR TO DATE														
M. CURRENT VETERAN STATUS (THIS QUARTER)														
N. POSITIONS HIRED THIS QUARTER FOR AFFIRMATIVE ACTION OFFICE USE ONLY														
O. POSITIONS HIRED YEAR TO DATE														
P. POSITIONS HIRED YEAR TO DATE: # METRICAL														
Q. POSITIONS HIRED YEAR TO DATE: % PERCENTAGE														

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

EEOC CATEGORY
PROTECTIVE SERVICE

FORM: A90 10-4

DATE SUBMITTED _____

REPORTING QUARTER 1 2 3 4

(PLEASE CIRCLE ONE)

149076

DISTRICT _____

OFFICE _____

TOTAL

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS, PLEASE EXPLAIN WHY.

A. POSITIONS AUTHORIZED FY 78-79 BUDGET																			
B. POSITIONS CHANGES AUTHORIZED																			
C. TOTAL POSITIONS AUTHORIZED (A+B)																			
D. PROJECTED 78-79 FY TURNOVER																			
E. TOTAL EMPLOYEES, JULY 1, 1978																			
* F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)		M	F	MIN.															
G. WHITE EMPLOYEES			44.5%	8.4%															
H. WHITE HIRED (C+G)																			
I. ONE-YEAR GOALS # NUMERICAL % PERCENTAGE																			
J. VACANCY STATUS, JULY 1, 1978																			
K. EMPLOYEES HIRED THIS QUARTER																			
L. EMPLOYEES HIRED YEAR TO DATE																			
M. CURRENT EMPLOYEE STATUS (THIS QUARTER)																			
FOR AFFIRMATIVE ACTION OFFICE USE ONLY																			
N. WHITE EMPLOYEES																			
O. WHITE EMPLOYEES HIRED																			
P. GOALS MET TO DATE: # NUMERICAL																			
Q. GOALS MET TO DATE: % PERCENTAGE																			

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

EEOC CATEGORY
PARA PROFESSIONALS

FORM NO 1B-5

DATE SUBMITTED _____

REPORTING QUARTER 1 2 3 4
(PLEASE CIRCLE ONE)

Total

A. POSITIONS AUTHORIZED FY 78-79 BUDGET

B. POSITIONS CARRIED OVER FROM FY 77-78

C. TOTAL POSITIONS AUTHORIZED (A+B)

D. POSITIONS 78-79 BY TURNOVER

E. TOTAL POSITIONS, JULY 1, 1978

F. PROMOTED JOB CARRIERS FY 78-79 (C-D) - (E)

G. PROMOTION RATE

H. PROMOTION RATE (%G)

I. CONTRACTS # NUMERICAL
% PERCENTAGE

J. CURRENT STATUS, JULY 1, 1978

K. POSITIONS Hired THIS QUARTER

L. POSITIONS Hired YEAR TO DATE

M. CURRENT PROMOTION STATUS (THIS QUARTER)

N. POSITIONS Hired THIS QUARTER FOR AFFIRMATIVE ACTION OFFICE USE ONLY

O. POSITIONS Hired YEAR TO DATE

P. POSITIONS Hired YEAR TO DATE

Q. POSITIONS Hired YEAR TO DATE: # NUMERICAL

R. POSITIONS Hired YEAR TO DATE: % PERCENTAGE

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS, PLEASE EXPLAIN WHY.

	M	F	MIN.	EEOC					AFFIRMATIVE ACTION											
				W	B	H	M/P	U/A	W	B	H	M/P	U/A							
F		44.5%	8.4%																	
G																				
H																				
I																				
J																				
K																				
L																				
M																				
N																				
O																				
P																				
Q																				
R																				

NOTE: IF PROMOTED JOB CARRIERS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

ETOC CATEGORY
OFFICE/CLERICAL

FORM: APO 1B-6

DATE SUBMITTED _____

REPORTING QUARTER 1 2 3 4
(CHECK ONE)

TOTAL

A. POSITIONS AUTHORIZED FY 78-79 BUDGET

B. POSITIONS CURRENTLY AUTHORIZED

C. TOTAL POSITIONS AUTHORIZED (A+B)

D. EMPLOYED 78-79 BY TITLE/CLASS

E. TOTAL EMPLOYED, JULY 1, 1978

* F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)

G. WHITE EMPLOYEES

H. WHITE EMPLOYEES (%)

I. ONE-YEAR COLS: # NUMERICAL

J. ONE-YEAR COLS: % PERCENTAGE

K. EMPLOYED SINCE, JULY 1, 1978

L. EMPLOYED HIRED THIS QUARTER

M. EMPLOYED HIRED YEAR TO DATE

N. EMPLOYED HIRED STATUS (THIS QUARTER)

O. EMPLOYED HIRED THIS QUARTER: AFFIRMATIVE ACTION OFFICE USE ONLY

P. EMPLOYED HIRED

Q. EMPLOYED HIRED

R. EMPLOYED HIRED TO DATE: # NUMERICAL

S. EMPLOYED HIRED TO DATE: % PERCENTAGE

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT
CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS,
PLEASE EXPLAIN WHY.

	M	F	MIN.	RACE					ETHNICITY						
				W	B	H	M/PT	A/O	W	N	H	Other			

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

CONTRACT NO. _____
 DATE _____

EECC CATEGORY
 SKILLED CRAFT

FORM A60 1B-7

DATE SUBMITTED _____

REPORTING QUARTER 1 2 3 4
 (PLEASE CIRCLE ONE)

TOTAL

COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT
 CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS,
 PLEASE EXPLAIN WHY.

A. ITEMS AUTHORIZED FY 78-79 BUDGET																			
B. POSITION OPENES AUTHORIZED																			
C. TOTAL POSITIONS AUTHORIZED (A+B)																			
D. PROJECTED 78-79 FY THROUGH																			
E. TOTAL EMPLOYEES, JULY 1, 1978																			
F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)		M	F	MHI															
G. EMPLOYED MINORS			44.5%	8.4%															
H. EMPLOYED RATE (G/G)																			
I. ONE-YEAR GOALS # NUMERICAL % PERCENTAGE																			
J. EMPLOYE STATUS, JULY 1, 1978																			
K. EMPLOYEES HIRED THIS QUARTER																			
L. EMPLOYEES HIRED NEAR TO FAIL																			
M. CURRENT EMPLOYE STATUS (THIS QUARTER)																			
EMPLOYEES HIRED THIS QUARTER FOR AFFIRMATIVE ACTION OFFICE USE ONLY																			
N. EMPLOYED MINORS																			
O. EMPLOYED RATE																			
P. GOALS MET TO DATE: # NUMERICAL																			
Q. GOALS MET TO DATE: % PERCENTAGE																			

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

CONTRACTOR _____
 EEF77J _____

EECC CATEGORY
 SERVICE/MAINTENANCE

FORM: AAO 10-6
 DATE SUBMITTED _____
 REPORTING QUARTER 1 2 3 4
 (SEE SCHEDULE FOR)

	TOTAL													
A. POSITIONS AUTHORIZED FY 78-79 BUDGET		COMMENT: IF PERSONS HIRED DURING THIS QUARTER DID NOT CONTRIBUTE TOWARD YOUR AFFIRMATIVE ACTION GOALS, PLEASE EXPLAIN WHY.												
B. POSITION CHANGES AUTHORIZED														
C. TOTAL POSITIONS AUTHORIZED (A+B)														
D. PROJECTED 78-79 FY FUNDING														
E. TOTAL PERSONS, JULY 1, 1978														
F. PROJECTED JOB OPENINGS FY 78-79 (C+D) - (E)		M	F	MIN.										
G. FUNDING PERCENTAGES			44.5%	8.4%										
H. FUNDING RATE (F:G)														
I. ONE-YEAR GOALS # NUMERICAL % PERCENTAGE														
J. EMPLOYEE STATUS, JULY 1, 1978					W	B	H	V/P	U/Z	W	B	H	V/P	U/Z
K. PERSONS HIRED THIS QUARTER														
L. PERSONS HIRED YEAR TO DATE														
M. CURRENT EMPLOYEE STATUS (THIS QUARTER)														
FOR AFFIRMATIVE ACTION LINES I THROUGH M, FOR AFFIRMATIVE ACTION OFFICE USE ONLY														
N. FUNDING PERCENTAGE														
O. NET UTILIZATION														
P. GOALS MET TO DATE: # NUMERICAL														
Q. GOALS MET TO DATE: % PERCENTAGE														

NOTE: IF PROJECTED JOB OPENINGS, "LINE F," IS EQUAL TO ZERO, OMIT "LINES G, H, AND I" AND GO DIRECTLY TO "LINE J."

149014

ORDINANCE NO. **149014**

An Ordinance authorizing a contract with the International Brotherhood of Boilermakers, Iron Ship Builders, Blacksmiths, Forgers & Helpers, Loc. 72, Training & Apprenticeship Trust DBA: Boilermaker's Training Tech to provide training services to CETA participants for the City's Training and Employment Division, Human Resources Bureau, during the period beginning January 10, 1980 and ending April 11, 1980; transferring appropriations in the amount of \$6,531 within the CETA Fund, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. The City of Portland has been designated by the U. S. Dept. of Labor as Prime Sponsor for administering funds under the Comprehensive Employment and Training Act (CETA) to provide employment and training services for unemployed persons.
2. The Boilermaker's Training Tech (BTT) is a certified apprenticeship and training school that presents itself as capable of instructing trainees in skills necessary to be employed as apprentices in the Boilermaker's trade.
3. The Boilermaker's Training Tech has operated a successful training program under the Human Resources Bureau, Training and Employment Division, since October 1, 1979.
4. The Boilermaker's Training Tech has now agreed with the City's Training and Employment Division, Human Resources Bureau, to provide training services to CETA participants for the period from January 10, 1980 through April 11, 1980.
5. The Boilermaker's Training Tech has agreed to train participants of the City's Employment and Training Program, for employment opportunities with Beall Transliner, a private employer seeking qualified workers with welding skills.
6. The total cost of this contract will be derived from the U. S. Dept. of Labor CETA Funds and is budgeted in the CETA Fund.
7. Funds appropriated will be used to pay instructor costs, materials and supplies.
8. It is therefore appropriate that the Mayor and Commissioner of Public Utilities execute, on behalf of the City, a contract for training services with the Boilermaker's Training Tech as set forth in Exhibit "A".

NOW, THEREFORE, the Council directs:

- a. The Mayor and Commissioner of Public Utilities are hereby authorized to execute, on behalf of the City, a contract for training services with the Boilermaker's Training Tech as set forth in Exhibit "A".

ORDINANCE No.

- b. The Finance Officer is hereby authorized to amend the 1979 - 80 City Budget with transfer of appropriations as follows:

<u>CETA FUND</u> <u>Requirements</u>	<u>From</u>	<u>TRANSFER</u>	<u>To</u>
Title IID Unobligated Holding BUC No. 66900029.260	\$6,531		
Administration BUC No. 67000056.260			\$6,181
Participant Services BUC No. 67000021.282			<u>350</u>
Total Requirements	\$6,531		\$6,531

Section 2. The Council declares that an emergency exists because delay in the enactment of this Ordinance will result in unnecessary problems in the administration of the CETA Program; therefore, this Ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, **JAN 9 1980**

Commissioner Francis Ivancie
JG:pj

Attest:


Carmen M. Crady

Mayor of the City of Portland


Joseph J. Gerbasi

Auditor of the City of Portland

Calendar No. 93

ORDINANCE No. 149014

Title

An Ordinance authorizing a contract with the International Brotherhood of Boilermakers, Iron Ship Builders, Blacksmiths, Forgers & Helpers, Loc. 72, Training & Apprenticeship Trust DBA: Boilermaker's Training Tech to provide training services to CETA participants for the City's Training and Employment Division, Human Resources Bureau, during the period beginning January 10, 1980 and ending April 11, 1980; transferring appropriations in the amount of \$6,531 within the CETA Fund, and declaring an emergency.

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
Ivancie	1	
Jordan	1	
Lindberg	1	
Schwab		1
McCready	1	

FOUR-FIFTHS CALENDAR	
Ivancie	
Jordan	
Lindberg	
Schwab	
McCready	

INTRODUCED BY
Commissioner Francis Ivancie

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration
Safety
Utilities <i>FJT mk</i>
Works

BUREAU APPROVAL	
Bureau: Human Resources	
Prepared By: JB Joseph Gonzales	Date: 1/3/80
Budget Impact Review: <input type="checkbox"/> Completed <input type="checkbox"/> Not required	
Bureau Head: <i>Janice J. Wilson</i> Janice J. Wilson	

NOTED BY
City Attorney
City Auditor <i>[Signature]</i>
City Engineer

Filed JAN 4 1980

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *George Yerkovich*
Deputy