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Chloe Eudaly Commissioner Chris Warner Director

NW Parking SAC	Virtual meeting
July 15, 2020	Zoom
4:30 p.m. – 6:00 p.m.	Portland, Oregon

NW Parking District Stakeholder Advisory Committee (SAC) Meetings Notes

Members in Attendance

Rick Michaelson (Chair, At-Large), Nick Fenster (Vice Chair, NWBA), Jeanne Harrison (NWDA), Mark Stromme (At-Large), Daniel Anderson (At-Large), Peter Rose (At-Large), Thomas Ranieri (NWBA), Karen Karlsson (NWDA), Parker McNulty (NWDA)

Members Absent

Nancy De Leo (NWBA), Brent Soffey (At-Large), Ron Walters (NWDA), Don Singer (NWBA)

PBOT Staff

Rae-Leigh Stark (NW Parking District Liaison), Zena Rockowitz (Parking Program Specialist)

Public in Attendance

Allen Classen, Al Niknabard

2020-2021 Board Appointments

Rae-Leigh explains there are 4 people whose terms are expiring; 2 are renewing and 2 are vacating. The 2 seats available are at-large and Northwest Business Association (NWBA). The application will be posted from August 1 - August 16, followed by interviews. The interview piece is tentative. The first meeting for the new members is September 16. Need 3 volunteers for the selection committee to be available between August 24-August 28 to review applications.

Members have questions about the NWBA seat. Rae-Leigh explains that NWBA still needs to go through application process even though they are nominated by NWBA. Daniel

mentioned to ask Ron to be on the selection committee, as he has experience. There is a recommendation to look at work done recruiting for the Richmond board. Rae-Leigh talks about the discussion with the Office of Civic Life and looking for a member with a diverse perspective who has a unique lived experience, not limiting to those who have parking experience. There is a gap with renters on the board. Rick notes they don't have any medical office tenants on the board.

Northwest In Motion Update (NWIM) Update

Rae-Leigh explains NWIM was originally scheduled for City Council for July 23 but postponed until October 8, as the project team will make some minor changes. SAC can provide comments and Rae-Leigh states she can help committee review, by summarizing questions or offering other help. Zef will present at August meeting. Jeanne suggests Zef be given enough time to get through the materials. Rick wants committee to send Rae-Leigh a list of things they want to prioritize or deprioritize.

2019-2020 Net Meter Revenue Budget

Rae-Leigh gives update on the 2019-2020 net meter revenue budget. 2019-2020, just over \$500,000 was billed and \$600,000, of which \$350,000 is for shared parking and \$250,000 is for NWIM 23rd Street rebuilding, was set aside. Billed/allocated 63% of budget. Carrying over \$2.3 million to next year (2020-2021).

Public Comment

No public comment.

Proposed 2020-2021 Net Meter Revenue Budget

There will be a 27% reduction in the net meter revenue budget because of COVID. Last year it was over \$1 million and this year it is \$658,299. Will do reconciling in August or September.

On-Street Parking Analysis

Rae-Leigh presents on the on-street parking analysis. We typically spend \$80,000 on annual data collection and evaluation plus \$80,000 for the Timbers intercept survey. Did not do a Timbers parking and intercept survey last year and don't know what annual data collection will look like this October. Rae-Leigh is working on the scope to evaluate the Event Restricted District to see if it should be changed or expanded. This scope, managed by Rick Williams Consulting, will include looking at what other cities have done, will evaluating past data, and recommending changes.

Rick asks if it would be better to allocate the \$160,000 to general data collection and not be so specific? Peter questions if there is a good reason to collect data on this if there are no games and assuming COVID lasts a longer.

Rae-Leigh explains we will think more about our annual occupancy data collection in the fall. We will not be doing Timbers surveying if there are no games. Plus, with the Parking Kitty codes, data collection will look different in the future. Committee looking for Event Restricted District recommendations.

Infrastructure Projects

Pedestrian lighting study (\$100,000) and placemaking/beautification/main streets (\$150,000). Placemaking was reduced from \$200,000. Mark asks who would be doing this study and what the thoughts are. The first step is to get an understanding of what the existing policies are in terms of lighting and then figure out what kind of consultant is to be used. One option is to have PSU do a study. Rae-Leigh will think more about placemaking. There could be flexibility to spend more money on the lighting if there is less money to spend on placemaking.

There is \$400,000 from 5-year budget for NWIM. Presently, the plan isn't adopted and could consider a set aside until October, and then once plan is adopted could come back and figure out which projects to allocate money toward.

Set Asides

Rae-Leigh shows set aside funds. Rick asks what the "general parking analysis" is for \$5,000. Rae-Leigh explains it is a pocket of money for anything you might need, for example, an engineer. In the last 4 years it was only used one time. Karen believes in the past it may have been used to evaluate for stop signs at intersections. Rick says it paid for work on 21st and Glisan. Want to call it contingency money.

Vote on Budget

Daniel talks about Healthy Businesses initiative and wants to know if there is anything analogous they may be asked to support in the coming year. Rae-Leigh says there are still conversations but no movement yet. They haven't identified a public plaza.

Karen moves to adopt budget, as presented, with engineering (general parking analysis funds) to be contingency. No further discussion. Vote is called: Dan- yes; Nick-yes; Karen-yes; Jeanne- yes; Parker-yes; Rick-yes; Peter, yes; Mark-yes. Budget is adopted for 2020-2021.

New Business

None.

Pedestrian Lighting Study

Looking for SAC members who will be part of focus group for a pedestrian lighting study and inviting Northwest Business Association (NWBA) and Northwest District Association (NWDA) to participate. Starts meeting within the next month. Volunteers: Karen, Parker, and Daniel.

Montgomery Park to Hollywood Study

Looking for streetcar connection and redevelopment of Montgomery Park to Hollywood area. There is an information session and virtual open house today. Mark wants to hear what the urban design concept is. Rick suggests everyone look at the website but if people still have questions, then the project manager can come speak to it at a subsequent meeting.

Meeting Adjourned.