

## IMPACT STATEMENT

**Legislation title:** Update Loss Control and Prevention Code to streamline coordination and implementation of citywide loss prevention activities and remove the Loss Control and Prevention Advisory Committee (Ordinance; replace Code Chapter 3.54)

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### **Purpose of proposed legislation and background information:**

City Code Chapter 3.54 was approved in 1984 to ensure the City complies with the Occupational Safety and Health Administration (OSHA) fundamental employee safety standards, as required by statute. Chapter 3.54 was amended in 1986 and 2008. The current proposal is the third amendment to Chapter 3.54. The proposed amendment provides additional clarity, streamlines processes, reflects organizational changes, and aligns with loss prevention and safety industry best practices and regulatory requirements (State and Federal OSHA). The proposed amendment will delete the Loss Control and Prevention Advisory Committee, which was an internal committee consisting of the Risk Manager, the Mayor, each Commissioner-in-Charge, the City Auditor, the City Attorney, the Director of the Office of Fiscal Administration, and the Personnel Director, or their designees. The original role of the Committee was to develop bureau goals, review Loss Prevention Plans, and suggest revisions to each bureau's Loss Prevention Plan. This Committee has not been active for at least 10 years. Risk Management proposes to take on this role and consult with bureaus on their Loss Prevention Plans. This Ordinance updates language; however, it does not change the existing requirement that bureaus develop a Loss Prevention Plan.

### **Financial and budgetary impacts:**

City bureaus and offices are required to develop a Loss Prevention Plan, per the existing Chapter 3.54. Development of a Loss Prevention Plan will assist bureaus and offices in compliance with Oregon Administrative Rule (OAR) 437-001-1060. Proposed changes to Chapter 3.54 should not result in financial and budgetary impacts. Administrative Policy 11.01 Loss Prevention provides loss prevention plan development details, measurements, and responsibilities. Financial and budgetary impacts of Administrative Policy 11.01 are discussed in a separate Impact Statement.

### **Community impacts and community involvement:**

Risk Management does not expect any community impact, nor was community outreach/involvement conducted as part of this proposed amendment.

### **100% Renewable Goal:**

Risk Management does not expect this action to contribute to energy needs or renewable energy goals.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES:** Please complete the information below.
- NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount